

# minutes

Elected Members Briefing  
Session



Please be advised that an Elected Members Briefing Session commenced at **6.30pm** on **Tuesday 4 August 2015** in the **Council Chambers**, Administration Centre at 99 Shepperton Road, Victoria Park.

A handwritten signature in black ink, appearing to read "A. Vuleta".

**MR ANTHONY VULETA**  
**CHIEF EXECUTIVE OFFICER**

**6 August 2015**

## 1 OPENING

The Deputy Mayor, Claire Anderson, opened the meeting at 6:30pm.

The Deputy Mayor, Claire Anderson welcomed the group of lecturers from the University of Petroleum in Qingdao, China and thanked them for coming.

## 2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

- In accordance with clause 5.14 of the *Town of Victoria Park Standing Orders Local Law 2011*, as the Presiding Member, I hereby give my permission for the Administration to record proceedings of the Elected Members Briefing Session.
- There are guidelines that need to be adhered to in our Council meetings and while we are not as strict as we could be, it is important to remember that during question and statement time, I would like to request that the people speaking do not personalise any questions or statements about Elected Members or staff or use any possible defamatory remarks.
- At the conclusion of Public Question Time, Public Statement Time and Deputations, Elected Members will be provided with an opportunity to ask questions regarding each item on the Agenda. Members of the public are therefore invited to remain in attendance should they wish to hear the questions raised and the answers provided relating to the Agenda Items.

## 3 ATTENDANCE

<b>Deputy Mayor:</b>	Cr C (Claire) Anderson
<b>Banksia Ward:</b>	Cr J (John) Bissett Cr K (Keith) Hayes Cr M (Mark) Windram
<b>Jarraah Ward:</b>	Cr V (Vince) Maxwell Cr D V (Vin) Nairn Cr B (Brian) Oliver
<b>Chief Executive Officer:</b>	Mr A (Anthony) Vuleta
<b>Director Future Life &amp; Built Life</b>	Ms R (Rochelle) Lavery
<b>Director Renew Life</b>	Mr W (Warren) Bow
<b>A/Director Community Life</b>	Ms J (Jude) Thomas
<b>A/Director Business Life</b>	Mr G (Graham) Pattrick
<b>Executive Manager Built Life:</b>	Mr R (Robert) Cruickshank
<b>Secretary:</b>	Miss A (Amy) Noon
<b>Public:</b>	44

### 3.1 Apologies

<b>Mayor:</b>	Mr T (Trevor) Vaughan
<b>Councillor:</b>	Cr V (Vicki) Potter
<b>Director Business Life</b>	Nathan Cain
<b>Director Community Life</b>	Tina Ackerman

### 3.2 Approved Leave of Absence

Nil

## 4 DECLARATIONS OF INTEREST

Declarations of interest are to be made in writing prior to the commencement of the Meeting, (a form to assist Elected Members and Staff is attached at the end of this Agenda).

#### Declaration of Financial Interests

Nil

#### Declaration of Proximity Interest

Nil

#### Declaration of Interest affecting impartiality

Name/Position	Cr John Bissett
Item No/Subject	Item 11.2
Nature of Interest	Impartiality
Extent of Interest	Family member rents a property owned by the applicant.

## 5 PUBLIC QUESTION TIME

#### John Gleeson

1. What is being done about the dust and sand blowing in to Briggs Street in Victoria Park?
- R. The property where the situation is located falls within the City of Canning. The Chief Executive Officer of the City of Canning has advised that the Department of Environmental Regulation will be issuing a notice to Capital Recycling, requesting them to comply with the conditions of their existing licence or their licence will be revoked.

2. What is the saturation point for the sewerage system in the Town?
- R. The Director Renew Life Program, Mr Warren Bow advised that the sewerage system is operated by the Water Corporation but took the question on notice.

Chris Locantro

1. What is the protocol if a person asking a question during public questions time is not happy with the answer they receive on the night? Is it then taken on notice and referred to a later date?
- R. The Chief Executive Officer, Mr Anthony Vuleta advised that if a question cannot be responded to on the night the question is taken on notice and responded to at the next meeting of that type. We will also send a letter, containing the answer to the questions taken on notice, to the person that asked them. If the person enquiring is not happy with those answers we are happy to meet to discuss the issues in more detail.
2. Why hasn't the number of permanent and contracted staff, employed by the Council been included in the budget? Has the document been finalised? If it hasn't perhaps give some thought to the numbers of employees currently in the Council.
- R. The Chief Executive Officer, Mr Anthony Vuleta took the question on notice.
3. Who is the Collective? Other than the Ping Pong table situation, how many of the 51 action plans nominated in the Collective's document is the Council considering partnering with?
- R. The Chief Executive Officer, Mr Anthony Vuleta advised that the Victoria Park Collective is an incorporated group that we have been working with in the Town that are community, business and sustainability focussed.
4. What are enkel's qualifications? Who are they and what gives them the priority to use a facility that Council is not prepared to decide on the use of for another year?
- R. The Director Renew Life Program, Mr Warren Bow took the question on notice.
5. Item 11.5 of the July meeting regarding Perth and Peel @ 3.5 million was prepared by Mr Eaton? Is he an employee or consultant?
- R. The Director Future Life and Built Life, Ms Rochelle Lavery advised that Mr Eaton has been both an employee and a consultant to the Town over the last 20 years. He is now neither an employee or a consultant.
6. If Mr Eaton is no longer an employee, who will be replacing him?
- R. The Director Future Life and Built Life, Ms Rochelle Lavery advised that a Senior Strategic Planner contract position is currently open and will be for a six month period.

Fred Borthwick

1. Why wasn't the lease granted to both enkel and the Victoria Park Collective? Who takes out insurance and who is responsible for the land and the building? Earlier this year enkel advertised that they were holding an event in the rear yard of the property. Who held insurance on that?  
  
R. The Director Renew Life Program, Mr Warren Bow advised that the Town holds insurance over all of its properties. The question regarding the insuring agency for the event held by enkel was taken on notice.
2. Why do you have to show a certificate of currency of insurance when a room is leased for an hour or two at Leisurelife. Why can't Leisurelife cover that insurance?  
  
R. The Chief Executive Officer, Mr Anthony Vuleta took the question on notice.
3. Why is enkel being given a 'leg up' in this instance?  
  
R. The Director Renew Life Program, Mr Warren Bow took the question on notice.

Peter Lessiter

Does the concrete company operating in Briggs Street have a licence to operate there? If they do have a licence, can the Council find out the conditions of the licence?

- R. The Chief Executive Officer, Mr Anthony Vuleta advised that Capital Recycling do have a licence to operate in Briggs Street. We have been advised by the City of Canning that the Department of Environment Regulation has recently asked them to comply with the conditions of their licence. If they do not comply, their licence will be revoked.

**6 PUBLIC STATEMENT TIME**

Nil

**7 CONFIRMATION OF MINUTES**

**RESOLVED:**

**Moved: Cr Hayes**

**Seconded: Cr Nairn**

**The Motion was Put and**

**CARRIED (7-0)**

**In favour of the Motion: Cr Anderson; Cr Bissett; Cr Hayes; Cr Maxwell; Cr Nairn; Cr Oliver; and Cr Windram**

## **8 PRESENTATIONS**

### **8.1 Petitions**

Nil

### **8.2 Presentations (Awards to be given to the Town)**

Nil

### **8.3 Deputations (Planning / External Organisations)**

6:35pm Item 11.4 – Lyle Robertson and Scott Davies of DMG were in attendance to discuss this application.

6:45pm Item 11.4 – Linley Lutton, Design Review Committee Member was in attendance to discuss this application.

## **9 METHOD OF DEALING WITH AGENDA BUSINESS**

Nil

## **10 14 REPORTS**

### **Section 1**

No questions were asked in relation to the following:

- 10.2 Delegations Register – Annual Review
- 11.1 No. 15 (Lot 25) Brodie-Hall Drive, Bentley – Additions and Alterations to Existing Research and Development Facility
- 11.2 61-61B (Lot 1) Shepperton Road Victoria Park – Alterations to Façade of Existing Motor Vehicle Sales Premises
- 11.4 Belmont Park Racecourse Redevelopment Precinct D – Approval of Detailed Area Plan
- 11.5 Proposed Disposal by Sale of 6A (Lot 41) McMaster Street, Victoria Park
- 11.6 No. 64 (Lot 1000) Bishopsgate Street, Carlisle - Land Adjacent to Tom Wright Reserve
- 12.1 Tender TVP/15/03 Fraser Park Irrigation Renewal
- 12.3 Proposed Creation and naming of Jirdarup Bushland Precinct
- 12.4 Proposed Disposal by Sale of 93m<sup>2</sup> Portion of Lot 401 Riversdale Road, Burswood
- 14.1 Schedule of Accounts for 30 June 2015
- 14.2 Financial Statements for the Month ending 30 June 2015

**Section 2**

Council Agenda Modifications; Additional Information Sought; Questions and Responses – in relation to the following:

## 10.1 Review of Council Policies and Procedures

Council Agenda Modifications:

Nil

Additional Information Sought:

Nil

Questions / Responses:

1. This report is proposing to revoke three policies and create a new one using the same number as one of the ones that were revoked. This may lead to confusion in the future. Was there any reason for doing that?  
  
R. The Chief Executive Officer, Mr Anthony Vuleta took the question on notice.
2. Can the words “government, community and non for profit” in the first line of the GEN2 Policy (page 92) be changed to organisations?  
  
R. The Chief Executive Officer, Mr Anthony Vuleta took the question on notice.
3. Will the blank pages in the PLNG3 Policy (page 158 and 159) be filled in? Is there something coming or is it just an error?  
  
R. The Chief Executive Officer, Mr Anthony Vuleta took the question on notice.
4. In the PLNG69 Policy (page 207), would it be appropriate to remove some of the words in the last line where it mentions “approved unless satisfied that approval of the development will not prejudice future planning for the precinct”. Could the words “unless satisfied that approval of the development will not” be removed and insert the word “that”.  
  
R. The Chief Executive Officer, Mr Anthony Vuleta took the question on notice.
5. ENG1 Policy (page 213) – regarding Directional signs. Does the ENG1 Policy regarding directional signs (page 213) exclude pylon signs being erected by the Council and placed on major highways as a directional sign that has commercial names on it?  
  
R. The Director Renew Life, Warren Bow took the question on notice.

6. The first table in the PKS5 Policy (page 231) indicates streets that will be mowed. In the second table of the Policy some of the streets to be mowed have been deleted. Why are there differences in the streets that will be mowed?
- R. The Director Renew Life, Warren Bow took the question on notice.
7. Would the EN5 Policy be an opportunity for the Council to put some parameters around restrictions on Elected Members attending conferences if their term of office is due to expire?
- R. The Chief Executive Officer, Mr Anthony Vuleta advised a policy is being drafted which will include that restriction. The draft policy will be discussed at a workshop.
8. Will restrictions on Elected Members attending conferences if their term of office is due to expire, be inserted in to the EN5 Policy for next week?
- R. The Chief Executive Officer, Mr Anthony Vuleta took the question on notice.

### 10.3 Town Centre Redevelopment Project – Engagement Review Report

#### Council Agenda Modifications:

Nil

#### Additional Information Sought:

Nil

#### Questions / Responses:

1. When carrying out their investigations, did TPG consult with any community groups or members of the community in regards to the engagement methodologies that were used?
- R. The Chief Executive Officer, Mr Anthony Vuleta took the question on notice.
2. Given that all of these recreation and community groups were raised at the public forum, can the conclusion be considered accurate and balanced when the Community Centre which received as much attention at the forum as the Arts centre was not included in the summary findings and the Bowling Club which was raised more often than any of the other facilities, twice as much as the Library and four times that of the Arts centre yet gets no mention in the summary findings either?
- R. The Chief Executive Officer, Mr Anthony Vuleta took the question on notice.
3. Does this report mean that we will no longer look at this central site under planning terms or any future planning considering there is a petition to retain the John McMillan Park?



- R. The Chief Executive Officer, Mr Anthony Vuleta advised that the Town stopped the project in its current form in February. In terms of activating anything in that area we would only do that through our engagement process. If the community indicated that it was something that they wanted developed in some form or another we would take that on board at that particular time to help develop our forecast for the next five to 15 years.

11.3 Amendment to Town Planning Scheme No. 1 – Reclassify 874 (Lot 442) Albany Highway, East Victoria Park from ‘Public Purpose – Civic Use’ Reserve to ‘District Centre’ Zone

Council Agenda Modifications:

Nil

Additional Information Sought:

Nil

Questions / Responses:

1. What is the zoning of the properties on Kent Street?

R. The Executive Manager Built Life, Mr Robert Cruickshank advised that they are a reserve under our Town Planning Scheme for parks and recreation.

2. It has been indicated in the report that 874 Albany Highway has a flooding problem? If we rezone it to another use what is the means by which we can overcome that flooding problem?

R. The Executive Manager Built Life, Mr Robert Cruickshank advised that this has not been considered but will be when the Council considers its future use.

12.2 Tender TVP/15/04 Supply of Sprinklers, UPVC Pressure Pipe & Ancillary Equipment

Council Agenda Modifications:

Nil

Additional Information Sought:

Nil

Questions / Responses:

- Q. What is the value of this tender?
- R. The Director Renew Life, Warren Bow advised that the value cannot be determined

as yet because the number and volume of the irrigation parts we buy varies from year to year. The reason why we tender for this contract is because over a year's worth of operations and repairs we spend approximately \$50,000.00. Once we have reached the \$100,000.00 threshold we are required to put it out to public tender.

### 12.3 Proposed Creation and naming of Jirdarup Bushland Precinct

Council Agenda Modifications:

Nil

Additional Information Sought:

Nil

Questions / Responses:

- Q. Did the Council know that the George Street Reserve was never officially named George Street Reserve?
- R. The Director Renew Life, Warren Bow said yes.

### 14.3 Adoption of Value for Reporting Material Variances

Council Agenda Modifications:

Nil

Additional Information Sought:

Nil

Questions / Responses:

1. Why was the amount of \$25,000.00 chosen? Is there any reason?
- R. The Acting Director Business Life, Mr Graham Patrick advised that it is an amount that is considered reasonable to ensure that Council only deals with items of significance.
2. What was the amount last year?
- R. The Acting Director Business Life, Mr Graham Patrick advised that the amount has been the same for the last three or four years.

## 15 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

**16 MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**17 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Cr Hayes

1. When will the reviews of zones four and five be completed?  
R. The reviews have been completed by the consultant and the reports will be going to the Parking Management Committee next week.
2. Has work commenced on zone seven?  
R. The project plan has been completed. We are waiting for a new staff member to start this coming Monday. It will be one of their first priorities.

**18 NEW BUSINESS OF AN URGENT NATURE**

Nil

**19 PUBLIC QUESTION TIME**

Chris Locantro

How does the Council intend on using the art fund of 1% from the Burswood Development to make it a quirky, vibrant and exciting area?

- R. The Director Future Life and Built Life, Ms Rochelle Lavery advised that the value of the development is over one billion dollars. The public art can be used within their buildings, their open space areas and the areas within the street scape. They have already started comprehensively looking at how they might achieve a high standard of building that incorporates public art. They will be discussing this with our Arts Working Group through the Public Art Masterplan.

Barry Watkins

Can I be involved with the next workshop meeting to discuss the McCallum precinct?

- R. The Director Renew Life Program, Mr Warren Bow advised that the responses to questions asked by Mr Watkins' at the last Council meeting are currently being completed.

John Gleeson

What does the \$25,000.00 variance actually mean?

- R. The Acting Director Business Life, Mr Graham Pattrick advised that it is the proposed amount of when the Administration must explain to the Council why they have under spent or over spent if the actual costs or revenue have a variance of \$25,000.00 against the budget.

## **20 PUBLIC STATEMENT TIME**

Barry Watkins

Mr Watkins made a statement about the McCallum Precinct.

John Gleeson

Mr Gleeson made a statement about the sand in Raleigh Street.

## **21 MEETING CLOSED TO PUBLIC**

### **21.1 Matters for Which the Meeting May be Closed**

Nil

### **21.2 Public Reading of Resolutions That May be Made Public**

Nil

## **22 CLOSURE**

There being no further business, Deputy Mayor Anderson closed the meeting at 7:50pm.