

# agenda

Elected Members Briefing  
Session



To: His Worship the Mayor and Councillors

Please be advised that an Elected Members Briefing Session will be held at **6.30pm** on **Tuesday 1 October 2013** in the **Council Chambers**, Administration Centre at 99 Shepperton Road, Victoria Park.

A handwritten signature in black ink, appearing to read "Kyron".

**ATHANASIOS (ARTHUR) KYRON**  
**CHIEF EXECUTIVE OFFICER**

**27 September 2013**

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## ELECTED MEMBERS BRIEFING SESSION

### **Purpose of Elected Members Briefing Session (EMBS)**

The EMBS is a constituted Committee of the Council in accordance with Section 5.8 of the *Local Government Act 1995*. The function of the EMBS is to inform Elected Members of relevant and material facts and circumstances pertaining to matters to be decided at a forthcoming Ordinary Council meeting.

The EMBS:

1. Has no delegated power to make decisions;
2. Does not make recommendations about the adoption of reports of employees or others to the forthcoming Ordinary Council meeting;
3. Will involve Elected Members, staff, and external advisors (where appropriate) and will be open to the public; and
4. Provides an opportunity for Elected Members to be equally informed and seek additional information on reports, items and matters prior to them being presented to the forthcoming Ordinary Council meeting for formal consideration and decision.

### **Procedures for EMBS**

A meeting of the EMBS will be conducted in accordance with the Standing Orders Local Law. The following procedures will also apply:

1. The EMBS will be open to the public except for matters of a confidential nature. The guide for determining those matters of a confidential nature shall be in accordance with the *Local Government Act 1995*.
2. There is no debate amongst Elected Members on any matters raised during the EMBS.
3. Relevant employees of the Town will be available to make a presentation or respond to questions on matters listed on the agenda of the EMBS.
4. Elected Members have the opportunity to request reports or raise other matters at item; *VIII General Business* on the EMBS Agenda.
5. A record (brief minutes) shall be kept of all EMBS meetings. As no decisions are made at an EMBS, the record will only be a record of;
  - 5.1 items listed on the agenda by heading and number;
  - 5.2 questions asked and the response provided; and
  - 5.3 any disclosure of interest as declared by individuals.
6. Persons having an interest in or knowledge of matters to be decided by the Council may be invited by the Chief Executive Officer to address an EMBS. Such persons making an address will be limited to 15 minutes. An address must relate to matters listed on the Agenda.

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## 1 OPENING

## 2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

There are guidelines that need to be adhered to in our Council meetings. It is important to remember that during question and statement time that you do not personalise any questions or statements about Elected Members or staff or use any defamatory remarks.

## 3 ATTENDANCE

**Mayor:** Mr T (Trevor) Vaughan

**Banksia Ward:** Cr C (Claire) Anderson  
Cr J (John) Bissett (Deputy Mayor)  
Cr K (Keith) Hayes  
Cr R (Rowena) Skinner

**Jarrah Ward:** Cr D (David) Ashton  
Cr D V (Vin) Nairn  
Cr V (Vicki) Potter

**Chief Executive Officer:** Mr A (Arthur) Kyron

**Director Future Life & Built Life** Ms R (Rochelle) Lavery  
**Director Renew Life** Mr A (Anthony) Vuleta  
**Director Community Life** Ms T (Tina) Ackerman  
**Director Business Life** Mr N (Nathan) Cain

**Executive Manager Built Life:** Mr R (Robert) Cruickshank

**Secretary:** Mrs A (Alison) Podmore

**Public:**

### 3.1 Apologies

### 3.2 Approved Leave of Absence

#### 4 DECLARATIONS OF INTEREST

Declarations of interest are to be made in writing prior to the commencement of the Meeting, (a form to assist Elected Members and Staff is attached at the end of this Agenda).

##### Declaration of Financial Interests

A declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration. An employee is required to disclose their financial interest and if required to do so by the Council must disclose the extent of the interest. Employees are required to disclose their financial interests where they are required to present verbal or written reports to the Council. Employees are able to continue to provide advice to the Council in the decision making process if they have disclosed their interest.

Name/Position	
Item No/Subject	
Nature of Interest	
Extent of Interest	

##### Declaration of Interest affecting impartiality

Elected Members (in accordance with Regulation 11 of the *Local Government [Rules of Conduct] Regulations 2007*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected Member/employee is also encouraged to disclose the nature of the interest.

Name/Position	
Item No/Subject	
Nature of Interest	
Extent of Interest	

#### 5 PUBLIC QUESTION TIME

#### 6 PUBLIC STATEMENT TIME

## **7 CONFIRMATION OF MINUTES**

### **RECOMMENDATION**

That the minutes of the Elected Members Briefing Session meeting held on Tuesday, 3 September 2013 be confirmed.

## **8 PRESENTATIONS**

<b>8.1 Petitions</b>
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<b>8.2 Presentations (Awards to be given to the Town)</b>
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<b>8.3 Deputations (Planning / External Organisations)</b>
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## **9 METHOD OF DEALING WITH AGENDA BUSINESS**

## 10 CHIEF EXECUTIVE OFFICER REPORTS

### 10.1 2014 Schedule of Council Meetings & Elected Member Briefing Sessions

<b>File Reference:</b>	ADM0058
<b>Appendices:</b>	No

<b>Date:</b>	11 September 2013
<b>Reporting Officer:</b>	R. Fishwick
<b>Responsible Officer:</b>	A. Kyron
<b>Voting Requirement:</b>	Simple Majority

#### Executive Summary:

#### Recommendation – Council adopts the 2014 Monthly Meeting Schedule.

- No objections have been received from Elected Members; Residents/Ratepayers or applicants and developers about the monthly meeting cycle.
- There has been no significant impact on the duration of meetings and the volume items being presented
- The monthly council meeting cycle provides more time for the Administration to undertake research.

#### TABLED ITEMS:

Nil

#### BACKGROUND:

The Council at its meeting held on 10 April 2012 resolved to retain the monthly meeting cycle. This was determined following consideration of a review of the monthly meeting cycle of Elected Members Briefing Sessions (EMBS) and Ordinary Council Meetings (OCM).

It should be noted that the Administration will prepare draft meeting schedules for the Working Groups and Project Teams based on the continuance of the monthly meeting cycle.

#### DETAILS:

The Town has not received any complaints or objections about the monthly meeting cycle from Elected Members or Residents/Ratepayers. Furthermore there has been no applicant or developer that has expressed concern about the timeframe in which their proposal has been considered by the Council.

The proposed monthly cycle of EMBS and OCM for 2014, is shown below:

2014 EMBS & OCM Meeting Schedule  
EMBS 1<sup>st</sup> Tuesday & OCM 2<sup>nd</sup> Tuesday of each Month

Elected Members Briefing Session	Ordinary Council Meetings
Tuesday 4 February 2014	Tuesday 11 February 2014
Tuesday 4 March 2014	Tuesday 11 March 2014
Tuesday 1 April 2014	Tuesday 8 April 2014
Tuesday 6 May 2014	Tuesday 13 May 2014
Tuesday 3 June 2014	Tuesday 10 June 2014
Tuesday 1 July 2014	Tuesday 8 July 2014
Tuesday 5 August 2014	Tuesday 12 August 2014
Tuesday 2 September 2014	Tuesday 9 September 2014
Tuesday 7 October 2014	Tuesday 14 October 2014
Tuesday 4 November 2014	Tuesday 11 November 2014
Tuesday 2 December 2014	Tuesday 9 December 2014

**Legal Compliance:**

Regulation 12 of the *Local Government (Administration) Regulations 1996* states that:

- “12. *Public notice of council or committee meetings — s. 5.25(1)(g)*  
 (1) *At least once each year a local government is to give local public notice of the dates on which and the time and place at which —*  
 (a) *the ordinary council meetings; and*  
 (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,*  
*are to be held in the next 12 months”*

In relation to the above Regulation, if the Council adopts a meeting schedule for 2014 at its meeting to be held on 8 October 2013, the Administration can advertise the schedule in December 2013 which will comply with the legislation.

**Policy Implications:**

Nil

**Strategic Plan Implications:**

Nil

**Financial Implications:**

Internal Budget:

Nil

Total Asset Management:

Nil

**Sustainability Assessment:**External Economic Implications:

Nil

Social Issues:

The continuation of a monthly meeting cycle will enable Elected Members and staff who attend Council Meetings and Briefing Sessions to have sufficient time to undertake research or spend it recreating with family, particularly for those with young children.

Cultural Issues:

Nil

Environmental Issues:

Nil

**COMMENT:**

The turnaround for a Council decision by retaining a monthly meeting cycle has not significantly impacted on development applications and it provided staff and proponents with more time to engage and discuss with each other if there were any issues that can be resolved at an early stage, resulting in matters not being deferred at Council meetings or withdrawn from an agenda. In addition it provided an opportunity in some instances for staff to negotiate with proponents resulting in applications being approved under delegated authority obviating the need for the matter to be referred to Council for a determination.

One significant problem faced by staff with the previous 3-weekly meeting cycle was the continuous overlap of Council Meeting Cycles (i.e. some reports were being prepared for future Council Meetings prior to the determination of those matters being presented to the current Council Meeting). This at times involved significant time to amend future reports to reflect Council's decision making process.

The previous 3-weekly meeting cycle whilst delivering a quicker decision making process did not allow for the full benefits of good governance as the timelines were shortened and provided greater risk exposure and in some instances impacted by limiting consultation times.

The monthly meeting cycle has greatly assisted in alleviating some of the pressures faced by the organisation.

An examination of public holidays reveals that there will be no issues. Consequently the proposed monthly meeting schedule for 2014 has been provided for consideration. If adopted, the 2014 Meeting Schedule will be advertised during December 2013.

**CONCLUSION:**

The adoption of the monthly meeting cycle has assisted staff, Elected Members and Members of the Public in determining Council Meeting dates proposed in the future calendar years in terms of regularity being the second Tuesday of each month. It has also enabled Elected Members and the Administration to focus on strategic planning and provided additional time to research matters and undertake consultation.

It is recommended that the monthly meeting cycle for 2014 be approved.

**RECOMMENDATION/S:**

1. Council continues with the monthly meeting cycle with Elected Members Briefing Session being held on the first Tuesday of each month and the Ordinary Council Meeting being held on the second Tuesday of each month whilst still maintaining a Council recess during the month of January;
2. The monthly cycle of Elected Members Briefing Sessions and Ordinary Council Meetings for 2014, in accordance with the following schedule be approved;

**2014 EMBS & OCM Meeting Schedule  
EMBS 1<sup>st</sup> Tuesday & OCM 2<sup>nd</sup> Tuesday of each Month**

<b>Elected Members Briefing Session</b>	<b>Ordinary Council Meetings</b>
<b>Tuesday 4 February 2014</b>	<b>Tuesday 11 February 2014</b>
<b>Tuesday 4 March 2014</b>	<b>Tuesday 11 March 2014</b>
<b>Tuesday 1 April 2014</b>	<b>Tuesday 8 April 2014</b>
<b>Tuesday 6 May 2014</b>	<b>Tuesday 13 May 2014</b>
<b>Tuesday 3 June 2014</b>	<b>Tuesday 10 June 2014</b>
<b>Tuesday 1 July 2014</b>	<b>Tuesday 8 July 2014</b>
<b>Tuesday 5 August 2014</b>	<b>Tuesday 12 August 2014</b>
<b>Tuesday 2 September 2014</b>	<b>Tuesday 9 September 2014</b>
<b>Tuesday 7 October 2014</b>	<b>Tuesday 14 October 2014</b>
<b>Tuesday 4 November 2014</b>	<b>Tuesday 11 November 2014</b>
<b>Tuesday 2 December 2014</b>	<b>Tuesday 9 December 2014</b>

## 11 FUTURE LIFE AND BUILT LIFE PROGRAM REPORTS

### 11.1 99B (Lot 782 Strata Lot 3) Beatty Avenue, East Victoria Park – Grouped Dwelling to Rear of Existing Dwelling

<b>File Reference:</b>	BEAT99B
<b>Appendices:</b>	No
<b>Landowner:</b>	M. Salundi
<b>Applicant:</b>	J.F.K Construction Pty Ltd
<b>Application Date:</b>	31 May 2013
<b>DA/BA or WAPC Ref:</b>	5.2013.243.1
<b>MRS Zoning:</b>	Urban
<b>TPS Zoning:</b>	Residential R40
<b>TPS Precinct:</b>	Precinct P10 'Shepperton Precinct'
<b>Use Class:</b>	Grouped Dwelling
<b>Use Permissibility:</b>	'P' use

<b>Date:</b>	20 September 2013
<b>Reporting Officer:</b>	I. Ahmad
<b>Responsible Officer:</b>	R. Cruickshank
<b>Voting Requirement:</b>	Simple Majority

#### Executive Summary:

#### Recommendation – Approval subject to conditions

- Application for a Grouped Dwelling at rear of Existing Dwelling.
- Non-compliant with the Council's Local Planning Policy – Streetscape and Residential Design Codes with regard to right-of-way setback, visual privacy and fill requirements.
- Consultation with surrounding property owners and occupiers in accordance with Council Policy GEN3 'Community Consultation' for 14 days. Over the comment period, one objection was received.
- It is considered that the right-of-way setback, visual privacy and fill variations satisfy the relevant Performance Criteria of the Residential Design Codes and therefore can be supported.

#### TABLED ITEMS:

- Development application form dated received 31 May 2013;
- Amended plans and elevations dated 6 August 2013;
- Consultation with adjoining owners & occupiers dated 22 July 2013;
- Submission from the owner of the adjoining property dated 13 September 2013; and
- Photographs of subject lot and No. 142 Carnarvon Street.

#### DETAILS:

Council has received a development application for a two storey dwelling on the subject property, which has a site area of 263m<sup>2</sup>. The subject lot is one of the three (3) lots that was created as part of a subdivision of a single lot. The lot in question is the rear vacant lot



which abuts an existing 4.0m wide right-of-way whilst the front lot has a street frontage to Beatty Avenue. The subject property is not located within the Town's Residential Character Study Area.

The proposed two storey dwelling is orientated towards the right-of-way with vehicular access taken from the right-of-way. The ground floor of the dwelling comprises a double garage, kitchen, laundry, living and dining rooms whilst the upper floor comprises three (3) bedrooms, ensuite and a balcony.

### **Legal Compliance:**

#### Relevant General Provisions of Town Planning Scheme No. 1

In assessing and determining this application, Council is to have regard to the following general provisions of the Scheme:

- Clause 36 of Scheme Text; and
- Statement of Intent contained in Precinct Plan P10 'Shepperton Precinct'.

#### Compliance with Development Requirements

The application has been assessed for compliance with the following statutory documents and policies:

- TPS 1 Scheme Text and Precinct Plan;
- Residential Design Codes (R-Codes); and
- Local Planning Policy – Streetscape (LPPS).

The following is a summary of compliance with key development requirements:

<b>Item</b>	<b>Requirement</b>	<b>Proposed</b>	<b>Compliance</b>
Right-of-way Setback	6.0m from centreline of the right-of-way to ground floor habitable room wall.	6.0m from centreline of the right-of-way to Kitchen wall.	Compliant
	7.0m minimum from centreline of the right-of-way to upper floor wall.	5.1m minimum to balcony whilst remainder of the upper floor facade is setback at 7.0m from centreline of the right-of-way	Non-compliant (refer to Comments section below)
Site Works – Excavation/ Fill	Excavation or fill within 3.0m of the street alignment shall not exceed 0.50m from the natural ground level.	Fill of varying height of between 0.5m and 0.79m from the natural ground level.	Non-compliant (refer to Comments section below)
	Fill within 1.0m of a common boundary shall not exceed 0.50m from the natural ground level.	Fill of varying height of between 0.5m and 0.79m from the natural ground level.	

Building Height (measured from the natural ground level)	6.0m maximum wall height and 9.0m maximum to top of pitched roof	5.75m maximum wall height and 7.75m maximum to top of roof ridge	Compliant
Visual Privacy	<ul style="list-style-type: none"> <li>Balcony (facing right-of-way) to south-western property boundary - 7.5m minimum setback within cone of vision.</li> <li>Upper floor bedroom 3 window to south-eastern property boundary - 4.5m minimum setback within cone of vision</li> </ul>	<ul style="list-style-type: none"> <li>7.19m minimum setback to south-western property boundary.</li> <li>2.5m minimum setback to south-eastern property boundary.</li> </ul>	Non-compliant (refer to Comments section below)
Solar Access	<ul style="list-style-type: none"> <li>Shadow cast by the proposed dwelling at midday 21 June onto the adjoining property shall not exceed 35 per cent of the adjoining site area - i.e 78.05m<sup>2</sup> maximum of shadowing permitted.</li> <li>A minimum of 50% of the required outdoor living area shall not be affected by overshadowing - i.e 10m<sup>2</sup> of outdoor living area to remain unaffected.</li> </ul>	38m <sup>2</sup> (17%) of shadow casts onto 4/101 Beatty Avenue with 16.5m <sup>2</sup> of its outdoor living area remains unaffected by shadowing.	Compliant

### Submissions:

#### Community Consultation:

The proposal was the subject of consultation for a 14 day period in accordance with Council Policy GEN3 'Community Consultation'. This required notices to be mailed to owners and occupiers of adjoining lots that may be affected by the development. The consultation period commenced on 22 July 2013 and closed on 5 August 2013.

Over the comment period, one objection was received as summarised and considered by Council's Urban Planning Business Unit in the below table, and is also included in full as a Tabled Item to this report.

<b>CONSULTATION SUBMISSIONS</b>	
<i>Submission from owner/occupants of No. 142 Carnarvon Street, East Victoria Park</i>	
<b>Comments Received</b>	<b>Officer's Comments</b>
<ul style="list-style-type: none"> <li>· The dwelling has been designed such that it has no regard to the privacy of adjoining properties;</li> <li>· The dwelling is poorly designed in terms of its size and height;</li> <li>· The dwelling is not considered to be a harmonious addition to the right-of-way and will set a negative precedence for any future development along the right-of-way;</li> <li>· Lack of screening on the entire dwelling;</li> <li>· The dwelling will have adverse impact on the adjoining properties along the right-of-way with regard to traffic congestion, traffic noise and possible damage to dividing fence as a result of vehicle manoeuvring.</li> </ul>	<ul style="list-style-type: none"> <li>· The extent of visual encroachment from the proposed balcony onto 142 Carnarvon Street is deemed to be minor. The overlooking is only confined to the extended portion of the rear backyard of 142 Carnarvon Street instead of habitable spaces or outdoor living area;</li> <li>· The dwelling complies with the building height, solar access and open space requirements of the R-Codes. In this regard, the scale and bulk of the building is deemed to be acceptable;</li> <li>· The extent of variations proposed is deemed to be minor and will not interrupt the desired and/or existing pattern of development along the right-of-way;</li> <li>· The Council's LPPS requires new dwellings to have major openings to habitable rooms facing the right-of-way so as to promote passive surveillance onto right-of-way;</li> <li>· The increase in traffic volume and noise generated by the proposed development is considered to be minimal and will not have adverse impact on the amenity of the surrounding properties.</li> <li>· The R-Codes and Council's LPPS require access to on-site parking to be provided, where available, solely from a right-of-way.</li> <li>· The proposed development complies with the manoeuvring distance provision. Damage to any structures on the adjoining property, however, is a civil matter between the owners of the subject property and the responsible person/builder.</li> </ul>

**Sustainability Assessment:**External Economic Implications:

No impact.

Cultural Issues:

No impact.

Environmental Issues:

No impact.

**COMMENT:**

The proposal is broadly consistent with the requirements of Council's Local Planning Policy – Streetscape and the Residential Design Codes with the exception of the variations as outlined above. The proposed variations are considered as follows:

Right-of-Way Setback

The proposed setback of 5.1 metres from the balcony to the centreline of the right-of-way constitutes a variation to the Council's Local Planning Policy – Streetscape which requires a minimum setback of 7.0 metres from the centreline of the right-of-way. The objective of the setback requirement to the upper floor is to articulate two storey buildings to reduce the perceived impact of building bulk.

In this instance, the reduced setback of the upper floor does not present any building bulk onto the right-of-way given that the dwelling introduces several articulation devices such as horizontal stepping and glazing. Due to the irregular shape and size of the lot and the need to provide an acceptable level of amenity for the future occupants, it is inevitable that portions of the building will encroach within the right-of-way setback area. Notwithstanding this, the non-compliant setback is only confined to the balcony feature whilst the remainder of the façade, both the ground floor and upper floor, complies with the setback requirement.

Given that the balcony does not project forward of the façade of the single storey portion of the dwelling, the balcony will not form a dominant element of the building at the reduced setback proposed. In addition, the incorporation of the balcony will provide a high level of amenity for the prospective occupiers, and importantly improve surveillance between the dwelling and the right-of-way, in line with the Crime Prevention Through Environmental Design (CPTED) principles.

In this regard, the proposed right-of-way setback variation satisfies the relevant Performance Criteria of the Council's Local Planning Policy – Streetscape and therefore can be supported.

Visual Privacy

The upper floor Bedroom 3 window and balcony of the proposed dwelling constitute variations to the visual privacy requirement given that they overlook a portion of the south-eastern and south-western adjoining properties respectively.

With regard to the Bedroom 3 window, the visual encroachment from the subject window onto the south-eastern adjoining property (4/101 Beatty Avenue) is only contained within the extended portion of the rear outdoor living area without affecting its active outdoor living area. In this regard, the occupants' enjoyment of use of the outdoor living area would not be compromised. No objection has been received from the owners/occupiers of the south-eastern adjoining property.

Similarly, the balcony will not overlook any active habitable spaces or outdoor living area of the south-western property boundary (142 Carnarvon Street). Based on the site plan and subsequent site inspection, the balcony will only overlook the extended portion of the rear backyard. In addition, the presence of vegetation and an outbuilding at the rear of the adjoining property serve as visual buffers to prevent any direct overlooking from the balcony into the active outdoor living area. It is also worth noting that the extent of overlooking is confined within the area which is subject to future widening of the right-of-way.

The presence of the major openings such as the Bedroom 3 window and balcony facing the right-of-way will help to mitigate perceptions of lack of passive surveillance from the building onto the right-of-way.

In this regard, it is considered that the above visual privacy variations satisfy the relevant Performance Criteria of the Residential Design Codes and thus can be supported

#### Site works –Fill

Based on the submitted survey plan, the natural ground levels on the south-eastern boundary appear to be substantially higher than the north-western boundary. In order to create a consistent finished ground level throughout the lot, the proposal features cutting and filling within the subject lot. However, the proposed fill on the western portion of the property (within 3.0m of the street property boundary and 1.0m of a common boundary) exceeds 500mm above the natural ground level. This constitutes a variation to the R-Codes requirement.

Notwithstanding this, given that the fill of 0.79m maximum is contained only within a minor portion of the front setback area, the variation will not have any adverse impact on the visual impression of the natural level and therefore satisfies the relevant Performance Criteria of the R-Codes. No objection has been received from the adjoining properties in relation to this variation.

#### **CONCLUSION:**

In regards to the matters raised above, the proposed building has been designed in such a way that it will provide an acceptable level of amenity for prospective occupants whilst creating an appropriate relationship with surrounding buildings and the streetscape. The proposed variations are deemed to be acceptable as they satisfy the relevant Performance Criteria of the R-Codes and Council's LPPS. In view of the above, it is recommended that the application be Approved subject to conditions.

#### **RECOMMENDATION/S:**

- 1. In accordance with the provisions of the Town of Victoria Park Town Planning Scheme No. 1 and the Metropolitan Region Scheme the application submitted by J.F.K Construction Pty Ltd on behalf of M Salundi for Grouped Dwelling to Rear of Existing Dwelling at 99B (Lot 782 Strata Lot 3) Beatty Avenue, East Victoria Park as indicated on the amended plans dated received 6 August 2013 be Approved subject to the following conditions:**

- 1.1 In order to confirm compliance with this planning approval and all relevant Council requirements, approval is to be obtained from the following Council Business Units prior to the submission of a certified application for a building permit:
  - Urban Planning;
  - Street Life;Failure to do so may result in refusal of the application for a building permit (refer related Advice Note).**
- 1.2 External colours, finishes and materials to be used in the construction of the building are to be in accordance with the colour schedule date stamped approved 8 October 2013 attached with the approved plans, unless otherwise approved in writing by the Manager Urban Planning.**
- 1.3 A minimum of 50% of the front setback area is to be softly landscaped. Landscaping is to be installed prior to occupation of the building(s) and subsequently maintained to the satisfaction of the Executive Manager Park Life Program.**
- 1.4 The use of sheet fencing, such as colorbond or fibro cement sheeting, in front of the building line is not permitted.**
- 1.5 Any letterbox, structure, wall or fence located within a 1.0 metre x 1.0 metre visual truncation at the intersection of any driveway and the right-of-way property boundary, is not to exceed a height of 750mm with the exception of:
  - (i) one brick pier (maximum dimensions 350mm by 350mm);
  - (ii) wrought iron or similar metal tubing style infill fencing**
- 1.6 All driveways and car parking bays to be constructed of brick paving, liquid limestone, exposed aggregate or any alternative material approved by the Manager Urban Planning.**
- 1.7 External fixtures, including but not restricted to airconditioning units, satellite dishes and non-standard television aerials, but excluding solar collectors, are to be located such that they are not visible from the primary street, secondary street or right-of-way.**
- 1.8 External clothes drying facilities are to be screened from view from the street or any other public place.**
- 1.9 All building works to be carried out under this planning approval are required to be contained within the boundaries of the subject lot.**
- 1.10 Compliance with Council's Building, Environmental Health, Street Life and Park Life requirements.**

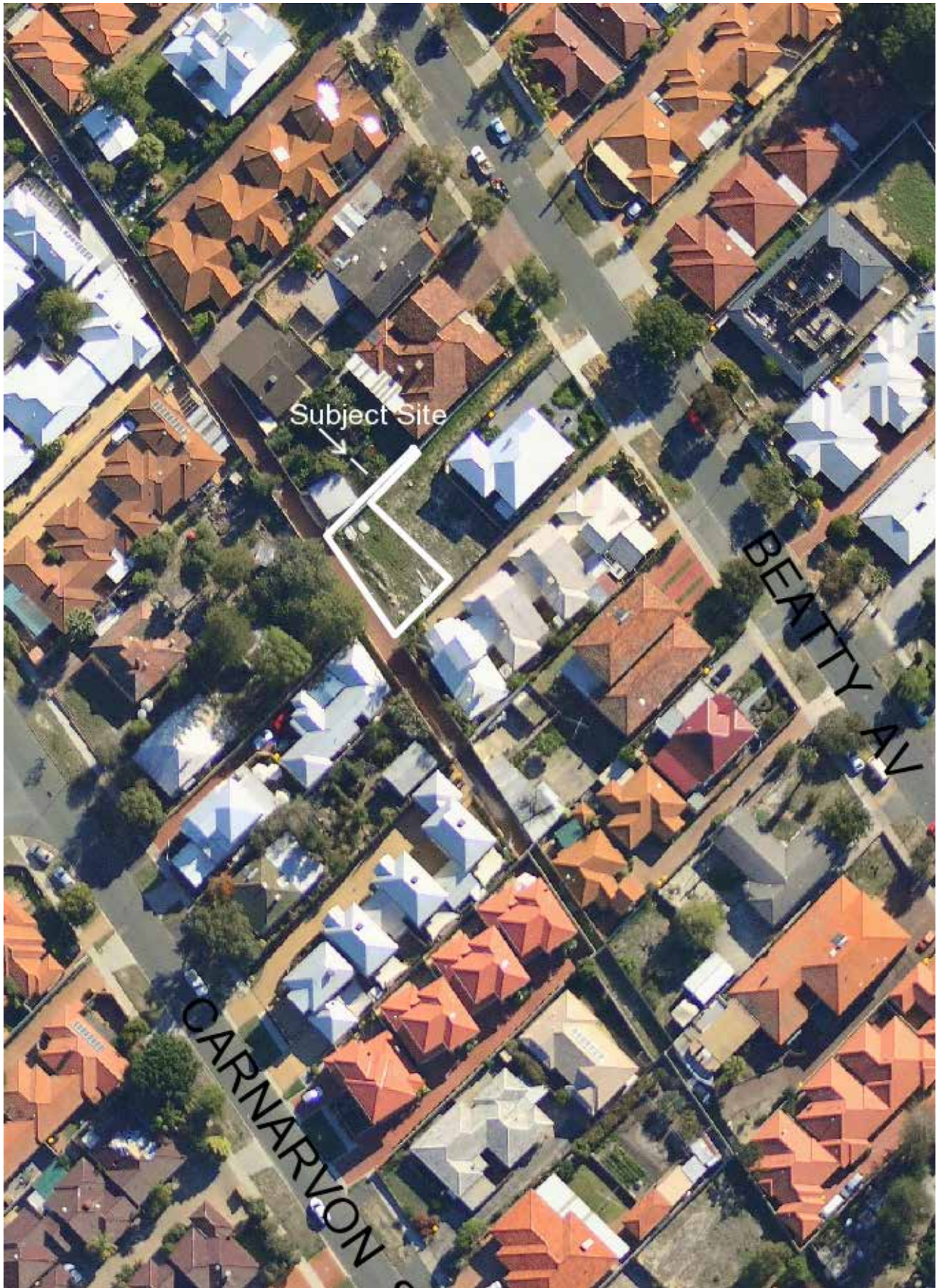
- 1.11 This approval is valid for a period of twenty four months only. If development is not commenced within this period, a fresh approval must be obtained before commencing or continuing the development.**

**Advice to Applicant:**

- 1.12 In regards to Condition No. 1.1 where a Council Building Surveyor is issuing the Certificate of Design Compliance (Application Form TVP1 to be submitted) then the approval of Council Business Units will be obtained by the Council Building Surveyor. Where a private certifier is engaged to issue the Certificate of Design Compliance, then it is the responsibility of the owner/builder/certifier to submit a separate application (Form TVP2) for the approval of Council Business Units. This form is available on the Town's website and at the front counter of Council's Offices.**
- 1.13 A separate planning application is required for any fence forward of the building line.**
- 1.14 All fencing to be provided in accordance with the Dividing Fences Act and all boundary fencing behind the front building line to be a minimum of 1.8 metres and a maximum of 2.4 metres in height (or such other height agreed to in writing by the relevant adjoining land owners) at any point along the boundary, measured from the highest retained ground level.**
- 1.15 The owner or occupier is required to display the street number allocated to the property in a prominent location clearly visible from the street and/or right-of-way that the building faces.**
- 1.16 During excavations, all necessary precautions to be taken to prevent damage or collapse of any adjacent streets, right-of-way or adjoining properties. It is the responsibility of the builder to liaise with adjoining owners and if necessary obtain consent prior to carrying out work.**
- 1.17 Failure to maintain the verge by current or future owners or occupiers will render the offender liable to infringement under Section 2.9 of the Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law – Modified penalty \$100.**
- 1.18 Any modifications to the approved drawings forming part of this planning approval may require the submission of an application for modification to planning approval and reassessment of the proposal.**
- 1.19 Should the applicant be aggrieved by this decision a right of appeal may exist under the provisions of the Town Planning Scheme or the Metropolitan Region Scheme and the applicant may apply for a review of the determination of Council by the State Administrative Tribunal within 28 days of the date of this decision.**

2. **Those persons who lodged the submission regarding the application be advised of Council's decision.**





## 11.2 Request for Amendment to Town Planning Scheme No. 1 to change residential density coding from R20 to R30 for No. 63 (Lot 39) Westminster Street, East Victoria Park

<b>File Reference:</b>	PLA0003/62
<b>Appendices:</b>	No
<b>MRS Zoning:</b>	Urban
<b>TPS Zoning:</b>	Residential R20
<b>TPS Precinct:</b>	Precinct P12 'East Victoria Park'

<b>Date:</b>	20 September 2013
<b>Reporting Officer:</b>	J. Gonzalez
<b>Responsible Officer:</b>	R. Cruickshank
<b>Voting Requirement:</b>	Simple Majority

### Executive Summary:

#### Recommendation – Council initiates Amendment No. 62 to Town Planning Scheme No. 1

- A request has been received to increase the R-Coding from R20 to R30 for the property at No. 63 Westminster Street, East Victoria Park. An increase in the density coding for this site would increase the development potential of the site from a single dwelling only to a maximum of two dwellings.
- The Administration does not generally support rezoning requests for individual properties as to do so would be inconsistent with orderly and proper planning.
- However it is acknowledged that there may be benefits in increasing the R-Code from R20 to R30 for all properties within the street block bounded by Berwick Street, Westminster Street, Devenish Street and Canterbury Terrace.
- There is currently a paved right of way at the rear of the subject properties within the street block. The R20 density coding does not permit subdivision or development of these properties and therefore there is no opportunity to create a new residential streetscape along the right-of-way and no prospect of an improvement to the right-of-way environment.
- If the street block was recoded to R30, then all properties would have potential for two dwellings with a rear dwelling facing the ROW and having its vehicular access from the ROW, and thereby creating a new streetscape along the existing Right-of-Way. The recoding of the properties to R30 will enable the development of new dwellings adjacent to the right-of-way which would have beneficial outcomes.

### TABLED ITEMS:

- Request to Amend the Town Planning Scheme No. 1 dated 7 June 2013; and
- Precinct Plan 12 Sheets A and B;

### BACKGROUND:

The Town of Victoria Park Town Planning Scheme No. 1 was gazetted on 30 September 1998. The subject site and the street block within which it is located are zoned Residential R20.



Some of the general objectives of the Town of Victoria Park Town Planning Scheme No. 1 are:

- “(a) to cater for the diversity of demands, interests and lifestyles by facilitating and encouraging the provisions of a wide range of choices in housing, business, employment, education, leisure, transport and access opportunities;*
- (c) to ensure that the use and development of land is managed in an effective and efficient manner within a flexible framework which-*
  - (i) recognises the individual character and needs of localities within the Scheme area; and*
  - (ii) can respond readily to change;*
- (d) to ensure planning at the local level is consistent with the Metropolitan Region Scheme and wider regional planning strategies and objectives;*
- (e) to promote the development of a sense of local community and recognise the right of the community to participate in the evolution of localities;*
- (g) to co-ordinate and ensure that development is carried out in an efficient and environmentally responsible manner which:*
  - (i) makes optimum use of the town’s growing infrastructure and resources;”*

Under the Town of Victoria Park Town Planning Scheme No. 1, the “East Victoria Park” Precinct (Precinct Plan 12) Statement of Intent states:

*“The East Victoria Park Precinct will be enhanced and consolidated as a residential neighbourhood in which a range of housing types of low scale is predominant. A large part of the precinct is to remain low to medium density ...*

*The retention of existing structurally sound housing which generally contributes to the character of the area, and the selective redevelopment of other sites will be encouraged.”*

The East Victoria Park Precinct Plan 12, in part states:

*“Predominantly, development shall be in accordance with the standards specified for Residential R20 and R30 under the Residential Planning Codes.....These densities will service to increase the availability and range of housing types in areas close to the city centre and other facilities such as Curtin University.” Further on states: “Priority will be given to ensuring new development, particularly infill and development at higher densities, does not result in the undue loss of privacy or amenity for existing residents.”*

#### **DETAILS:**

The proposed request for re-coding from Residential R20 to R30 relates to the property at No. 63 Westminster Street, East Victoria Park. However, the Administration is not supportive of a spot rezoning/recoding for this property only. There are no unique circumstances applicable to this property that would justify this property from zoning/coded differently from other properties within the same street block.

On this basis, rather than considering a recoding for No. 63 Westminster Street only, the Administration has assessed the implications and benefits of recoding all properties within the street block bounded by the following streets: Berwick Street, Westminster Street, Devenish Street and Canterbury Terrace. There are 23 lots currently facing Westminster Street and 22 lots currently facing Canterbury Terrace.

There is a Right-of-Way (ROW 62) of 5.03 metres in width along the rear boundary of all the lots with a frontage to Canterbury Terrace and Westminster Street. The ROW is paved, currently in use and is to remain open. This ROW is a continuation of a similar right of way (ROW 39) that is parallel to Canterbury Terrace and Westminster Street on the eastern side of Berwick Street, which has been significantly developed with new dwellings fronting onto it as the adjoining properties are coded R30.

Along Westminster Street there are 23 lots with an area of typically 721 m<sup>2</sup> each. One of the lots is a 'sump'; and four lots have been redeveloped with rear lots with vehicular access from Westminster Street with the dwellings not fronting the right of way. This leaves a total of 19 properties with no potential for redevelopment under the current R20 density coding. The subdivisions that have created rear dwellings were due to the amalgamation of two or three lots and then resubdivided into rear lots, as single lots of 721m<sup>2</sup> do not have the potential for subdivision, as one of the requirements of the Residential Design Codes (R-Codes) for development at the R20 density coding is for a minimum average lot size of 450m<sup>2</sup> average.

Along Canterbury Terrace there are 22 lots, with an area of 647 m<sup>2</sup> each. One of the lots is a 'sump', with all other lots being occupied by a single dwelling only.

### **Legal Compliance**

#### Town of Victoria Park Town Planning Scheme No. 1

Clause 47 (1) of the Town Planning Scheme Text states that:

*“Council may only amend or revoke a Scheme Document with the exception of a Council Register in accordance with the procedures applying to a Town Planning Scheme Amendment set out in Section 7 of the Act.”*

#### Planning and Development Act 2005

Part 5 Local Planning Schemes, Section 75 'Local Planning Scheme may be Amended' states:

*“A local government may amend a local planning scheme with reference to any land within its district, or with reference to and within its district and other land within and adjacent district by an amendment.”*

#### Town Planning Regulations 1967

Regulation 25 Town Planning Scheme Amendment, sub regulation 2 (j) (v) requires the amendment to be advertised for community consultation for a period of 42 days.

### **Sustainability Assessment:**

#### External Economic Implications:

No impact

Social Issues:

No impact

Cultural Issues:

No impact

Environmental Issues:

No impact

**COMMENT:**

A request has been received to increase the R-Coding from R20 to R30 for the property at No. 63 Westminster Street, East Victoria Park. As described above, rather than considering an increased density coding for a single property, the Administration has assessed the request in relation to all properties within the street block bounded by Berwick Street, Westminster Street, Devenish Street and Canterbury Street. The lots within this street block are currently zoned Residential R20 under Town Planning Scheme No.1.

The subject street block is unique in that it is the only street block which contains a right-of-way where none of the properties adjoining the right-of-way can be redeveloped because the residential density coding does not enable redevelopment to occur. A change in the residential density to R30 would provide opportunity to create a new residential streetscape along the existing right of way which would not otherwise occur.

A site inspection of the street block has revealed that generally all of the existing dwellings have parking areas and/or structures accessed from their respective street with no dwellings having vehicular access solely from the existing right of way. It is noted that some dwellings, particularly towards the Berwick Street end of the street block, have an old structure at the rear of their properties which seems to have been used as a garage in the past but those structures are now in poor condition and no longer used.

The properties located between the right of way and Westminster Street typically have an area of 721m<sup>2</sup>. 19 properties have no potential for subdivision under the current R20 density coding. However if recoding from R20 to R30 was to occur then their status will change as all those properties will have the capability to be subdivided and redeveloped with a rear dwelling facing the right of way. In most cases the subdivision of the lots and construction of a second dwelling at the rear facing the right-of-way can still occur whilst retaining the existing dwelling on the site. It is noted that one of the properties is occupied by a large dwelling which would impede subdivision into two lots unless the existing dwelling is demolished or modified. Importantly, the first six dwellings on Westminster Street west of Berwick Street are identified as 'character' dwellings within the Council's Residential Character Study Area', however these properties have the potential for subdivision without the need to demolish the existing identified character dwelling.

The situation is similar for those properties between the right of way and Canterbury Terrace. All the properties have an area of 647m<sup>2</sup> with none of the 21 properties having subdivision potential under the current R20 density coding. Recoding of the sites to R30 will result in the properties having the capability to be subdivided and redeveloped with a rear dwelling facing the right of way. There are two sites occupied by large dwellings

which may have to be demolished or modified to facilitate subdivision into two lots, however neither of these dwellings have character significance and could be demolished currently. Along this side of the right of way the first ten dwellings west of Berwick Street have been identified as 'character' dwellings but all of them can be subdivided without the need to demolish the existing identified character dwelling.

The current zoning of land on the eastern side of Berwick Street to Albany Highway is Residential R30. The existing right of way (ROW 39) between Westminster Street and Canterbury Terrace on the eastern side of Berwick Street has been the subject of a significant amount of development comprising the construction of new dwellings facing the right-of-way. The existing right of way (ROW 39) on the eastern of Berwick Street is a good example of a new residential streetscape being created. The recoding of the subject street block (western side of Berwick Street) will achieve a similar positive outcome and result in development fronting the right-of-way on both sides of Berwick Street between Westminster Street and Canterbury Terrace.

The traffic movement generated by properties within the subject street block is mainly taken by Berwick Street which is classified as a District Distributor, and any new traffic generated by the increased density coding and subsequent redevelopment of the area will also be accommodated primarily through Berwick Street.

As stated within Precinct Plan P12, the recoding of this residential street block will result in increased density, and will increase the availability and range of housing types within the area which is close to Curtin University, which is considered a 'Specialised Centre' within the 'Activity Centre Hierarchy' for Perth and Peel. The subject street block is close to the city and served by a main public transport route through Berwick Street.

The subject street block is located approximately 400 metres from the Park Centre Shopping Centre, which is classified as a District Centre under the 'Activity Centres Hierarchy' for Perth and Peel and therefore higher density housing is recommended to be incorporated to establish a sense of community and increase activity outside normal business hours.

Recoding of the subject street block to R30 would be consistent with the proposals in 'Directions 2031 and Beyond' for the Central sub-regional planning area that includes the Town of Victoria Park.

#### **CONCLUSION:**

In view of the above, it is recommended that Amendment No. 62 be initiated to increase the residential density coding from R20 to R30 for those properties in the street block bounded by Berwick Street, Westminster Street, Canterbury Terrace and Devenish Street. The Amendment will result in an improved right-of-way environment as the interface to the right-of-way will change from one occupied by rear fences to one comprised of dwellings facing the right-of-way. This has many positive outcomes namely an improved appearance and improved safety through greater activation and use of the right-of-way.

**RECOMMENDATION/S:**

1. Pursuant to Section 75 of the *Planning and Development Act 2005* the Council initiates Amendment No. 62 to amend the Town of Victoria Park Town Planning Scheme No. 1 as follows:
  - 1.1 Recode those properties within the street block bounded by Berwick Street, Westminster Street, Devenish Street and Canterbury Terrace from R20 to R30; and
  - 1.2 Modifying the Town Planning Scheme No. 1 Precinct Plan P12 Sheets A and B accordingly.
2. The Chief Executive Officer and Mayor be authorised to execute the Town Planning Scheme No. 1 Amendment No. 62 documents.
3. A copy of Amendment No. 62 be referred to:
  - 3.1 The Environmental Protection Authority, in accordance with Section 81 of the *Planning and Development Act 2005*, prior to the commencement of advertising of the Amendment; and
  - 3.2 The Western Australian Planning Commission for information.
4. On receipt of advice from the Environmental Protection Authority under Section 48A of the *Environmental Protection Act* indicating that the Amendment need not be subject to an environmental assessment, the Amendment be advertised in accordance with the Town Planning Regulations for 42 days.







### 11.3 Proposed Amendment to Town of Victoria Park Town Planning Scheme No. 1 Relating to Amended Planning Approvals

<b>File Reference:</b>	PLA0003/63
<b>Appendices:</b>	No
<b>DA/BA or WAPC Ref:</b>	N/A
<b>Date:</b>	24 September 2013
<b>Reporting Officer:</b>	R. Cruickshank
<b>Responsible Officer:</b>	R. Cruickshank
<b>Voting Requirement:</b>	Simple Majority
<b>Executive Summary:</b>	
<b>Recommendation – Council resolve to initiate an Amendment to Town Planning Scheme No. 1</b>	
<ul style="list-style-type: none"> <li>· Proposal to initiate an Amendment to Town Planning Scheme No. 1 to provide power to vary an existing planning approval.</li> <li>· A question has arisen in relation to an application for review currently before the State Administrative Tribunal, as to the power available under Town Planning Scheme No. 1 to vary an existing planning approval.</li> <li>· Recommended that Council initiate the Amendment and seek approval from the WAPC for a reduced consultation period.</li> </ul>	

**TABLED ITEMS:**

Nil

**BACKGROUND:**

The Town of Victoria Park Town Planning Scheme No. 1 was gazetted on 30 September 1998. The Scheme Text contains provisions which deal with administration of the Scheme and procedures in relation to planning applications. For some time it has been the practice of Council to allow applicants to apply for a modification to the planning approval, or an amended planning approval, where amendments are proposed to the original planning approval granted by Council.

Earlier this year Council determined to refuse an application for a modification to planning approval which sought to modify the conditions of the original planning approval for the site. This application is now the subject of an application for review to the State Administrative Tribunal. It has been suggested through the SAT review process that the Town's Scheme does not contain specific power for the assessment and determination of amendments to existing planning approvals. The Town has made submissions to SAT in relation to this matter and SAT has reserved its decision. Notwithstanding SAT's decision it is considered appropriate to provide clarity on the matter by amending the Scheme to introduce express power for Council to consider an application to modify an existing planning approval.

**DETAILS:**

As outlined above, a question has arisen as to the power available under the current Scheme for Council to modify or amend an existing planning approval. It is not uncommon for an applicant or landowner to obtain planning approval for a development, but to then

seek approval for amendments to that planning approval. To date, Council has issued numerous approvals for modifications to existing planning approvals, on the understanding that power existed under the Scheme to do so. The current application for planning approval form, which forms part of the Scheme (Schedule 3), makes specific reference to a planning application type being a modification to planning approval, and it is on this basis that Council have received and determined applications to modify an existing planning approval.

This has been questioned, with a suggestion being made that there is no express power in the Scheme to approve a modification to an existing planning approval.

To remove any uncertainty it is proposed to include specific Scheme provisions dealing with amended planning approvals. In this respect it is noted that the WAPC's Model Scheme Text includes the following relevant provisions which appear to have been included in a number of other local government Schemes:

*"8.3. Amending or revoking a planning approval*

*The local government may, on written application from the owner of land in respect of which planning approval has been granted, revoke or amend the planning approval, prior to the commencement of the use or development subject of the planning approval."*

The incorporation of this Model Scheme Text provision into the Town's Town Planning Scheme No. 1 would address the matter.

**Legal Compliance:**

In accordance with the provisions of the *Planning and Development Act 2005*, an amendment to Council's Town Planning Scheme No. 1 would be required. Should Council resolve to initiate an Amendment, the statutory processes for a Scheme Amendment would need to be followed including advertising of the proposal for public comments. In this case as the Amendment is of an administrative nature only, Council Officers intend to obtain approval from the WAPC for community consultation for a period less than the standard 42 days. The Hon. Minister for Planning will ultimately be responsible for determining the Scheme Amendment.

**Sustainability Assessment:**

External Economic Implications:

No impact.

Social Issues:

No impact.

Cultural Issues:

No impact.

Environmental Issues:

No impact.

**COMMENT:**

An issue has arisen in relation to the power available under the current Scheme for approval to modify an existing planning approval, notwithstanding that Council has done so for some considerable time. This has implications for the Council's dealing with other applications into the future. Accordingly it is recommended that the matter be definitively resolved by way of the Scheme being amended to include the relevant provision of the Model Scheme Text dealing with amended planning approvals.

**CONCLUSION:**

In view of the above, it is recommended that Council's Town Planning Scheme No. 1 be amended to include specific power to amend an existing planning approval.

**RECOMMENDATION/S:**

1. Council resolve pursuant to Section 75 of the *Planning and Development Act 2005* to initiate an Amendment to the Town of Victoria Park Town Planning Scheme No. 1 Scheme Text to include a new Clause 31A as follows :

**31A. AMENDING OR REVOKING A PLANNING APPROVAL**

The local government may, on written application from the owner of land in respect of which planning approval has been granted, revoke or amend the planning approval, prior to the commencement of the use or development subject of the planning approval.

2. The Chief Executive Officer and Mayor be authorised to execute the Town Planning Scheme No. 1 Amendment No. 63 documents.
3. A copy of Amendment No. 63 be referred to:
  - 3.1 The Environmental Protection Authority, in accordance with Section 81 of the *Planning and Development Act 2005*, prior to the commencement of advertising of the Amendment; and
  - 3.2 The Western Australian Planning Commission for information.
4. On receipt of advice from the Environmental Protection Authority under Section 48A of the *Environmental Protection Act* indicating that the Amendment need not be subject to an environmental assessment, the Amendment be advertised in accordance with the *Town Planning Regulations* for 42 days or such lesser period as agreed by the Western Australian Planning Commission.

## 11.4 Belmont Park Detailed Area Plan for Precinct D – Extent of Consultation

<b>File Reference:</b>	GRAH1
<b>Appendices:</b>	No
<b>Landowner:</b>	Chairman of the WA Turf Club
<b>Applicant:</b>	Hassell
<b>Application Date:</b>	N/A
<b>DA/BA or WAPC Ref:</b>	N/A
<b>MRS Zoning:</b>	Urban, Parks and Recreation
<b>TPS Zoning:</b>	Special Use
<b>TPS Precinct:</b>	Precinct P1 'Burswood Peninsula'
<b>Use Class:</b>	N/A
<b>Use Permissibility:</b>	N/A

<b>Date:</b>	17 September 2013
<b>Reporting Officer:</b>	J. Kober
<b>Responsible Officer:</b>	R. Lavery
<b>Voting Requirement:</b>	Simple Majority

### Executive Summary:

**Recommendation – That consultation be undertaken in accordance with the attached plan.**

- Draft Detailed Area Plan for Precinct D will be submitted for Council assessment and determination shortly.
- It is considered appropriate to determine the extent of consultation ahead of the DAP being formally submitted.

### TABLED ITEMS:

- Final Structure Plan dated April 2013; and
- Map of consultation area.

### BACKGROUND:

A Structure Plan as required under the Town of Victoria Park Town Planning Scheme No. 1 for the entire Belmont Park Racecourse site was approved by Council at the Ordinary Council Meeting on 11 September 2012 and subsequently approved by the Western Australian Planning Commission on 26 March 2013. The Structure Plan requires that a Detailed Area Plan is prepared and approved by Council prior to any subdivision or development occurring on the site.

The approved Structure Plan for the Belmont Park Racecourse site makes provision for creation a vibrant mixed use transit oriented development focused on both the Swan River and its foreshore and the existing racecourse facility. There is provision to create up to 4,500 dwellings, up to 31,000m<sup>2</sup> of retail floorspace and up to 60,000m<sup>2</sup> of office floorspace. A public marina with festive shopping and hotel is envisioned on the western side of the peninsula.

The Structure Plan includes rehabilitation and improvements to 16ha of foreshore reserve to provide for a variety of uses including recreation areas and conservation areas. Aboriginal heritage is proposed to be recognised with an interpretive centre on the foreshore which is to be combined with a boatshed to create a further tourist attraction on the site.

The Structure Plan envisages that separate Detailed Area Plans are prepared for each of the Precincts identified in the Structure Plan.

#### **DETAILS:**

The applicant has now approached Council's Strategic Town Planning and Urban Planning Business Units with initial concept designs for the Detailed Area Plan for Precinct D and a Development Application for Stage 1 of the development. Precinct D is the area on the south-eastern side of the racetrack abutting the Belmont Park railway station.

The initial Masterplan prepared by Forster + Partners which was appended to the formal Structure Plan is proposed to be modified to accommodate a number of changes dictated by current market conditions.

The applicant has provided the following supporting information:

*"The proponent for the Belmont Park Structure Plan – Precinct D, Detailed Area Plan has commenced a design process with the Town of Victoria Park (Town). This process has provided the proponent and their consultant team with the opportunity to refine the design and work collaboratively with the Town's Officers and the Design Review Committee.*

*The design objective has been to meaningfully connect with the Swan River foreshore. It is important that the picturesque location can be enjoyed by residents, workers and the community. By increasing links to the places of beauty along the foreshore and destinations within the precinct the proposed design will create a desirable destination.*

*The proposed design reflects the intent of the existing structure plan with a number of design improvements.*

*The key modifications include:*

- Reducing the impact of access to Victoria Park Drive Bridge by lowering the height of the road structure. This has improved pedestrian links and vistas to the foreshore while preserving the functionality of the road.*
- Providing an at grade boulevard to the north linking develop directly to the foreshore environs. The boulevard also provides improved accessibility for the adjoining land owner supporting the opportunity for a main street type environment. This refinement fundamentally supports activation of a pedestrianised public realm.*
- Increasing the amount of public open space provides places for people. It connects a greater portion of the proposed development back to the foreshore via activated green spaces.*

*The proposed design reflects the Precinct D objectives with the following modifications to the existing master plan:*

<b><i>Design Feature</i></b>	<b><i>Existing Master Plan</i></b>	<b><i>Proposed Design</i></b>
<i>Access to Victoria Park Drive Bridge</i>	<i>Predominately raised above pedestrian ground level at approximately RL 10.0 for the full length of the road.</i>	<i>Lowered to remove pedestrian barrier between centralised development and the Swan River foreshore.</i>  <i>Supports an enhanced pedestrian environment.</i>  <i>Provides increased emergency access points to the race course.</i>
<i>Building Heights</i>	<i>Three zones for large towers from 38 to 53 storeys.</i>	<i>A number of towers of smaller scale are proposed across.</i> <i>Assists in effectively managing car parking.</i>  <i>Addresses the current market conditions and ability to stage development in a more appropriate manner.</i>  <i>Consistency of built-form across the precinct.</i>
<i>Public realm</i>	<i>Internalised public areas.</i>	<i>Increase access to the public realm with open air amphitheatres and market areas distributed across the precinct.</i>
<i>Car parking</i>	<i>Consolidated car parking below existing road structure.</i>	<i>Car parking predominately addressed at each lot.</i> <i>Assists in the management of car parking demand.</i>  <i>Simplified legal ownership provisions.</i>

<i>Boulevard located to the north of the precinct</i>	<i>Intersection with access to Victoria Drive Bridge at height of RL 10.0.</i>	<i>Lowered to approximately RL4.0.  Support for a main street type development along Boulevard.</i>
		<i>Improved public realm focusing on the pedestrian experience.</i>
<i>Public open space</i>	<i>Requirement to provide 1,966m<sup>2</sup> of public open space to the west of the precinct at Saintly Entrance.</i>	<i>Proposed to provide in excess of 2,500m<sup>2</sup> public open space distributed evenly across the precinct.</i>
		<i>Extension of the Boulevard connects the foreshore with the key destinations within the precinct and the abutting development within Precinct C.</i>
		<i>Amphitheatre connects development central to precinct with foreshore.</i>

*The proponent and consultant team continue to work with the Design Review Committee to ensure urban principles are integrated into the development and the focus is kept on the pedestrian experience within the precinct.”*

A project working group has been established of Council Officers from Council’s Strategic Town Planning, Urban Planning and Street Life Business Units as well as Council’s Design Review Committee. The project working group meets regularly with the applicant’s project team to collaboratively work through the proposal. The regular meetings will continue until the draft Detailed Area Plan is finalised and presented to Council for determination.

#### **Legal Compliance:**

Town Planning Scheme No. 1 Clause 29AB(15) sub-clauses (c) and (d) detail the advertising procedure required for a Detailed Area Plan as follows:

*“(c) When a proposed detailed area plan is prepared under clause 29AB(15)(a), the local government is to:*

- (i) advertise, or require the owner who submitted the proposed detailed area plan to advertise, the proposed detailed area plan for public inspection by one or more of the following ways:*
  - notice of the proposed detailed area plan published in a newspaper circulating in the Scheme area;*

- *a sign or signs displaying notice of the proposed detailed area plan to be erected in a conspicuous place or places in the Development Area, or part of the Development Area, to which the proposed detailed area plan applies; and*
- (ii) *give notice or require the owner who submitted the proposed detailed area plan to give notice, in writing to:*
  - *all owners whose land is included in the proposed detailed area plan;*
  - *all owners and occupiers who, in the opinion of the local government, are likely to be affected by the adoption of the proposed detailed area plan;*
  - *such public authorities and other persons as the local government nominates.*
- (d) *The advertisement and notice are to:*
  - (i) *explain the scope and purpose of the proposed detailed area plan;*
  - (ii) *specify when and where the proposed detailed plan may be inspected; and*
  - (iii) *invite submissions to the local government by a specified date being not less than 21 days after the giving or erection of the notice or publication of the advertisement, as the case requires."*

**Policy Implications:**

Nil

**Sustainability Assessment:****External Economic Implications:**

The draft Detailed Area Plan has not yet been submitted and as a result no assessment regarding any external economic impacts has been possible.

**Social Issues:**

The draft Detailed Area Plan has not yet been submitted and as a result no assessment regarding any social issues has been possible.

**Cultural Issues:**

The draft Detailed Area Plan has not yet been submitted and as a result no assessment regarding any cultural issues has been possible.

**Environmental Issues:**

The draft Detailed Area Plan has not yet been submitted and as a result no assessment regarding any environmental issues has been possible.

**COMMENT:**

The applicant is expected to formally lodge the draft Detailed Area Plan for Precinct D shortly. The extent of consultation proposed would include consultation with residents and property owners in the City of Belmont and City of Bayswater. There will be some time required to obtain the relevant contact details from the respective local authorities and therefore it is considered appropriate for Council to determine the extent of consultation ahead of the formal lodgement of the Detailed Area Plan to avoid holding the development up.



Once the Detailed Area Plan has been formally lodged by the proponent, the plan will be assessed by Council officers and Design Review Committee. Once the Director Future Life and Built Life Programs is satisfied that it meets the requirements of the Structure Plan for the Belmont Park Racecourse Redevelopment, the Detailed Area Plan will be advertised for public comment.

Following the close of the comment period, any submissions received will be assessed and the Final Draft will then be referred to a future Ordinary Council Meeting for determination by Council.

Council's Design Review Committee will be involved in the assessment of the proposal and will make a recommendation on the final Draft prior to determination by Council.

### **CONCLUSION:**

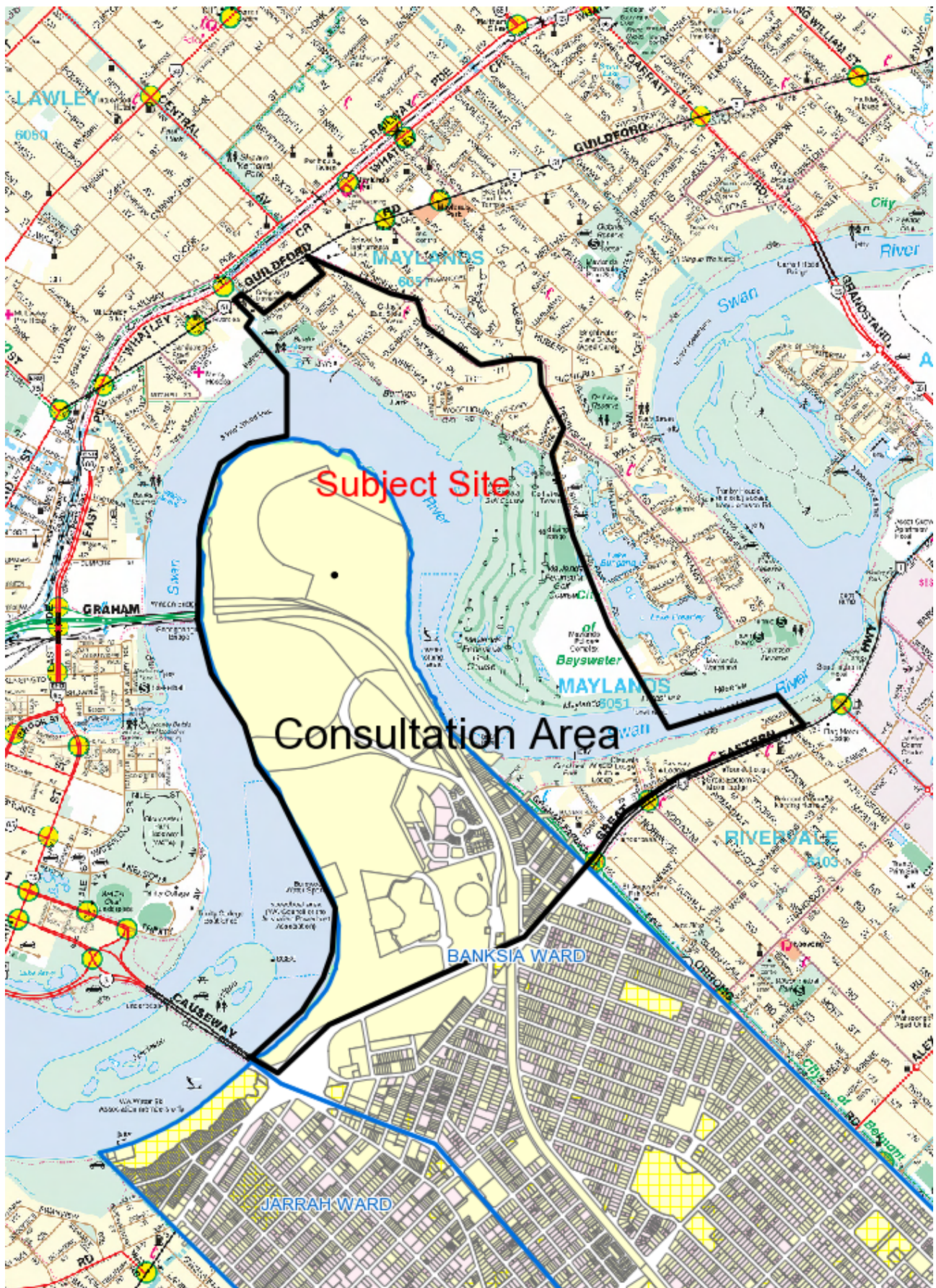
It is recommended that the extent of consultation is determined ahead of the draft Detailed Area Plan being formally lodged by the proponent. The proponent has commenced discussions with Council officers and Council's Design Review Committee and is intending to lodge the draft Detailed Area Plan shortly. It is considered appropriate to determine the extent of consultation at this stage to enable the address details of affected property owners and occupiers within the Cities of Belmont and Bayswater to be obtained without unnecessarily holding up the determination of the draft Detailed Area Plan.

### **RECOMMENDATION/S:**

- 1. Upon receipt of the draft Detailed Area Plan for Precinct D of the Belmont Park Racecourse Redevelopment, the advertising period is to be twenty one (21) days in accordance with the following at the expense of the applicant:**
  - 1.1 Two copies of the draft Detailed Area Plan for Precinct D of the Belmont Park Racecourse to be placed on public display at the Council Administration Centre and Council Library for public information during the twenty one (21) days advertising period. One copy of the draft Detailed Area Plan is displayed either at the Administration Centre or a Library located within the Cities of Bayswater and Belmont.**
  - 1.2 A display advertisement is placed in the Southern Gazette on the first day of the advertising period and the subsequent two (2) weeks providing the details of the advertising period, that information is available for viewing and that written submissions may be lodged with the Council. During the advertising period the Council notifies in writing the relevant statutory authorities and the Cities of Bayswater and Belmont.**
  - 1.3 Council notifies in writing the owners and occupier of all the properties within the Cities of Bayswater and Belmont and the Town of Victoria Park as depicted on the plan attached to this report and tabled. That notification is subject to those Local Authorities providing the requested information in respect to details of owners and occupiers.**

- 1.4 The WATC is required to erect signs on the site displaying notice of the proposal for the duration of the advertising period.**
- 2. The advertising will not be commenced until the Detailed Area Plan for Precinct D of the Belmont Park Racecourse Redevelopment has been assessed by Council officers and the Director Future Life and Built Life Programs is satisfied that it addresses all requirements of the Structure Plan.**





**11.5 Land Asset Optimisation Strategy – *Confidential Item***

This Report is issued under a separate cover.

## 12 RENEW LIFE PROGRAM REPORTS

### 12.1 WALGA Contract No C002/11 – Waste and Recycling Collection Services

<b>File Reference:</b>	ADM0241
<b>Appendices:</b>	No

<b>Date:</b>	13 September 2013
<b>Reporting Officer:</b>	E. Setzinger
<b>Responsible Officer:</b>	A. Vuleta
<b>Voting Requirement:</b>	Simple Majority

#### Executive Summary:

**Recommendation – That Council accepts the WALGA contract No C002/11 for waste and recycling collection services in the Town for a period from 1 November 2013 to 30 June 2014 with additional 6 x 4 month extensions offered and endorses the appointment of Transpacific Cleanaway for the required services.**

- Recurring budget is available every financial year for the waste and recycling collection services required in this contract.
- The short term nature of the contract with flexible extension options will facilitate a smooth transition to a new waste service provision regime as and when required as a result of potential future local government amalgamation processes or change in the method of waste processing.

#### TABLED ITEMS:

- WALGA Contract no. C002/11- Waste and Recycling Collection Services.

#### BACKGROUND:

The Town contracts out waste and recycling collection services which is a specialised operation for which it does not have the appropriate resources to effectively undertake in-house. The Town currently has a contract, Tender No. TVP/08/08 – Waste and Recycling Collection Services which is expiring on 31 October 2013 with Transpacific Industries Group Ltd which is trading as Transpacific Cleanaway in Western Australia. The services provided by this contractor include a free call centre service which manages incoming calls from residents and businesses.

WALGA has been specifically engaged (at no cost to the Town) to work with the Town to ensure that the best value for money contract is procured for these services.

#### DETAILS:

Due to the uncertainties on the potential impacts on the Town's new contracts resulting from the possible amalgamation with the City of South Perth and part of the City of Canning, the Town is only considering a short contract period with options to extend, if



required, for its waste and recycling collection services. As a result of working with the Corporate Business Solutions team of WALGA, it was determined that the best option for the Town is to engage the service of Transpacific Industries Group (trading as Transpacific Cleanaway in WA) which is the current contractor of the Town for the same services.

In accordance with the Town's Purchasing Policy FIN4, the Town does not need to employ the normal public tendering process as Transpacific Cleanaway is one of the successful tenderers for the required services on WALGA's panel of suppliers.

The accepted rates for the required services provided by Transpacific Cleanaway as tabled below are relatively similar to the rates currently applicable to the Town. The anticipated annual cost for the required services is \$1.5 million. This would be an increase of 5% p.a. which equates to approximately \$75,00 p.a.

### Rates for Waste and Recycling Collection Services

Item	Description	Unit	Transpacific Cleanaway Rate (\$) (excl gst)
1	Domestic and multi dwelling 240L waste collection.	per MGB/lift	0.956
2	Commercial 240L waste collection.	per MGB/lift	1.223
3	Domestic crate recycling collection.	per household/pick-up	0.967
4	Domestic and multi dwelling 240L recycling collection.	per MGB/lift	1.363
5	Commercial 240L recycling collection.	per MGB/lift	1.363
6	Commercial paper and cardboard collection.	per pick-up	3.612
7	Street litter bins collection on week days.	per unit per pick-up	4.486
8	Street litter bins collection on weekends.	per unit per pick-up	4.486
9	Park and Reserve litter bins collection.	per unit per pick-up	4.486
10	Animal carcass collection and disposal.	per pick-up	23.301

All prices are exclusive of GST.

**Legal Compliance:**

The Town has complied with its Purchasing Policy FIN 4.

**Policy Implications:**

FIN4.

**Strategic Plan Implications:**

This is an essential service provision and is listed on the Town's Long Term Financial Plan.

**Financial Implications:**Internal Budget:

Funding has been sufficiently allocated in the 2013/2014 budget.

Total Asset Management:

Nil

**Sustainability Assessment:**External Economic Implications:

This contract is estimated to generate \$1.5 million worth of services and the associated employment to the waste management industry.

Social Issues:

Collection days for all zones of the Town will remain unchanged and therefore, residents and businesses will not need to make any changes to their normal bin set out and bin return arrangements. "Run-in" service will continue to be provided to those in need of and qualified for such a service.

Cultural Issues:

Nil

Environmental Issues:

This contract has been designed to be flexible enough to accommodate any future strategic waste management changes implemented to reduce environmental impacts including the reduction of carbon footprint resulting from potential changes in the current waste processing system.

**COMMENT:**

The services to be provided by Transpacific Cleanaway and the associated rates are acceptable and considered to be of best value to the Town considering the current outcome requirements and the current level of service provided to residents and businesses.

Transpacific Industries Group (Cleanaway) currently holds the contract for Waste and Recycling Collection Services for the Town which expires on 31 October 2013 and has provided an efficient and professional service during the contract period.

The Town has considered a number of service provision options and has concurred with WALGA that the best option would be to appoint the Town's incumbent Contractor, Transpacific Cleanaway, to provide the services mentioned in this report based on the WALGA contract conditions which are aligned to the Town's current level of required services. Some of the factors considered are listed below.

- 1) The short time frames (current Contract expiry), potential changes resulting from the Town's strategic waste management review and the possible local government amalgamation have created a situation where the most effective and efficient procurement process was to leverage the WALGA Preferred Supply Contract for the provision of Waste Services (Tender exempt) to facilitate a short term extension with the Town's incumbent Contractor;
- 2) For such a short term Contract it would be difficult for Contractors other than the incumbent to price competitively; and
- 3) That to achieve Compliance and Probity with the Procurement Process, the Request for Quotation was submitted via the WALGA eQuotes facility.

It is therefore considered that the Town appoints Transpacific Cleanaway to provide the required services mentioned in this report for the period commencing 1 November 2013 to 30 June 2014 with optional extensions of 6 x 4 months.

#### **CONCLUSION:**

The Town of Victoria Park contracts out waste and recycling collection services which is a specialised operation for which the Town does not have the appropriate resources to effectively undertake in-house. The Town currently has a contract, Tender No. TVP/08/08 – Waste and Recycling Collection Services which is expiring on 31 October 2013 with Transpacific Industries Group Ltd which is trading as Transpacific Cleanaway in Western Australia. It is therefore recommended that the Town appoints Transpacific Cleanaway.

#### **RECOMMENDATION/S:**

**Council endorses the appointment of Transpacific Cleanaway in accordance with the conditions of the WALGA Preferred Supply Contract for the provision of Waste and Recycling Collection Services (Tender exempt) to provide the required services mentioned in this report based on the rates listed below (with potential rise and fall) for the period commencing 1 November 2013 to 30 June 2014 with optional extensions of 6 x 4 months.**

Item	Description	Unit	Transpacific Cleanaway Rate (\$) (excl GST)
<b>Waste collection services</b>			
1	Domestic and multi dwelling 240L waste collection.	per MGB/lift	0.956



2	Commercial 240L waste collection.	per MGB/lift	1.223
<b>Recycling collection services</b>			
3	Domestic crate recycling collection.	per household/pick-up	0.967
4	Domestic and multi dwelling 240L recycling collection.	per MGB/lift	1.363
5	Commercial 240L recycling collection.	per MGB/lift	1.363
6	Commercial paper and cardboard collection.	per pick-up	3.612
<b>Other collection services</b>			
7	Street litter bins collection on week days.	per unit per pick-up	4.486
8	Street litter bins collection on weekends.	per unit per pick-up	4.486
9	Park and Reserve litter bins collection.	per unit per pick-up	4.486
10	Animal carcass collection and disposal.	per pick-up	23.301

## 12.2 Proposed Partial Closure of Right of Way Bounded by Cargill Street, Hordern Street, Geddes Street and Washington Street, Victoria Park (ROW 34)

<b>File Reference:</b>	TES0009 CARG35
<b>Appendices:</b>	No

<b>Date:</b>	17 September 2013
<b>Reporting Officer:</b>	T. McCarthy
<b>Responsible Officer:</b>	A. Vuleta
<b>Voting Requirement:</b>	Simple Majority

### Executive Summary:

**Recommendation – That consultation be carried out with affected adjoining property owners and service authorities in relation to the proposal to close and dispose of portion of the Right of Way bounded by Cargill Street, Hordern Street, Geddes Street and Washington Street, Victoria Park (ROW 34).**

- Portion of the Right of Way (not the subject of this report) has been previously been closed.
- The owner of 35 Cargill Street has requested closure of the Right of Way at the rear of that property.
- The previous owner of 28 Geddes Street in 1998 objected to closure of the portion of Right of Way at the rear of that property.

### TABLED ITEMS:

- Letter dated 17 June 2013 from the owner of 35 Cargill Street, Victoria Park, requesting closure of the Right of Way (ROW) at the rear of 35 Cargill Street, Victoria Park.

### BACKGROUND:

Portion of the ROW bounded by Cargill Street, Hordern Street, Geddes Street and Washington Street was closed in 1999. During that closure process, the then owner of 28 Geddes Street lodged an objection to the closure of the ROW at the rear of 28 Geddes Street. The portion of ROW at the rear of 28 Geddes Street is also at the rear of 35 Cargill Street and is the subject of this report.

The then owner of 28 Geddes Street indicated, in lodging the objection to closure, that it was intended to use the ROW at some time for access to the rear of the property at 28 Geddes Street. Due to the objection to closure lodged by the then owner of 28 Geddes Street and the requirement to maintain access from Washington Street to 4 other affected properties, only the portion of ROW between the rear of 28A Geddes Street and the rear of 34 Geddes Street was closed in 1999.

The current owner of 35 Cargill Street purchased that property in March 2013, and has lodged a written request that the ROW at the rear of 35 Cargill Street be closed. In a submission to Council in response to consultation proposing closure of the ROW in 1998, the then owner of 28 Geddes Street objected to closure of the ROW on the grounds that

the ROW provided the only access to the rear of the property. The then owner submitted that there was a garage at the rear of the property and the ROW provided the only means of vehicle access to secure parking at the property. The current owner of 28 Geddes Street purchased that property in July 2010.

**DETAILS:**

The subject ROW is 3.04 metres wide. It is owned by George Johnston, market gardener, of Perth on Certificate of Title Volume 237 Folio 63 dated 11 February 1902. It is currently brick paved from Hordern Street to the northern corner of 35 Cargill Street. The subject portion at the rear of 35 Cargill Street is not paved.

The subject ROW and affected adjoining properties are zoned Residential R30 in the Town of Victoria Park Town Planning Scheme No. 1.

**Legal Compliance:**

Any closure of a ROW needs to comply with the process detailed in Section 52 of the *Land Administration Act 1997*.

**Policy Implications:**

The subject ROW is currently classified as "*Paved and currently in use or to be paved in current budget*" under the R.O.W. Strategy Plan previously endorsed by Council.

**Strategic Plan Implications:**

Nil

**Financial Implications:**Internal Budget:

Nil

Total Asset Management:

If the subject portion at the rear of 35 Cargill Street were to be closed and disposed of, the Town would not be liable for any future construction or maintenance costs associated with that portion.

**Sustainability Assessment:**External Economic Implications:

Nil

Social Issues:

Nil

Cultural Issues:

Nil

Environmental Issues:

Nil

**COMMENT:**

When a request is submitted for closure of a ROW, normal practice is to nominally allocate half the width of the portion to be closed to the adjoining properties on each side of the ROW. In this instance, because of the existence of a sewer access pit in the centre of the ROW located near the northern corner of 35 Cargill Street, it is proposed that the allocation of land to be closed and disposed of would be as per the attached sketch. The proposed allocation would permit the occupiers of 28 Geddes Street to retain vehicular access from the ROW.

There is no suggestion that any other portion of the ROW be considered for closure at this time. There is a gate at the rear of 33 Cargill Street which appears to provide regular vehicular access to 33 Cargill Street from the ROW. The rear dwelling at the rear of 31 Cargill Street has its frontage and vehicular access to the ROW and the portion of ROW adjacent to 31 Cargill Street therefore could not be considered for closure.

Vehicular access to the rear of 28 Geddes Street appears to have not occurred for a considerable time. There is overgrown grass and weeds at the rear of the garage on 28 Geddes Street.

The letter submitted by the owner of 35 Cargill Street contained the following reasons for requesting closure:

1. *Because it is a partial ROW of 10m width, there is insufficient space to provide a future development of a rear dwelling with a window facing the ROW. Consequently, this would propose a security risk and be inconsistent with the Town of Victoria Park Local Planning Policy Streetscape guidelines.*
2. *Because it is a partial ROW of reduced 10m width and the ROW terminates at our block, there is insufficient space to provide an adequate turning/reversing area. This makes the future development of a rear dwelling facing the ROW impractical.*
3. *The ROW is not being adequately maintained and is consequently overgrown with soil, weeds, and debris.*
4. *The ROW is being used as a dumping ground for refuse. This is evident by the 'anti-dumping' sign erected by the Council.*
5. *The ROW poses a security risk as an easy rear access point for would be intruders onto the property.*
6. *The ROW boundary contains a large mature flame tree. If the ROW was not acquisitioned then this tree would need to be demolished to make room for a new fence. We would prefer not to do this since the Town of Victoria Park Local Planning Policy Streetscape guidelines strongly recommend the preservation of mature trees.*

7. *All of the above points equally apply to the adjoining ROW property, 28 Geddes Street. In addition, because 28 Geddes Street has already been subdivided (28 and 28A), the current block size is insufficient for further subdivision, thus 28 Geddes Street cannot possess a rear dwelling facing the ROW.*
8. *The R30 zoning of 35 Cargill block size 966m<sup>2</sup> will accommodate 3 properties. Thus, irrespective of the presence of a partial rear ROW, a shared front street facing driveway will be required for the middle dwelling. Since a front facing driveway is already required for the middle dwelling, this driveway could also provide access to the rear dwelling to overcome the aforementioned issues with the current partial ROW.*
9. *Acquisition of the ROW would provide an increase of 15m<sup>2</sup> to the block size. Consequently, this will enable the block to better utilise the R30 zoning. Higher density infill of inner city suburbs such as Victoria Park is consistent with government housing density planning initiatives. Conversely, without the acquisition, the Town of Victoria Park Local Planning Policy Streetscape guidelines requires the annexing of 15m<sup>2</sup> to provide for a 6m ROW access, thus reducing the housing density.*

*If the owner of 28Geddes is unwilling to acquire their portion of the ROW, then we are willing to consider the acquisition of their portion of the ROW.*

As there are only 3 directly affected adjoining properties, it is considered appropriate that only the owners of those 3 properties be consulted, in addition to the public utility authorities, in respect to the proposed partial closure of the ROW.

#### **CONCLUSION:**

It is recommended that the proposed closure be considered, that the owners of the directly affected adjoining properties and public utilities be consulted, and that a further report be presented to Council following the consultation period.

#### **RECOMMENDATION/S:**

**That the owners of 28 Geddes Street, 28A Geddes Street, and 35 Cargill Street, Victoria Park, and public utility authorities, be consulted in relation to the proposal to close and dispose of portion of the Right of Way bounded by Cargill Street, Hordern Street, Geddes Street and Washington Street, Victoria Park (ROW 34), as shown on the sketch ROW34 Proposed Partial Closure dated 17 September 2013, and a further report be presented to Council following the conclusion of that consultation period.**





**12.3 Proposed Disposal of Property by Lease – 7 Victoria Park Drive,  
Burswood – *Confidential Item***

This Report is issued under a separate cover.

## 13 COMMUNITY LIFE PROGRAM REPORTS

### 13.1 Endorsement of Draft *Public Art Masterplan 2013-2015*

<b>File Reference:</b>	CMS0166
<b>Appendices:</b>	Yes

<b>Date:</b>	18 September 2013
<b>Reporting Officer:</b>	J. Thomas
<b>Responsible Officer:</b>	T. Ackerman
<b>Voting Requirement:</b>	Absolute Majority

#### Executive Summary:

**Recommendation - The draft *Public Art Masterplan 2013-2015* be endorsed, with funds of \$760,000 transferred from the Community Art Reserve to deliver the projects listed in 2013-2014 and 2014-2015 financial years.**

- Extensive review and community engagement has been undertaken to inform the development of the draft *Public Art Masterplan 2013-2015*.
- The draft Masterplan includes an overview of the purpose and objectives of the document, and provides a Project Implementation Table indicating project locations, costs, theme, type and rationale.
- Once endorsed the *Public Art Masterplan 2013-2015* will be launched and promoted in the community.

#### TABLED ITEMS:

Nil

#### BACKGROUND:

The Town endorsed its first Public Art Masterplan in 2006. There was a lack of new public artwork resulting from the Plan due to its prescriptive nature, and in late 2010 it was suspended to allow a trial which provided greater flexibility in decision-making, including artist selection. Throughout the period of the trial, 2011 - 2012, twelve new artworks were installed and received extensive community support.

To continue the commitment to public art, it was agreed to devise a new Public Art Masterplan, taking in to account the experiences of the 2011-2012 trial to ensure a suitable framework for the continued commissioning of artworks into the future.

This report seeks Council endorsement of the *Public Art Masterplan 2013-2015*, as well as the transfer of funds from the Community Art Reserve to progress projects included in the Plan.

#### DETAILS:

Public art refers to works of art in any medium that have been planned and executed with the specific intention of being sited or staged in the public domain, usually outdoors and accessible to all. It signifies a particular working practice, often with implications of site specificity and community involvement or collaboration. Public art can be broadly defined



as ‘the process of engaging artists’ creative ideas in the public realm’. There are twenty four (24) public artworks (including Percent for Art) that have been installed throughout the Town between 1993 and 2013.

The *Public Art Masterplan 2013-2015* is the foundation for the Town’s commitment to enhance the built and natural environment of Victoria Park to reflect the Town’s Vision of a Vibrant Lifestyle by commissioning artists for the placement of relevant and meaningful public artworks.

The objectives of the Public Art Masterplan 2013-2015 are to:

- Integrate public art into the Town of Victoria Park in order to create interest and a sense of place.
- Ensure that all public art displayed in the public realm is maintained to the highest standard.
- Assist private developers of commercial and mixed use developments to contribute to public art in accordance with Council Policy PLNG3 – *Public Art Private Developer Contribution*.

The Public Art Masterplan 2013-2015 has been developed through an inclusive engagement process with members of the community. The methodology used for developing the Plan included extensive quantitative and qualitative consultations, a literature review including Council documents and plans from other Local Government Authorities, as well as peak bodies such as Artsource.

Consultations were undertaken between January and April 2013 and involved:

- An online public questionnaire on Survey Monkey (720 responses);
- Hard copy of the questionnaire which was posted to every household in the Town (including postal boxes);
- A project that had existing pieces of Public Art in the Town covered in bubble wrap to create intrigue and was linked to a QR Code directing people to the questionnaire.
- An online public questionnaire linked to a dedicated website and QR Code, with an animated public artwork;
- Twitter and Facebook posts linking to the online questionnaire;
- A questionnaire and static display at the Leisurelife Centre, the Aqualife Centre, Victoria Park Library and The Park Centre shopping centre;
- A focus group of Town of Victoria Park staff at an Open House Staff Consultation;
- Involvement of Arts Working Group, who reviewed the Draft Masterplan 2013-2015 at its August 2013 meeting; and
- Discussion with key stakeholders such as businesses, artists, peak arts industry bodies and Elected Members.

Section B of the *Public Art Masterplan 2013-2015* includes a Project Implementation Table to serve as a guide for decision-making over the next two years. The Implementation Table provides a ‘suite’ of potential projects, which will be delivered based on priority, staff availability, grant funding availability and artist opportunity.

## Project Implementation Table

Location	Project Value	Year to be Installed	Theme	Type	Rationale
Lathlain Place, <b>Lathlain</b>	\$80,000	2013/2014	Quirky	Flexible / Interactive	Aligns with the Lathlain Place Revitalisation Project
Aqualife Centre, <b>East Victoria Park</b>	\$40,000	2013/2014	Sporting	Heritage Acknowledgement	Aqualife Centre – Heritage Space Activation, Acknowledgement of <i>Sporting Walk of Fame</i> inductees
Passive Reserves, <b>East Victoria Park &amp; St James</b>	\$60,000	2013/2014	Sporting	Functional	Activating spaces in the Town to create a <i>vibrant lifestyle</i> e.g. table tennis tables/public art
<b>Town of Victoria Park</b>	\$80,000	2014/2015	Flexible	Digital	Aligns with the Town's vision of being a digital leader. Place activation. Innovation.
<b>Bentley Burswood Carlisle East Victoria Park Lathlain St James Victoria Park</b>	\$280,000 (\$40,000 per suburb)	2014/2015	Various (Suburb specific)	Functional / Various (Suburb specific)	Taken from community feedback gathered at the 'Café Conversations' sessions held in July/August 2014.
GO Edwards Park, <b>Burswood</b>	\$40,000	2014/2015	Environmental	Functional	The artwork will use materials from a Coastal Blackbutt ( <i>Eucalyptus todtiana</i> ) which is a 100 year old tree removed from Burswood.
Etwell Street, <b>East Victoria Park</b>	\$30,000	2014/2015	Vibrant/ Quirky	Sculpture	Matches community consultation feedback
Causeway Bridge (Shepperton Road), <b>Victoria Park</b>	\$150,000	2014/2015	Quirky	Any / Flexible	Waymarker, Entry statement, Showpiece.

At an Elected Members' Workshop on 20 August 2013, the draft *Public Art Masterplan 2013-2015* (including Project Implementation Table above) was presented by the Acting Director Community Life Program. There was a shared consensus that the Draft Plan was suitable and ready for presentation to Council.

One additional project has been added since the Elected Members' Workshop, that being a Digital Artwork in Victoria Park at a cost of \$80,000 proposed for next financial year. This project has been added to ensure that the Town remains a digital leader, including creative applications through digital public artworks.

It is necessary to note that the Masterplan is a guide, offering the suite of available projects at the current time, and delays or changes may occur due to, for example:

- Human resources to deliver the projects, within existing staff availability and capacity;
- Reliance on the progress of other projects outside the direct influence of the *Public Art Masterplan 2013-2015* to ensure the artwork is in harmony with the 'bigger picture' (such as capital upgrades at Lathlain Place or Etwell Street);
- Timelines of grant funding opportunities;
- Decision-making or project delays during the shortlisting, commissioning or fabrication phases of artwork development; and
- Availability of selected artists.

Staff will act in good faith to ensure the commitments in the *Public Art Masterplan 2013 - 2015* are fulfilled to maximum capability. For this to occur, and especially with regards to the pre-planning of the projects scheduled for the 2014-2015 financial year, it is proposed to amend the 2013/14 Annual Budget to include all the identified art projects. With this arrangement in place, work may commence this year to ensure complete delivery of the projects by 30 June 2015.

#### **Legal Compliance:**

Section 6.8 of the *Local Government Act 1995* (Expenditure from municipal fund not included in annual budget) states:

*A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure ... is authorised in advance by resolution*

*\* absolute majority required*

#### **Policy Implications:**

*PLNG3 Public Art Private Developer Contribution* provides a policy and procedure requiring Developers to adhere to a percent for art contribution as:

*"a condition of planning approval, for applications for development in:*

- *Albany Highway Precinct;*
- *Causeway Precinct;*
- *Burswood Precinct; and*
- *Technology Park area of Curtin Precinct*

*with a value\* of \$5,000,000 or greater, shall be required to make a monetary contribution to the Town of 1% (with developments greater than 45m in height within the Causeway Precinct being required to make a monetary contribution of 1.25%) of*

*that value for a work of public art in the Precinct, or incorporate a work of art of that value in the development.*

*The contribution made will be used, or the work of art to be incorporated in the development shall conform with the Public Art Master Plan and the Policies and Procedures Manual.”*

**Strategic Plan Implications:**

The draft *Public Art Masterplan 2013-2015* delivers on the Town’s Outcome Statement within the Community Life Program area of the Strategic Community Plan: “*a vibrant Town is created where social interaction, creativity, vitality, cultural diversity and healthy lifestyles intersect and are celebrated*”.

The Draft *Public Art Masterplan 2013-2015* is consistent with the following as listed in the Town’s Community Strategic Plan:

*Objective – Connect people to services, resources and facilities that enhance their physical and social well-being.*

*Key Projects and Services – Foster the engagement, inclusion and enrichment of people, place and participation through community and cultural events and initiatives.*

*Action: Creative Arts includes strategies to invigorate imagination through integration of public art and community initiatives.*

**Financial Implications:****Internal Budget:**

The current balance of the Community Art Reserve is approximately \$648,000. This is projected to increase to \$798,000 by 30 June 2014. The intent of the *Public Art Masterplan 2013-2015* falls within the definition of use of this Reserve.

It is proposed to transfer a total of \$760,000 from the Community Art Reserve this financial year to cover projects listed in the Project Implementation Table of the Draft *Public Art Masterplan 2013-2015*. This will allow for flexibility when delivering projects across a two year period.

The expenditure amount may reduce based on a variety of factors affecting project delivery such as staff availability and capacity, availability of artists, grant funding timelines or alignment with projects outside the direct influence of the Public Art Masterplan (such as capital works).

Officers will thoroughly explore external funding opportunities such as grants or partnerships to lessen reliance on the Reserve expenditure wherever possible. The Reserve Fund will only be drawn upon to the extent of the actual Municipal Fund requirements of the works.

**Total Asset Management:**

For permanent artworks the life-span is generally considered to be 20 years. Commissioned artists are required to demonstrate sound structural, engineering and material detail in their works to meet 20-year longevity. The Town requires that artists provide with their work a maintenance schedule to ensure each artwork is maintained properly.

The *Public Art Masterplan 2013-2015* may include works that are temporary (specific time-frame) or ephemeral (occur only briefly).

The ongoing annual renewal value of the proposed projects is in the vicinity of \$38,000 per annum. Annual maintenance is estimated at \$12,000 per annum. Current Asset Management Plans have the necessary funds to be able to accommodate the addition of these items.

**Sustainability Assessment:**

External Economic Implications:

Public art is listed as an important cultural drawcard in the Town's draft Economic and Tourism Plan, acknowledging its potential for a positive impact on visitors and local businesses.

Production of the artwork itself generates creative industry, including artists, fabricators, engineers and a variety of trades.

Social Issues:

Nil

Cultural Issues:

Sensitively placed public artwork has the capacity to enhance the natural and built environment. It stimulates creativity, imagination, discovery, intrigue and questioning thought. Quality artwork can build and reflect the local cultural heritage, and is an important driver in creating a strong sense of place in neighbourhoods.

Environmental Issues:

Nil

**COMMENT:**

The draft *Public Art Masterplan 2013-2015* is the result of wide literature research, lessons learned from previous art commissions, strong alignment to existing Town projects, and an extensive community engagement process.

It is believed the *Public Art Masterplan 2013-2015* takes the next step in the Town's journey to an exciting cultural landscape, reaching an improved level of sophistication and 'best practice' to encourage artistic innovation and endeavour in the Town.

It is an exciting time for the Town, developing a public art program with burgeoning support from residents, business, developers and community.

**CONCLUSION:**

The draft *Public Art Masterplan 2013-2015* aligns with the Town's Vision of a Vibrant Lifestyle and delivers against the Town's *Strategic Community Plan 2013-2028*. The Plan guides the placement of artwork throughout every suburb in the Town and strives for a high level of innovation and creativity.

**RECOMMENDATION/S:**

That Council:

1. Endorses the Draft *Public Art Masterplan 2013-2015*;
2. By an Absolute Majority pursuant to Section 6.8 of the *Local Government Act 1995* approves the following new expenditure for the 2013-2014 financial year, consistent with details provided in the *Public Art Masterplan 2013-2015*:

Location	Project Value - Community Art Reserve Funds	Estimated Delivery Financial Year
Lathlain Place, Lathlain	\$80,000	2013/2014
Aqualife Centre, East Victoria Park	\$40,000	2013/2014
Alday Reserve & Houghton Reserve, East Victoria Park	\$60,000	2013/2014
Artwork per suburb: Bentley Burswood Carlisle East Victoria Park Lathlain St James Victoria Park	\$280,000 (\$40,000 per suburb)	2014/2015
Victoria Park	\$80,000	2014/2015
GO Edwards Park, Burswood	\$40,000	2014/2015
Etwell Street, East Victoria Park	\$30,000	2014/2015
Causeway Bridge (Shepperton Road) Victoria Park	\$150,000	2014/2015

3. By an Absolute Majority amends the 2013-2014 Annual Budget as follows:

3.1 Increase Transfer from Reserve – Community Art \$760,000

3.2 Increase Community Art expenditure (as above) \$760,000

For the purpose of implementing the draft Public Art Masterplan

4. The *Public Art Masterplan 2013-2015* be launched, and its endorsement be promoted in the public realm;
5. Regular updates on public art projects be provided through the Community Life Bulletin and Members Information Bulletin.

## 13.2 National Crime Prevention Fund – Security Lighting Upgrades

<b>File Reference:</b>	CMS0008
<b>Appendices:</b>	No

<b>Date:</b>	13 September 2013
<b>Reporting Officer:</b>	M. Owens
<b>Responsible Officer:</b>	T. Ackerman
<b>Voting Requirement:</b>	Simple Majority

### Executive Summary:

**Recommendation – Endorse the National Crime Prevention Fund grant for \$100,000 to upgrade street lighting in Priority Area 1, with any residual funding to be allocated to Priority Area 2.**

- The Town submitted an application to the Federal Attorney General's Department's National Crime Prevention Fund for \$320,000 to improve street lighting.
- The then Minister for Justice, Hon. Jason Clare awarded the Town \$100,000.

### TABLED ITEMS:

- Correspondence from the Hon. Jason Clare Minister for Home Affairs and Minister for Justice received 20 August 2013

### BACKGROUND:

The purpose of the National Crime Prevention Fund (NCPF) is to address gang violence and street crime in the community. The NCPF supports projects targeting street crime and violence in areas that experience high crime rates compared to the rest of Australia.

The funding available for the program supports:

- eligible organisations to fund projects addressing societal disconnection, with applicants able to seek grants of up to a preferred maximum of \$300,000;
- local government authorities to fund security-related infrastructure projects, with applicants able to seek funding of up to a preferred maximum of \$500,000; and
- PCYC and Blue Light organisations to fund youth-focussed projects to seek grants of up to a preferred maximum of \$300,000.

WA Police statistics, reports to Council, feedback from the Community Safety Working Group and discussions with the Kensington Police Station were used to identify three priority areas that would benefit from an increase in street lighting to illuminate verge and pedestrian walk ways. Oats Street Train Station and the thoroughfares through to the Albany Hwy café strip, Burswood Industrial District east of Burswood train station and residential St James.

### DETAILS:

The Town submitted an application to the National Crime Prevention Fund for \$320,000 to upgrade select street lights in the aforementioned areas from 80W Mercury Vapour (MV) globes to 125W MV globes. This increase in wattage will increase illumination of the street and pedestrian walkways.

In part funding was awarded to the Town for a total of \$100,000 for the project. Priority Areas in the grant application are as outlined below:

- Area 1 – Oats Street train station and the thoroughfares through to the Albany Hwy café strip, East Victoria Park
- Area 2 – Burswood Industrial District east of Burswood train station
- Area 3 – Residential St James

Due to the shortfall in funds, it is recommended that priority be given to the upgrades to Area 1, with any residual funding to be allocated to upgrades in Area 2. These priorities are based upon WA Police data showing incidents of crime where an increase in lighting will have a positive impact on.

**Legal Compliance:**

Nil

**Policy Implications:**

Nil

**Strategic Plan Implications:**

Nil

**Financial Implications:**

Internal Budget:

It is anticipated that there will be a slight increase in electricity costs due to increased lux levels; however it is difficult to calculate exactly how much at this point in time. Any increases in costs will be offset by the community benefit derived.

Total Asset Management:

Nil

**Sustainability Assessment:**

External Economic Implications:

Nil

Social Issues:

The lighting upgrades will increase community safety and reduce the risk of crime and antisocial behaviour.

Cultural Issues:

Nil

Environmental Issues:

Nil



**COMMENT:**

The Town's commitment to improving neighbourhood safety has been demonstrated through the endorsement of the *Safer Neighbourhoods Plan 2013-2016* ('the Plan') and budgeted funds for the programs contained within the Plan. Administration is constantly researching available grant funding to implement programs planned for the financial year or for opportunities to compliment the programs to be implemented.

The lighting upgrades are not listed in the Plan as a project to run; however the upgrades will complement the following future program initiatives that are listed:

- 1.1 – 'Safe Lifestyle' Program
- 3.4 – 'Shine a Light in the Night' Program
- 3.5 – Hot Spot Strategy
- 5.1 – 'Walk Safe' Program
- 5.4 – 'Crime Prevention through Environmental Design'
- 5.5 – 'Eyes Aware' Program

**CONCLUSION:**

The Town has been awarded \$100,000 from the National Crime Prevention Fund for lighting upgrades. The upgrades will increase the safety of the neighbourhoods where they are installed and also complement the *Safer Neighbourhoods Plan 2013-2016*.

**RECOMMENDATION/S:**

**The Council accepts the National Crime Prevention Fund grant offer for \$100,000 to upgrade street lighting in Priority Area 1, with any residual funding to be allocated to Priority Area 2.**

### 13.3 Recommendation from the Culture and Local History Working Group - Endorsement of the Culture and Local History Working Group 2013/14 Annual Work Plan

<b>File Reference:</b>	CMS0194
<b>Appendices:</b>	No

<b>Date:</b>	20 September 2013
<b>Reporting Officer:</b>	J. Thomas
<b>Responsible Officer:</b>	T. Ackerman
<b>Voting Requirement:</b>	Simple Majority

**Executive Summary:**

**Recommendation – The Culture and Local History Working Group 2013/14 Annual Work Plan be endorsed.**

- In accordance with the Culture and Local History Working Group's Terms of Reference, an Annual Work Plan is required.
- At its meeting on 6 September 2013 the Culture and Local History Working Group approved its 2013/14 Annual Work Plan for presentation to Council.

**TABLED ITEMS:**

- Culture and Local History Working Group Meeting Notes from 6 September 2013.

**BACKGROUND:**

The Culture and Local History Working Group has discussed direction for the next financial year and agreed to a preferred Annual Work Plan.

**DETAILS:**

It is within the Terms of Reference for all of the Town's Working Groups that an Annual Work Plan be developed.

At its meeting on 6 September 2013, the Culture and Local History Working Group discussed report item 9.4 *Culture and Local History Working Group Annual Work Plan* to include the following:

1. Develop and implement the Town's Annual Culture and Local History Work Plan;
2. Plan and Deliver the Early Settlers Celebration;
3. Plan and deliver tours of Edward Millen house;
4. Develop and implement the 2014 local History Awards;
5. Plan and install commemorative plaques at Memorial Gardens;
6. Plan and prepare update of the timeline;
7. Implement the Town's Aboriginal Engagement Strategy;
8. Promote delivery of Harmony Week within the Town;
9. Promote the delivery of International Women's Day within the Town;
10. Promote the delivery of International Men's day within the Town; and
11. Promote the delivery of NAIDOC week within the Town.

The Meeting Outcome of 6 September 2013 was:

*“The Culture and Local History Working Group Annual Work Plan be presented to Council for approval”.*

It was noted after the meeting that the draft Annual Work Plan proposed in report item 9.4 did not include reference to a Notice of Motion resolved at the Ordinary Council Meeting on 9 October 2012 which resolved:

*“The Culture and Local History Working Group’s Annual Work Plan be modified to include an additional item – provide input to the Town’s Remembrance Day Services”*

Consistent with the above Notice of Motion, Administration has added the initiative regarding Remembrance Day to the 2013/14 Annual Work Plan in the Recommendation of this report.

**Legal Compliance:**

Nil

**Policy Implications:**

Nil

**Strategic Plan Implications:**

The Proposed Annual Work Plan is consistent with objectives and projects identified in the Town’s Strategic Plan.

**Financial Implications:**

Internal Budget:

There are sufficient funds in the current budget to fulfil obligations within the Annual Work Plan for 2013-2014.

Total Asset Management:

Nil

**Sustainability Assessment:**

External Economic Implications:

Nil

Social Issues:

Nil

Cultural Issues:

The Annual Work Plan strives to shape, enhance and celebrate the richness of the Town’s historical and cultural sense of place.

Environmental Issues:

Nil

**COMMENT:**

The proposed Annual Work Plan matches staffing, financial and project commitments contained within Business Plans of Neighbourhood Enrichment and Lifelong Learning. There was a shared consensus by members of the Culture and Local History Working Group that the Annual Work Plan met their aspirations for the year. The addition of Remembrance Day is consistent with a former Council Resolution.

**CONCLUSION:**

The proposed Annual Work Plan aligns with discussion by the Culture and Local History Working Group, Business Plans, existing projects and resolutions of Council.

**RECOMMENDATION/S:**

**That Council endorses the 2013/14 Annual Work Plan of the Culture and Local History Working Group to include the following:**

- 1. Develop and implement the Town's Annual Culture and Local History Work Plan;**
- 2. Plan and Deliver the Early Settlers Celebration;**
- 3. Plan and deliver tours of Edward Millen house;**
- 4. Develop and implement the 2014 local History Awards;**
- 5. Plan and install commemorative plaques at Memorial Gardens;**
- 6. Plan and prepare update of the timeline;**
- 7. Implement the Town's Aboriginal Engagement Strategy;**
- 8. Promote delivery of Harmony Week within the Town;**
- 9. Promote the delivery of International Women's Day within the Town;**
- 10. Promote the delivery of International Men's day within the Town;**
- 11. Promote the delivery of NAIDOC week within the Town; and**
- 12. Provide input to the Town's Remembrance Day Services.**

## 14 BUSINESS LIFE PROGRAM REPORTS

### 14.1 Schedule of Accounts for 31 August 2013

<b>File Reference:</b>	FIN0015
<b>Appendices:</b>	No
<b>Date:</b>	20 September 2013
<b>Reporting Officer:</b>	N. Cain
<b>Responsible Officer:</b>	G. Patrick
<b>Voting Requirement:</b>	Simple Majority
<b>Executive Summary:</b>	
<b>Recommendation - The Schedule of Accounts for 31 August 2013 be confirmed.</b>	
<ul style="list-style-type: none"> <li>· The Schedule of Accounts is presented pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>.</li> <li>· The report identifies payments made from the Municipal Fund.</li> </ul>	

#### TABLED ITEMS:

Nil

#### BACKGROUND:

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the *Local Government (Financial Management) Regulations 1996*.

Under Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee's name;
- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

#### DETAILS:

The list of accounts paid in accordance with *Regulation 13(1) of the Local Government (Financial Management) Regulations 1996* is contained within the Appendices, and is summarised as thus -

Fund	Reference	Amounts
<b>Municipal Account</b>		
Recoup Advance Account Automatic Cheques Drawn Creditors – EFT Payments Payroll Bank Fees Corporate MasterCard	604589-604694	344,847.30 4,357,114.85 926,313.60 3,648.01 9,277.91
		<b>5,641,201.67</b>
<b>Trust Account</b>		
Automatic Cheques Drawn	2806-2811	1,100
		<b>1,100</b>

**Legal Compliance:**

*Section 6.10 (d) of the Local Government Act 1995 refers, ie.-*

*6.10. Financial management regulations*

*Regulations may provide for —*

*(d) the general management of, and the authorisation of payments out of —*

*(i) the municipal fund; and*

*(ii) the trust fund,*

*of a local government.*

*Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, ie.-*

*13. Lists of Accounts*

*(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*

*(a) the payee's name;*

*(b) the amount of the payment;*

*(c) the date of the payment; and*

*(d) sufficient information to identify the transaction.*

*(3) A list prepared under subregulation (1) is to be —*

*(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*

*(b) recorded in the minutes of that meeting.*

**Policy Implications:**

Nil

**Strategic Plan Implications:**

Nil

**Financial Implications:**Internal Budget:

Nil

Total Asset Management:

Nil

**Sustainability Assessment:**External Economic Implications:

Nil

Social Issues:

Nil

Cultural Issues:

Nil

Environmental Issues:

Nil

**COMMENT:**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures and it is therefore recommended that the payments, as contained within the Appendices, be confirmed.

**RECOMMENDATION/S:**

That Council, pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996 (as amended)*, confirm:

1. The Accounts Paid for 31 August 2013 as attached to and forming part of this report;
2. Direct lodgement of payroll payments to the personal bank accounts of employees;
3. Deposits and withdrawals of investments to and from accounts in the name of the Local Government.



## Payment Summary

### Creditors, Non Creditors, EFTs and Payroll

20-Sep-13

3:48:38 pm

All Payments Made From 1-Aug-13 To 31-Aug-13

<u>Payment</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
<b>Municipal Fund Bank Account</b>				
<b>Payments</b>				
<b>Creditors Cheques</b>				
00604589	2-Aug-13	Gaming and Wagering Commission	Bingo Costs	265.36
00604590	5-Aug-13	AMG Universal Super	Superannuation	595.74
00604591	5-Aug-13	Australian Super	Superannuation	2,020.26
00604592	5-Aug-13	Bankers Trust Business Super	Superannuation	321.41
00604593	5-Aug-13	Bankers Trust Super Wrap	Superannuation	560.14
00604594	5-Aug-13	CBUS Super	Superannuation	48.38
00604595	5-Aug-13	Cogent Nominees Pty Ltd ACF Spectru	Superannuation	42.88
00604596	5-Aug-13	Colonial First State First Choice	Superannuation	80.23
00604597	5-Aug-13	CSA Employer Services	Superannuation	3,004.23
00604598	5-Aug-13	Hesta Super Fund	Superannuation	763.82
00604599	5-Aug-13	Hostplus	Superannuation	452.42
00604600	5-Aug-13	Local Government Racing and Cemetri	Superannuation	174.60
00604601	5-Aug-13	National Australia Bank Group	Superannuation	546.41
00604602	5-Aug-13	Petch Superannuation Fund	Superannuation	753.74
00604603	5-Aug-13	Qld Lgsuper	Superannuation	491.95
00604604	5-Aug-13	Rest Superannuation	Superannuation	1,429.66
00604605	5-Aug-13	Town of Victoria Park	Superannuation	6,296.59
00604606	5-Aug-13	Westscheme Superannuation	Superannuation	896.09
00604620	13-Aug-13	Water Corporation	Water Usage Charges	3,639.05
00604621	13-Aug-13	Quik Kleen Drycleaners	Cleaning Services and Equipment	595.65
00604622	13-Aug-13	Department of Planning & Infrastruc	Planning and Application Services	180.00
00604623	13-Aug-13	Department of Commerce	Levy Payments	7,327.04
00604653	20-Aug-13	Construction Training Fund	Levy Payments	74,849.14
00604654	20-Aug-13	Donegan Enterprises Pty Ltd	Equipment Supply and Repair	10,219.00
00604655	20-Aug-13	Fiona Enright	Event Performance and Activity	558.00
00604656	20-Aug-13	Kinky Monkey	Catering and Refreshments	60.50
00604657	20-Aug-13	Target Australia Pty Ltd	Office Supplies	101.50
00604658	21-Aug-13	Synergy	Electricity Usage Charges	101,800.06
00604660	21-Aug-13	Water Corporation	Water Usage Charges	29,918.63
00604675	28-Aug-13	Alinta	Gas Usage Charges	490.35
00604676	28-Aug-13	Synergy	Electricity Usage Charges	21,007.38
00604677	28-Aug-13	Telstra Corporation Ltd	Telephone Usage Charges	13,153.97
00604678	28-Aug-13	Water Corporation	Water Usage Charges	1,660.34
00604679	28-Aug-13	Western Power	Electricity Usage Charges	419.27
00604680	28-Aug-13	CSA Employer Services	Superannuation	2,002.82
00604681	28-Aug-13	Local Government Racing and Cemetri	Superannuation	116.40
00604682	28-Aug-13	Town of Victoria Park	Superannuation	4,093.74
00604683	30-Aug-13	AMG Universal Super	Superannuation	402.32
00604684	30-Aug-13	Australian Super	Superannuation	1,765.90
00604685	30-Aug-13	Bankers Trust Business Super	Superannuation	216.38
00604686	30-Aug-13	Bankers Trust Super Wrap	Superannuation	378.28
00604687	30-Aug-13	Colonial First State First Choice	Superannuation	43.17
00604688	30-Aug-13	Hesta Super Fund	Superannuation	489.12
00604689	30-Aug-13	Hostplus	Superannuation	309.81
00604690	30-Aug-13	National Australia Bank Group	Superannuation	370.08
00604691	30-Aug-13	Petch Superannuation Fund	Superannuation	509.02
00604692	30-Aug-13	Qld Lgsuper	Superannuation	220.85
00604693	30-Aug-13	Rest Superannuation	Superannuation	854.49
00604694	30-Aug-13	Westscheme Superannuation	Superannuation	603.66
<b>Total Creditors Cheques</b>				<b>297,099.83</b>
<b>Creditors EFT Payments</b>				
362.1730	2-Aug-13	Cain Family Superannuation Fund	Superannuation	2,641.32
362.1756	2-Aug-13	Prime Super	Superannuation	1,115.74
362.1902	2-Aug-13	Shah Superannuation Fund	Superannuation	73.52
362.50	2-Aug-13	Australian Service Union	Superannuation	71.78
362.58	2-Aug-13	WA Local Government Superannuation	Superannuation	209,464.81
362.59	2-Aug-13	Town of Victoria Park - Lotto Club	Contributions	400.00
362.63	2-Aug-13	Town of Victoria Park - Staff Socia	Contributions	996.00
362.98000	2-Aug-13	Australian Taxation Office	Taxation	119,423.00
363.57	6-Aug-13	City of Perth Superannuation Plan	Superannuation	6,004.28
364.1198	7-Aug-13	Complete Hire & Sales Pty Ltd	Equipment Hire	121.80

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## Payment Summary

### Creditors, Non Creditors, EFTs and Payroll

20-Sep-13

3:48:39 pm

All Payments Made From 1-Aug-13 To 31-Aug-13

Payment	Date	Payee	Description	Amount
364.1200	7-Aug-13	Brenton Michael Pember	Consultancy Services	6,118.75
364.1211	7-Aug-13	Brownes Foods Operations	Staff Amenities	136.14
364.1217	7-Aug-13	UHY Haines Norton	Consultancy Services	22,019.07
364.123	7-Aug-13	Simmons Electrical	Electrical Services and Maintenance	2,178.50
364.1253	7-Aug-13	CPD Group Pty Ltd	Facility Maintenance Services	1,302.08
364.1293	7-Aug-13	Alanco Australia Pty Ltd	Plant Supply and Servicing	1,117.22
364.136	7-Aug-13	Sportsworld of WA	Resale Inventory	3,533.24
364.1372	7-Aug-13	Direct Coffee Supplies	Resale Inventory	560.00
364.1376	7-Aug-13	JBA Survey	Consultancy Services	7,403.00
364.138	7-Aug-13	St John Ambulance Australia (WA) In	Training Services	33.69
364.1418	7-Aug-13	Planning Institute of Australia	Membership and Subscriptions	590.00
364.1448	7-Aug-13	AMC Commercial Cleaning (WA) Pty Lt	Cleaning Services and Equipment	888.99
364.145	7-Aug-13	Taborda Contracting Pty Ltd	Traffic Control Services	5,149.57
364.1494	7-Aug-13	The Poster Girls	Postage Services	165.00
364.1503	7-Aug-13	CCM Cleaning Services	Cleaning Services and Equipment	110.00
364.1508	7-Aug-13	Mr G J Patrick	Reimbursement of Expenses	442.00
364.171	7-Aug-13	Trisley Hydraulics Services	Plant Supply and Servicing	401.50
364.18	7-Aug-13	All Signs	Sign Installation and Supply	88.00
364.1820	7-Aug-13	Secure Cash	Financial Services	905.75
364.1875	7-Aug-13	Ms J Merewood	Reimbursement of Expenses	65.00
364.1908	7-Aug-13	Squashworld Mirrabooka	Equipment Supply and Repair	253.44
364.1953	7-Aug-13	Spider Waste Collection Services Pt	Waste Management Services	3,564.00
364.1960	7-Aug-13	Carousel Ceiling	Facility Maintenance Services	363.00
364.1976	7-Aug-13	Quayclean Australia Pty Ltd	Cleaning Services and Equipment	8,635.00
364.201	7-Aug-13	OCLC (UK) Ltd	Communication Services	9,173.11
364.2036	7-Aug-13	Professional Glass & Maintenance	Facility Maintenance Services	815.00
364.206	7-Aug-13	Otis Elevator Company Pty Ltd	Machinery Servicing and Parts	627.99
364.2061	7-Aug-13	Aura Lighting	Electrical Services and Maintenance	539.00
364.207	7-Aug-13	Oven Sparkle Pty Ltd	Cleaning Services and Equipment	968.00
364.2078	7-Aug-13	Time Zone Innaloo	School Holiday Program Activities	750.00
364.2123	7-Aug-13	Business Foundations Inc	Consultancy Services	9,026.67
364.2127	7-Aug-13	Asset Infrastructure Management	Consultancy Services	63,888.00
364.2166	7-Aug-13	The Little Print Shop	Printing Services	195.00
364.217	7-Aug-13	Interconnect It Solutions	Equipment Supply and Repair	18,750.00
364.2176	7-Aug-13	SM Allen	Training Services	317.35
364.2179	7-Aug-13	Maeve Lander	Event Performance and Activity	220.00
364.2185	7-Aug-13	Cable Logistics	Software and IT Solutions	2,976.60
364.2196	7-Aug-13	Flexirent Capital Pty Ltd	Software and IT Solutions	214.33
364.222	7-Aug-13	Jackson McDonald Lawyers	Legal Services	4,120.96
364.2226	7-Aug-13	Mr R McMaster	Event Performance and Activity	51.00
364.2227	7-Aug-13	Dotmar Engineering Plastic Products	Equipment Supply and Repair	15,950.00
364.2230	7-Aug-13	Faces by Nicola	Event Performance and Activity	180.00
364.2231	7-Aug-13	Bridgestone Tyres	Tyres	77.00
364.2234	7-Aug-13	Maverick Maintenance Makeovers	Facility Maintenance Services	567.60
364.2267	7-Aug-13	Quick Mail	Postage Services	4,474.32
364.227	7-Aug-13	Jim's Fencing North Perth	Facility Maintenance Services	1,860.00
364.2277	7-Aug-13	Australian Red Cross	Training Services	175.00
364.2287	7-Aug-13	Morrison Low	Legal Services	1,786.88
364.229	7-Aug-13	John Hughes	Plant Supply and Servicing	1,016.99
364.2299	7-Aug-13	Curnow Group Pty Ltd	Road Construction Materials and Services	272.49
364.2303	7-Aug-13	Fresh Venture Group Pty Ltd	Light Refreshments	450.00
364.2307	7-Aug-13	Elisa Chamelete de Vilhena	Health Instructor	45.00
364.2327	7-Aug-13	Customer Service Benchmarking Austr	Conference and Workshop Enrolment	1,892.00
364.2328	7-Aug-13	Commercial Cleaning Equipment	Equipment Supply and Repair	114.95
364.252	7-Aug-13	Les Mills Asia Pacific	Licencing and Subscriptions	616.00
364.261	7-Aug-13	Local Health Authorities Analytical	Health Services	7,904.35
364.262	7-Aug-13	Local Government Managers Australia	Membership and Subscription	422.00
364.271	7-Aug-13	Australasian Performing Right	Licencing and Subscriptions	121.29
364.280	7-Aug-13	Beaver Tree Services	Landscaping Materials and Services	34,650.00
364.286	7-Aug-13	Bob Jane T-Mart Victoria Park	Plant Supply and Servicing	134.00
364.287	7-Aug-13	BOC Limited	Equipment Supply and Repair	865.72
364.290	7-Aug-13	Bunnings Building Supplies Pty Ltd	Equipment Supply and Repair	529.28
364.305	7-Aug-13	Charter Plumbing & Gas	Facility Maintenance Services	223.30
364.309	7-Aug-13	Chubb Fire & Security Pty Ltd	Fire Alarm and Security Services	698.17
364.315	7-Aug-13	Hot Cotton - Kewdale	Uniforms and Protective Equipment	1,815.60
364.317	7-Aug-13	Marlbroh Bingo Enterprises	Bingo Costs	5,232.90

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## Payment Summary

### Creditors, Non Creditors, EFTs and Payroll

20-Sep-13

3:48:39 pm

All Payments Made From 1-Aug-13 To 31-Aug-13

<u>Payment</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
364.318	7-Aug-13	Maxwell Robinson & Phelps	Pest Control Services	610.00
364.319	7-Aug-13	McLeods & Co	Legal Services	420.29
364.333	7-Aug-13	Boral Construction Materials Group	Equipment Supply and Repair	368.63
364.344	7-Aug-13	Acure Technology Pty Ltd	Internet Hosting Services	313.50
364.354	7-Aug-13	Sigma Chemicals	Equipment Supply and Repair	124.96
364.364	7-Aug-13	Holcim (Australia) Pty Ltd	Road Construction Materials and Services	330.55
364.369	7-Aug-13	City of Perth	Record Management	317.45
364.373	7-Aug-13	Placer Management Group	Agency and Contract Staff	2,085.60
364.376	7-Aug-13	Staples Australia Pty Limited	Stationary Supplies	79.81
364.379	7-Aug-13	Carlisle IGA	Resale Inventory	526.31
364.38	7-Aug-13	Water Dynamics	Reticulation Supply and Repair	248.01
364.383	7-Aug-13	Schweppes Australia Pty Ltd	Resale Inventory	750.68
364.386	7-Aug-13	Northlake Electrical Pty Ltd	Electrical Services and Maintenance	3,054.14
364.402	7-Aug-13	Food For Me	Catering and Refreshments	1,365.00
364.405	7-Aug-13	Centropak Australia	Equipment Supply and Repair	167.20
364.409	7-Aug-13	Bidvest (WA) Pty Ltd	Resale Inventory	2,009.41
364.411	7-Aug-13	Dunbar Services (WA) Pty Ltd	Cleaning Services and Equipment	33.00
364.434	7-Aug-13	Allied Recruitment	Agency and Contract Staff	2,659.39
364.44	7-Aug-13	Western Resource Recovery Pty Ltd	Waste Management Services	152.90
364.448	7-Aug-13	Perth Pressure Jet Services Trust	Cleaning Services and Equipment	1,331.00
364.45	7-Aug-13	West Coast Profilers Pty Ltd	Equipment Hire	17,510.90
364.46	7-Aug-13	Westbooks	Library Equipment and Stock	519.23
364.462	7-Aug-13	Paper- Pak Pty Ltd	Stationary Supplies	139.70
364.491	7-Aug-13	Hays Personal Services	Agency and Contract Staff	12,911.78
364.497	7-Aug-13	Discus Digital Print	Photography and Imaging Services	448.58
364.511	7-Aug-13	City Subaru	Plant Supply and Servicing	361.30
364.607	7-Aug-13	Rampage Design	Equipment Supply and Repair	721.50
364.645	7-Aug-13	Department of Parks & Wildlife	Environmental Services	690.00
364.651	7-Aug-13	Safety & Rescue Equipment	Facility Maintenance Services	412.50
364.745	7-Aug-13	Local Chambers of Commerce & Indust	Local Government Services	45.00
364.884	7-Aug-13	Good Reading Magazine Pty Limited	Library Equipment and Stock	184.25
364.955	7-Aug-13	Award Contracting	Road Construction Materials and Services	1,155.00
365.1793	7-Aug-13	Perth Energy Pty Ltd	Electricity Usage Charges	37,582.17
366.365	13-Aug-13	Mr J K Hayes	Members Expenses	140.00
367.103	14-Aug-13	Pacific Brands Workwear	Uniforms and Protective Equipment	335.96
368.1041	14-Aug-13	Rome Energy & Environment Pty Ltd	Design and Drafting Services	1,408.00
368.1060	14-Aug-13	Portner Press Pty Ltd	Employment and Legal Services	77.00
368.1071	14-Aug-13	Veraison Enterprises Pty Ltd	Consultancy Services	7,920.00
368.1102	14-Aug-13	Testel	Electrical Services and Maintenance	141.57
368.112	14-Aug-13	Icon-Septech Pty Ltd	Irrigation Supply and Repair	10,302.07
368.1200	14-Aug-13	Brenton Michael Pember	Consultancy Services	3,575.00
368.1211	14-Aug-13	Brownes Foods Operations	Staff Amenities	114.37
368.123	14-Aug-13	Simmons Electrical	Electrical Services and Maintenance	633.10
368.1253	14-Aug-13	CPD Group Pty Ltd	Facility Maintenance Services	1,303.50
368.127	14-Aug-13	Slater Gartrell Sports	Equipment Supply and Repair	178.20
368.1280	14-Aug-13	Forestvale Trees Pty Ltd	Landscaping Materials and Services	935.00
368.1287	14-Aug-13	Outsource Business Support Solution	Consultancy Services	5,317.13
368.137	14-Aug-13	State Library of WA	Library Equipment and Stock	2,123.00
368.1372	14-Aug-13	Direct Coffee Supplies	Resale Inventory	360.00
368.138	14-Aug-13	St John Ambulance Australia (WA) In	Training Services	487.30
368.145	14-Aug-13	Taborda Contracting Pty Ltd	Traffic Control Services	364.85
368.1469	14-Aug-13	Perth Region Tourism Organisation I	Advertising Services	310.00
368.1495	14-Aug-13	Eaton & Passarelli Pty Ltd	Consultancy Services	4,192.37
368.1503	14-Aug-13	CCM Cleaning Services	Cleaning Services and Equipment	319.00
368.157	14-Aug-13	The Smart Security Company	Fire Alarm and Security Services	540.54
368.1571	14-Aug-13	Perth Stripes and Signs	Sign Installation and Supply	726.00
368.158	14-Aug-13	The Lucky Charm Newsagency	Library Equipment and Stock	219.50
368.1597	14-Aug-13	Mr R J Cruickshank	Reimbursement of Expenses	225.00
368.161	14-Aug-13	TMS Services	Fire Alarm and Security Services	82.50
368.1624	14-Aug-13	Dowsing Concrete	Construction Equipment	4,717.63
368.171	14-Aug-13	Trisley Hydraulics Services	Plant Supply and Servicing	4,190.67
368.1718	14-Aug-13	Mr N O Cain	Reimbursement of Expenses	72.00
368.1796	14-Aug-13	Hallmark Editions Pty Ltd	Conference and Workshop Enrolment	715.00
368.1820	14-Aug-13	Secure Cash	Financial Services	397.03
368.1904	14-Aug-13	Mackay Urbandesign	Consultancy Services	962.50
368.1908	14-Aug-13	Squashworld Mirrabooka	Equipment Supply and Repair	198.00

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## Payment Summary

### Creditors, Non Creditors, EFTs and Payroll

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All Payments Made From 1-Aug-13 To 31-Aug-13

<u>Payment</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
368.192	14-Aug-13	Beacon Equipment	Machinery Servicing and Parts	67.10
368.1923	14-Aug-13	Hester Property Solutions	Consultancy Services	22,550.00
368.209	14-Aug-13	Imarda Australia Pty Ltd	Communication Services	770.00
368.210	14-Aug-13	Indoor Gardens Pty Ltd	Landscaping Materials and Services	177.73
368.2151	14-Aug-13	Advanced Traffic Management (WA) Pt	Traffic Control Services	2,198.90
368.222	14-Aug-13	Jackson McDonald Lawyers	Legal Services	22,791.73
368.2221	14-Aug-13	Stats Pty Ltd	Traffic Control Services	34,559.80
368.2231	14-Aug-13	Bridgestone Tyres	Tyres	591.25
368.224	14-Aug-13	Jaram Fleet Equipment	Equipment Supply and Repair	702.30
368.2257	14-Aug-13	Rynat Australia Pty Ltd	Facility Maintenance Services	792.11
368.2286	14-Aug-13	Octocom	Vehicle Operating Expenses	402.05
368.230	14-Aug-13	Johns Building Supplies Pty Ltd	Equipment Supply and Repair	297.66
368.2332	14-Aug-13	Charles Service Company	Facility Maintenance Services	8,516.48
368.249	14-Aug-13	Lawn Doctor	Landscaping Materials and Services	2,420.00
368.258	14-Aug-13	LGIS Insurance Broking	Insurance	537,955.83
368.262	14-Aug-13	Local Government Managers Australia	Membership and Subscription	465.00
368.270	14-Aug-13	At Milk Supplies	Staff Amenities	59.76
368.277	14-Aug-13	Bannister Downs Dairy Company	Staff Amenities	219.20
368.279	14-Aug-13	Caltex Australia Petroleum Pty Ltd	Fuel and Oils	20,171.45
368.282	14-Aug-13	Besam Australia Pty Ltd	Facility Maintenance Services	942.91
368.283	14-Aug-13	Blackwell & Associates Pty Ltd	Consultancy Services	1,331.00
368.287	14-Aug-13	BOC Limited	Equipment Supply and Repair	60.50
368.290	14-Aug-13	Bunnings Building Supplies Pty Ltd	Equipment Supply and Repair	132.44
368.292	14-Aug-13	Burke Air	Facility Maintenance Services	261.25
368.305	14-Aug-13	Charter Plumbing & Gas	Facility Maintenance Services	145.20
368.309	14-Aug-13	Chubb Fire & Security Pty Ltd	Fire Alarm and Security Services	682.00
368.315	14-Aug-13	Hot Cotton - Kewdale	Uniforms and Protective Equipment	321.20
368.333	14-Aug-13	Boral Construction Materials Group	Equipment Supply and Repair	769.32
368.346	14-Aug-13	Della's Group Pty Ltd	Printing Services	5,016.00
368.351	14-Aug-13	Fuji Xerox Australia Pty Ltd	Equipment Hire	301.79
368.354	14-Aug-13	Sigma Chemicals	Equipment Supply and Repair	1,656.36
368.359	14-Aug-13	Programmed Integrated Workforce	Agency and Contract Staff	3,393.62
368.369	14-Aug-13	City of Perth	Record Management	345.64
368.371	14-Aug-13	Frazzcon Enterprises	Sign Installation and Supply	4,681.84
368.373	14-Aug-13	Placer Management Group	Agency and Contract Staff	1,267.20
368.376	14-Aug-13	Staples Australia Pty Limited	Stationary Supplies	2,587.33
368.379	14-Aug-13	Carlisle IGA	Resale Inventory	314.03
368.38	14-Aug-13	Water Dynamics	Reticulation Supply and Repair	253.81
368.384	14-Aug-13	Bonissimo	Resale Inventory	434.50
368.402	14-Aug-13	Food For Me	Catering and Refreshments	164.50
368.405	14-Aug-13	Centropak Australia	Equipment Supply and Repair	192.57
368.408	14-Aug-13	The Distributors Perth	Resale Inventory	137.80
368.409	14-Aug-13	Bidvest (WA) Pty Ltd	Resale Inventory	191.87
368.421	14-Aug-13	Elite Pool Covers	Equipment Supply and Repair	440.00
368.426	14-Aug-13	Daytone Printing Pty Ltd	Printing Services	575.30
368.428	14-Aug-13	The Leisure Institute of Western	Membership and Subscription	350.00
368.434	14-Aug-13	Allied Recruitment	Agency and Contract Staff	2,873.14
368.442	14-Aug-13	MacDonald Johnston	Plant Supply and Servicing	1,596.80
368.446	14-Aug-13	Mey Equipment	Plant Supply and Servicing	384.70
368.447	14-Aug-13	Purple Pig Australia Pty Ltd	Machinery Servicing and Parts	172.41
368.448	14-Aug-13	Perth Pressure Jet Services Trust	Cleaning Services and Equipment	1,146.75
368.466	14-Aug-13	Civica Pty Ltd	Software and IT Solutions	22,687.50
368.485	14-Aug-13	Kelyn Training Services	Training Services	197.00
368.491	14-Aug-13	Hays Personal Services	Agency and Contract Staff	17,460.37
368.497	14-Aug-13	Discus Digital Print	Photography and Imaging Services	317.90
368.501	14-Aug-13	Landgate	Local Government Services	221.96
368.527	14-Aug-13	Cabcharge Australia Ltd	Transport Services	371.36
368.528	14-Aug-13	Value Tissue	Cleaning Services and Equipment	1,119.70
368.621	14-Aug-13	Fleet Fitness	Equipment Supply and Repair	1,716.00
368.686	14-Aug-13	Daniels Sharpsmart Australia Pty Lt	Medical Equipment and Services	68.38
368.714	14-Aug-13	T & C Transport Service	Postage Services	40.05
368.719	14-Aug-13	Commissioner of Police	Employment and Legal Services	26.00
368.746	14-Aug-13	Quick Corporate Australia	Stationary Supplies	352.00
368.797	14-Aug-13	Rehab Repairs	Machinery Servicing and Parts	62.00
368.897	14-Aug-13	Landmark Engineering & Design	Design and Drafting Services	411.40
368.914	14-Aug-13	Initial Hygiene	Sanitation Services	81.53

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## Payment Summary

### Creditors, Non Creditors, EFTs and Payroll

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All Payments Made From 1-Aug-13 To 31-Aug-13

<u>Payment</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
368.960	14-Aug-13	Batteries Plus Technologies	Stationery Supplies	323.40
368.99	14-Aug-13	Work Clobber	Uniforms and Protective Equipment	712.30
370.1002	22-Aug-13	Mr A R Lantzke	Reimbursement of Expenses	350.60
370.104	22-Aug-13	Youngs Holden	Plant Supply and Servicing	30,093.00
370.1040	22-Aug-13	Irrigation Australia Ltd	Reticulation Supply and Repair	715.00
370.1065	22-Aug-13	Coates Hire Operations Pty Limited	Equipment Hire	2,782.60
370.11	22-Aug-13	Active Transport & Tilt Tray Servic	Towing Services	154.00
370.112	22-Aug-13	Icon-Septech Pty Ltd	Irrigation Supply and Repair	2,681.40
370.1128	22-Aug-13	WA Limestone Co	Landscaping Materials and Services	1,042.94
370.1145	22-Aug-13	E & M J Roshier Pty Ltd	Machinery Servicing and Parts	1,007.35
370.1171	22-Aug-13	Mr A Kyron	Reimbursement of Expenses	134.80
370.1175	22-Aug-13	Amalgamated Asphalt Services	Road Construction Materials and Services	2,968.53
370.1208	22-Aug-13	Shane McMaster Surveys	Consultancy Services	2,200.00
370.1211	22-Aug-13	Brownes Foods Operations	Staff Amenities	235.08
370.1287	22-Aug-13	Outsource Business Support Solution	Consultancy Services	4,468.75
370.1323	22-Aug-13	FESA Direct Brigade Alarm Monitorin	Facility Maintenance Services	6,581.60
370.137	22-Aug-13	State Library of WA	Library Equipment and Stock	16.50
370.1503	22-Aug-13	CCM Cleaning Services	Cleaning Services and Equipment	12,097.86
370.157	22-Aug-13	The Smart Security Company	Fire Alarm and Security Services	319.00
370.1624	22-Aug-13	Dowsing Concrete	Construction Equipment	20,635.01
370.1657	22-Aug-13	Glenview Machine Kerbing	Road Construction Materials and Services	12,325.00
370.1796	22-Aug-13	Hallmark Editions Pty Ltd	Conference and Workshop Enrolment	770.00
370.181	22-Aug-13	Victoria Park Veterinary Clinic	Veterinary Services	317.60
370.1820	22-Aug-13	Secure Cash	Financial Services	1,080.05
370.1953	22-Aug-13	Spider Waste Collection Services Pt	Waste Management Services	2,673.00
370.1976	22-Aug-13	Quayclean Australia Pty Ltd	Cleaning Services and Equipment	8,635.00
370.206	22-Aug-13	Otis Elevator Company Pty Ltd	Machinery Servicing and Parts	689.70
370.209	22-Aug-13	Imarda Australia Pty Ltd	Communication Services	869.00
370.210	22-Aug-13	Indoor Gardens Pty Ltd	Landscaping Materials and Services	1,009.87
370.2140	22-Aug-13	A2K Technologies	Membership and Subscription	2,202.75
370.2172	22-Aug-13	GM Microtunnelling	Road Construction Materials and Services	99,264.00
370.2193	22-Aug-13	Australian Valuation Partners Pty L	Consultancy Services	65,648.00
370.222	22-Aug-13	Jackson McDonald Lawyers	Legal Services	1,735.04
370.2231	22-Aug-13	Bridgestone Tyres	Tyres	1,269.44
370.2261	22-Aug-13	Amba Building	Facility Maintenance Services	9,264.75
370.2262	22-Aug-13	Chivers Asphalt	Road Construction Materials and Services	825.00
370.2265	22-Aug-13	Midland Sand & Soil Supplies	Landscaping Materials and Services	1,540.00
370.2277	22-Aug-13	Australian Red Cross	Training Services	210.00
370.229	22-Aug-13	John Hughes	Plant Supply and Servicing	21,298.90
370.230	22-Aug-13	Johns Building Supplies Pty Ltd	Equipment Supply and Repair	397.32
370.2310	22-Aug-13	Carlisle Soil Yard	Landscaping Materials and Services	1,087.50
370.2330	22-Aug-13	Freo Group Pty Ltd	Facility Maintenance Services	1,622.63
370.2331	22-Aug-13	Force Towers Pty Ltd	Facility Maintenance Services	1,452.00
370.2339	22-Aug-13	Ms A M Pitts	Reimbursement of Expenses	146.00
370.2341	22-Aug-13	Kettle Cafe	Catering and Refreshments	500.00
370.2344	22-Aug-13	868 Gourmet	Catering and Refreshments	395.00
370.248	22-Aug-13	Lasertronics	Equipment Supply and Repair	642.47
370.252	22-Aug-13	Les Mills Asia Pacific	Licensing and Subscriptions	1,145.52
370.262	22-Aug-13	Local Government Managers Australia	Membership and Subscription	650.00
370.270	22-Aug-13	At Milk Supplies	Staff Amenities	119.52
370.284	22-Aug-13	J Blackwoods & Sons Pty Ltd	Uniforms and Protective Equipment	59.55
370.286	22-Aug-13	Bob Jane T-Mart Victoria Park	Plant Supply and Servicing	70.00
370.287	22-Aug-13	BOC Limited	Equipment Supply and Repair	800.26
370.289	22-Aug-13	Broken Hill Hotel	Catering and Refreshments	558.00
370.292	22-Aug-13	Burke Air	Facility Maintenance Services	3,035.26
370.309	22-Aug-13	Chubb Fire & Security Pty Ltd	Fire Alarm and Security Services	3,347.43
370.319	22-Aug-13	McLeods & Co	Legal Services	4,506.10
370.322	22-Aug-13	Local Government Planners Associati	Local Government Services	375.00
370.344	22-Aug-13	Acure Technology Pty Ltd	Internet Hosting Services	313.50
370.351	22-Aug-13	Fuji Xerox Australia Pty Ltd	Equipment Hire	579.94
370.354	22-Aug-13	Sigma Chemicals	Equipment Supply and Repair	1,545.52
370.373	22-Aug-13	Placer Management Group	Agency and Contract Staff	2,088.80
370.375	22-Aug-13	Welshpool Central Waste	Waste Management Services	1,270.50
370.379	22-Aug-13	Carlisle IGA	Resale Inventory	500.34
370.383	22-Aug-13	Schwepes Australia Pty Ltd	Resale Inventory	1,684.56
370.384	22-Aug-13	Bonissimo	Resale Inventory	287.50

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## Payment Summary

### Creditors, Non Creditors, EFTs and Payroll

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All Payments Made From 1-Aug-13 To 31-Aug-13

<u>Payment</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
370.402	22-Aug-13	Food For Me	Catering and Refreshments	190.00
370.405	22-Aug-13	Centropak Australia	Equipment Supply and Repair	192.40
370.409	22-Aug-13	Bidvest (WA) Pty Ltd	Resale Inventory	1,530.30
370.429	22-Aug-13	Bin Bath Australia Pty Ltd	Cleaning Services and Equipment	640.42
370.434	22-Aug-13	Allied Recruitment	Agency and Contract Staff	6,454.03
370.442	22-Aug-13	MacDonald Johnston	Plant Supply and Servicing	1,081.28
370.451	22-Aug-13	Embroidery WA	Uniforms and Protective Equipment	351.67
370.46	22-Aug-13	Westbooks	Library Equipment and Stock	225.00
370.475	22-Aug-13	Parkland Mazda	Plant Supply and Servicing	265.00
370.479	22-Aug-13	Centre Ford	Plant Supply and Servicing	275.00
370.491	22-Aug-13	Hays Personal Services	Agency and Contract Staff	1,458.97
370.511	22-Aug-13	City Subaru	Plant Supply and Servicing	649.30
370.529	22-Aug-13	UN Plumbing	Facility Maintenance Services	891.00
370.533	22-Aug-13	Total Digital Solutions	Photography and Imaging Services	1,421.20
370.600	22-Aug-13	Message4U Pty Ltd	Communication Services	702.21
370.613	22-Aug-13	Austral Mercantile Collections Pty	Financial Services	88.00
370.628	22-Aug-13	Uniqco (WA) Pty Ltd	Membership and Subscription	1,160.01
370.650	22-Aug-13	Cardiactive Pty Ltd	Medical Equipment and Services	330.00
370.651	22-Aug-13	Safety & Rescue Equipment	Facility Maintenance Services	962.50
370.682	22-Aug-13	Green Skills	Environmental Services	2,002.00
370.687	22-Aug-13	Love Grid Badminton Academy Inc	Equipment Supply and Repair	457.50
370.689	22-Aug-13	Copley Contracting	Road Construction Materials and Services	21,758.00
370.714	22-Aug-13	T & C Transport Service	Postage Services	157.91
370.746	22-Aug-13	Quick Corporate Australia	Stationary Supplies	506.48
370.964	22-Aug-13	Macri Partners	Audit Services	1,980.00
370.98	22-Aug-13	Wormald	Fire Alarm and Security Services	869.00
371.563	22-Aug-13	City of South Perth	Rental Charges	7,625.40
372.398	23-Aug-13	C N Anderson	Members Expenses	410.00
374.106	23-Aug-13	Zipform Pty Ltd	Printing Services	20,617.37
375.2093	27-Aug-13	BP Australia Pty Ltd	Fuel and Oils	1,747.07
376.50	28-Aug-13	Australian Service Union	Superannuation	48.88
376.563	28-Aug-13	City of South Perth	Financial Services	8,266.50
376.59	28-Aug-13	Town of Victoria Park - Lotto Club	Contributions	288.00
376.63	28-Aug-13	Town of Victoria Park - Staff Socia	Contributions	848.50
377.10	28-Aug-13	Acme Communicare Pty Ltd	Communication Services	190.00
377.1060	28-Aug-13	Portner Press Pty Ltd	Employment and Legal Services	97.00
377.1164	28-Aug-13	Eastern Metropolitan Regional Counc	Consultancy Services	15,840.00
377.1200	28-Aug-13	Brenton Michael Pember	Consultancy Services	7,877.38
377.122	28-Aug-13	Sign A Rama Burswood	Sign Installation and Supply	528.00
377.126	28-Aug-13	Skipper Truck Parts	Machinery Servicing and Parts	222.53
377.1287	28-Aug-13	Outsource Business Support Solution	Consultancy Services	4,056.25
377.129	28-Aug-13	Snap Burswood	Printing Services	165.02
377.1294	28-Aug-13	Pope Packaging	Equipment Supply and Repair	420.20
377.137	28-Aug-13	State Library of WA	Library Equipment and Stock	86.90
377.1376	28-Aug-13	JBA Survey	Consultancy Services	6,391.00
377.1401	28-Aug-13	VIP Home Services	Cleaning Services and Equipment	390.00
377.141	28-Aug-13	Sunny Sign Company Pty Ltd	Sign Installation and Supply	10,140.77
377.145	28-Aug-13	Taborda Contracting Pty Ltd	Traffic Control Services	759.95
377.1452	28-Aug-13	Kone ELevators Pty Ltd	Machinery Servicing and Parts	861.07
377.1466	28-Aug-13	CGU Self Insurance Service	Insurance	1,100.00
377.1497	28-Aug-13	Starshow Pty Ltd AFT	Event Performance and Activity	2,320.00
377.1509	28-Aug-13	Asphalt in a Bag	Road Construction Materials and Services	1,718.75
377.161	28-Aug-13	TMS Services	Fire Alarm and Security Services	173.80
377.163	28-Aug-13	Total Packaging (WA) Pty Ltd	Equipment Supply and Repair	4,290.00
377.1662	28-Aug-13	Anne Lake Consultancy	Consultancy Services	4,950.00
377.1689	28-Aug-13	10Fold Pty Ltd	Software and IT Solutions	1,980.00
377.171	28-Aug-13	Trisley Hydraulics Services	Plant Supply and Servicing	15,103.45
377.1820	28-Aug-13	Secure Cash	Financial Services	535.33
377.1867	28-Aug-13	Mr E W Setzinger	Reimbursement of Expenses	75.90
377.187	28-Aug-13	Millpoint Veterinary Centre	Veterinary Services	180.00
377.189	28-Aug-13	Mindarie Regional Council	Waste Management Services	162,751.44
377.1953	28-Aug-13	Spider Waste Collection Services Pt	Waste Management Services	1,782.00
377.2009	28-Aug-13	Vorgee Pty Ltd	Printing Services	712.80
377.2056	28-Aug-13	Sports Specialists	Equipment Supply and Repair	552.00
377.2061	28-Aug-13	Aura Lighting	Electrical Services and Maintenance	1,244.10
377.2072	28-Aug-13	Rosscrae International	Training Services	3,300.00

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## Payment Summary

### Creditors, Non Creditors, EFTs and Payroll

20-Sep-13

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All Payments Made From 1-Aug-13 To 31-Aug-13

<u>Payment</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
377.216	28-Aug-13	Insight CCS	Communication Services	634.92
377.2166	28-Aug-13	The Little Print Shop	Printing Services	50.00
377.2172	28-Aug-13	GM Microtunnelling	Road Construction Materials and Services	158,452.80
377.2219	28-Aug-13	Ferndale Ceilings	Facility Maintenance Services	350.00
377.2231	28-Aug-13	Bridgestone Tyres	Tyres	1,070.30
377.2244	28-Aug-13	Mr M Jajko	Health Instructor	46.75
377.2260	28-Aug-13	Tailorwood Constructions	Facility Maintenance Services	2,970.00
377.2275	28-Aug-13	MDC Places Group	Consultancy Services	7,500.00
377.2291	28-Aug-13	Ms C J Bailey	Reimbursement of Expenses	200.15
377.230	28-Aug-13	Johns Building Supplies Pty Ltd	Equipment Supply and Repair	335.72
377.2334	28-Aug-13	Exceed Consulting (WA) Pty Ltd	Consultancy Services	2,480.50
377.2339	28-Aug-13	Ms A M Pitts	Reimbursement of Expenses	295.00
377.2349	28-Aug-13	Redman Solutions	Software and IT Solutions	20,288.40
377.2351	28-Aug-13	JP Promotions	Event Performance and Activity	687.50
377.2352	28-Aug-13	Werma Pty Ltd	Event Performance and Activity	900.00
377.2355	28-Aug-13	Ms S A Smithers	Reimbursement of Expenses	414.88
377.2361	28-Aug-13	Ms D T Smith	Reimbursement of Expenses	41.70
377.242	28-Aug-13	KRS Contracting	Waste Management Services	32,265.22
377.248	28-Aug-13	Lasertronics	Equipment Supply and Repair	549.86
377.252	28-Aug-13	Les Mills Asia Pacific	Licensing and Subscriptions	952.53
377.262	28-Aug-13	Local Government Managers Australia	Membership and Subscription	465.00
377.263	28-Aug-13	Fire & Emergency Services Authority	Contributions	1,439,755.06
377.27	28-Aug-13	All Earth Group Pty Ltd	Waste Management Services	5,136.46
377.273	28-Aug-13	Australia Post	Postage Services	6,129.71
377.287	28-Aug-13	BOC Limited	Equipment Supply and Repair	383.14
377.289	28-Aug-13	Broken Hill Hotel	Catering and Refreshments	107.00
377.29	28-Aug-13	WA Local Government Association (WA)	Local Government Services	17,400.31
377.290	28-Aug-13	Bunnings Building Supplies Pty Ltd	Equipment Supply and Repair	281.13
377.309	28-Aug-13	Chubb Fire & Security Pty Ltd	Fire Alarm and Security Services	5,096.50
377.333	28-Aug-13	Boral Construction Materials Group	Equipment Supply and Repair	1,009.90
377.350	28-Aug-13	Recall Information Management Pty L	Record Management	1,556.50
377.352	28-Aug-13	ABnote Australia	Printing Services	13.75
377.359	28-Aug-13	Programmed Integrated Workforce	Agency and Contract Staff	1,402.75
377.373	28-Aug-13	Placer Management Group	Agency and Contract Staff	3,418.80
377.376	28-Aug-13	Staples Australia Pty Limited	Stationary Supplies	474.89
377.379	28-Aug-13	Carlisle IGA	Resale Inventory	87.09
377.383	28-Aug-13	Schweppes Australia Pty Ltd	Resale Inventory	112.52
377.384	28-Aug-13	Bonissimo	Resale Inventory	42.80
377.386	28-Aug-13	Northlake Electrical Pty Ltd	Electrical Services and Maintenance	198.55
377.401	28-Aug-13	Perth Cricket Club Inc	Contributions	11,115.42
377.402	28-Aug-13	Food For Me	Catering and Refreshments	1,903.00
377.404	28-Aug-13	Prime Corporate Psychology Service	Employment and Legal Services	5,665.00
377.410	28-Aug-13	Perth Frozen Foods Pty Ltd	Resale Inventory	676.60
377.411	28-Aug-13	Dunbar Services (WA) Pty Ltd	Cleaning Services and Equipment	209.00
377.417	28-Aug-13	Frucor Beverages (Australia) Pty Lt	Resale Inventory	524.26
377.433	28-Aug-13	IPWEA Limited	Conference and Workshop Enrolment	550.00
377.44	28-Aug-13	Western Resource Recovery Pty Ltd	Waste Management Services	152.90
377.442	28-Aug-13	MacDonald Johnston	Plant Supply and Servicing	450.74
377.451	28-Aug-13	Embroidery WA	Uniforms and Protective Equipment	30.25
377.453	28-Aug-13	Gronbek Security	Fire Alarm and Security Services	998.56
377.456	28-Aug-13	GLG GreenLife Group Pty Ltd	Landscaping Materials and Services	2,708.81
377.458	28-Aug-13	Print Smart On Line Pty Ltd	Printing Services	1,495.29
377.462	28-Aug-13	Paper- Pak Pty Ltd	Stationary Supplies	227.70
377.466	28-Aug-13	Civica Pty Ltd	Software and IT Solutions	940.50
377.485	28-Aug-13	Kelyn Training Services	Training Services	559.00
377.491	28-Aug-13	Hays Personal Services	Agency and Contract Staff	8,926.16
377.497	28-Aug-13	Discus Digital Print	Photography and Imaging Services	96.25
377.501	28-Aug-13	Landgate	Local Government Services	14,674.96
377.527	28-Aug-13	Cabcharge Australia Ltd	Transport Services	47.35
377.617	28-Aug-13	LO GO Appointments	Agency and Contract Staff	704.55
377.689	28-Aug-13	Copley Contracting	Road Construction Materials and Services	5,491.75
377.735	28-Aug-13	Blue Fitness (Aust) Pty Ltd	Equipment Supply and Repair	963.33
377.745	28-Aug-13	Local Chambers of Commerce & Indust	Local Government Services	330.00
377.746	28-Aug-13	Quick Corporate Australia	Stationary Supplies	433.56
377.759	28-Aug-13	Officino	Furniture Supply and Repair	672.50
377.795	28-Aug-13	Digital Mapping Solutions	Software and IT Solutions	321.75

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Vic Park - LIVE

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## Payment Summary

### Creditors, Non Creditors, EFTs and Payroll

20-Sep-13

3:48:39 pm

All Payments Made From 1-Aug-13 To 31-Aug-13

Payment	Date	Payee	Description	Amount
377.859	28-Aug-13	Dulux Australia	Equipment Supply and Repair	1,425.69
377.913	28-Aug-13	For The Coffee Table	Catering and Refreshments	147.30
377.919	28-Aug-13	David Gray & Co Pty Ltd	Waste Management Services	3,245.00
378.178	28-Aug-13	Mr T S Vaughan	Mayoral Allowance	17.50
379.57	29-Aug-13	City of Perth Superannuation Plan	Superannuation	4,048.48
380.1730	30-Aug-13	Cain Family Superannuation Fund	Superannuation	1,760.88
380.1756	30-Aug-13	Prime Super	Superannuation	782.19
380.1902	30-Aug-13	Shah Superannuation Fund	Superannuation	66.85
380.58	30-Aug-13	WA Local Government Superannuation	Superannuation	159,578.25
380.98000	30-Aug-13	Australian Taxation Office	Taxation	245,810.00
<b>Total Creditors EFT Payments</b>				<b>4,357,114.85</b>

#### Non Creditors Cheques

00604607	6-Aug-13	Step Into Life East Victoria Park	Return of Bond	100.00
00604608	6-Aug-13	Eric Bush	Refund	180.00
00604609	6-Aug-13	Mr S ZEEDAN	Return of Bond	876.00
00604610	6-Aug-13	Joanna Lim	Donation	300.00
00604611	13-Aug-13	Estate of R W Fellingier C/- Terrace	Refund	492.64
00604612	13-Aug-13	M Bissett	Refund	50.00
00604613	13-Aug-13	M Bissett	Refund	50.00
00604614	13-Aug-13	Ms C A Gorjy	Return of Bond	14,918.80
00604615	13-Aug-13	Callum Mair	Security Incentive Scheme	70.00
00604616	13-Aug-13	Veronica Parker	Security Incentive Scheme	200.00
00604617	13-Aug-13	Anthony Fisher	Security Incentive Scheme	400.00
00604618	13-Aug-13	Victoria Park Community Gardens Inc	Donation	500.00
00604619	13-Aug-13	Maria M Vandenbeld	Refund	400.00
00604639	20-Aug-13	Mrs J Hands	Refund of Bond	100.00
00604640	20-Aug-13	Mr R Cooper	Refund of Bond	300.00
00604641	20-Aug-13	Mr G T McCarthy	Refund	182.00
00604642	20-Aug-13	Janita Woods	Refund	488.50
00604643	20-Aug-13	Denis Thomas	Refund	408.00
00604644	20-Aug-13	Samra Tabbassam	Refund	220.82
00604645	20-Aug-13	Kylie Wyatt	Refund	290.55
00604646	20-Aug-13	Jane Savill	Refund	400.00
00604647	20-Aug-13	Mee Yee Yam	Security Incentive Scheme	200.00
00604648	20-Aug-13	Su-Anne Lee	Security Incentive Scheme	200.00
00604649	20-Aug-13	Carson Street School	Donation	220.00
00604650	20-Aug-13	Jennifer Caffrey	Refund	330.35
00604651	20-Aug-13	Roderick Anthony	Refund	312.00
00604652	20-Aug-13	Mr R Anthony	Refund of Bond	700.00
00604661	28-Aug-13	Ms D Tomlinson	Refund	100.00
00604662	28-Aug-13	The Hollioake Group Pty Ltd	Refund of Bond	2,000.00
00604663	28-Aug-13	Bunnings Building Supplies Pty Ltd	Refund	223.47
00604664	28-Aug-13	Soley Didiwit	Refund of Bond	200.00
00604665	28-Aug-13	Apostolic Society	Overpayment Refund	20.48
00604666	28-Aug-13	Mr P A Earp	Overpayment Refund	1,678.96
00604667	28-Aug-13	Sanetta Pty Ltd	Overpayment Refund	20,000.00
00604668	28-Aug-13	Mrs K L Dagg	Refund of Bond	50.00
00604669	28-Aug-13	Perth Basketball Association Incorp	Donation	220.00
00604670	28-Aug-13	Pui Jing	Refund	120.00
00604671	28-Aug-13	Mercedes College	Refund	16.50
00604672	28-Aug-13	Paul Elliot	Refund	103.00
00604673	28-Aug-13	Bevan & Maria Clark	Security Incentive Scheme	110.00
00604674	28-Aug-13	Emma Lawrence	Refund	15.40
<b>Total Non Creditors Cheques</b>				<b>47,747.47</b>

#### Payroll

PY01-04	11-Aug-13	Municipal Fund Bank Account	Payroll	480,547.98
PY01-05	25-Aug-13	Municipal Fund Bank Account	Payroll	445,301.68
PY99-04	11-Aug-13	Municipal Fund Bank Account	Payroll	463.94
<b>Total Payroll</b>				<b>926,313.60</b>

**Total Payments From Municipal Fund Bank Account 5,628,275.75**

#### Trust Fund Bank Account





**Payment Summary**  
**Creditors, Non Creditors, EFTs and Payroll**

20-Sep-13  
 3:48:39 pm

All Payments Made From 1-Aug-13 To 31-Aug-13

<u>Payment</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
<b>Payments</b>				
<b>Non Creditors Cheques</b>				
00002806	8-Aug-13	Ms M J Fisher	Refund	50.00
00002807	8-Aug-13	Mr A Kabunga	Refund	250.00
00002808	28-Aug-13	Western Shamrocks Gaelic Football C	Refund	50.00
00002809	28-Aug-13	GFK Soccer Club	Refund	50.00
00002810	28-Aug-13	Sublime Ultimate Club	Refund	50.00
00002811	28-Aug-13	Wrays	Refund	650.00
<b>Total Non Creditors Cheques</b>				<b>1,100.00</b>
<b>Total Payments From Trust Fund Bank Account</b>				<b>1,100.00</b>
				<b>5,629,375.75</b>

**Cheques Cancelled between 1-Aug-13 and 31-Aug-13 that were raised in a prior period**

<u>Cheque</u>	<u>Payee</u>	<u>Raised</u>	<u>Value</u>	<u>Cancelled</u>
<b>Municipal Fund Bank Account</b>				
00604560	Gaming and Wagering Commission	31-Jul-13	-252.29	1-Aug-13
			<b>-252.29</b>	
<b>Trust Fund Bank Account</b>				
00002439	Western Shamrocks Gaelic Football C	27-Oct-10	-50.00	27-Aug-13
00002529	Mr A Kabunga 7 Whelan Road	30-Mar-11	-250.00	6-Aug-13
00002579	Ms M J Fisher	22-Jun-11	-50.00	6-Aug-13
00002671	Wrays	21-Dec-11	-650.00	27-Aug-13
00002771	GFK Soccer Club	19-Apr-12	-50.00	27-Aug-13
00002784	Sublime Ultimate Club	23-May-12	-50.00	27-Aug-13
			<b>-1,100.00</b>	
			<b>-1,352.29</b>	



## 14.2 Financial Statements for the Month ending 31 August 2013

<b>File Reference:</b>	FIN0015
<b>Appendices:</b>	No

<b>Date:</b>	20 September 2013
<b>Reporting Officer:</b>	N.Cain
<b>Responsible Officer:</b>	G. Pattrick
<b>Voting Requirement:</b>	Simple Majority

### Executive Summary:

**Recommendation - The Financial Statements for the month ending 31 August 2013 be accepted.**

- The Financial Activity Statement Report is presented for the Month of 31 August 2013. The report complies with the requirements of Regulation 34 (Financial activity statement report) of the *Local Government (Financial Management) Regulations 1996*.

### TABLED ITEMS:

Nil

### BACKGROUND:

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to Council for acceptance.

### DETAILS:

Presented is the Financial Activity Statement Report – 31 August 2013.

*The financial information as shown in this report (August 2013) does not include a number of end-of-financial year adjustments that are still yet to occur which forms part of the opening position, as well as the final approval by the Auditor. The figures stated should therefore not be taken as the Town's final financial position for the period ended 31 August 2013.*

For the purposes of reporting material variances from the Statement of Financial Activity (as contained in the Report), the following indicators, as resolved by Council, have been applied –

#### Revenue

Operating Revenue and Non-Operating Revenue – Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$25,000 and, in these instances, an explanatory comment has been provided.

#### Expense

Operating Expense, Capital Expense and Non-Operating Expense – Material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$25,000 and, in these instances, an explanatory comment has been

provided.

For the purposes of explaining each material variance, a three-part approach has been applied. The parts are:

1. **Period Variation**  
Relates specifically to the value of the variance between the Budget and Actual figures for the period of the Report.
2. **Primary Reason(s)**  
Explains the primary reason(s) for the period variance. Minor contributing factors are not reported.
3. **End-of-Year Budget Impact**  
Forecasts the likely financial impact on the end-of-year financial position. It is important to note that figures in this part are 'indicative only' at the time of reporting, for circumstances may subsequently change prior to the end of the financial year.

**Legal Compliance:**

Regulation 34 (Financial activity statement report) of the *Local Government (Financial Management) Regulations 1996* states –

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
  - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
  - (b) *budget estimates to the end of the month to which the statement relates;*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
  - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
  - (a) *according to nature and type classification; or*
  - (b) *by program; or*

- (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
  - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

Section 6.8 of the *Local Government Act 1995* (Expenditure from municipal fund not included in annual budget) states –

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
  - (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
  - (b) *is authorised in advance by resolution\*;* or
  - (c) *is authorised in advance by the Juneor or president in an emergency.*

\* *Absolute majority required.*

- (1a) *In subsection (1) —*  
*additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.*
- (2) *Where expenditure has been incurred by a local government —*
  - (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
  - (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.*

**Policy Implications:**

Nil

**Strategic Plan Implications:**

Nil

**Financial Implications:**

Internal Budget:

The Statement of Financial Activity, as contained in the body of the Financial Activity Statement Report, refers and explains.

Total Asset Management:

Nil

**Sustainability Assessment:**

External Economic Implications:

Nil

Social Issues:

Nil

Cultural Issues:

Nil

**COMMENT:**

It is recommended that the Financial Activity Statement Report – 31 August 2013 be accepted.

**RECOMMENDATION/S:**

That Council, pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, accepts the Financial Activity Statement Report – 31 August 2013.



## ***Financial Activity Statement Report***

*For the month ended 31 August 2013*



## Contents

Statement of Financial Activity Variances

Proposed Budget Amendments

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Statement of Financial Activity

Net Current Funding Position

Cash and Cash Investments

Receivables (Rates and Sundry Debtors

Grants and Contributions

Reserve Funds

Capital Items

Budget Amendments - Summary

## Statement of Financial Activity Variances

### Material Variances Defined

For the purposes of reporting the material variances in the Statement of Financial Activity (by Business Unit) (as contained in this document), the following indicators, as resolved, have been applied –

#### Revenues (Operating and Non-Operating)

Business Unit material variances will be identified where, for the period being reviewed, the actual varies to budget by an amount of (+) or (-) \$25,000 and, in these instances, an explanatory comment will be provided.

#### Expenses (Operating, Capital and Non-Operating)

Business Unit material variances will be identified where, for the period being reviewed, the actual varies to budget by an amount of (+) or (-) \$25,000 and, in these instances, an explanatory comment will be provided.

Before commenting on each of the specific material variances identified it is important to note that, whilst many accounts will influence the overall variance, only those accounts within the affected Business Unit that significantly contribute to the variance will be highlighted.

For the purposes of explaining each variance, a multi-part approach has been taken. The parts are –

1. Period Variation – Relates specifically to the value of the variance between the Budget and Actual figures for the period being reviewed.
2. Primary Reason – Explains the primary reasons for the period variance. As the review is aimed at a higher level analysis, only major contributing factors are reported.
3. Budget Impact – Forecasts the likely \$ impact on the year end surplus or deficit position. It is important to note that values in this part are indicative only at the time of reporting, for circumstances June subsequently change.

### Material Variances Explained

As shown in the in the Statement of Financial Activity (contained within this document), the following variances have been identified -

#### Revenue

There are no reportable material variances.

#### Operating Expense

There are no reportable material variances.

#### Capital Expense

There are no reportable material variances.

#### Non-Operating Revenue

There are no reportable material variances.

**Non-Operating Expense**

There are no reportable material variances.

**Accounting Notes****Significant Accounting Policies**

The significant accounting policies that have been adopted in the preparation of this document are:

**(a) Basis of Preparation**

The document has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations.

The document has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this document.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

**(c) 2012 - 2013 Actual Balances**

Balances shown in this document as 2012 - 2013 Actual are subject to final adjustments.

**(d) Rounding Off Figures**

All figures shown in this document, other than a rate in the dollar, are rounded to the nearest dollar.

**(e) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(f) Superannuation**

The Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

**(g) Goods and Services Tax**

Revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the statement of financial position are stated inclusive of applicable GST. The net amount of GST recoverable from, or payable to, the ATO is



included with receivables on payables in the statement of financial position. Cash flows are presented on a Gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### **(h) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and that are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown as short term borrowings in current liabilities.

#### **(i) Trade and Other Receivables**

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

#### **(j) Inventories**

##### General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

##### Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Revenue arising from the sale of property is recognised as at the time of signing an unconditional contract of sale. Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

#### **(k) Fixed Assets**

Each class of fixed asset is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

##### Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost, or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the period in which they are incurred.

### Revaluation

Certain asset classes June be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes, where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity; all other decreases are recognised in profit or loss. Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

### Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government. Council has elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16 (a) (i) prohibits local governments from recognising such land as an asset. In respect of land under roads acquired on or after 1 August 2008, as detailed above, Local Government (Financial Management) Regulation 16 (a) (i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4 (2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail. Consequently, any land under roads acquired on or after 1 August 2008 is not included as an asset of the Council.

### Depreciation of Non-Current Assets

All non-current assets having a limited useful life (excluding freehold land) are systematically depreciated over their useful lives in a manner that reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use. Depreciation is recognised on a straight-line basis, using rates that are reviewed each reporting period. Major depreciation periods are:

Buildings		40 years
Furniture and Equipment		5 – 10 years
Plant and Machinery		2 – 10 years
Sealed Roads	- Clearing and Earthworks	Not depreciated
	- Construction and Road Base	5 – 80 years
	- Original Surface / Major Resurface	5 – 80 years
Drainage		5 – 80 years
Pathways		5 – 80 years
Parks and Reserves		5 – 80 years

Asset residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

#### Capitalisation Threshold

Expenditure on items of equipment under \$2,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

### **(I) Financial Instruments**

#### Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted). Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

#### Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or cost. Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- a. the amount in which the financial asset or financial liability is measured at initial recognition;
- b. less principal repayments;
- c. plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method; and
- d. less any reduction for impairment.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

#### Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

#### Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

#### Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current. They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

#### Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain, or loss, pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other financial assets are classified as non-current.

#### Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

### Impairment

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in profit or loss. Any cumulative decline in fair value is reclassified to profit or loss at this point.

### Derecognition

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

### **(m) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired. Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116). For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset. At the time of adopting the Annual Budget, it was not possible to estimate the amount of impairment losses (if any) as at 30 June 2013. In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Annual Budget.

### **(n) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

### **(o) Employee Benefits**

Provision is made for the Council's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee June not satisfy vesting requirements. Those cash flows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows.

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(q) Provisions**

Provisions are recognised when:

- a. The Council has a present legal or constructive obligation as a result of past events;
- b. for which it is probable that an outflow of economic benefits will result; and
- c. that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(r) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on the Council's intentions to release for sale.

**(s) Comparative Figures**

Where required, comparative figures have been adjusted to conform to changes in presentation for the current reporting period.

**(t) Budget Comparative Figures**

Unless otherwise stated, the Budget comparative figures shown in this Budget document relate to the original Budget estimate for the relevant item of disclosure.

## Business Unit Definitions

The Town operations, as disclosed in this report, encompass the following service-oriented Business Units –

### Chief Executive Office

#### Chief Executive Office

The Chief Executive Office area includes the responsibility for core organisational services, leadership and strategic direction of the Town.

#### Communications

The Communications area supports project teams within the organisation on issues relating to community engagement, marketing, media relations and branding. The area also develops and manages materials relating to the image and reputation of the Town.

#### Governance

Governance deals with the values, policies and procedures the Council and staff members adopt to provide ethical, transparent and accountable local government.

#### Human Resources and Organisational Development

The Human Resources and Organisational Development area coordinates all aspects of Human Resources including workforce planning, recruitment, selection and payroll. In addition it is responsible for change management initiatives and the coordination of business planning and performance management. It also manages the coordination of Occupational Safety and Health responsibilities.

#### Project Management

The Project Management area oversees project management and development in the organisation. It provides management support to internal officers and works collaboratively to deliver major projects to the Council by implementing the necessary standards and procedures. Its secondary function is to provide standardised project reporting to elected members and senior management – in this sense the unit operates as the eyes and ears of management and can alert them to risk and issues early to allow timely interventions to be made.

### Business Life Program

#### Business Life Program (BLP) Administration

This Business Unit includes the administration of the Director of the Business Life Program, including specialist programs and projects relating to the Business Life Program.

#### Budgeting

The Budgeting area includes the administration of non-cash expenditure and revenue associated with local government accounting requirements, including profit and loss and depreciation.

### Business Development

Business Development is an externally focussed Business Unit concentrating on the development of the local economy, in conjunction with local businesses, as well as the generation of revenue from funding sources outside of the District.

### Corporate Funds

The Corporate Funds area includes loans, reserve funds, restricted funds, rate revenue and corporate grant funding.

### Customer Relations

The Customer Relations team aims to provide a consistent high level of customer service that is professional and friendly. The focus is to simplify processes and make interaction with the Town easy.

### Finance

The Finance area includes the administration and operation of all corporate finance related matters, including cash receipting, billing, and investment of funds, payment of creditors, and the corporate finance systems.

### Information and Communication Technology (ICT) Services

The ICT Services area includes the provision, operation and maintenance of the corporate computer systems, including software management, hardware management, printing and consumables, telephones and communications networks, and also includes the provision and maintenance of the Corporate Records System.

### Regulatory Services

Regulatory Services combines the Environmental Health, Rangers and Parking areas. The Environmental Health area includes the administration, inspection and operations of programs concerned with the general health of the community and includes the provision of immunisation programs, inspection and licencing of food premises and conducting preventative service programs. The Rangers and Parking area includes the administration and operation of fire prevention services, animal control, enforcement of local laws and vehicle impoundment.

## **Community Life Program**

### Community Life Program (CLP) Administration

This Business Unit includes the administration of the Director of the Community Life Program, including specialist programs and projects relating to the Community Life Program.

### Active Life

Active Life aims to improve the community's wellbeing through the provision of health related community based programs and activities.



### Aqualife

Aqualife aims to improve the community's wellbeing by increasing participation rates in physical activity and leisure interest activities at the Town's Aquatic Facilities. A wide range of program options are offered, which include Learn to Swim programs, recreational swimming, organised swimming and health and fitness services.

### Digital Hub

The Digital Hub provides free computer courses and online training for the local community, not-for-profit organisations and businesses. Residents are able to participate in friendly, interactive training sessions to learn how to access and explore the online world.

### Lifelong Learning

The Lifelong Learning area provides local history and library services to engage the community with opportunities to explore ideas, interact with others, discover the Town's history and become lifelong learners.

### Neighbourhood Enrichment

The Neighbourhood Enrichment area aims to foster the enrichment of people, place and participation through community and cultural engagement.

### Sporting Life

Sporting Life aims to increase participation in physical activity and improve the community's wellbeing by providing contemporary facilities, organised sport and community programs.

## **Future Life and Built Life Programs**

### Future Life and Built Life Program (FLBLP) Administration

This Business Unit includes the administration of the Director of the Future Life and Built Life Programs, including specialist programs and projects relating to the Future Life and Built Life Programs.

### *Future Life Program*

### Strategic Planning

The Strategic Planning Business Unit includes both Strategic Planning and Strategic Asset Planning. Strategic Planning aims to provide an integrated comprehensive direction for the future development of the Town. Strategic Asset Planning aims to optimise the sustainable use of the Town's assets.

### Strategic Projects

Strategic Projects aims to implement projects to achieve the desired future character of the Town.

### *Built Life Program*

#### Building

Building aims to ensure buildings are safe, liveable, accessible and sustainable, and meet statutory requirements.

#### Urban Planning

Urban Planning seeks to enhance our unique character by promoting the development of a high quality built environment and liveable, vibrant streetscapes.

### **Renew Life Program**

#### Renew Life Program (RLP) Administration

This Business Unit includes the administration of the Director of the Renew Life Program, including specialist programs and projects relating to the Renew Life Program.

#### Asset Management

Asset Management aims to effectively manage, maintain and renew the Town's assets.

#### Fleet Management

Fleet Management aims to improve and provide fleet and plant management services that are delivered to a standard that meets community expectations and contributes to a vibrant lifestyle within the Town.

#### Parks

The Parks area aims to ensure the parks and natural areas are provided to the best standard, and that the Town's streetscapes are safe, clean and attractive.

#### Street Improvement

The Street Improvement area manages the Town's public assets to a standard that creates the foundation for vibrancy and a quality lifestyle.

#### Street Operations

Street Operations provides the maintenance and construction services related to street infrastructure and the delivery of waste services.



**Statement of Financial Activity**  
**For the period 1 July 2013 to 31 August 2013**

Particulars	\$	Material Variance %	31 August 2013		
			Revised Budget \$	Year-to-Date Budget \$	Year-to-Date Actual \$
<b>Revenue</b>					
<b>Chief Executive Office</b>			<b>3,700</b>	<b>618</b>	<b>630</b>
Chief Executive Office			1,200	200	473
Communications			500	84	157
Governance			1,000	166	0
Human Resources			500	84	0
Project Management			500	84	0
<b>Business Life</b>			<b>38,409,900</b>	<b>31,608,702</b>	<b>31,592,485</b>
BLP Administration			1,000	166	204
Budgeting			25,900	0	0
Business Development			0	0	0
Corporate Funds			33,221,700	31,074,054	31,053,850
Customer Relations			0	0	0
Finance			467,500	42,906	59,763
ICT Services			1,500	252	0
Regulatory Services			4,692,300	491,324	478,669
<b>Community Life</b>			<b>6,007,300</b>	<b>804,978</b>	<b>762,037</b>
CLP Administration			500	84	206
Active Life			0	0	0
Aqualife			3,185,300	445,178	420,179
Digital Hub			71,500	0	0
Lifelong Learning			49,200	5,852	7,346
Neighbourhood Enrichment			242,500	19,298	14,922
Sporting Life			2,458,300	334,566	319,384
<b>Future Life / Built Life</b>			<b>677,900</b>	<b>178,944</b>	<b>217,625</b>
FLBLP Administration			500	84	103
Building			253,900	68,302	82,211
Strategic Planning			500	84	0
Strategic Projects			0	0	0
Urban Planning			423,000	110,474	135,311
<b>Renew Life</b>			<b>3,168,200</b>	<b>992,188</b>	<b>1,033,207</b>
RLP Administration			1,001,500	250	258
Asset Management			132,800	22,126	30,179
Fleet Management			8,500	1,416	2,792
Parks			10,800	1,800	24,581
Street Improvement			500	84	890
Street Operations			2,014,100	966,512	974,507
<b>Total Revenue</b>			<b>48,267,000</b>	<b>33,585,430</b>	<b>33,605,984</b>



**Statement of Financial Activity**  
**For the period 1 July 2013 to 31 August 2013**

Particulars	\$	Material Variance	%	31 August 2013		
				Revised Budget	Year-to-Date Budget	Year-to-Date Actual
	\$			\$	\$	\$
<b>Operating Expense</b>						
<b>Chief Executive Office</b>				<b>(2,892,700)</b>	<b>(549,246)</b>	<b>(545,070)</b>
Chief Executive Office				(796,600)	(132,720)	(123,076)
Communications				(573,700)	(97,754)	(78,399)
Governance				(515,600)	(131,038)	(147,892)
Human Resources				(666,400)	(131,022)	(148,042)
Project Management				(340,400)	(56,712)	(47,661)
<b>Business Life</b>				<b>(13,435,400)</b>	<b>(1,016,974)</b>	<b>(991,036)</b>
BLP Administration				(947,700)	(232,728)	(255,873)
Budgeting				(4,591,700)	0	0
Business Development				(301,400)	(24,060)	(38,497)
Corporate Funds				(864,000)	(4,000)	(10,904)
Customer Relations				(511,600)	(85,238)	(84,373)
Finance				(1,296,300)	(155,964)	(132,291)
ICT Services				(1,231,300)	(205,144)	(184,182)
Regulatory Services				(3,691,400)	(309,840)	(284,916)
<b>Community Life</b>				<b>(8,740,300)</b>	<b>(1,295,514)</b>	<b>(1,234,046)</b>
CLP Administration				(711,700)	(100,246)	(97,755)
Active Life				(107,800)	(17,962)	(12,851)
Aqualife				(2,779,700)	(463,102)	(478,176)
Digital Hub				(160,600)	(26,756)	(19,974)
Lifelong Learning				(1,311,400)	(193,242)	(173,611)
Neighbourhood Enrichment				(1,224,300)	(136,894)	(112,033)
Sporting Life				(2,444,800)	(357,312)	(339,645)
<b>Future Life / Built Life</b>				<b>(3,040,900)</b>	<b>(388,326)</b>	<b>(309,046)</b>
FLBLP Administration				(677,400)	(82,858)	(62,376)
Building				(548,000)	(91,300)	(74,003)
Strategic Planning				(724,600)	(57,424)	(35,516)
Strategic Projects				(14,200)	(2,366)	(408)
Urban Planning				(1,076,700)	(154,378)	(136,743)
<b>Renew Life</b>				<b>(16,530,200)</b>	<b>(1,818,309)</b>	<b>(1,786,593)</b>
RLP Administration				(787,700)	(151,234)	(160,538)
Asset Management				(2,965,500)	(351,411)	(376,210)
Fleet Management				0	0	(0)
Parks				(3,829,500)	(369,341)	(349,241)
Street Improvement				(965,600)	(140,868)	(119,559)
Street Operations				(7,981,900)	(805,455)	(781,044)
<b>Total Operating Expense</b>				<b>(44,639,500)</b>	<b>(5,068,369)</b>	<b>(4,865,791)</b>



**Statement of Financial Activity**  
For the period 1 July 2013 to 31 August 2013

Particulars	Material Variance		31 August 2013		
			Revised Budget	Year-to-Date Budget	Year-to-Date Actual
	\$	%	\$	\$	\$
<b>Capital Expense</b>					
<b>Chief Executive Office</b>			0	0	0
Chief Executive Office			0	0	0
Communications			0	0	0
Governance			0	0	0
Human Resources			0	0	0
Project Management			0	0	0
<b>Business Life</b>			(3,921,000)	(43,000)	(77,724)
BLP Administration			0	0	(10,886)
Budgeting			0	0	0
Business Development			0	0	0
Corporate Funds			0	0	0
Customer Relations			0	0	0
Finance			0	0	0
ICT Services			(553,000)	(43,000)	(63,680)
Regulatory Services			(3,368,000)	0	(3,158)
<b>Community Life</b>			(247,000)	0	(1,400)
CLP Administration			0	0	0
Active Life			0	0	0
Aqualife			(63,000)	0	0
Digital Hub			0	0	0
Lifelong Learning			(36,000)	0	0
Neighbourhood Enrichment			(5,000)	0	(1,400)
Sporting Life			(143,000)	0	0
<b>Renew Life</b>			(12,563,900)	(937,850)	(943,117)
Asset Management			(2,439,400)	(101,320)	(89,838)
Fleet Management			(1,076,500)	(61,000)	(82,601)
Parks			(2,774,000)	(82,850)	(69,650)
Street Operations			(6,274,000)	(692,680)	(701,028)
<b>Total Capital Expense</b>			<b>(16,731,900)</b>	<b>(980,850)</b>	<b>(1,022,241)</b>



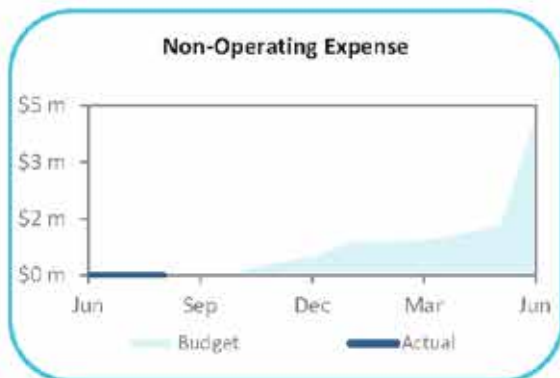
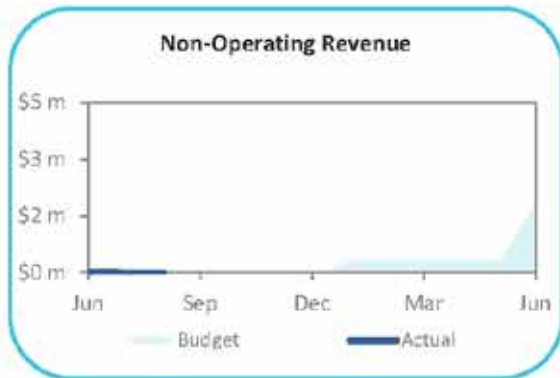
*Statement of Financial Activity  
For the period 1 July 2013 to 31 August 2013*

Particulars	\$	Material Variance %	31 August 2013		
			Revised Budget \$	Year-to-Date Budget \$	Year-to-Date Actual \$
<b>Non-Operating Revenue</b>					
Business Life			1,700,000	0	0
Corporate Funds			1,700,000	0	0
Renew Life			299,000	0	13,055
Fleet Management			299,000	0	13,055
<b>Total Non-Operating Revenue</b>			<b>1,999,000</b>	<b>0</b>	<b>13,055</b>
<b>Non-Operating Expense</b>					
Business Life			(4,461,300)	0	0
Corporate Funds			(4,461,300)	0	0
<b>Total Non-Operating Expense</b>			<b>(4,461,300)</b>	<b>0</b>	<b>0</b>
<b>Non-Cash Items Adjustments</b>					
Profit and Loss			29,100	14,200	0
Depreciation			4,926,700	820,794	0
<b>Total Non-Cash Items Adjustments</b>			<b>4,955,800</b>	<b>834,994</b>	<b>0</b>
Suspense Items Yet To Be Applied			0	0	(509,884)
Opening Surplus / (Deficit)			10,610,900	10,610,900	10,610,900
Closing Surplus / (Deficit)			<b>0</b>	<b>38,982,105</b>	<b>37,832,023</b>



**Statement of Financial Activity**  
 For the period 1 July 2013 to 31 August 2013

Graphical Representation





**Net Current Funding Position**  
For the period 1 July 2013 to 31 August 2013

Particulars	Brought Forward 1 July \$	2013-2014 Revised Budget \$	Year To Date Actual \$
<b>Current Assets</b>			
Cash - Unrestricted	3,219,200	1,982,800	10,122,982
Cash - Reserves / Restricted	10,120,900	7,638,000	5,120,900
Receivables and Accruals	10,600,000	3,500,000	31,547,938
Inventories	17,200	17,200	17,196
	<u>23,957,300</u>	<u>13,138,000</u>	<u>46,809,016</u>
<b>Less Current Liabilities</b>			
Payables and Provisions	(3,225,500)	(5,500,000)	(3,856,092)
	<u>(3,225,500)</u>	<u>(5,500,000)</u>	<u>(3,856,092)</u>
<b>Net Current Asset Position</b>	<u>20,731,800</u>	<u>7,638,000</u>	<u>42,952,924</u>
<b>Less</b>			
Cash - Reserves / Restricted	(10,120,900)	(7,638,000)	(5,120,900)
<b>Estimated Surplus / (Deficiency) Carried Forward</b>	<u>10,610,900</u>	<u>0</u>	<u>37,832,024</u>





*Cash and Cash Investments*  
For the month ended 31 August 2013

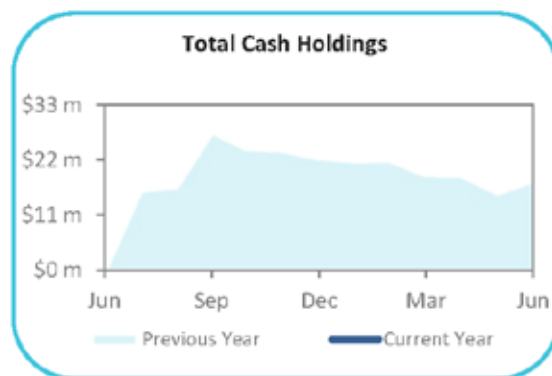
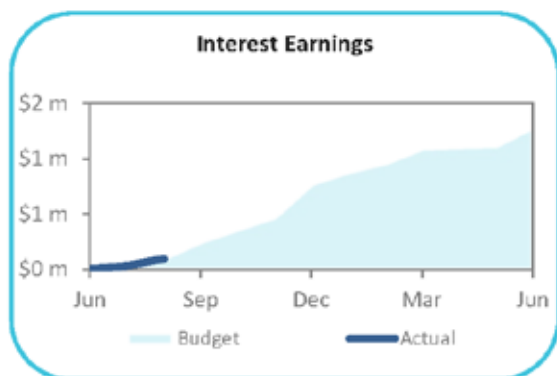
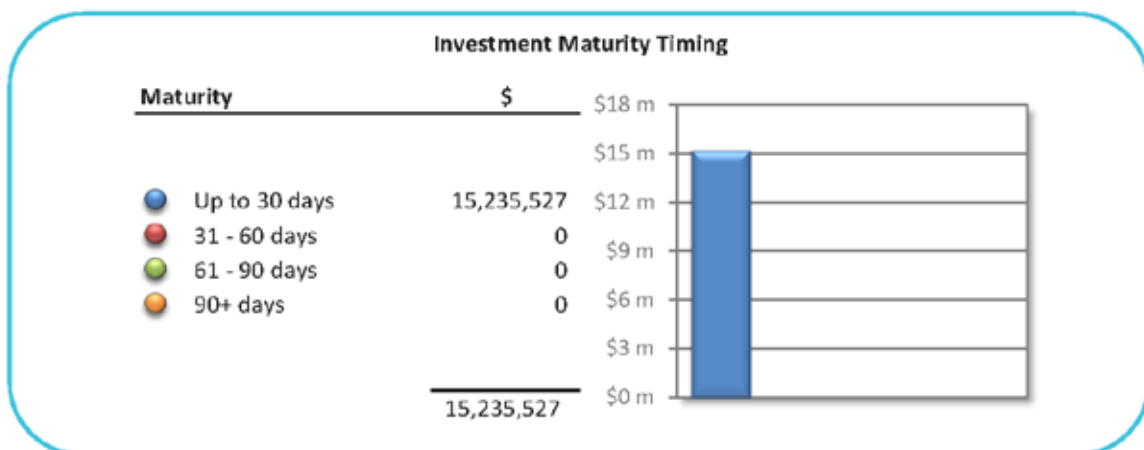
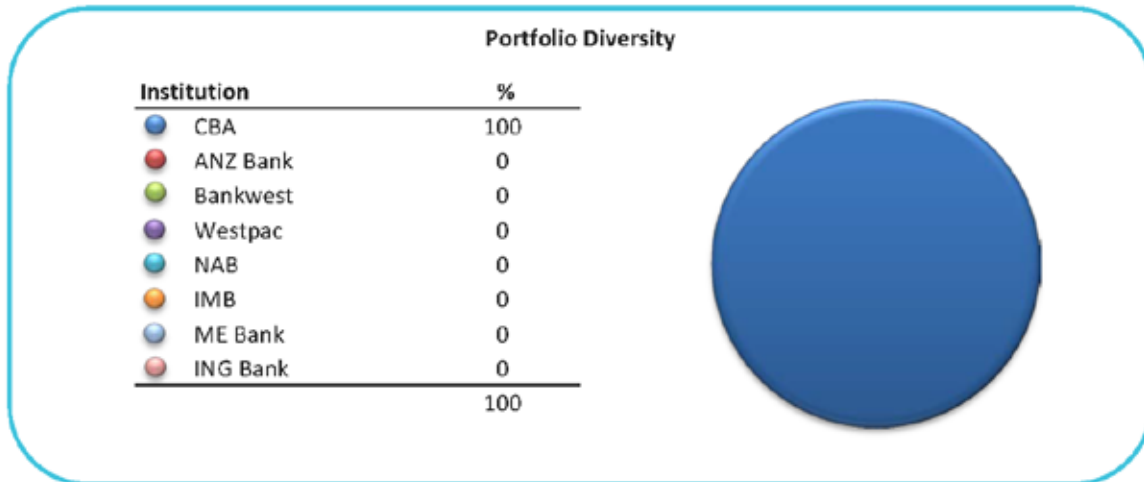
Cash and Investments Analysis

	Amount Invested \$	Interest Rate %	Term (Days)	Maturity Date	Projected Earnings \$	Percentage of Portfolio
<b>Cash - Unrestricted</b>						
<b>CBA A1</b>	<b>10,114,627</b>				<b>0</b>	<b>66%</b>
178764					0	
At Call	10,114,627					
<b>Total Cash - Unrestricted</b>	<b>10,114,627</b>				<b>0</b>	<b>66%</b>
<b>Cash - Restricted</b>						
<b>CBA A1</b>	<b>5,120,900</b>				<b>0</b>	<b>34%</b>
At Call	5,120,900					
<b>Total Cash - Restricted</b>	<b>5,120,900</b>				<b>0</b>	<b>34%</b>
<b>Total Cash - Invested</b>	<b>15,235,527</b>				<b>0</b>	<b>100%</b>
<b>Cash on Hand</b>	<b>8,355</b>					
<b>Total Cash</b>	<b>15,243,882</b>					



**Cash and Cash Investments**  
For the month ended 31 August 2013

Cash and Investments Analysis





**Receivables (Rates and Sundry Debtors)  
For the month ended 31 August 2013**

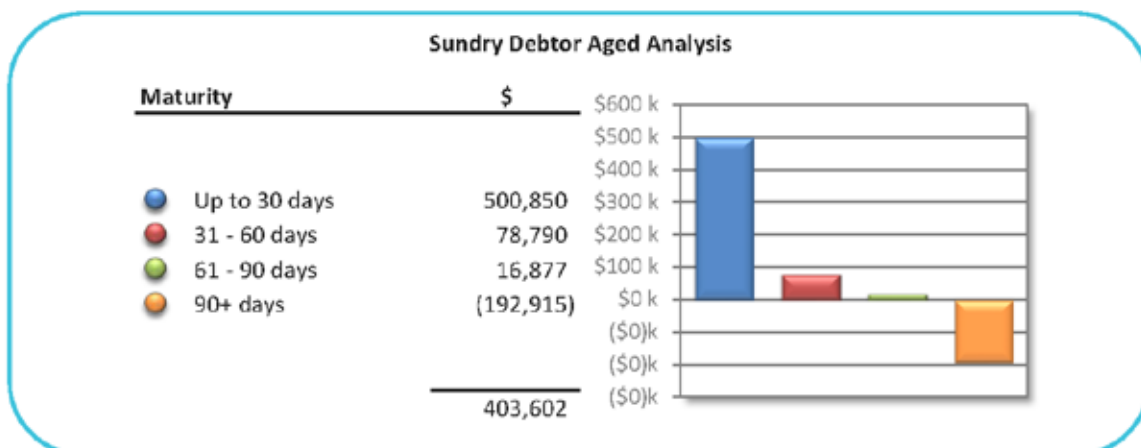
**Rates Outstanding (Not Including Deferrals or Associated Fees and Charges)**

	<b>Total</b>
Balance from Previous Year	345,416
Rates Levied - Initial	30,980,899
Rates Levied - Interims	(0)
<b>Total Rates Collectable</b>	<b>31,326,314</b>
Current Rates Collected To Date	5,628,175
<b>Current Rates Outstanding</b>	<b>25,698,139</b>
<b>% Rates Outstanding</b>	<b>82.0%</b>



**Sundry Debtors**

Type	Total	30 Days	60 Days	90 Days	90+ Days
Grants and Subsidies	33,686	19,018			14,668
Property Rent	(653)	6,495	3,691	12,262	(23,101)
Aqualife Fees	26,828	9,338	(450)	1,311	16,629
Leisurelife Fees	21,509	13,499	0	635	7,375
Community Life Fees	9,449	4,243	3,303	1,310	593
Health Fees	32,722	3,170	28,618	0	934
Other Fees and Charges	41,540	42,119	(1,584)	476	529
Long Service Leave From Councils	16,600	15,717		883	0
GST Receivable	221,921	387,251	45,212		(210,542)
<b>Total Sundry Debtors</b>	<b>403,602</b>	<b>500,850</b>	<b>78,790</b>	<b>16,877</b>	<b>(192,915)</b>





**Grants and Contributions**  
For the month ended 31 August 2013

**Grants and Contributions**

Details		Original	Revised	Receipt Status	
		Budget	Budget	Invoiced	Remaining
		\$	\$		
Access Inclusion / Seniors	Community Grants	1,000	1,000	0	1,000
Adult Programs	State Government	1,000	1,000	0	1,000
Corporate Funds	Federal Assistance	700,000	700,000	0	700,000
	Local Roads	350,000	350,000	0	350,000
Creative Arts	Sponsorship	5,000	5,000	10,000	0
Cultural Engagement	State Government	4,000	4,000	0	4,000
Digital Hub	Federal Government	71,500	71,500	0	71,500
Engineering	Main Roads Direct	54,000	54,000	0	54,000
	Main Roads WA Other	100,000	100,000	0	100,000
	Regional Road Group	986,700	986,700	0	986,700
eServices	State Government	1,000	1,000	0	1,000
Events and Volunteers	Lotterywest	20,000	20,000	0	20,000
	Burswood Park	45,000	45,000	0	45,000
	Contributions Received	20,000	20,000	0	20,000
	Sponsorship	8,000	8,000	2,000	6,000
	State Government	3,000	3,000	0	3,000
Information and Donations	State Government	20,000	20,000	0	20,000
Lifelong Learning	Book Council Grant	600	600	600	0
	State Government	500	500	0	500
Local History	State Government	10,000	10,000	0	10,000
Rangers	City of Perth	8,000	8,000	0	8,000
Recreational Swimming	Sport and Recreation	3,000	3,000	0	3,000
Safer Neighbourhoods	Office of Crime Prevention	5,000	5,000	0	5,000
RLP Administration	Lathlain Precinct Grants	1,000,000	1,000,000	0	1,000,000
Young People Services	Book Council Grants	500	500	0	500
	State Government	1,000	1,000	0	1,000
<b>Total Cash Deposits</b>		<b>3,418,800</b>	<b>3,418,800</b>	<b>12,600</b>	<b>3,411,200</b>



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### Reserve Funds Descriptions

The purposes for which funds have been set aside by Council, in Reserve Funds, are outlined below -

#### **Building Renewal**

*To provide funds to assist with acquisition, construction, upgrading or replacement of buildings in the Town.*

#### **Community Art**

*To provide funds to assist with the purchase and placement of art for the Council and Community.*

#### **Drainage Renewal**

*To provide funds to assist with the provision, upgrade, replacement or general improvement of drainage.*

#### **Edward Millen Site**

*To be used to assist in improving and / or maintaining the Edward Millen Site, including the associated grounds.*

#### **Furniture and Equipment Renewal**

*To be used to fund renewal projects associated with Council's Furniture and Equipment assets.*

#### **Future Fund**

*To assist in funding projects and property purchases that diversify Council's revenue streams.*

#### **Harold Hawthorne - Carlisle Memorial**

*To assist in the replacement of major appliances / equipment and any structural repairs to these facilities.*

#### **Lt Col Christian Garden Competition**

*To be used to provide funds to assist in conducting future Spring Garden Competitions.*

#### **Mayor Emergency Relief**

*To be used to provide financial assistance to areas within Western Australia subjected to natural disaster.*

#### **Other Infrastructure Renewal**

*To assist in the provision, upgrade, replacement or improvement of infrastructure within road reserves.*

#### **Parks Renewal**

*To be used to fund renewal projects associated with Council's Parks*

#### **Pathways Renewal**

*To be used to fund renewal projects associated with Council's Pathways Assets*

#### **Peninsula Infrastructure**

*To assist in the replacement of infrastructure and maintenance to public areas in the Burswood Peninsula area.*

#### **Plant and Machinery Renewal**

*To be used to assist in the acquisition and replacement of the Town's Plant and Machinery.*



*Reserve Funds  
For the month ended 31 August 2013*

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**Reserve Funds Descriptions**

**Renewable Energy**

*To assist in investigating and funding renewable energy projects within the District.*

**Roads Renewal**

*To be used to fund renewal projects associated with Council's Roads Assets*

**Underground Power**

*To assist in the funding of projects and landscaping associated with the installation of underground power.*

**Waste Management**

*To assist in the funding of waste management and waste minimisation initiatives.*



*Reserve Funds*  
*For the month ended 31 August 2013*

**Reserve Funds Transactions**

	Annual Opening Balance \$	Transfer to Reserve \$	Transfer from Reserve \$	31 August 2013		Annual Revised Budget \$
				Balance Actual \$	Balance Budget \$	
Pathways Renewal	500	0	0	500	500	13,000
Building Renewal	90,200	0	0	90,200	90,200	167,900
Community Art	648,000	0	0	648,000	648,000	817,400
Drainage Renewal	13,500	0	0	13,500	13,500	13,900
Edward Millen Site	1,172,200	0	0	1,172,200	1,172,200	1,157,300
Future Fund	556,700	0	0	556,700	556,700	1,673,400
Furniture and Equip Renewal	91,900	0	0	91,900	91,900	541,400
Harold Hawthorn - Carlisle	12,500	0	0	12,500	12,500	22,800
Lt Col Christian Garden	30,400	0	0	30,400	30,400	36,300
Mayor Emergency Relief	1,900	0	0	1,900	1,900	6,900
Other Infrastructure Renewal	178,800	0	0	178,800	178,800	184,100
Parks Renewal	140,700	0	0	140,700	140,700	144,900
Peninsula Infrastructure	140,800	0	0	140,800	140,800	215,000
Plant and Machinery	281,000	0	0	281,000	281,000	303,400
Renewable Energy	0	0	0	0	65,000	65,000
Roads Renewal	226,400	0	0	226,400	283,100	283,100
Underground Power	1,023,600	0	0	1,023,600	1,023,600	1,215,100
Waste Management	511,800	0	0	511,800	511,800	777,100
	<b>5,120,900</b>	<b>0</b>	<b>0</b>	<b>5,120,900</b>	<b>5,242,600</b>	<b>7,638,000</b>



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**Capital Items**

The following pages summarise the progress of the Capital Items.

For the purposes of these pages, the following indicators have been used -

**Item Timing**

This relates to how the item is tracking time-wise and is displayed using the following indicators -

<input checked="" type="checkbox"/>	Behind
<input type="checkbox"/>	On-Track
<input checked="" type="checkbox"/>	In-Front

**Budget Status**

This relates to how the item is costing against the Revised Budget and is displayed using the following indicators -

<input checked="" type="checkbox"/>	Over budget
<input type="checkbox"/>	On budget
<input checked="" type="checkbox"/>	Under budget

**Completion Stage**

This relates to where the item is currently, in terms of completion, and is displayed using the following indicators -

<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Not commenced
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Commenced
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Half-way completed
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	Nearing completion
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Completed





*Capital Items  
For the month ended 31 August 2013*

Capital Items

Particulars	Item Timing	Budget Status	Completion Stage	Revised Budget \$	Year-to-Date Actual \$
<b>Buildings</b>				<b>2,352,000</b>	<b>87,043</b>
<b>Asset Management</b>				<b>2,352,000</b>	<b>87,043</b>
<b>Aqualife</b>					
Renew - Chlorine Tank Enclosure	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	28,000	0
Renew - Indoor Pool Tiling	<input type="checkbox"/>	<input type="checkbox"/>	■ ■ ■ □	14,000	14,500
Upgrade - Solar Thermal Water System	<input type="checkbox"/>	<input type="checkbox"/>	■ □ □ □	47,000	4,293
<b>Carlisle Reserve Clubrooms</b>					
Upgrade - Toilet Security	<input type="checkbox"/>	<input type="checkbox"/>	□ □ □ □	5,000	0
<b>Council Administration</b>					
Renew - Air Conditioning System	<input type="checkbox"/>	<input type="checkbox"/>	□ □ □ □	410,000	0
Upgrade - Customer Service Counter	<input type="checkbox"/>	<input type="checkbox"/>	□ □ □ □	159,000	0
<b>Council Depot</b>					
Upgrade - Electrical Sub-Board	<input type="checkbox"/>	<input type="checkbox"/>	■ ■ □ □	20,000	2,700
<b>East Victoria Park RSL</b>					
Renew - Air Conditioning	<input type="checkbox"/>	<input type="checkbox"/>	□ □ □ □	85,000	0
<b>Edward Millen</b>					
Renew - Rotunda	<input type="checkbox"/>	<input type="checkbox"/>	□ □ □ □	185,000	0
<b>Fletcher Park Clubrooms</b>					
Upgrade - Toilet Security	<input type="checkbox"/>	<input type="checkbox"/>	□ □ □ □	5,000	0
<b>Fraser Park Clubrooms</b>					
Upgrade - Toilet Security	<input type="checkbox"/>	<input type="checkbox"/>	□ □ □ □	5,000	0
<b>Garland Street Toilets</b>					
Renew - Toilets	<input type="checkbox"/>	<input type="checkbox"/>	□ □ □ □	85,000	0
<b>Harold Rossiter Clubrooms</b>					
Upgrade - Toilet Security	<input type="checkbox"/>	<input type="checkbox"/>	□ □ □ □	5,000	0
<b>Harold Hawthorne Senior Centre</b>					
Renew - Air Conditioning	<input type="checkbox"/>	<input type="checkbox"/>	□ □ □ □	55,000	0
Renew - Toilets	<input type="checkbox"/>	<input type="checkbox"/>	□ □ □ □	20,000	0
<b>Higgins Park Clubrooms</b>					
Upgrade - Toilet Security	<input type="checkbox"/>	<input type="checkbox"/>	□ □ □ □	5,000	0



**Capital Items**  
For the month ended 31 August 2013

**Capital Items**

Particulars	Item Timing	Budget Status	Completion Stage	Revised Budget \$	Year-to-Date Actual \$
<b>Lathlain Precinct Revitalisation</b>					
New - Community Facility*	□	□	■□□□	730,000	0
<b>Leisurelife</b>					
New - Fire Panel	□	□	□□□□	126,000	0
Renew - Creche Air Conditioning	□	□	□□□□	60,000	0
Renew - Drama Room Amenities	□	□	■■□□	20,000	31,600
<b>Lifelong Learning Centre</b>					
Renew - Air Conditioning System	□	□	□□□□	140,000	0
Renew - Carpet	□	□	■□□□	34,000	33,950
Renew - Furniture	□	□	□□□□	10,000	0
<b>McCallum Park Toilets</b>					
Renew - Roof Reconstruction	□	□	□□□□	14,000	0
<b>Parnham Reserve Changerooms</b>					
Upgrade - Toilet Security	□	□	□□□□	5,000	0
<b>Raphael Park Clubrooms</b>					
Upgrade - Toilet Security	□	□	□□□□	5,000	0
<b>Read Park Toilets</b>					
Renew - Toilets	□	□	□□□□	75,000	0



*Capital Items Progress  
For the month ended 31 August 2013*

**Capital Items**

Particulars	Item Timing	Budget Status	Completion Stage	Revised Budget \$	Year-to-Date Actual \$
<b>Plant / Machinery</b>				<b>1,181,500</b>	<b>82,601</b>
<b>Aqualife</b>				<b>20,000</b>	<b>0</b>
<b>Aqualife</b>					
Renew - Plant Room Pump	☐	☐	☐☐☐☐	20,000	0
<b>Fleet Management</b>				<b>1,061,500</b>	<b>82,601</b>
<b>Light Fleet</b>					
New - BLP Administration - New	☐	☐	☐☐☐☐	<b>33,000</b>	0
New - Parking - To Be Advised (x7)	☐	☐	■☐☐☐	<b>140,000</b>	82,601
Renew - Building - 112-VPk	☐	☐	☐☐☐☐	<b>22,000</b>	0
Renew - Building - 113-VPk	☐	☐	☐☐☐☐	<b>22,000</b>	0
Renew - Building - 123-VPk	☐	☐	☐☐☐☐	<b>22,000</b>	0
Renew - CEO Administration - 107-VPk	☐	☐	☐☐☐☐	<b>32,000</b>	0
Renew - Engineering - 118-VPk	☐	☐	☐☐☐☐	<b>27,000</b>	0
Renew - Engineering - 185-VPk	☐	☐	☐☐☐☐	<b>32,000</b>	0
Renew - Finance - 181-VPk	☐	☐	☐☐☐☐	<b>30,000</b>	0
Renew - IT Services - 114-VPk	☐	☐	☐☐☐☐	<b>22,000</b>	0
Renew - Rangers - 183-VPk	☐	☐	☐☐☐☐	<b>30,000</b>	0
Renew - RLP Administration - 111-VPk	☐	☐	☐☐☐☐	<b>33,000</b>	0
Renew - Urban Planning - 168-VPk	☐	☐	☐☐☐☐	<b>22,000</b>	0
Renew - Urban Planning - 171-VPk	☐	☐	☐☐☐☐	<b>22,000</b>	0
Renew - Urban Planning - 186-VPk	☐	☐	☐☐☐☐	<b>22,000</b>	0
<b>Major Plant</b>					
Renew - Engineering - 124-VPk - Truck	☐	☐	☐☐☐☐	<b>88,000</b>	0
Renew - Engineering - 138-VPk - Truck	☐	☐	☐☐☐☐	<b>105,000</b>	0
Renew - Engineering - 149-VPk - Trailer	☐	☐	☐☐☐☐	<b>28,000</b>	0
Renew - Engineering - 162-VPk - Sweep	☐	☐	☐☐☐☐	<b>329,500</b>	0
<b>Parks</b>				<b>15,000</b>	<b>0</b>
<b>Minor Plant</b>					
Renew - Minor Plant			☐☐☐☐	15,000	0
<b>Street Operations</b>				<b>85,000</b>	<b>0</b>
<b>Minor Plant</b>					
Renew - Minor Plant	☐	☐	☐☐☐☐	15,000	0
Renew - Bins	☐	☐	☐☐☐☐	70,000	0



*Capital Items Progress  
For the month ended 31 August 2013*

**Capital Items**

Particulars	Item Timing	Budget Status	Completion Stage	Revised Budget \$	Year-to-Date Actual \$
<b>Furniture / Equipment</b>				<b>4,178,000</b>	<b>77,724</b>
<b>Aqualife</b>				<b>43,000</b>	<b>0</b>
<b>Aqualife</b>					
Renew - Lane Ropes	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>10,000</b>	0
Renew - Main Circulating Pumps	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>18,000</b>	0
Renew - Pool Cleaner	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>10,000</b>	0
Renew - Water Testing Photometer	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>5,000</b>	0
<b>Asset Management</b>				<b>30,000</b>	<b>0</b>
<b>Administration Centre</b>					
Renew - Furniture	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>10,000</b>	0
<b>Aqualife</b>					
Renew - Furniture	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>5,000</b>	0
<b>Depot</b>					
Renew - Furniture	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>5,000</b>	0
<b>Leisurelife</b>					
Renew - Furniture	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>5,000</b>	0
<b>Lifelong Learning Centre</b>					
Renew - Furniture	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>5,000</b>	0
<b>ICT Services</b>				<b>553,000</b>	<b>63,680</b>
<b>Information Technology</b>					
New - Computer Hardware	<input type="checkbox"/>	<input type="checkbox"/>	■□□□	<b>205,000</b>	45,236
New - Software Solutions	<input type="checkbox"/>	<input type="checkbox"/>	■□□□	<b>185,000</b>	18,444
Renew - Computer Hardware	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>67,000</b>	0
Renew - Networking Devices	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>4,000</b>	0
Renew - Printing Devices	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>47,000</b>	0
Renew - Software Solutions	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>25,000</b>	0
Renew - Storage Devices	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>20,000</b>	0



**Capital Items Progress**  
For the month ended 31 August 2013

**Capital Items**

Particulars	Item Timing	Budget Status	Completion Stage	Revised Budget \$	Year-to-Date Actual \$
<b>Regulatory Services</b>				3,368,000	14,044
<b>Information Technology</b>					
New - Computer Hardware	□	□	■ ■ □ □	30,000	14,044
<b>Parking Initiative</b>					
New - Parking Initiative - TBA	□	□	□ □ □ □	3,338,000	0
<b>Lifelong Learning Centre</b>				36,000	0
<b>Equipment</b>					
Renew - Visitor Chairs	□	□	□ □ □ □	6,000	0
Upgrade - Shelving Bay Wheels	□	□	□ □ □ □	30,000	0
<b>Neighbourhood Enrichment</b>				5,000	0
<b>Public Art and Display</b>					
New - Artwork	□	□	□ □ □ □	5,000	0
<b>Sporting Life</b>				143,000	0
<b>Equipment</b>					
Renew - Gym Equipment	□	□	□ □ □ □	143,000	0



**Capital Items Progress**  
For the month ended 31 August 2013

### Capital Items

Particulars	Item Timing	Budget Status	Completion Stage	Revised Budget \$	Year-to-Date Actual \$
<b>Roads</b>				<b>2,604,200</b>	<b>237,853</b>
<b>Street Operations</b>				<b>2,604,200</b>	<b>237,853</b>
<b>Road Improvements</b>					
Renew - Columbo and Hordern	□	□	■ ■ □ □	<b>62,500</b>	247
Renew - Milford and Swansea *	□	□	■ ■ □ □	<b>126,000</b>	48,592
Renew - Mint and Carnarvon	□	□	■ ■ □ □	<b>19,700</b>	524
Upgrade - Etwell Streetscape	□	□	□ □ □ □	<b>45,000</b>	0
Upgrade - Hillview and Berwick	□	□	□ □ □ □	<b>550,000</b>	0
<b>Major Road Asphalt Overlay Works</b>					
Renew - Albany Hwy - Kent to Mint	□	□	■ ■ ■ □	<b>250,000</b>	126,266
Renew - Bishopsgate	□	□	■ □ □ □	<b>610,000</b>	60,403
Renew - Cohn - Star to Orrong	□	□	■ □ □ □	<b>143,000</b>	1,822
Renew - Gloucester	□	□	□ □ □ □	<b>90,000</b>	0
Renew - Jarrah - Caden to Pallitt - North	□	□	□ □ □ □	<b>27,000</b>	0
Renew - Jarrah - Caden to Pallitt - South	□	□	□ □ □ □	<b>38,000</b>	0
Renew - Jarrah - Pinedale to Hillview	□	□	□ □ □ □	<b>65,000</b>	0
Renew - Kent - Berwick to Devenish	□	□	□ □ □ □	<b>56,000</b>	0
Renew - Kent - Etwell to Turner	□	□	□ □ □ □	<b>131,000</b>	0
Renew - Kent - Jarrah to Turner	□	□	□ □ □ □	<b>41,000</b>	0
Renew - Mercury	□	□	□ □ □ □	<b>250,000</b>	0
Renew - Sussex - North	□	□	□ □ □ □	<b>20,000</b>	0
<b>Bus Shelters</b>					
New - Shepperton - North of Swansea	□	□	□ □ □ □	<b>20,000</b>	0
New - Shepperton - South of Dane	□	□	□ □ □ □	<b>20,000</b>	0
<b>Street Signs and Lighting</b>					
New - Various Locations	□	□	□ □ □ □	<b>20,000</b>	0
Renew - Various Locations	□	□	□ □ □ □	<b>20,000</b>	0



*Capital Items Progress  
For the month ended 31 August 2013*

**Capital Items**

Particulars	Item Timing	Budget Status	Completion Stage	Revised Budget \$	Year-to-Date Actual \$
<b>Drainage</b>				<b>417,100</b>	<b>270,319</b>
<b>Street Operations</b>				<b>367,100</b>	<b>270,319</b>
<b>Drainage Infrastructure</b>					
New - Berwick and Whittlesford	☐	☐	☐☐☐☐	<b>73,500</b>	0
New - Tuam	☐	☐	■☐☐☐	<b>23,600</b>	1,250
Renew - Drainage Pits - Locations To Be Advised	☐	☐	■☐☐☐	<b>180,000</b>	269,069
Renew - Drainage Sumps - Locations To Be Advised	☐	☐	☐☐☐☐	<b>45,000</b>	0
Renew - River Wall	☐	☐	☐☐☐☐	<b>45,000</b>	0
Upgrade - Albany Hwy	☐	☐	☐☐☐☐	<b>100,000</b>	0
<b>Pathways</b>				<b>1,300,000</b>	<b>160,857</b>
<b>Street Operations</b>				<b>1,300,000</b>	<b>160,857</b>
<b>Pathways</b>					
New - Bishopsgate - Cycle Lanes *	☐	☐	■☐☐☐	<b>125,000</b>	0
New - Hordern - Armagh and Oswald	☐	☐	☐☐☐☐	<b>10,000</b>	0
New - Kent - Cycle Lanes *	☐	☐	■☐☐☐	<b>127,000</b>	0
New - Oswald - Washington and Horder	☐	☐	☐☐☐☐	<b>18,000</b>	0
New - Parking Initiative - Locations To Be Advised	☐	☐	☐☐☐☐	<b>500,000</b>	0
Renew - Locations To Be Advised	☐	☐	■■☐☐	<b>220,000</b>	160,857
<b>Lathlain Precinct Revitalisation</b>					
New - Oval Facility Link Pathways *	☐	☐	☐☐☐☐	<b>300,000</b>	0



*Capital Items Progress*  
For the month ended 31 August 2013

### Capital Items

Particulars	Item Timing	Budget Status	Completion Stage	Revised Budget \$	Year-to-Date Actual \$
<b>Other Assets</b>				<b>1,817,700</b>	<b>31,999</b>
<b>Street Operations</b>				<b>1,817,700</b>	<b>31,999</b>
<b>Carparks and Right-Of-Ways</b>					
New - Addie - ACROD Bay	<input type="checkbox"/>	<input type="checkbox"/>	■□□□	12,000	0
New - Albany Hwy - ACROD Bay	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	12,000	0
New - Parking Initiative - TBA	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	511,000	0
New - Planet and Archer - ACROD Bay	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	12,000	0
New - Westminster Sump - Parking	<input type="checkbox"/>	<input type="checkbox"/>	■□□□	239,700	0
<b>Street Lighting</b>					
New - Parking Initiative - TBA	<input type="checkbox"/>	<input type="checkbox"/>	■□□□	511,000	15,356
Renew - Christmas Lights and Decoratic	<input type="checkbox"/>	<input type="checkbox"/>	■□□□	80,000	2,950
<b>Lathlain Precinct Revitalisation</b>					
New - Car Parking *	<input type="checkbox"/>	<input type="checkbox"/>	■□□□	440,000	13,693
<b>Parks</b>				<b>2,381,000</b>	<b>69,650</b>
<b>Parks</b>				<b>2,581,000</b>	<b>69,650</b>
<b>Lathlain Precinct Revitalisation</b>					
New - Dog Exercise Area *	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	310,000	0
New - Entry Statement *	<input type="checkbox"/>	<input type="checkbox"/>	■□□□	30,000	4,463
New - Playground *	<input type="checkbox"/>	<input type="checkbox"/>	■□□□	190,000	65,187
New - Reserve Improvements	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	216,000	0
Renew - Verges *	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	750,000	0
<b>Play Equipment and Shade Sails</b>					
Renew - Houghton Reserve - Backboard	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	2,000	0
Renew - Houghton Reserve - Equipmen	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	38,000	0
<b>Park Fencing and Lighting</b>					
Renew - Asquith Reserve - Lighting	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	5,000	0
Renew - Higgins Park - Bollards	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	35,000	0
Renew - Taylor Reserve - Bollards	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	18,000	0
Upgrade - Alday Street Reserve - Bollars	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	2,000	0
Upgrade - Parnham Park - Flood Lightin	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	166,000	0
Upgrade - Raphael Park - Flood Lightin	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	314,000	0





*Capital Items Progress*  
For the month ended 31 August 2013

**Capital Items**

<b>Particulars</b>	<b>Item Timing</b>	<b>Budget Status</b>	<b>Completion Stage</b>	<b>Revised Budget \$</b>	<b>Year-to-Date Actual \$</b>
Upgrade - McCallum Park - Limestone E	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>5,000</b>	0
Upgrade - State Street Reserve	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>50,000</b>	0
<b>Turf Surfaces</b>					
Renew - Carlisle Reserve	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>50,000</b>	0
<b>Reticulation Systems</b>					
Renew - Carlisle Reserve	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>50,000</b>	0
Upgrade - John Macmillan Park	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>50,000</b>	0
Upgrade - McCallum Park	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>50,000</b>	0
<b>Street Trees and Landscaping</b>					
New - Albany Hwy - Entry Statement	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>50,000</b>	0
New - Shepperton - Entry Statement	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>50,000</b>	0
New - Various Locations	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>50,000</b>	0
Renew - Various Locations	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>50,000</b>	0
Upgrade - Various Locations	<input type="checkbox"/>	<input type="checkbox"/>	□□□□	<b>50,000</b>	0

### 14.3 Cat Act 2011 Delegations and Authorisations

<b>File Reference:</b>	CVC0013 & POL008
<b>Appendices:</b>	No

<b>Date:</b>	19 September 2013
<b>Reporting Officer:</b>	J. Person
<b>Responsible Officer:</b>	N. Cain
<b>Voting Requirement:</b>	Absolute Majority

**Executive Summary:**

**Recommendation – Delegations 35.1 to 35.16 relating to the *Cat Act 2011* be approved by Absolute Majority.**

- The enforceable provisions of the *Cat Act 2011* (the Act) come into force on 1<sup>st</sup> November 2013.
- In order to best administer the Act, a number of Delegations to the CEO are recommended.

**TABLED ITEMS:**

Nil

**BACKGROUND:**

*Section 44* of the *Cat Act 2011* allows a local government to delegate any of its powers under the *Cat Act 2011* to the Chief Executive Officer (CEO). In accordance with *Section 45* of the *Cat Act 2011*, the CEO can also sub-delegate these powers.

**DETAILS:**

The *Cat Act 2011* (The Act) controls the management of cats and provides specific responsibilities for this management to local governments.

There will be a need for the Town to consider the adoption of a local law related to Cats. As no model local law has yet been produced this will occur in the near future.

The following table outlines the powers conferred onto the Town under the Act that can be delegated and specifies those that are being recommended for delegation to the CEO in this report:

Section and Title	Summary of Power	Delegation to CEO
Section 3 – Terms Used	A local government may approve in writing an operator of a cat management facility	NO
Section 9 – Registration	A local government may, upon receipt of an application to grant or renew registration of a cat; grant, renew or refuse the application in accordance with the Act	YES

Section and Title	Summary of Power	Delegation to CEO
Section 9(5) - Registration	A local government may require an applicant to give documents or information relating to registration, within a specified time of not more than 21 days and may require information to be verified by statutory declaration	YES
Section 10 - Cancellation of registration	A local government may cancel the registration of a cat	YES
Section 11 - Registration numbers, certificates and tags	A local government is to issue a registration number, certificate and tag, including a replacement certificate or tag	YES
Section 12 - Register of cats	A local government must keep a cat register	YES
Section 13 - Notice to be given of certain decisions made under this Subdivision	A local government must notify the owner of cat the outcome of a decision	YES
Section 26 - Cat control notices	A local government may issue a cat control notice requiring compliance with a provision of the Act within a specified period	YES
Section 37 - Approval to breed cats	A local government may grant, renew or refuse an approval to breed application	NO
Section 37(2) and Regulation 22	A local government may refuse an application to breed if the applicant has had an infringement in the past 12-months	YES
Section 37(3) - Approval to breed cats	A local government may require an applicant to give document or information relating to a breeder application, within a specified time of not more than 21 days and may require information to be verified by statutory declaration	YES

Section and Title	Summary of Power	Delegation to CEO
Section 38 - Cancellation of approval to breed cats	A local government may cancel an approval to breed	YES
Section 39 - Certificate to be given to approved cat breeder	A local government must issue a certificate to an approved breeder	YES
Section 40 - Notice to be given of certain decision made under this Subdivision	A local government must notify the person affected by the decision in writing of the outcome regarding the breeding of cats	YES
Section 42 - Administration by Local Governments	A local government is to administer local laws	YES
Section 47 - Register of, and review of, delegations	A CEO needs to keep a register of delegations	YES
Section 48 - Authorised Persons	A local government may appoint, in writing, authorised persons	YES
Section 49(3) - Local Laws	A local government may recover the costs of having to destroy a cat	NO

#### Legal Compliance:

The *Cat Act 2011* provides for the delegation of powers from the local government to the CEO as follows:

#### *“44. Delegation by local government*

- (1) *The local government may delegate to its CEO the exercise of any of its powers or the discharge of its duties under another provision of this Act.*
- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*
- (3) *A decision to delegate under this section is to be made by an **absolute majority.**”*

*Section 45* of the Act also provides for the CEO to sub-delegate any of those powers.

**Policy Implications:**

Nil

**Strategic Plan Implications:**

Nil

**Financial Implications:**

Internal Budget:

Nil

Total Asset Management:

Nil

**Sustainability Assessment:**

External Economic Implications:

Nil

Social Issues:

Nil

Cultural Issues:

Nil

Environmental Issues:

Nil

**COMMENT:**

Subsequent to the approval by Council of delegations to the CEO under the *Cat Act 2011*, the CEO may sub-delegate those powers to other staff, as deemed appropriate.

**CONCLUSION:**

Delegation of these powers to the CEO are considered necessary to effectively administer the functions as provided under the *Cat Act 2011* in a similar manner to that of the *Dog Act 1976*.

**RECOMMENDATION/S:**

That Council by an Absolute Majority, pursuant to Section 44 of the Cat Act 2011, approves new delegated authorities 35.1 to 35.16 as shown below:

<b>35.1 REGISTER A CAT</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.9
Reference	CAT CONTROL
Delegation	On receipt of an application to grant or renew registration of a cat; grant, renew or refuse the application in accordance with the Act.
Conditions	No
Sub-delegation	Yes

<b>35.2 REGISTER A CAT</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.9(5)
Reference	CAT CONTROL
Delegation	On receipt of an application, request further documentation or information.
Conditions	No
Sub-delegation	Yes

<b>35.3 CANCELLATION OF CAT REGISTRATION</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.10
Reference	CAT CONTROL
Delegation	Cancellation of a cat registration.
Conditions	No
Sub-delegation	Yes

<b>35.4 CAT REGISTRATION NUMBERS CERTIFICATES AND TAGS</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.11
Reference	CAT CONTROL
Delegation	Provide registration numbers, certificates and tags for registered cats.
Conditions	No
Sub-delegation	Yes

<b>35.5 REGISTER OF CATS</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.12
Reference	CAT CONTROL
Delegation	Keep a register of cats.
Conditions	No
Sub-delegation	Yes

<b>35.6 ISSUE NOTICE OF REGISTRATION DECISION</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.13
Reference	CAT CONTROL
Delegation	Provide written notice of the outcome of a decision.
Conditions	No
Sub-delegation	Yes

<b>35.7 ISSUE CAT CONTROL NOTICE</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.26
Reference	CAT CONTROL
Delegation	Issue a notice requiring compliance with a provision of the <i>Cat Act 2011</i> within a specified period.
Conditions	No
Sub-delegation	Yes

<b>35.8 REFUSAL OF APPLICATION TO BREED CATS</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.37(2) Cat Regulations – r .22
Reference	CAT CONTROL
Delegation	Refuse an application to breed cats under certain circumstances as prescribed by the Act.
Conditions	No
Sub-delegation	Yes

<b>35.9 APPROVAL TO BREED CATS</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.37(3)
Reference	CAT CONTROL
Delegation	Upon receipt of an application, request further documentation or information.
Conditions	No
Sub-delegation	Yes

<b>35.10 CANCELLATION OF APPROVAL TO BREED CATS</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.38
Reference	CAT CONTROL
Delegation	Cancel an approval to breed cats.
Conditions	No
Sub-delegation	Yes

<b>35.11 CERTIFICATE OF APPROVAL TO BREED CATS</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.39
Reference	CAT CONTROL
Delegation	Issue a certificate of approval to breed cats, if approved.
Conditions	No
Sub-delegation	Yes

<b>35.12 ISSUE NOTICE OF CAT BREEDING APPLICATION DECISION</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.40
Reference	CAT CONTROL
Delegation	Provide written notice of a decision to refuse or cancel approval to breed cats
Conditions	No
Sub-delegation	Yes

<b>35.13 ADMINISTRATION OF LOCAL LAWS</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.42
Reference	CAT CONTROL
Delegation	Administer local laws.
Conditions	No
Sub-delegation	Yes

<b>35.14 REGISTER OF DELEGATIONS</b>	
Date Adopted	8 October 2013
Date Reviewed	
Authority	Cat Act 2011 – s.47
Reference	CAT CONTROL
Delegation	Keep a register of delegations.
Conditions	No
Sub-delegation	Yes



<b>35.15 APPOINTMENT OF AUTHORISED PERSONS</b>	
<b>Date Adopted</b>	<b>8 October 2013</b>
<b>Date Reviewed</b>	
<b>Authority</b>	<b>Cat Act 2011 – s.48</b>
<b>Reference</b>	<b>CAT CONTROL</b>
<b>Delegation</b>	<b>Appoint authorised persons under the Act for the purposes of performing particular functions as specified in the Act.</b>
<b>Conditions</b>	<b>No</b>
<b>Sub-delegation</b>	<b>Yes</b>

<b>35.16 RECOVERING THE COSTS OF DESTROYING A CAT</b>	
<b>Date Adopted</b>	<b>8 October 2013</b>
<b>Date Reviewed</b>	
<b>Authority</b>	<b>Cat Act 2011 – s.49(3)</b>
<b>Reference</b>	<b>CAT CONTROL</b>
<b>Delegation</b>	<b>Recovering the costs of having to destroy a cat.</b>
<b>Conditions</b>	<b>No</b>
<b>Sub-delegation</b>	<b>Yes</b>

**(Absolute Majority Required)**

**15 APPLICATIONS FOR LEAVE OF ABSENCE**

**16 MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**17 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

**18 NEW BUSINESS OF AN URGENT NATURE**

**19 PUBLIC QUESTION TIME**

**20 PUBLIC STATEMENT TIME**

**21 MEETING CLOSED TO PUBLIC**

**21.1 Matters for Which the Meeting May be Closed**

21.1.1 Item 11.5 – Land Asset Optimisation Strategy

21.1.2 Item 12.3 – Proposed Disposal of Property by Lease – 7 Victoria Park Drive,  
Burswood

**21.2 Public Reading of Resolutions That May be Made Public**

**22 CLOSURE**



**DECLARATION OF  
FINANCIAL INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY**

**TO: CHIEF EXECUTIVE OFFICER  
TOWN OF VICTORIA PARK**

<b>Name &amp; Position</b>	
<b>Meeting Date</b>	
<b>Item No/Subject</b>	
<b>Nature of Interest</b>	Financial Interest* <span style="float: right;"><i>(*Delete where not applicable)</i></span> Interest that may affect impartiality*
<b>Extent of Interest</b>	
<b>Signature</b>	
<b>Date</b>	

Section 5.65(1) of the Local Government Act 1995 states that:

“A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by that member must disclose the nature of the interest:

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed”.