

## 11.1 Memorandum of Understanding update

<b>Location</b>	Town-wide
<b>Reporting officer</b>	Joshua Norris
<b>Responsible officer</b>	Anthony Vuleta
<b>Voting requirement</b>	Simple majority
<b>Attachments</b>	Nil

### Recommendation

That Council notes the annual Memorandum of Understanding (MoU) update report relating to the:

- Shire of Morawa
- City of South Perth
- Inner-City Council's Group

### Purpose

To provide Council an update relating to the Town's Memorandums of Understanding (MoU) and working relationships with the City of South Perth, the Shire of Morawa and the Inner-City Councils Group.

### In brief

- The Town has entered into a number of MoUs with metropolitan and regional Councils since 2016, with collaborative focus on key themes of information and resource sharing, improving effectiveness and efficiency of common service delivery and combined advocacy for key projects and issues.

### Background

- At the April 2016 Ordinary Council meeting, Council resolved to endorse the MoU between the Town of Victoria Park and the City of South Perth.
- At the June 2018 Ordinary Council meeting, Council resolved to endorse the Memorandum of Understanding (MoU) between the Town of Victoria Park and the Shire of Morawa and requested the administration to produce an annual report on the effectiveness, adherence and outcomes of the working relationship.
- At the February 2019 Ordinary Council meeting, Council resolved to support 'in principle' the MoU between the City of Perth, City of South Perth, City of Subiaco, City of Vincent and the Town of Victoria Park for the purpose of joint collaboration opportunities on strategic issues impacting local government. It further requested an annual report be presented to Council regarding the effectiveness, adherence (or any modifications to) and outcomes, relating to the terms of the MoU.

### Strategic alignment

Civic Leadership	
Strategic outcome	Intended public value outcome or impact
CL01 – Everyone receives appropriate information in the most efficient and effective way for them	Timely reporting on outcomes and actions of collaborative working groups the Town has entered into agreements with.

## Engagement

Not applicable.

## Legal compliance

Not applicable.

## Risk management consideration

Risk impact category	Risk event description	Consequence rating	Likelihood rating	Overall risk level score	Council's risk appetite	Risk treatment option and rationale for actions
Financial					Low	
Environmental					Medium	
Health and safety					Low	
Infrastructure/ ICT systems/ utilities					Medium	
Legislative compliance					Low	
Reputation	Negative public perception should the MoU's entered into by the Town don't yield any results	Minor	Unlikely	Low	Low	Treat the risk through continued relationship fostering and engagement with all stakeholders
Service delivery					Medium	

## Financial implications

<b>Current budget impact</b>	Sufficient funds exist within the annual budget to address this recommendation.
<b>Future budget impact</b>	Not applicable.

## Analysis

### Shire of Morawa

4. The Town maintains a productive relationship with the Shire of Morawa and earlier this year sent four governance staff to Morawa to scope opportunities there were to assist the Shire.
5. The Town explored the possibility of assisting the Shire with CEO Recruitment, however after consulting with WALGA; the potential risks of doing so prevented this from going ahead.
6. The Town undertook significant work in the preparation of a Regulation 17 Risk Audit for the Shire of Morawa. The audit was endorsed by the Shire's Council in April 2020, marking a significant achievement for the relationship between the Town and Shire.
7. In October 2020, the Shire appointed a new CEO who is due to commence in December 2020. The Town looks forward to continuing work with the Shire and a productive working relationship with the new CEO.

### City of South Perth

#### Rangers

8. The City of South Perth and the Town of Victoria Park collaborated to construct a new Animal Care Facility (ACF) in South Perth, which officially opened 17 December 2014.
9. Since the beginning of financial year 20-21 the Animal Care Facility (ACF) housed 43 animals impounded by the Town of Victoria Park. On average the impounded animals spent 1 day at the facility before being returned to their owner, rehomed or euthanized.
10. The ACF also stores deceased animals until their owners can be found. Since the beginning of financial year 20-21, the Town of Victoria Park stored 8 deceased animals at the Facility.

#### Operations

11. The Town and City of South Perth have agreed in principle to an MoU that covers the works and servicing of shared boundary roads. The MoU proposes the following:
  - a. For boundaries drawn in the middle of the road – cost responsibility to be shared equally for road/kerb/drainage upgrades or rehabilitation works. Footpath upgrade costs on either side to remain with the respective LGA.
  - b. For boundaries drawn on the side of Victoria Park – cost responsibility for Victoria Park only for costs associated with kerbing, footpath and drainage upgrades requirements on that side. The cost for road surface upgrade/rehabilitation for the road pavement will lie with South Perth.
  - c. For boundaries drawn on the side of South Perth - cost responsibility for South Perth only for costs associated with kerbing, footpath and drainage upgrades requirements on that side. The cost for road surface upgrade/rehabilitation for the road pavement will lie with Victoria Park.
12. The Town has continued to provide street sweeping 3 times per year to the City of South Perth.
13. The City of South Perth nursery grows stock for the Town of Victoria Park to be used as part of our Urban Forest strategy implementation. Many of the plants grown are from the Town's own providence seed.

### Inner City Councils

#### Mayor's and CEOs Working Group

14. The Chief Executive Officer and the Mayor attended various meetings throughout 2020, together with the Cities of Perth, Vincent, Subiaco and South Perth, with the focus of the group revolving around:
  - a. Joint initiatives for a COVID-19 response and enforcement of social distancing directives
  - b. Mental health impacts of COVID-19

- c. Local Recovery Coordination Group establishment
  - d. Unified advocacy items
  - e. Resource sharing
  - f. Secondments and traineeships
  - g. Governance and internal audit
  - h. Visit Perth tourism brand
  - i. Homelessness
15. As at 2 April 2020, the CEO group initiated a weekly catch-up primarily to share information relating to COVID-19 responses and actions, with the aim of getting a consistent approach to how each local government was responding.
16. The Town hosted the working group on 5 August 2020.

### **Infrastructure and Transport Working Group**

17. The Infrastructure and Transport Working Group met several times throughout 2020. The topics of discussion were:
- a. Finalising the major transport priorities for the inner-city area
  - b. Identifying infrastructure advocacy projects and overlaying them with a COVID-19 recovery lens
  - c. The appointment of a consultant to prepare an advocacy document for the group.
18. A workshop with the appointed consultant (GTA Consultants) occurred on 24 November 2020 where the group determined key projects and policy priorities to be included. A draft advocacy document is now being prepared for review.

### **Planning, Economic Development & Culture Working Group**

19. This group comprises the following sub-groups which meet regularly and report to the Planning, Economic Development & Culture Working Group:
- a. Planning
  - b. Inner Perth Marketing Collective
  - c. Culture & Arts
  - d. Economic Development

### **Planning**

20. The Planning sub-group undertook regular monthly meetings in 2020.
21. The Inner-City Council Planning Working Group (ICCPWG) undertook a collaborative approach in the response to the COVID-19 pandemic whereby actions were delegated to each local government area in preparing documentation which could be adapted for each department as necessary.
22. Some of the resources developed include:
- a. Standard advice notes for development approvals relating to the extension of time for all applications as per the Minister's Notice
  - b. Letter templates to notify applicants of additional time
  - c. Development of change of use exemption policy
  - d. Exemption tracking sheet regarding Minister's Notice and change of use exemption policy
  - e. Preparation of flow chart for assessing and determining exemptions
23. Significant progress in planning reform has been undertaken by the State Government in 2020, partially in response to the COVID-19 pandemic.
24. Collectively, the ICCPWG has discussed and shared responses to the revised Residential Design Codes and proposed amendments to the Planning and Development (Local Planning Schemes) Regulation.

25. A major change in the planning framework in 2020 has been the introduction of the State Development Assessment Unit (SDAU). The ICCPWG has met with the Western Australian Planning Commission to discuss process and expectations and collectively advocate for local government interests.
26. The Town hosted the Planning sub-group meeting in October 2020.

### Inner Perth Marketing Collective

27. The Inner Perth Marketing Collective met various times throughout 2020. The primary focus of the group was the finalisation of the 'Visit Perth' tourism destination brand, which was completed in July 2020.
28. The Visit Perth website launched on August 28 2020 with a hype video shared across social media, highlighting businesses and attractions in the five local government areas. Individual local government videos were also created showcasing businesses in the area, and shared across on the Visit Perth Facebook page. This video reached 19,199 people and gathered 272 reactions, comments and shares.
29. Subsequent to this, there has been significant additional content added by the Town, showcasing local businesses, events and attractions, and we continue to participate in joint campaigns around key themes and events throughout the year.

### Economic Development

30. The Economic Development sub-group met monthly during 2020 (and more frequently during COVID-19), with discussions centering around:
  - a. COVID-19 response and recovery
  - b. A collaborative small business conference
  - c. Business surveys
  - d. Local business initiatives and challenges

### Corporate Services and Business Services Working Group

31. Due to the COVID pandemic, the Internal Audit sub-committee have only met twice in 2020, with discussions centering around:
  - a. Potential shared resourcing arrangement for Governance and Risk between the Town and The City of Vincent
  - b. OAG Performance Audits on Governance
  - c. Updates on internal audits, internal audit plans and individual participants interim audit reports.
32. It was agreed by the group in March to postpone all meetings until all attendees Council's moved into the recovery stage. The next meeting of this group is scheduled for Wednesday 25 November 2020.

### Relevant documents

Not applicable.