



TOWN OF
VICTORIA PARK



Chief Executive Officer Recruitment and
Performance Review Committee
Minutes – 1 December 2020



WE'RE OPEN
VIC PARK

Please be advised that a **Chief Executive Officer Recruitment and Performance Review Committee** was held at **5:00 PM** on **Tuesday 1 December 2020** in Meeting room 3, Administration Centre at 99 Shepperton Road, Victoria Park.

Deputy Mayor Bronwyn Ife – Presiding Member
4 December 2020

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1 Declaration of opening

Cr Bronwyn Ife opened the meeting at 5:10 pm.

Acknowledgement of Country (by Presiding Member)

I am not a Nyungar woman, I am a non-Indigenous woman. I am honoured to be standing on Whadjuk - Nyungar country on the banks of the Swan River.

Ngany yoowart Noongar maam, ngany wadjella maam. Ngany djerapiny Wadjak – Noongar boodja-k yaakiny, nidja bilya bardook.

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaadijtin, moort, wer boodja ye-ye.

I thank them for the contribution made to life in the Town of Victoria Park and to this region.

Ngany youngka baalapiny Noongar birdiya wer moort nidja boodja.

2 Attendance

| | |
|--|---|
| Mayor | Mayor Karen Vernon |
| Banksia Ward | Cr Claire Anderson |
| Jarrah Ward | Deputy Mayor Bronwyn Ife Cr Jesvin Karimi Cr Vicki Potter |
| Chief Financial Officer Manager Governance and Strategy | Mr Michael Cole Mr Graham Olson |
| Secretary | Mrs Alison Podmore |

2.1 Apologies

2.2 Approved leave of absence

3 Declarations of interest

Declarations of interest are to be made in writing prior to the commencement of the meeting.

Declaration of financial interests

A declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration. An employee is required to disclose their financial interest and if required to do so by the Council must disclose the extent of the interest. Employees are required to disclose their financial interests where they are required to present verbal or written reports to the Council. Employees can continue to provide advice to the Council in the decision-making process if they have disclosed their interest.

Declaration of proximity interest

Elected members (in accordance with Regulation 11 of the Local Government [Rules of Conduct] Regulations 2007) and employees (in accordance with the Code of Conduct) are to declare an interest in a matter if the matter concerns: a) a proposed change to a planning scheme affecting land that adjoins the person's land; b) a proposed change to the zoning or use of land that adjoins the person's land; or c) a proposed development (as defined in section 5.63(5)) of land that adjoins the persons' land.

Land, the proposed land adjoins a person's land if: a) the proposal land, not being a thoroughfare, has a common boundary with the person's land; b) the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or c) the proposal land is that part of a thoroughfare that has a common boundary with the person's land. A person's land is a reference to any land owned by the person or in which the person has any estate or interest.

Declaration of interest affecting impartiality

Elected members (in accordance with Regulation 11 of the Local Government [Rules of Conduct] Regulations 2007) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected Member/employee is also encouraged to disclose the nature of the interest.

4 Confirmation of minutes

COMMITTEE RESOLUTION:

Moved: Cr Claire Anderson

Seconded: Mayor Karen Vernon

That the Chief Executive Officer Recruitment and Performance Review Committee confirms the minutes of the Chief Executive Officer Recruitment and Performance Review Committee held on 3 November 2020.

CARRIED (4 - 0)

For: Cr Bronwyn Ife, Cr Claire Anderson, Cr Jesvin Karimi, Mayor Karen Vernon

Against: nil

5 Method of dealing with agenda business

COMMITTEE RESOLUTION:

Moved: Cr Jesvin Karimi

Seconded: Cr Bronwyn Ife

That Chief Executive Officer Recruitment and Performance Review Committee in accordance with clause 58 of the *Meeting Procedures Local Law 2019* suspends clause 50 - Speaking twice of the *Meeting Procedures Local Law 2019* for the duration of the meeting.

CARRIED (4 - 0)

For: Cr Bronwyn Ife, Cr Claire Anderson, Cr Jesvin Karimi, Mayor Karen Vernon

Against: nil

Cr Vicki Potter joined the meeting at 5.12pm

6 Meeting closed to the public

6.1 Matters for which the meeting may be closed

6.1.1 – Engagement of Consultant for Annual CEO Performance Review Process

6.2 Public reading of resolutions which may be made public

PROCEDURAL MOTION

Moved: Mayor Karen Vernon

Seconded: Cr Jesvin Karimi

That this item be deferred to Tuesday 8 December 2020 at 5pm, pending further information being received from consultants.

CARRIED (5-0)

For: Cr Bronwyn Ife, Cr Claire Anderson, Cr Jesvin Karimi, Cr Vicki Potter, Mayor Karen Vernon

Against: nil

Reason: The committee asked for reference checks on one of the submissions and clarity on price, before making a decision.

7 Closure

There being no further business, Cr Bronwyn Ife closed the meeting at 5:25 pm.

I confirm these minutes to be true and accurate record of the proceedings of the Council/Committee.

Signed:

Deputy Mayor
Bronwyn Ife

Dated this: Day of:..... 2020