

agenda

Future Planning Committee



Please be advised that a **Future Planning Committee Meeting** will be held at **5.30pm** on **Wednesday 19 December 2018** in meeting room 1 at the administration building, 99 Shepperton Road, Victoria Park.

A handwritten signature in black ink, appearing to read "A Vuleta".

ANTHONY VULETA
CHIEF EXECUTIVE OFFICER

14 December 2018

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1 OPENING

2 ATTENDANCE

Members:

Banksia Ward: Cr C (Claire) Anderson
Cr R (Ronhda) Potter (Presiding Member)

Jarraah Ward: Cr B (Brian) Oliver
Cr V (Vicki) Potter (Deputy Mayor)

Independent Committee Member: Mr S (Scott) Davies

Chief Community Planner Ms N (Natalie) Martin Goode

Manager Development Services Mr R (Robert) Cruickshank

Manager Place Planning Mr D (David) Doy

Senior Place Leader Ms C (Carly) Pidco

Place Leader Mr P (Pierre) Quesnel

Environmental Officer Mr B (Brendan) Nock

Secretary: Mrs S (Susan) Fraser

Guests:

2.1 Apologies

2.2 Approved Leave of Absence

3 DECLARATIONS OF INTEREST

Declarations of interest are to be made in writing prior to the commencement of the Meeting, (a form to assist Elected Members and Staff is attached at the end of this Agenda).

Declaration of Financial Interests

A declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration. An employee is required to disclose their financial interest and if required to do so by the Council must disclose the extent of the interest. Employees are required to disclose their financial interests where they are required to present verbal or written reports to the Council. Employees are able to continue to provide advice to the Council in the decision making process if they have disclosed their interest.

| | |
|--------------------|--|
| Name/Position | |
| Item No/Subject | |
| Nature of Interest | |
| Extent of Interest | |

Declaration of Proximity Interest

Elected members (in accordance with Regulation 11 of the *Local Government [Rules of Conduct] Regulations 2007*) and employees (in accordance with the Code of Conduct) are to declare an interest in a matter if the matter concerns: a) a proposed change to a planning scheme affecting land that adjoins the person’s land; b) a proposed change to the zoning or use of land that adjoins the person’s land; or c) a proposed development (as defined in section 5.63(5)) of land that adjoins the persons’ land.

Land, the proposed land adjoins a person’s land if: a) the proposal land, not being a thoroughfare, has a common boundary with the person’s land; b) the proposal land, or any part of it, is directly across a thoroughfare from, the person’s land; or c) the proposal land is that part of a thoroughfare that has a common boundary with the person’s land. A person’s land is a reference to any land owned by the person or in which the person has any estate or interest.

| | |
|--------------------|--|
| Name/Position | |
| Item No/Subject | |
| Nature of Interest | |
| Extent of Interest | |

Declaration of Interest affecting impartiality

Elected Members (in accordance with Regulation 11 of the *Local Government [Rules of Conduct] Regulations 2007*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected Member/employee is also encouraged to disclose the nature of the interest.

| | |
|--------------------|--|
| Name/Position | |
| Item No/Subject | |
| Nature of Interest | |
| Extent of Interest | |

4 CONFIRMATION OF MINUTES

That the minutes of the Future Planning Committee meeting held on 21 November 2018 be confirmed.

5 TERMS OF REFERENCE

1 Name

Future Planning Committee

2 Purpose

The Town's *Strategic Community Plan* notes four components of the Mission Statement, namely –

- Social – To promote sustainable connected, safe and diverse places for everyone.
- Economic – To promote sustainable diverse, resilient and prosperous places for everyone.
- Environment – To promote sustainable liveable, healthy and green places for everyone.
- Civic Leadership – To show leadership by communicating with, empowering and supporting people in the community.

The primary purpose of this committee shall be the Environment component of the Town's Mission Statement, which is to promote sustainable liveable, healthy and green places for everyone.

3 Scope

The Committee will primarily focus on the following key Environment Strategic Outcomes –

- Land use planning that puts people first in urban design, allows for different housing options for people with different housing needs and enhances the Town's character.
- A safe, interconnected and well maintained transport network that makes it easy for everyone to get around.
- A place with sustainable, safe and convenient transport options for everyone.
- A clean place where everyone knows the value of waste, water and energy.
- Appropriate and sustainable facilities for everyone that are well built, well maintained and well managed.
- Appropriate, inviting and sustainable green spaces for everyone that are well maintained and well managed.
- Increased vegetation and tree canopy.

Wherever possible, the Committee will seek opportunities to address the following additional Strategic Outcomes –

- Everyone receives appropriate information in the most efficient and effective way for them.
- Appropriate devolution of decision making and service provision to an empowered community.

- People have positive exchanges with the Town that inspires confidence in the information and the timely service provided.
- A community that is authentically engaged and informed in a timely manner.

4 Deliverables

The Committee will –

- Provide strategic leadership in the development and regular review of policies and strategies that are inclusive, empowering and build capacity of the Town of Victoria Community.
- Be proactive in planning to accommodate population growth.
- Maintain and build on the existing heritage and character of the Town.
- Promote a strong identity for the Town as an inner-city urban centre.
- Ensure the Council is an advocate for the community in local and regional matters.

Specifically the Committee will ensure delivery of the following –

- Annual review of policies, strategies and plans related to the Scope of the Committee.
- Public Open Space Strategy.
- Housing Strategy.
- Local Planning Strategy.
- Local Planning Scheme Review.
- Environmental Plan.
- Integrated Movement Network Strategy.
- Urban Forest Strategy.

5 Reporting

Although any Service Area of the Town may report through this Committee on matters associated with the Primary Purpose and Scope, the following Service Areas of Council are likely to predominantly feature –

- Asset Planning
- Building Services
- Environment
- Fleet Services
- General Compliance
- Parks and Reserves
- Place Management
- Strategic Town Planning
- Street Improvement
- Street Operations
- Urban Planning
- Waste Services

6 Governance

The Committee is a Council-created Committee formed under Subdivision 2 (Committees and their meetings) of the *Local Government Act 1995* and is governed by the provisions of the *Town of Victoria Park Standing Orders Local Law 2011* and the *Local Government Act 1995* and its Regulations.

The Committee will comprise a maximum of four (4) Elected Members (being two (2) Elected Member representatives from each of the Town's two (2) wards with five (5) Elected Members being appointed in a hierarchical order as alternate deputy members) and up to two (2) other persons (that may be co-opted from time-to-time for such period, or in relation to such matters, as determined, where that person's experience, skills or qualifications would enable him or her to make a contribution to the Committee's functions).

In accordance with section 5.19 of the *Local Government Act 1995*, the quorum for a meeting of the Committee is at least 50% of the number of offices (whether vacant or not) of members of the Committee.

7 Meeting arrangements

The Committee shall convene in accordance with the annual adopted meeting schedule.

8 Authority

The Committee has no delegated power. The Committee may only make recommendations to Council for a decision.

9 Review

The Committee and Committee Terms of Reference will be reviewed from time-to-time and immediately following each local government election.

6 PRESENTATIONS

| |
|------------------------|
| 6.1 Deputations |
|------------------------|

7 METHOD OF DEALING WITH AGENDA BUSINESS

RECOMMENDATION:

That clause 6.10 *Speaking Twice of the Town of Victoria Park Standing Orders Local Law 2011* be suspended for the duration of this meeting.

8 REPORTS

8.1 Setting of 2019 Meeting Dates – Future Planning Committee

| | |
|------------------------|---------------|
| File Reference: | COR/10/0002~4 |
| Appendices: | Nil. |
| Attachments: | No. |

| | |
|-----------------------------|------------------|
| Date: | 29 November 2017 |
| Reporting Officer: | D Uniza |
| Responsible Officer: | A Vuleta |
| Voting Requirement: | Simple Majority |

Executive Summary:

Recommendation – That the Committee adopts its schedule of meeting dates and times for 2019.

- At its meeting held on 13 November 2018, Council resolved to set Committee meetings on a specific Monday each month
- The designated day for the Future Planning Committee meetings is the second Monday of each month
- At current, the Committee meetings for the rest of the Committee's term (from January to October next year) have yet to be established.

TABLED ITEMS:

Nil.

BACKGROUND:

At its meeting held on 13 November 2018, Council resolved to set committee meetings on a specific Monday each month, with the Future Planning Committee meetings being designated to be on the second Monday.

Currently, Future Planning Committee meetings have been held on the third Wednesday of each month. That being said, due to public holidays and other scheduling conflicts some meetings may be held outside of this designated day.

In order to assist with forward planning for all Elected Members, management and staff, a schedule of meeting dates has been prepared for the committee, to ensure synergy between meeting dates and the flow of information and decision-making.

It is recommended the committee sets its schedule of meeting dates and times for 2019, with each meeting being held at 5:30pm at the Town of Victoria Park administration building in the council chamber.

DETAILS:

Based on Council's recent resolution, it is proposed that the Future Planning Committee meetings for 2019 be held on the following dates:

| | |
|-------------------------|----------------------|
| Monday 11 February 2019 | commencing at 5.30pm |
| Monday 11 March 2019 | commencing at 5.30pm |
| Monday 8 April 2019 | commencing at 5.30pm |
| Monday 13 May 2019 | commencing at 5.30pm |
| Monday 10 June 2019 | commencing at 5.30pm |
| Monday 8 July 2019 | commencing at 5.30pm |
| Monday 12 August 2019 | commencing at 5.30pm |
| Monday 9 September 2019 | commencing at 5.30pm |

As Council does not typically meet in January, it is proposed that no committee meeting be held that month. Due to the Council General Election in October, it is proposed that the dates of the meetings of the committee be set following the election and appointment of the committee members for the new term.

Legal Compliance:

Local Government Act 1995

Local Government (Administration) Regulations 1996

Town of Victoria Park Standing Orders Local Law 2011

Policy Implications:

Nil.

Risk Management Considerations:

Regular structured committee meetings will enable Elected Members to focus on their strategic roles. Should forward planning of committee meetings not be identified, then there is a risk for meetings to be held on an ad-hoc basis; lacking coordination with other key meetings and corporate planning processes.

| Risk & Consequence | Consequence + Rating | Likelihood = Rating | Overall Risk Analysis | Mitigation/Actions |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------|------------------------------|------------------------------|
| Compliance: Non-compliance with: <i>Local Government Act 1995;</i> <i>Local Government (Administration) Regulations 1996; and</i> <i>Town of Victoria Park Standing Orders Local Law 2011.</i> | Minor | Unlikely | Low | a) Committees re-established |
| Reputational. Falling short of community expectations. | Minor | Possible | Moderate | a) Re-establish Committees |

Strategic Plan Implications:

CL8 - Visionary civic leadership with sound and accountable governance that reflects objective decision making.

Financial Implications:Internal Budget:

Nil.

Total Asset Management:

Nil.

Sustainability Assessment:External Economic Implications:

Nil.

Social Issues:

Nil.

Cultural Issues:

Nil.

Environmental Issues:

Nil.

COMMENT:

The proposed dates have been based on a monthly meeting cycle. In addition, the proposed meeting dates for the committee are cognisant of proposed meeting dates for a variety of other committees. Provision has also been made to ensure no meeting date falls on a Public Holiday.

Due to the elections in October it is proposed no meeting be held in that month and then meeting dates for the remainder of the year will be set following the election.

CONCLUSION:

It is therefore recommended that the proposed Schedule of Meeting for the committee be adopted.

RECOMMENDATION/S:

That the Future Planning Committee adopts the following meeting dates and times for the Future Planning Committee of the Town of Victoria Park to be held at the administration building 99 Shepperton Road Victoria Park:

| Future Planning Committee | |
|---------------------------|----------------------|
| Monday 11 February 2019 | commencing at 5.30pm |
| Monday 11 March 2019 | commencing at 5.30pm |
| Monday 8 April 2019 | commencing at 5.30pm |
| Monday 13 May 2019 | commencing at 5.30pm |

| | |
|--------------------------------|-----------------------------|
| Monday 10 June 2019 | commencing at 5.30pm |
| Monday 8 July 2019 | commencing at 5.30pm |
| Monday 12 August 2019 | commencing at 5.30pm |
| Monday 9 September 2019 | commencing at 5.30pm |

9 MOTION FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

(required 3 ½ business days prior to the meeting, in writing to the CEO.)

10 MEETING CLOSED TO THE PUBLIC

10.1 Matters for which the meeting may be closed

10.2 Public reading of resolution that may be made public

11 CLOSURE OF COMMITTEE MEETING

12 WORKSHOP TOPICS AND PRESENTATIONS

12.1 Action Plan Recognising the State of Climate Emergency

Cr B lfe submitted a Notice of Motion requesting that the Council recognise the current state of climate emergency, endorses WALGA's Policy Statement on Climate Change and requests the administration to create an ensuing action plan, to be reported back to the Future Planning Committee (FPC) by December 2018.

12.2 Landscaping Development Sites

The Manager Development Services will provide an up-date with regard to the landscaping of development sites.

12.3 Crossover Policy

The Manager Development Services will provide an overview of the draft crossover policy.

12.4 Etwell Street Revitalisation Plan

Pierre Quesnel (Place Leader for East Victoria Park) will introduce work being planned for consideration in the Etwell Street Local Centre. This presentation will include an overview of Etwell Street, its potential, and the proposed methodology to deliver a plan to guide investment and effort by the Town (and community) over the coming years.

12.5 Burswood Station East Structure Plan - Update

Carly Pidco (Place Leader) will provide a detailed update on the progress of the Burswood Station East Structure Plan. This will include an overview of the suite of documents, including the proposed Scheme Amendment, the structure plan documents and supporting Local Planning Policy.

13 GENERAL BUSINESS

14 REQUEST FOR REPORTS FOR FUTURE CONSIDERATION

| Forthcoming Agenda Items | |
|-----------------------------------------------------|---------------|
| Reports | |
| Local Planning Policies: 15; 16; 17; 18 and 19 | February 2019 |
| Local Planning Policies: 20; 21; 22; 24 and 33 | February 2019 |
| Local Planning Policies: 26; 27; 34; and 35 | February 2019 |
| Landscaping Development Sites | February 2019 |
| Local Planning Policies: 7 (H); 28 (M) and 36 (M) - | TBC 2018 |
| Local Planning Policies: 8; 9; 10; 11 and 14 | TBC 2018 |
| Review of Streetscape Policy | TBC 2018 |
| Workshop Topics | |
| Parking Policy (Planning) | TBA |
| Higgins Park Master Plan | TBC'd |
| Presentations / Deputations | |
| | |

15 CLOSURE OF WORKSHOP

ALTERNATE MOTION / AMENDMENT SUBMISSION



To: HIS WORSHIP THE MAYOR:

Please be advised that I wish to move an ALTERNATE MOTION / AMENDMENT

Name of Elected Member:

Signature:

Date of Submission:

Council Meeting Date:

Item Number:

Item Title:

Alternate Motion / Amendment: *(strike out which is not applicable)*

Note: Motions to Stand Alone

All decisions of the council must be in the form of motions that are clear in their intent and enable a person to understand what has been decided without reference to another motion or information contained in the body of a report.

Reason:

Note: Explanation for changes to Recommendations

Administration Regulation 11 requires the minutes to include written reasons for each decision that is significantly different from the written recommendation. Members must therefore provide a written reason in the space provided above.



**DECLARATION OF
FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT
IMPARTIALITY**

**TO: CHIEF EXECUTIVE OFFICER
TOWN OF VICTORIA PARK**

| | |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name & Position | |
| Meeting Date | |
| Item No/Subject | |
| Nature of Interest | Financial Interest* <i>(*Delete where</i> Proximity Interest* <i>not applicable)</i> Interest that may affect impartiality* |
| Extent of Interest | |
| Signature | |
| Date | |

Section 5.65(1) of the Local Government Act 1995 states that:

“A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by that member must disclose the nature of the interest:

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed”.