



minutes

FUTURE PLANNING COMMITTEE



Please be advised that a **Future Planning Committee** Meeting was held at **5.00pm** on **Wednesday 21 December 2016** in Meeting Room 1 at the Administration Building, 99 Shepperton Road, Victoria Park.



ANTHONY VULETA
CHIEF EXECUTIVE OFFICER

21 December 2016

TABLE OF CONTENTS

ITEM	TITLE	PAGE NO
1	OPENING	3
2	ATTENDANCE	3
	2.1 Apologies	3
	2.2 Approved Leave of Absence	3
3	DECLARATIONS OF INTEREST	3
4	TERMS OF REFERENCE	5
5	CONFIRMATION OF MINUTES	6
6	METHOD OF DEALING WITH AGENDA BUSINESS	6
7	PRESENTATIONS	7
	7.1 Petitions	7
	7.2 Presentations (Awards to be given to the Town)	7
	7.3 Deputations	7
8	REPORTS	8
	8.1 Travel Plan for the Town of Victoria Park Administration Centre	8
	8.2 Referral of the list of Stormwater Sumps having the potential for Public Use to the Future Planning Committee for Further Review and Recommendation of Further Actions	18
	8.3 Future Planning Committee – Town of Victoria Park Climate Change Adaptation Plan	27
9	WORKSHOP TOPICS AND PRESENTATIONS	35
	9.1 Landscaping on development sites	35
10	MOTION FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN	35
11	NEW BUSINESS OF AN URGENT NATURE	35
12	REQUEST FOR REPORTS FOR FUTURE CONSIDERATION	35
13	CLOSURE	36

1 OPENING

Cr Anderson opened the meeting at 5.02pm.

2 ATTENDANCE

Members:

Banksia Ward: Cr C (Claire) Anderson (Presiding Member)
Cr K (Keith) Hayes

Jarrah Ward: Cr V (Vicki) Potter
Cr V (Vince) Maxwell (Deputy Presiding Member)

Director Future Life Built Life Ms R (Rochelle) Lavery
Director Renew Life Mr W (Warren) Bow

Secretary: Mrs V (Vanessa) Frankson
Guest: Mr B (Brendon) Nock

2.1 Apologies

Director Community Life Ms T (Tina) Ackerman
Jarrah Ward Cr B (Brian) Oliver

2.2 Approved Leave of Absence

Nil

3 DECLARATIONS OF INTEREST

Declarations of interest are to be made in writing prior to the commencement of the Meeting, (a form to assist Elected Members and Staff is attached at the end of this Agenda).

Declaration of Financial Interests

A declaration under this section requires that the nature of the interest must be disclosed.

Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration. An employee is required to disclose their financial interest and if required to do so by the Council must disclose the extent of the interest. Employees are required to disclose their financial interests where they are required to present verbal or written reports to the Council. Employees are able to continue to provide advice to the Council in the decision making process if they have disclosed their interest.

Name/Position	
Item No/Subject	
Nature of Interest	
Extent of Interest	

Declaration of Proximity Interest

Elected members (in accordance with Regulation 11 of the *Local Government [Rules of Conduct] Regulations 2007*) and employees (in accordance with the Code of Conduct) are to declare an interest in a matter if the matter concerns: a) a proposed change to a planning scheme affecting land that adjoins the person's land; b) a proposed change to the zoning or use of land that adjoins the person's land; or c) a proposed development (as defined in section 5.63(5)) of land that adjoins the persons' land.

Land, the proposed land adjoins a person's land if: a) the proposal land, not being a thoroughfare, has a common boundary with the person's land; b) the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or c) the proposal land is that part of a thoroughfare that has a common boundary with the person's land. A person's land is a reference to any land owned by the person or in which the person has any estate or interest.

Name/Position	
Item No/Subject	
Nature of Interest	
Extent of Interest	

Declaration of Interest affecting impartiality

Elected Members (in accordance with Regulation 11 of the *Local Government [Rules of Conduct] Regulations 2007*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision - making process. The Elected Member/employee is also encouraged to disclose the nature of the interest.

Name/Position	
Item No/Subject	
Nature of Interest	
Extent of Interest	

4 TERMS OF REFERENCE

1 NAME

The name of the Committee shall be the *Future Planning Committee* (the Committee).

2 AIMS AND OBJECTIVES

The purpose of the Future Planning Committee is to provide strategic planning and leadership in the development and review of policies and strategies that promote a liveable, sustainable and vibrant inner-city urban centre for the Town of Victoria Park community.

The Committee will be guided by the Town's Vision and Mission and be aligned to the Town's Strategic Community Plan.

2.1 Goals

The Committee will:

- be proactive in planning to accommodate population growth;
- be strategic in developing policies, considering both local and regional focus needs;
- maintain and build on the existing heritage and character of the Town;
- promote a strong identity for our Town as an inner-city urban centre; and
- ensure the Council is an advocate for its community in local and regional matters.

2.2 Deliverables

The key deliverables for the Committee will include:

- Annual review/update of policies, strategies and plans related to the key areas of focus;
- Public Open Space Strategy;
- Housing Strategy;
- Local Planning Strategy;
- Local Planning Scheme Review;
- Environmental Plan; and
- Integrated Movement Network Strategy.

2.3 Scope and Jurisdiction

The key focus areas for the Committee will include:

- Strategies to plan for the future growth of the Town as required;
- Strategic Town Planning;
- Statutory Town Planning;
- Environmental Planning;
- Transport Planning; and
- Sustainability.

2.4 Engagement

The community shall be engaged by the committee outside of the formal committee meeting regime as required in accordance with Council's Public Participation Policy.

- Specific engagement strategies will be developed to address the Committee's key deliverables.

- The Committee may invite individuals and subject matter experts to attend a meeting of the Committee to provide expert advice where required.

3. MEMBERSHIP

The Committee will comprise a maximum of four (4) Elected Members being two (2) Elected Member representatives from each of the Town's two (2) wards with five (5) Elected Members being appointed in a hierarchical order as alternate deputy members except for the Chief Executive Officer Recruitment and Performance Review Committee whereby five (5) Elected Members are appointed being the Mayor and two (2) Elected members from each of the Town's two (2) Wards with four (4) Elected Members being appointed in a hierarchical order as alternate deputy members.

4. MEETINGS

The Committee shall convene in accordance with the annual adopted meeting schedule.

5. QUORUM

In accordance with section 5.19 of *the Local Government Act 1995* the quorum for a meeting of the Committee is at least 50% of the number of the number of officers (whether vacant or not) of members of the Committee.

6. DELEGATED POWER

The Committee has no delegated power and all recommendations made are to be referred to Council for a decision.

7. GOVERNANCE

The Committee is governed by the provisions of the Town of Victoria Park Standing Orders Local Law 2011 and the Local Government Act 1995 and its regulations.

5 CONFIRMATION OF MINUTES

That the Minutes of the Future Planning Committee Meeting held on 16 November 2016 be confirmed.

RESOLVED:

Moved: Cr Anderson

Seconded: Cr Hayes

That the Minutes of the Future Planning Committee Meeting held on 16 November 2016 be confirmed.

The Motion was Put and

CARRIED (4-0)

In favour of the Motion: Cr Anderson, Cr Maxwell, Cr Hayes and Cr Potter

6 METHOD OF DEALING WITH AGENDA BUSINESS

RECOMMENDATION:

That clause 6.10 *Speaking Twice* of the *Town of Victoria Park Standing Orders Local Law 2011* be suspended for the duration of this meeting.

RESOLVED:

Moved: Cr Hayes

Seconded: Cr Potter

The Motion was Put and

CARRIED (4-0)

In favour of the Motion: Cr Anderson, Cr Maxwell, Cr Hayes and Cr Potter

7 PRESENTATIONS

Nil

7.1 Petitions

Nil

7.2 Presentations (Awards to be given to the Town)

Nil

7.3 Deputations

Nil

8 REPORTS

8.1 Travel Plan for the Town of Victoria Park Administration Centre

File Reference:	TAT/16/0004~02
Appendices:	No

Date:	07 December 2016
Reporting Officer:	M. Ragireddy
Responsible Officer:	W. Bow
Voting Requirement:	Simple Majority

Executive Summary:

Recommendation – That Future Planning Committee –

1. **Receives the Travel Plan for the Town of Victoria Park Administration Centre.**
2. **Endorses the Travel Plan for the Town of Victoria Park Administration Centre.**
3. **Endorses the identified Business Units of the Town investing funds annually to implement projects recommended in the Travel Plan effective from the 2017-18 financial year.**
4. **Endorses the identified Business Units of the Town reallocating funds in the operating budgets for preliminary initiatives required for the delivery of identified projects during the 2016-17 mid year budget review.**

TABLED ITEMS:

- Copy of Elected Members Workshop Presentation 15 December 2015;
- Copy of the Renew Life Program memorandum 30 March 2016;
- Draft Travel Plan by the Department of Transport June 2015; and
- Travel Guide.

BACKGROUND:

The Integrated Movement Network Strategy (IMNS) aims to guide the Town to improve the transport system by reducing reliance on motor vehicles and encouraging greater use of active and sustainable transport modes. One of the initiatives recommended is to develop, implement and monitor a Travel Plan for the Towns' Administration Centre and its managed facilities.

The Travel Plan enables and encourages employees to use travel alternatives for commuting purposes which promotes the health and wellbeing of staff. This will provide an opportunity to the Town to lead by example by developing and implementing a travel plan for the Administration Centre and other key Council managed facilities.

At the December 2015 Elected Member's Workshop, the Department of Transport has provided an update to Elected Members on the Travel Plan for staff at the Town's Administration Centre.

Further details of the Travel Plan were subsequently provided in a memorandum by the

Renew Life Program to Senior Management for consideration.

DETAILS:

The Department of Transport (DoT) in collaboration with the Town's staff have developed the Travel Plan for the Town's Administration Centre. Involvement at a cross functional level is critical to the success of this plan. Through this travel plan, the Town will enable and encourage employees to use alternatives to driving alone (especially public transport, carpooling and cycling) for commute and business trips in order to:

- Lead by example in managing workplace travel demand – embrace the direction promoted by the Town's Integrated Movement Network Strategy (IMNS) and showcase to local employers how reduced car commuting can be implemented and car parking managed;
- Reduce environmental impact – car commuting generates greenhouse gas emissions and traffic congestion. Participating in TravelSmart programs such as Travel Plan to address this is an action in the Town's Environmental Plan; and
- work-related trips is a way for employees to incorporate physical activity in their day and so contribute to physical and mental health of the Town's workforce.

The development of this travel plan involved:

- An assessment of workplace accessibility to identify barriers and opportunities for greater use of active and sustainable travel options;
- A survey of employees regarding how they travel to and from work and their interest in using travel alternatives to commute;
- A workshop with business unit representatives at the Administration Centre to identify actions that can enable greater use of travel alternatives; and
- Consideration of actions to arrive at a feasible package of measures to realise transport goals.

The Town has implemented TravelSmart measures prior to the current Travel Plan work which included making SmartRider cards available so employees can make business trips by public transport, providing pool bicycles and vehicles for commute use. This plan will extend these efforts to deliver further improved outcomes.

The outcomes listed in Table 1 of the Travel Plan include information on the tasks identified by the Travel Plan and resource allocation required from relevant Business Units. Some of these initiatives can be delivered quite easily and accommodated in the Travel Smart budget (17842.1375) within the current financial year.

Strategy	Action	How	Who	When	Resources
1. Promote staff awareness of TravelSmart options	1.1 Prepare and make available a workplace access guide	Provide practical information on travel options by preparing maps showing public transport routes and stops and cycle routes to sites Make available on the intranet and on noticeboards	Department of Transport (guide design)	Complete	Print in-house (limited numbers)
	1.2 Provide information on travel options in staff inductions	Include information in inductions i.e. workplace access guide, mention cycle facilities and carpool register (print or online delivery)	Human Resources	Prepare information sheet by Jul 2017 Implement from Aug 2017	HR Staff time to prepare
	1.3 Make public transport service information available for stops nearest the workplaces	There are frequent bus services on Albany Highway and Shepperton Road, generating stop-specific timetables and making them available can promote these to staff	CSCC	On-going	CSCC Staff time to Seek information from PTA. Pamphlets to be on display at front counter
	1.4 Promote staff using travel alternatives in internal media	Sharing stories of staff using travel alternatives can encourage colleagues to consider their own options – workplace media such as the intranet provide a way to do this	Communications	about every three months from Jul 2017	Comms Staff time to prepare/publish successful stories. 3 hours/month

Strategy	Action	How	Who	When	Resources
2. Engage staff in using travel alternatives	2.1 Trial offering SmartRider cards to encourage public transport commuting	Some staff who drive to work indicated interest in using public transport, providing a SmartRider card with credit for a period could encourage them to try this mode. Design the trial, select interested staff to participate and run and evaluate – consider user experience, impact on mode preference and cost	Human Resources (SmartRider card funding from Street Improvement)	From August - October 2017	Cost of SmartRider cards and fares for 10 participants as an initial trial. HR Staff time to design the trial will be approx. 2 hours/week.
	2.2 Investigate a staff allowance for sustainable travel	A travel allowance can offer a financial incentive for staff to use alternatives to driving alone and reduce parking demand at the Admin Centre, some other employers offer such an allowance – these examples will be reviewed and the feasibility of such an allowance for ToVP staff considered	Human Resources	February - March 2017	HR Staff time of approx. 3 hours/week to investigate on the feasibility for the Town Administration Centre (e.g. \$10/person/day). Note; Other Councils such as city of Subiaco have implemented this scheme

Strategy	Action	How	Who	When	Resources
	2.3 Hold a bike to work breakfast for staff who cycle to work (to encourage and reward cycle commuting)	Nominate a date for the breakfast (e.g. in Bike Week in March and/or on Ride2Work Day in October) Promote cycle commuting ahead of the day through internal media and encourage novices to pair up with others and prepare to ride in (route planning, safety check) Hold the breakfast including catering, consider spot prizes	Health and Wellness program coordinator/ LeisureLife	Bike Week (March annually), Ride2Work Day (October annually)	HLP Staff time Catering, collateral for promotional event (will seek sponsorship from Renew Life). Staff time of 40 to 50 hours/annu m
	2.4 Encourage staff participation in Walk Over October	Walk Over October is a platform for promoting walking, staff will be encouraged to walk where they can for more work-related trips Design and run a workplace challenge that will engage teams of interested staff in walking Promote through internal media	Health and Wellness program coordinator/ LeisureLife	Run in October annually	HLP Staff time to design and administer with staff time of up to 20 hours/annu m
	2.5 Run cycle training for interested staff	Awareness, confidence and skills are needed for staff interested in cycling to start commuting to work by bicycle subject to staff interest, ToVP will offer cycle training workshops to build capacity to cycle commute	Health and Wellness program coordinator/ LeisureLife	September -November 2017, consider merit of future training	Cost of training will be thorough RLP area with HLP staff time of 40 hours/annu m

Strategy	Action	How	Who	When	Resources
3. Improve and manage workplace facilities	3.1 Install additional bicycle parking at the Administration Centre	Current facilities are insufficient, additional parking rails would help support more staff cycling to work	Assets business unit	July 2017	Cost of parking rails and installation (approx. \$800/rail)
	3.2 Investigate options for longer-term improvements to end of trip facilities at the site including bicycle parking, shower and change facilities	Current facilities are insufficient, improvements are needed to support more staff actively commuting to work Options for meeting demand and setting a positive example at the Admin Centre will be investigated	Assets and Street Improvement business units	August - October 2017	Assets and STI Staff time of 2 to 3 hours/week
	3.3 Expand and promote the staff bicycle pool	Pool bicycles are available at the Admin Centre for staff to use for commuting The pool will be expanded by adding electric bicycles and staff use of the bicycles will be encouraged through workplace media	Human Resources (with funding from Street Improvement)	On-going	Cost of electric bicycles approx. \$1,600 - \$3,000 each
	3.4 Review flexible work policy to support use of travel alternatives	Working arrangements affect travel options open to staff, ToVP policy on flexible working will be reviewed to consider allowing a nine day fortnight and extended core business hours to enhance staff flexibility The findings will inform negotiation of the next Enterprise Bargaining Agreement	Human Resources	July 2017	HR Staff time of 2 hours/week

Strategy	Action	How	Who	When	Resources
	3.5 Investigate alternative work location	If staff could work closer to home commuting distance and time would be reduced as would demand for parking at the Admin Centre The potential for a reciprocal agreement with other local governments for staff to use office facilities will be investigated	Human Resources	August 2017	Staff time (any changes recommended would be subject to costing and management approval) HR Staff time of 2 hours/week
	3.6 Review parking management at the Admin Centre	Review parking management at the workplace including use of visitor bays and encouraging visitor use of travel alternatives especially, visitors attending workshops/training sessions at the Town	Parking Management Team / Assets	August 2017	Parking Staff time of up to 1 to 2 hours/week
	3.7 Promote local work pickups to site visits	Coordinate staff trips when visiting sites/meetings/trainings	All Staff	On-going	
	3.8 Log work trips (voluntary staff) to establish base line information to record short trips	Trips to logged (voluntary staff) on three month trial (one off) by using log books	Street Improvement staff and pool car	July 2015 (actioned and ongoing)	STI Staff time of 1 hour/week
	3.9 Investigate on providing priority to staff who car pool (before 9am)	Investigate the feasibility on coordinating car-pooling based on residing location	Street Improvement staff	August-October 2017	STI Staff time of 2 hours/week

Legal Compliance:

Nil

Policy Implications:

Nil

Risk management considerations:

Not implementing a Travel Plan may affect some of the valuable benefits mentioned in the report.

Strategic Plan Implications:

The IMNS promotes the development of a Travel Plan for the entire Town to provide an opportunity to encourage healthier choice of travel and reduce the number of single-occupancy vehicle trips by implementing strategies that reduce reliance on private vehicles for staff commuting and alter travel patterns and shift mode-share away from single-occupancy private-vehicle trips to public and active transport modes.

The Travel Plan focuses on the use of incentives to prompt behaviour change to deliver improved outcomes and recognises the role that behaviour plays in influencing transport outcomes for the wider network area.

This initiative provides the Town an opportunity to lead by example for the benefit of property developers and other employers in the Town. This initiative has the potential to reinforce the need to prepare and implement mandatory travel plans for new sites in the Town as a condition of planning development approval.

Financial Implications:Internal Budget:

An operating budget of \$20,200 is allocated in the 2016-2017 financial year towards the maintenance of any infrastructure that support sustainable mode of travel. Costs associated with some of the on-going initiatives are covered under the Travel Smart budget which is currently available.

In order to complete the major tasks identified in the Travel Plan for the Administration Centre over the coming years, resources and funds are required to be allocated in 2017-18 financial year based on investigation outcomes as recommended in the Travel Plan.

Operating budget to be allocated by relevant Business Units of the Town to undertake minor tasks identified in the Travel Plan that provide the framework required for the delivery of the major tasks. Resources and funds are required to be allocated in the 2016-17 mid year budget review.

Inevitably, the estimated costs will need to be reviewed yearly prior to budget adoption to reflect potential changes in public transport fares and other services. Any costs provided in this report should only be considered as indicative figures.

Total Asset Management:

The Town will be responsible for the future maintenance of any new infrastructure or sustainable transport vehicles procured or implemented.

Sustainability Assessment:External Economic Implications:

While there will be some initial set up costs the trial assessment will establish savings in many areas of operations and infrastructure expenditure.

Social Issues:

This initiative demonstrates the Town's commitment to corporate social responsibility by reducing traffic congestion and at the same time improve the well being of staff.

Cultural Issues:

This initiative has the potential to change the travel behaviour of staff by reducing car dependency and encouraging walking, cycling and public transport and the associated health opportunities.

Environmental Issues:

Sustainable travel modes such as walking, cycling, public transport usage is encouraged and this would reduce the demand for the number of car spaces at the parking facilities currently provided at the Administration Centre. This initiative will contribute to the reduction of greenhouse gas emissions and noise by reducing vehicle dependency.

Depending on the actual uptake of the proposed Travel Plan initiatives, a further investigation may be undertaken to allocate additional parking spaces north of the Administration Centre to Council owned vehicles and allocate the parking bays south of the Administration Centre to visitors the Town.

The car parking area behind the Digital Hub has also been highlighted as an opportunity to for secured bicycle parking as an end of trip facility for Town employees and all day bicycle parking for visitors to the Administration Centre.

COMMENT:

The initiative of the Travel Plan will materialise the Town's aspiration to promote health and wellbeing of staff. However, the initiatives involved are of a voluntary nature. This is one of the initiatives of the Town which demonstrates its commitment to corporate social responsibility and to reducing traffic congestion.

CONCLUSION:

The Town and its staff will benefit in various ways from the implementation of the Travel Plan. Recommendations including improved health and wellbeing of staff and the opportunity to lead as example for the benefit of property developers and other employers within the Town. The indicative project costs provided in the Travel Plan will require review annually and the recommended funding allocated in the operating Budget on an annual basis. The Future Planning Committee is requested to endorse the proposal.

RECOMMENDATION/S:

That Future Planning Committee –

- 1. Receives the Travel Plan for the Town of Victoria Park Administration Centre;**
- 2. Recommends Council to endorse the Travel Plan for the Town of Victoria Park**

Administration Centre;

- 3. Recommends Council to endorse the identified Business Units of the Town investing funds annually to implement projects recommended in the Travel Plan effective from the 2017-18 financial year; and**
- 4. Recommends Council to endorse the identified Business Units of the Town reallocating funds in the current operating budgets for preliminary initiatives required for the delivery of identified projects during the 2016-17 mid year budget review.**

The Motion was Moved with the deletion of items 3 and 4

Moved: Cr Maxwell

Seconded: Cr Anderson

RESOLVED:

- 1 Receives the Travel Plan for the Town of Victoria Park Administration Centre;**
- 2 Recommends Council to endorse the Travel Plan for the Town of Victoria Park Administration Centre.**

The Motion was Put

CARRIED (4-0)

In favour of the Motion: Cr Anderson, Cr Maxwell, Cr Hayes and Cr Potter

8.2 Referral of the list of Stormwater Sumps having the potential for Public Use to the Future Planning Committee for Further Review and Recommendation of Further Actions

File Reference:	SAD/5/0002~2
Appendices:	No

Date:	6 December 2016
Reporting Officer:	B. Nock / D. Johnson /J. Wong
Responsible Officer:	W. Bow
Voting Requirement:	Simple Majority

Executive Summary:

Recommendation –That the Future Planning Committee –

1. Considers the potential alternative uses for the redundant portions of the identified sump sites for activation purposes including those of local parks and community gardens;
2. Recommends to the Director Renew Life the sump sites to be further progressed with community consultations;
3. Considers and provides feedback to the Director Renew Life on the role they wish to have in the community consultation and design processes; and
4. Recommends to Council the need to invest funding to implement the design and site implementation works that may be required to convert the identified land portions into usable public open space or community gardens commencing in 2017/2018.

TABLED ITEMS:

- Report from Administration on Notice of Motion from Cr Potter – Activating Stormwater Sump Properties held on 23 September 2015.
- Extract from Land Asset Optimisation Strategy.
- Site contamination investigation reports prepared by SERS.

BACKGROUND:

A Councillor submitted a Notice of Motion to be considered at the Ordinary Council Meeting on 13 October 2015 which reads as follows:

“That Council request the CEO

- To provide a report on the functional and capacity requirements for drainage sumps throughout the Town;
- Investigate alternative uses of the land occupied by redundant sumps that activate the area(s) including for local parks and community gardens;
- Provide cost estimates for the “decking” of sumps, partial or otherwise, that convert the land occupied by functional sumps into potential local activation areas; and
- Present the report and cost estimates to an Elected Members Workshop in 2016.”

DETAILS:

Concerns have been expressed that there is a lack of public open space at various parts of the Town and the opportunities of utilising the Town's existing sumps as Public Open Space (POS) or community gardens are to be explored.

The Town's staff set up a cross functional team in November 2015 with the purpose of investigating the Town's existing stormwater drainage sump sites with the intention of addressing the issues highlighted in the Notice of Motion from the Ordinary Council Meeting on 13 October 2015. The team undertook investigations to assess the feasibility of repurposing sumps for public use.

The team shortlisted a number of sump sites through five main criteria:

- Potential for subdivision or development into public open spaces as identified in the Town's Land Asset Optimisation Strategy;
- Identified requirements for open space in the immediate area;
- Possible requirement for open space in the immediate area based on the spatial distance from the nearby public open space;
- Potential contamination risks of the sump sites; and
- Existing sump capacity to accommodate stormwater management needs.

As part of the assessment exercise undertaken by staff, various strategic plans including the Town's Land Asset Optimisation Plan and the Stormwater Management Master Plan were referred to.

The Town's Land Asset Optimisation Strategy has identified some stormwater sump properties which may have the potential to be at least partially transformed into usable public open space.

In addition, the assessment of demand for public open space in various precincts has been undertaken by means of a visual inspection of public open reserves in the locality of the sump.

As a result, 73 properties were identified as having potential advantages and therefore warranted a more detailed assessments.

In assessing each of 73 properties in accordance with the above criteria, 26 sump sites were identified as having potential for use as POS or as providing the potential for subdivision and development.

For these 26 properties, a detailed Sump Functional Analysis was carried out by technical staff to determine the functional capacity of these sumps and the future drainage requirements at these locations.

These sumps were then further shortlisted through a multi criteria analysis involving Strategic Planning, engineering and associated considerations including existing road safety risks, existing traffic volume, future parking requirements, street lighting requirements, footpath requirements and the requirement of pedestrian crossing facilities.

Subsequently, eight (8) sites were further shortlisted.

Site contamination investigations were then undertaken on the eight (8) sump sites located on Gallipoli Street, State Street, Star Street, Sunbury Road, Planet Street, Egham Street and McMillan Street. The contamination reports prepared by the consultant, SERS, are provided as tabled items and summarised in this report.

54 State Street, East Victoria Park was included in the Preliminary Site Investigation (PSI) list as the surrounding residents have indicated previously that this site would be ideal to be opened up for public use.

A summary of the contamination assessment undertaken by SERS at each of the eight (8) sites, together with the recommendations, is provided below:

22 Gallipoli St, Lathlain

Site conditions were observed with potential sources for ground contamination present in the form of PACM fragments in surface soils.

During the investigation, SERS observed that the central drainage basin at Gallipoli Street is covered with dense ground cover which made making visual identification of PACM fragments very difficult. All of the observed fragments were located on the banks of the drainage basin which had quite short grass. There is some concern that PACM fragments are present under the dense surface cover at the Site.

The observed fragments were also comparatively small in size when compared to other sites. Smaller fragments have a higher likelihood of generating dust and can indicate that the material is in a more deteriorated state. The observed PACM and the site proximity to sensitive receptors (residential land use) are the main contributing factors in the risk assessment.

SERS recommends further investigation of these observed potential sources for ground contamination in the form of analysis of PACM fragments. In the case that the asbestos is identified SERS recommend the removal of ground covering vegetation, test pitting with associated soil sampling to determine the nature and extent of contamination.

The Site as it presents represents a **moderate** environmental risk.

19 State St, Victoria Park

Site conditions were observed with potential sources for ground contamination present in the form of hydrocarbon contamination (at the SSP01 sample location) and the presence of PACM fragments in surface soils. SERS recommends further investigation of these observed potential sources for ground contamination in the form of analysis of PACM fragments and soil sampling to determine the nature and extend to hydrocarbon contamination. In the case that the asbestos is identified in the PACM fragments SERS recommend the removal of ground covering vegetation, test pitting with associated soil sampling to determine the nature and extent of contamination.

The Site as it presents represents a **moderate** environmental risk.

54 State St, Victoria Park

Site conditions were observed with potential sources for ground contamination present in the form of hydrocarbon contamination (SS01 sample location) and the presence of potential asbestos containing material (PACM) fragments in surface soils. SERS recommends further investigation of these observed potential sources for ground contamination in the form of analysis of PACM fragments and soil sampling to determine the nature and extent to hydrocarbon contamination. In the case that the asbestos is identified in the PACM fragments SERS recommend the removal of ground covering vegetation, test pitting with associated soil sampling to determine the nature and extent of contamination.

The Site, as it presents, represents a **moderate** environmental risk.

64-68 Star St, Carlisle

Site conditions were observed with potential sources for ground contamination present in the form of hydrocarbon contamination (at the STP01 sample location) and the presence of PACM fragments and broken fence panels in surface soils. SERS recommends further investigation of these observed potential sources for ground contamination in the form of analysis of PACM and soil sampling to determine the nature and extent to hydrocarbon contamination. In the case that the asbestos is identified in the PACM fragments SERS recommend the removal of ground covering vegetation, test pitting with associated soil sampling to determine the nature and extent of contamination.

The Site as it presents represents a **moderate** environmental risk.

91 Planet St, Carlisle

Site conditions were observed with potential sources for ground contamination present in the form of hydrocarbon contamination.

The Site as it presents represents a **low - moderate** environmental risk.

6 Sunbury Rd, Victoria Park

Site conditions were observed with potential sources for ground contamination present in the form of PACM fragments present on surface soil. SERS recommends further investigation of these observed potential sources for ground contamination in the form of analysis of PACM fragments. In the case that the asbestos is identified in the PACM fragments SERS recommend the removal of ground covering vegetation, test pitting with associated soil sampling to determine the nature and extent of contamination.

The Site as it presents represents a **low - moderate** environmental risk.

60 Egham Road, Lathlain

Site conditions were observed with potential sources for ground contamination present in the form of PACM fragments in surface soils.

SERS recommends further investigation of this observed potential source for ground contamination in the form of analysis of PACM fragments. In the case that asbestos is identified in the fragments, SERS recommends the removal of ground covering vegetation, test pitting with associated soil sampling to determine the nature and extent of

contamination.

The Site as it presents represents a **low – moderate** environmental risk.

42 McMillan Street, Victoria Park

Site conditions were observed with potential sources for ground contamination present. A discarded PACM fence panel was observed on surface soils at the Site. SERS recommends removal of the this observed potential source for ground contamination.

The site as it presents represents a **low – moderate** environmental risk.

In addition, the two sump sites on Camberwell Street were assessed by technical staff for suitability prior to progressing the site contamination investigation. The outcome of the assessment for both sites is provided below.

61 Camberwell St

The private property adjacent to this sump was flooded during the storm of April 2016. This sump is being monitored and may require further modification works to improve the capturing of stormwater from the road.

This is currently considered as a **medium risk** site from a stormwater management perspective.

2 Camberwell St

The road and private property adjacent to this sump were flooded during the storm of April 2016. This sump is being monitored and may require further modification works to improve the capturing of stormwater from the road.

This is currently considered as a **medium risk** site from a stormwater management perspective.

Legal Compliance:

Local Government Act 1995

Policy Implications:

ENG11 Fences between Council and Adjoining Property

GEN7 Strategic Management of Land and Property Assets

Risk management considerations:

The risk of the Town not progressing this project could be that some community members on State Street and Sunbury Road may be disappointed. The main risk to be considered when implementing any works on these sump sites is the potential contaminations including asbestos. However, this risk is considered to be low as sufficient initial site investigation works have been undertaken and only a final detailed site assessment and relatively minor site remediation works are anticipated.

Strategic Plan Implications:

This proposal is not currently referred to in the Town's Strategic Community Plan 2013-2028, however relevant objectives from the plan pertaining to this proposal include –

- Connect people to services, resources and facilities that enhance their physical and social wellbeing;
- Create a vibrant town that is a place of social interaction, creativity and vitality;
- Ensure parks and natural areas are provided to the best standard; and
- Effectively manage, maintain and renew the Town's assets.

Other strategic documents relating to this matter include –

- Town of Victoria Park Land Asset Optimisation Strategy; and
- Town of Victoria Park Environmental Plan 2013-2018.

Financial Implications:

Community members have requested the Town to permit the use of 6 Sunbury Rd for community gardens purposes. Except for the cost of approximately \$2,000 for a more detailed contamination investigation on site and the necessary remediation works, the main cost of implementation of a community garden will be borne by the participating community members.

Should a playground be endorsed by Council to be designed and installed on one of the identified sump sites subsequent to community consultation, it is estimated that the project would cost in the order of \$70,000.

Internal Budget:

There are no funds allocated in the 2016/2017 budget to progress this project.

Subject to community consultation outcomes and Council endorsement for implementation of sump modification works, allocation of funds will be required in the budget of future financial years to enable the sump activation projects to progress.

Initial site investigations, active space concept designing and cost estimation works will be managed by the Town's staff.

Total Asset Management:

The Town will be responsible for any infrastructure and landscaping proposed within the identified areas of activation. They will be implemented at the Town's cost and will add to the total infrastructure renewal demand requiring ongoing maintenance. However, the ongoing maintenance cost required from the Town for community gardens will be minimal as community members will be responsible the proper maintenance of the gardens.

Sustainability Assessment:

External Economic Implications:

If playground equipment and landscaping structures have been recommended as part of the community consultation process and subsequently endorsed by Council, there would be financial benefits generated for the local playground suppliers and landscaping industries.

Social Issues:

The repurposing of sumps would facilitate a higher level of passive surveillance of the surrounding area through increased community presence. Other benefits provided would be the increased opportunity for local residents to have a usable communal space which could

foster community participation through assisting in design, construction, future maintenance and development associated with the new open space.

In addition, there are numerous health benefits associated with better access to public open space. Access to such areas has been associated with better perceived general health, reduced stress levels and reduced depression.

Cultural Issues:

New open space can be given names in recognition of historical figures of the Town.

Environmental Issues:

Open space in urban environments provides many advantages including preservation of natural environments, provision of green space and urban storm water management. It would also help to reduce heat stress, increase biodiversity, increase food production, improve air quality, improve quality of water filtered into the ground and improve soil health.

COMMENT:

Staff are supportive of activating portions of the identified sump sites for the purpose of public open space or community gardens.

The Town's cross functional project team which worked on the shortlisting process recommended a further review the above shortlisted sites.

In particular, 54 State Street has been identified as a potential quick win project as there is already interested residents in the local community requesting for this sump site to be further activated.

91 Planet Street was also highly recommended by staff due to the potential benefits it could provide as an open space in an area that lacks such space.

6 Sunbury has been highly recommended by staff to be used as a community garden to be maintained by the community. Community members have requested the Town to permit the use of 6 Sunbury Rd for community gardens purposes. Except for the cost of approximately \$5,000 for a more detailed contamination investigation on site and the necessary remediation works, the main cost of implementation of a community garden will be borne by the participating community members.

It is acknowledged by staff that community consultation with the affected residents and other relevant stakeholders will be required prior to selecting a site for further detailed contamination investigations and remediation works as required and the ultimate land activation design.

The Committee is requested to review the list of sump sites identified in this report, consider their possible uses and recommend to the Director Renew Life the which sump site(s) should be selected for further investigation and the level of involvement the Committee Members wish to have in regards to the future works required to progress this project.

CONCLUSION:

Staff are of the view that sufficient investigation works have been carried out to the extent where the Committee can undertake the final shortlisting of identified sump sites such that the next phase of this project including the detailed site contamination investigation and remediation works, community consultation, design, estimation and budget allocation can be progressed.

RECOMMENDATION/S:

That the Future Planning Committee –

- 1. Considers the potential alternative uses for the redundant portions of the identified sump sites for activation purposes including those of local parks and community gardens;**
- 2. Recommends to the Director Renew Life the sump sites to be further progressed with detailed contamination investigation and community consultations;**
- 3. Considers and provides feedback to the Director Renew Life on the role they wish to have in the community consultation and design processes; and**
- 4. Recommends to Council the need to invest funding to implement the design and site implementation works that may be required to convert the identified land portions into usable public open space or community gardens commencing in 2017/2018.**

The Motion was Moved with:

That the Future Planning Committee –

- 1. Receives the Report and considers the potential alternative uses for the redundant portions of the identified sump sites for activation purposes including those of local parks and community gardens;**
- 2. Recommends to the Director Renew Life the sump sites to be further progressed with detailed contamination investigation and community consultations;**
- 3. Supports further progress to be undertaken by working Group with future progress reports to the Future Planning Committee; and**
- 4. Sunbury Street and State Streets are supported as a priority.**

Moved: Cr Potter

Seconded: Cr Anderson

RESOLVED:

That the Future Planning Committee –

- 1. Receives the Report and considers the potential alternative uses for the redundant portions of the identified sump sites for activation purposes including those of local parks and community gardens;**
- 2. Recommends to the Director Renew Life the sump sites to be further progressed with detailed contamination investigation and community consultations;**
- 3. Supports further progress to be undertaken by working Group with future progress reports to the Future Planning Committee; and**
- 4. Sunbury Street and State Streets are supported as a priority.**

The Motion was Put

CARRIED (4-0)

In favour of the Motion: Cr Anderson, Cr Maxwell, Cr Hayes and Cr Potter

8.3 Future Planning Committee – Town of Victoria Park Climate Change Adaptation Plan

File Reference:	ENV/10/0001
Appendices:	Yes

Date:	21 November 2016
Reporting Officer:	B. Nock
Responsible Officer:	W. Bow
Voting Requirement:	Simple Majority

Executive Summary:

Recommendation –

That the Future Planning Committee recommends that Council endorses the Town of Victoria Park Climate Change Adaptation Plan.

- Council signed the WALGA Declaration on Climate Change, a voluntary opportunity for the Town to demonstrate political commitment to locally appropriate climate change management, and to participate in a sector-wide leadership approach.
- Following the signing of the WALGA Declaration on Climate Change, and the inclusion of Climate Change Adaptation as a focus area within the Town's Environment Plan 2013 – 2018, the Town undertook a process to develop a Climate Change Adaptation Plan.
- A climate change risk and adaptation workshop identified the risks climate change presents to the Town's services and helped develop adaptation options to inform the development of the Town of Victoria Park Climate Change Adaptation Plan.
- This Climate Change Adaptation Plan identifies 71 adaptation actions tailored to address the Town's high and extreme rated risks.
- Implementation of the Climate Change Adaptation Plan will demonstrate to the community the Town's commitment and leadership on climate change action.

TABLED ITEMS:

Town of Victoria Park Climate Change Adaptation Plan.

BACKGROUND:

Local Governments have a key role to play in helping communities adapt to the impacts of climate change. Local Governments can help their communities to adapt and can adjust their own business and lead the local community on climate change adaptation, involve local people and promote ecologically sustainable development.

The Town of Victoria Park recognises the significance of human-induced climate change, and acknowledges that mitigation and adaptation actions need to be undertaken to ensure the Town is well positioned to respond to the predicted impacts of climate change.

In the past the Town of Victoria Park has been involved in the International Council for Local Environmental Initiatives' (ICLEI) Cities for Climate Protection (CCP) Program, having achieved Milestones One through Five.

Under CCP, an inventory and forecast of Council and community greenhouse gas emissions had been produced; a reduction target for the corporate and community sectors of the Town had been set; a Local Action Plan for greenhouse gas reduction had been developed (the *Greenhouse Gas Reduction Strategy 2003*); and many of the actions and strategies set by the Plan to reach its determined targets implemented, namely:

- Carbon Neutral Biosequestration for Fleet;
- Purchasing of Green Power for several major facilities within the Town, such as the Administration Building, Aqualife, Library and Depot;
- Changing to LCD Screens / activating Energy Star;
- Installation of timers on appliances, and motion sensors for turning lights on and off in some office areas;
- Down-sizing some fleet vehicles from 6cyl to 4cyl;
- Changing to Metal Halide globes on new streetlights;
- Staff Multi-riders (free for company travel and lunchtime use);
- Staff Pool Bikes (available for use for short trips rather than the car);
- TravelSmart programs; and
- Undertaking energy audits of office buildings.

Since the dissolution of the CCP, the Town has not had any dedicated climate change plan.

However, the Town has made a commitment to adapt to climate change. Council signed the WALGA Declaration on Climate Change, a voluntary opportunity for the Town to demonstrate political commitment to locally appropriate climate change management, and to participate in a sector-wide leadership approach.

At the 10 June 2014 Ordinary Council Meeting, Council resolved to:

1. *Council support the Western Australian Local Government Association (WALGA) Local Council Declaration on Climate Change;*
2. *Council sign the WALGA Local Council Declaration on Climate Change;*
3. *Council refer the WALGA Local Council Declaration on Climate Change to the (former) Community Environmental Advisory Committee for inclusion into the proposed Environmental Working Group's Work Plan; and*
4. *Council endorse the inclusion of Climate Change Adaptation as a key focus area in the Town's Environmental Plan.*

Following the signing of the WALGA Declaration on Climate Change, and the inclusion of Climate Change Adaptation as a focus area within the Town's *Environment Plan 2013 – 2018*, the Town undertook a process to develop a Climate Change Adaptation Plan.

DETAILS:

This Climate Change Adaptation Plan is intended to build on and progress the adaptation work that has already been done by the Town and will complement existing strategies and plans.

The scope of the Climate Change Adaptation Plan is limited to addressing actions that the Town can take in managing assets, delivering services and assisting the community.

The Town engaged AECOM to deliver a climate change risk and adaptation workshop to identify the risks climate change presents to the Town's services and develop adaptation options to inform the development of the Town of Victoria Park Climate Change Adaptation Plan.

The climate change risk assessment identified and rated risks based on the most recent and applicable climate change projections available for 2030 and 2070, which indicates the Town of Victoria Park is likely to experience:

- an increase in average air temperatures in all seasons;
- more hot days and warm spells;
- a decrease in average winter and spring rainfall;
- an increase in intensity of extreme rainfall events;
- an increase in extreme tidal river-level events; and
- more extreme fire-weather climate in the future.

A total of 95 risks were identified across the Town's operational areas.

In order to prioritise the risks for consideration in adaptation planning, risks were rated using a tailored version of the risk management framework recommended by the Australian Greenhouse Office 2007 report "*Climate Change and Risk Management: A Guide for Business and Government*".

The majority of risks identified relate to:

- impacts to the Town's natural assets and the environment) (25 risks, including 16 high risks by 2030);
- health impacts to Town staff and the community (46 risks, including 17 high risks by 2030); and
- impacts to Town infrastructure (e.g. open space maintenance, disruption to community events) (23 risks, 12 high risks by 2030).

To effectively develop a Climate Change Adaptation Plan that responds to the Town's highest priority risks, risks rated as 'high' or 'extreme' by 2070 were the primary focus of adaptation planning.

Adapting to Climate Change

This Climate Change Adaptation Plan identifies 71 adaptation actions tailored to address the Town's high and extreme rated risks. The actions proposed address the following areas:

- water and energy efficiency and other sustainable design issues;
- the climate resilience of essential infrastructure;
- the long term protection and enhancement of open space and urban forests;
- the protection of local properties and assets from extreme river level events;
- community resilience to increased heat and flooding risks; and
- protection and enhancement of biodiversity corridors.

These 71 adaptation actions are grouped within three timeframes for implementation; within the next two years, within the next three to seven years and beyond seven years.

Key examples of the identified adaptation options for each implementation timeframe are summarised below:

Adaptation options to be completed within the next five years

- Develop an Urban Forest Strategy to manage urban heat load and urban heat island effect and increase biodiversity;
- Establish the Town sustainability targets (e.g. water, energy, waste), and water use targets. Implement efficiency measures across all existing Town operations and assets, and incorporate relevant water use specifications into all new Town tenders;
- Ensure all foreshore / river management plans include specific actions to enhance the long term resilience of biodiversity to projected climatic changes;
- Increase fire management on Town owned land and improve partnerships and communications with the Department of Fire and Emergency Services (DFESA), and community fire education;
- Expand on existing programs (e.g. Adopt-A-Verge Program) and work with other government bodies to establish rebate programs for natives (e.g. mulch for waste, trees for rates);
- Create food source corridors for local species within verges and backyards; and
- Improving Water Sensitive Urban Design (WSUD) in existing open spaces and streetscapes. Review irrigation practices and opportunities to minimise irrigation and incorporate these into the Town of Victoria Park Water Conservation Plan, and increasing education and awareness within the community.

Adaptation options to be completed within the five to ten years

- Undertake a detailed flood risk study and mapping (including inundation, changes to river bank stability) to identify locations most exposed to and vulnerable to river level rise and storm surge inundation and erosion;
- Provide guidance on the development of river vulnerability guidelines, with support from the State government;
- Ensure the Town's forward budgeting reflects the increased cost of insurance policies and insurance claims for climate change risks (flood damage, cancelled events, falling trees causing injury). Also, conduct an energy-price risk assessment / cost-benefit analysis for the next 5-10 years to inform major capital investment decisions (e.g. buildings and vehicles). Ensure that the Town's new Town-wide vision is captured within the above processes and outcomes;
- Identify and monitor infrastructure assets at risk from climate change as part of ongoing condition audits;
- The asset management system will identify assets due for increased maintenance, repair, replacement or removal according to both risk and condition factors; and
- Ensure the Town's forward budgeting reflects likely increases in water and energy costs due to climate change across all Town areas. Also, conduct an energy-price risk assessment for the next 5-10 years to inform major capital investment decisions (e.g. buildings and vehicles).

Adaptation options to be completed beyond ten years

- Provide incentives to encourage residential and commercial uptake of rainwater tanks;
- Grant funding for biodiversity research into universities & primary schools and high schools (i.e. scholarship grant sponsorship);

- Ensure new (future) community recreational facilities along the river are designed to be easily protected, raised, and relocated;
- Introduce private infrastructure for households in partnership with corporate bodies or the State Government (e.g. rebates, free water tanks etc.); and
- Revise the Emergency Management Plan to include a Heat Wave Plan as a sub-set to support vulnerable community members during heat waves.

The Town of Victoria Park climate change risks will alter over time, as will the potential opportunities presented by a changing climate and policy environment. To ensure the Town's adaptation responses and approach remain valid and relevant to local priorities and climate conditions, the action plan will need to be reviewed and updated.

Regular and ongoing reporting of the Town's climate change adaptation performance is critical to inform decision making and motivate changes in behaviour. To ensure that decision-makers, staff and the community are aware of how the Town is implementing the adaptation actions outlined in this strategy reporting should be undertaken internally once a quarter and externally every 2 years. The relevant actions within the adaptation plan will be considered as part of the Town's annual budget process. Reporting will cover changes in risks, opportunities, the implementation of actions and challenges that have arisen in the interim.

Legal Compliance:

Nil

Policy Implications:

Some adaptation actions include the development of complimentary policies. For example:

Implement a Street Tree Retention Policy, and place an economic (dollar) value on trees that is payable by the developer for the loss of urban canopy and amenity value of trees. A policy should be implemented and include a legislative requirement to justify the loss of trees, and may include the requirement for an arborist assessment and report.

Strategic Plan Implications:

The Town's *Strategic Community Plan 2013 to 2028* sets the strategic direction for the Town. The proposed Climate Change Adaptation Plan aligns with the objective:

"Provide leadership on environmental, transport and infrastructure solutions".

Having a Climate Change Adaptation Strategy means that:

- Council can demonstrate leadership in, and support for, the local climate change adaptation;
- Individual initiatives will be undertaken as part of a broader, collective plan and associated objectives;
- As part of a holistic plan, stronger project business cases and justification for budgets, particularly for significant long-term projects, can be submitted to Council; and
- Stronger submissions can be made to funding bodies to receive grant funding.

Financial Implications:Internal Budget:

It is likely that commitments contained in the Climate Change Adaptation Plan will impact on subsequent budgets.

WALGA has indicated that the commitments of individual councils in the development of a climate change adaptation strategy are at the discretion of Council, depending on available resources.

As the scope of Climate Change Adaptation Plan is high level, we will need to build on this work. The following may be future areas of focus for the Town:

- Develop an Adaptation Action Implementation Strategy: \$35,000-\$55,000;
- Climate Change Mitigation Planning: \$40,000-\$65,000; and
- Community Action – Climate Change Adaptation: \$50,000-\$70,000.

NOTE: These are focus areas are explained further under the 'Comment' section.

Sustainability Assessment:External Economic Implications:

Nil

Social Issues:

Climate change action is the responsibility of everyone. Working with the community will be critical if the Town of Victoria Park wishes to adapt to climate change.

Implementation of the Climate Change Adaptation Plan will demonstrate to the community the Town's commitment and leadership on climate change action. As part of the Town's commitment, the actions stemming from the Climate Change Action Plan will require the Town to develop an implementation strategy and involve and engage the community in climate adaptation action implementation, assisting the Town reach greenhouse gas and other emission reduction targets.

Cultural Issues:

Nil

Environmental Issues:

The current evidence suggests that the world's climate is changing. It is now widely accepted that human activities are contributing to global warming and climate change, which can produce significant physical effects.

Some of the effects from climate change are already happening; some are inevitable and will become more severe if humans do not modify their behaviour.

The initial signing of the WALGA Declaration on Climate Change and the subsequent development of the Climate Change Adaptation Plan is a formal recognition by the Town of Victoria Park of the significance of human-induced climate change, and acknowledges that subsequent mitigation and adaptation commitments need to be undertaken to ensure the Town is well positioned to respond to the predicted impacts of climate change.

COMMENT:

As the scope of Climate Change Adaptation Plan is high level, we will need to build on this work. The following will be possible future areas of focus for the Town:

- **Develop an Adaptation Action Implementation Strategy**
Undertake detailed climate adaptation action prioritisation and implementation planning. This would ideally involve working with representatives from across the business to confirm the highest priority adaptation actions and determine the most suitable implementation paths (undertake cost benefit analysis, identify implementation pathways, roles and responsibilities).
- **Climate Change Mitigation Planning**
An important element of the Town's climate change agenda should be climate change mitigation planning. It is recommended that the Town develops a Greenhouse Gas (GHG) Inventory to identify opportunities for GHG reduction and target setting; and
- **Community Action – Climate Change Adaptation**
The scope of the initial project was focused on the Town of Victoria Park (i.e. Council). A key next step in adaptation planning is to extend the scope to the Town of Victoria Park community and work with the broader community to around climate change adaptation and mitigation initiatives.

CONCLUSION:

The Town of Victoria Park Climate Change Adaptation Plan summarises the results of the initial climate change risk assessment and adaptation planning process. This Adaptation Plan presents climate change risks to the Town's operations, assets and services.

In summary, the adaptation plan outlines 71 proposed adaptation actions tailored to address the Town's high and extreme rated climate change risks.

The proposed response involves a range of different activities including community and Town staff education, collaboration with advocacy groups and partner agencies, provision of incentives and revisions and changes to Town policies and plans.

RECOMMENDATIONS:

1. That the Future Planning Committee recommends that Council endorses the Town of Victoria Park Climate Change Adaptation Plan.
2. That the Future Planning Committee recommends that Council budget for the following over the next three (3) years:
 - **Develop an Adaptation Action Implementation Strategy: \$35,000-\$55,000 (2017/18);**
 - **Climate Change Mitigation Planning: \$40,000-\$65,000 (2018/19); and**
 - **Community Action – Climate Change Adaptation: \$50,000-\$70,000 (2019/20).**

The Motion was Moved with the deletion of item 2 .

Question: Cr Anderson questioned whether there were any grants to the support the above?

Action: Brendon Nock will look into this and provide information.

Moved: Cr Maxwell

Seconded: Cr Anderson

RESOLVED:

- 1. That the Future Planning Committee recommends that Council receives the Town of Victoria Park Climate Change Adaptation Plan.**

The Motion was Put

CARRIED (4-0)

In favour of the Motion: Cr Anderson, Cr Maxwell, Cr Hayes and Cr Potter

9 WORKSHOP TOPICS AND PRESENTATIONS

9.1 Landscaping on development sites

This item is for general discussion to determine direction for future report to Future Planning Committee.

Action: This item will be a Future Report from Director, Renew Life – Warren Bow.

10 MOTION FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 NEW BUSINESS OF AN URGENT NATURE

The Future Planning Committee decided no meeting will be held in January 2017.

RESOLVED:

Moved: Cr Anderson

Seconded: Cr Potter

The Motion was Put

CARRIED (4-0)

In favour of the Motion: Cr Anderson, Cr Maxwell, Cr Hayes and Cr Potter

12 REQUEST FOR REPORTS FOR FUTURE CONSIDERATION

Reports for February 2017:

- Developer Contribution to green space (RC)
- Review of LPP32 “Minor Residential Development” (RC)
- Briefing on progress of Environmental Plan (BN)
- Policy to restrict woodburning fires (BN) requested by Cr Hayes

Workshop Items for February 2017:

Future Reports:

- Briefing on Landscaping Development Site Progress Report (WB)

13 CLOSURE

There being no further business, Cr Anderson closed the meeting at 6.33pm.

I confirm these Minutes to be true and accurate record of the proceedings of the Council.

Signed:.....Cr Anderson

Dated this:.....Day of.....2016