

City of
SouthPerth



TOWN OF
VICTORIA PARK

MEMORANDUM OF UNDERSTANDING

between

CITY OF SOUTH PERTH

and

TOWN OF VICTORIA PARK

Contents

1. Background.....	3
2. Purpose	3
3. Principles	3
4. Local Government Reform Program Closure Report.....	3
5. Objectives.....	3
6. Commitments.....	4
7. Working Party.....	4
8. Elected Members.....	4
9. Term	4
10. Not a legal document or contract.....	4
11. Variations and new initiatives to the Memorandum.....	4
12. Confidential information	5
13. Expenses	5
14. Execution	5

1. Background

Through the Metropolitan Local Government Reform process, the City of South Perth (the City) and the Town of Victoria Park (the Town) strengthened the existing effective and valuable working relationship and partnership.

Both Parties agree that there is commonality and synergies between the two local governments, and there is value in continuing to maintain the productive relationship that was developed through the Metropolitan Local Government Reform process.

2. Purpose

The purpose of this Memorandum of Understanding is to formalise the City's and the Town's commitment to work together to identify, prioritise and promote opportunities for future cooperation and partnership.

3. Principles

The Parties agree to the following principles:

- a willingness and focus to make the collaboration succeed
- to cooperate with each other in good faith
- initiatives will be outcome focussed and mutually beneficial
- the sharing of information between both Parties where appropriate
- monitoring and managing internal considerations that may impact on the success of this Memorandum of Understanding.

4. Local Government Reform Program Closure Report

The City and Town prepared a Local Government Reform Program Closure Report in March 2015, which identified strategic level and operational level opportunities for business improvement.

5. Objectives

The Parties agree to the following objectives under this agreement:

- review the opportunities for business improvement as outlined in the Local Government Reform Program Closure Report
- provide better value to ratepayers
- improve and streamline business processes
- create opportunities for professional development for staff
- strengthen our communities' 'voice'
- assist each other in achieving each organisational objectives, where possible

6. Commitments

The Parties agree to explore business improvement opportunities outlined in the Local Government Reform Program Closure Report, including, but not limited to:

- Shared procurement and contract management
- Shared specialist resources and staff secondments
- Shared equipment and plant
- Joint training and professional development programmes
- Joint advocacy
- Joint business continuity and technology arrangements
- Alignment of major projects and business planning initiatives to achieve collaborative outcomes

7. Working Party

The City's and Town's Executive Teams will meet three times a year to foster and progress this partnership and the objectives of the Memorandum of Understanding. Where necessary, project teams may be established to investigate and / or implement specific initiatives and opportunities.

8. Elected Members

Elected Members from the City and the Town will meet at least once per annum to update each other on key strategic projects, and any collaborative work that may be occurring at an operational level.

9. Term

The term of this Memorandum shall be three years commencing from the date of execution, unless otherwise agreed or extended by the Parties in writing. The term shall be reviewed by the Parties not less than six months prior to the expiration of the term.

10. Not a legal document or contract

This Memorandum of Understanding cannot be implied as, or applied as a legal document or formal instrument of contract. All Parties acknowledge and agree that no legal recourse can be sought from the application or otherwise of this document. The intent is to provide a transparent and mutually agreed framework to assist with the ongoing relationship and communication between all Parties.

11. Variations and new initiatives to the Memorandum

The Parties acknowledge that for the Memorandum of Understanding to remain as a living, working document, it must have the capacity to be reviewed, updated and amended. This

can be achieved at any time, if the requirement arises, by the mutual agreement and consent of both Parties.

12. Confidential information

A party who has received confidential information from another under this agreement must not use it except for the purpose of exercising its rights or performing its obligations under this agreement.

13. Expenses

A party may not commit the other to any cost, expense or obligation without the written consent of the other party.

14. Execution

On this day, 18 May 2016, the duly responsible signatories representing the Parties hereby endorse and give effect to this Memorandum of Understanding.



Sue Doherty
Mayor



Geoff Glass
Chief Executive Officer



Trevor Vaughan
Mayor



Anthony Vuleta
Chief Executive Officer