

## 15.3 Review of Policy 206 Temporary vehicle stands at building sites

<b>Location</b>	Town-wide
<b>Reporting officer</b>	Amadeus Rainbow
<b>Responsible officer</b>	Michael Cole
<b>Voting requirement</b>	Simple majority
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. Policy 206 Parking work zones at building sites Track Changes [15.3.1 - 5 pages]</li><li>2. Policy 352 Parking work zones at building sites final [V0CV] [15.3.2 - 4 pages]</li><li>3. Policy 206 Temporary vehicle stands at building sites - Current [15.3.3 - 2 pages]</li></ol>

### Recommendation from the Policy Committee

That Council, effective from the commencement of the Vehicle Management Local Law 2020:

1. Repeals existing Policy 206 Temporary Vehicle Stands at Building Sites as attachment 3
2. Adopts amended Policy 352 Parking work zones at building sites as at attachment 1

### Purpose

To review the existing Policy 206 Temporary Vehicle Stands at Building Sites.

### In brief

- Policy 206 Temporary Vehicle Stands at Building Sites was last reviewed August 2015.
- At its Policy Committee meeting March 2020, it was resolved to request a review of 206 Temporary Vehicle Stands at Building Sites by October 2020. This is part of the broader timetable for review of policies in the 2020/2021 financial year.
- Policy 206 Temporary Vehicle Stands at Building Sites guides the principles to provide for the management of temporary vehicle stands at building sites.
- This report recommends a number of amendments:
  1. Removing inequitable requirements
  2. Adding permits
  3. Outline clear and concise signage to inform everyone on the parking conditions
  4. Allow enforcement for unauthorised usage.

### Background

1. At its meeting on 21 April 2020, Council adopted a work plan to complete the review of a number of policies. Policy 206 Temporary Vehicle Stands at Building Sites was one of the policies identified for review.
2. Temporary authorised work zones/vehicle stands adjacent to building sites may be provided as required for demolition and/or during the construction period for the delivery of materials to the site.
3. Written applications to be submitted 2 weeks prior to commencement of the work zone being required. Application to define the site, day of week and time of day

4. Temporary authorised work zones/vehicle stands can assist with keeping the road network free of conflicts and obstructions
5. From a safety point of view, it can prevent private vehicles being parked in close proximity to a building site limiting interaction of unauthorised vehicles or persons adjacent to the site
6. Temporary work zone signage will be installed to allow enforcement.

## Strategic alignment

### Environmental

#### Strategic outcome

#### Intended public value outcome or impact

EN2 – A safe, interconnected and well-maintained transport network that makes it easy for everyone to get around.

Regulating and allowing the parking in front of building sites, reduces congestion and inconvenience to road users by helping keep the road networks clear.

EN5 – Appropriate and sustainable facilities for everyone that are well built, well maintained and well managed.

Facilitating temporary delivery areas and drop off points helps allow for the appropriate materials to be accessed for building purposes, and increases the safety factor for workers and the general public.

## Engagement

### Internal engagement

Stakeholder	Comments
Compliance Officer	Review of policy and how it currently operates
Town Rangers	Reviewed policy, offered feedback on current practices
Ops staff	Analysis of how current policy operates and any pitfalls
Planning Officers	Approval of DRAFT policy

## Legal compliance

[Section 2.7 of the Local Government Act 1995](#)

[Activities on Throughfares and Trading in Throughfares and Public Places Local Law 2000](#)

[Parking and Parking Facilities Local Law 2008](#)

## Risk management consideration

Risk impact category	Risk event description	Consequence rating	Likelihood rating	Overall risk level score	Council's risk appetite	Risk treatment option and rationale for actions
Financial	Not applicable					
Environmental	Material being incorrectly delivered onto verges/parks	Low	Possible	Low	Medium	Provide designated area
Health and safety	Failure to allow designated delivery areas causing traffic hazards	Medium	Possible	Medium	Low	Allow for designated delivery/short term storage area in appropriate hardstand location
Infrastructure/ ICT systems/ utilities	Not applicable					
Legislative compliance	Failure to update policy stops ability to enforce rules	Low	Likely	Medium	Low	Update policy to allow for enforcement
Reputation	Inconsistent application of rules	Low	Possible	Low	Low	Follow revised policy
Service delivery	Not applicable					

## Financial implications

<b>Current budget impact</b>	Sufficient funds exist within the annual budget to address this recommendation.
<b>Future budget impact</b>	Not applicable

## Analysis

7. Changes to the policy are set out in the below table.

Clause	Proposed	Reason
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Policy Statement: Clauses 1 through to 16	Reworded in more detail	Allows for stronger enforcement of any breaches
New section: Signage to be implemented	Examples of standard signage	To provide an example of minimum signage requirement

8. The current policy's intent was to allow for temporary delivery and storage area for building/construction sites, to improve safety and minimize impeding the road network.
9. The policy has been reviewed for consistency of application against existing practice. Minor amendments have been made to clarify terminology and other requirements in providing conditions for Temporary Vehicle Stands at Building Sites, as outlined with the attached Policy 206 Temporary Vehicle Stands at Building Sites.
10. The Town has looked at how other local governments manage parking at building sites and found that the Town of Cambridge have a very similar policy in terms of conditions and signage requirements.

### **Relevant documents**

Not applicable.

### **Further consideration**

11. The version of the policy attached has been corrected as requested by the Policy Committee.