

Crossover Installation Application

Property Owner Name:	Date:	
Applicant:		
Company (if applicable):		
Postal Address:		
Contact: Work:	Home:	Mobile:
ABN (if applicable):	Email:	

Crossover Details

For access to House No:	Lot No:	Street name:	
Building or Development Application No.:			
If crossover construction is related to a development application, then it must be constructed in the materials stated in that development application. No fee payable.			
If this crossover application is not related to a Development Application and is a STRATA, please indicate the number of crossovers to be constructed			
No. of crossovers:	Strata No.:		
Crossover to be constructed in (please tick preferred selection):			
<input type="checkbox"/> Brick Paved	<input type="checkbox"/> In situ concrete	<input type="checkbox"/> In situ Limecrete	<input type="checkbox"/> In situ exposed aggregate

Approximate size of crossover (in metres):	Length:	Width:
Is there an existing crossover to the property?	Yes	No
Is there an existing footpath to the property?	Yes	No
Are there obstructions in the road reserve?	Yes	No
Has verge tree removal been approved?	Yes	No
Comments:		

VERGE TREES – ENGINEERING CONDITION (ENG381): “Street Trees are Council property and are not to be pruned, trimmed, relocated, damaged or removed by the land owner, resident, builder, contractor or any other person.”

CROSSOVER DIAGRAM / SITE PLAN

- A Crossover Diagram / Site Plan MUST be provided with this application form; and/or
- A copy of the relevant Town Planning Approval and approved Building Site Plan MUST be attached and if applicable, please include Strata clearance. A written request and Tax Invoice (including an ABN) needs to be forwarded to the Town of Victoria Park prior to subsidy being refunded.

This application is made to Town of Victoria Park, in my capacity as an individual, and is wholly of a private or domestic nature for me, therefore I am not quoting you an ABN. I agree to advise you in writing if circumstances change to the extent that this statement becomes invalid.

Signature of Property Owner:	Date:
Signature (if not Property Owner):	Date:
If not Property Owner, please print name clearly:	

Crossover Site Diagram

A diagram/plan must be provided of the site

Please provide in the space below a copy of the Town Planning Approval and approved building site plan/sketch of the site and verge, noting all relevant measurements, and the footpath is to take precedence through the crossover. (E.g. width of crossover applied for, distance from corner, where applicable etc.) and features, if applicable, please include strata clearance details.

Office Use Only – Compliance Officer Comments

Crossover OK for approval: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Compliance Officer Signature:	
Comments:	
Verge Tree – Delegation of Authority: <input type="checkbox"/> Yes <input type="checkbox"/> No (if No, refer Parks Coordinator)	
Verge Tree Removal (see license conditions):	Date:
Parks Supervisor Signature:	
Comments:	

TOVP Crossover Application Pre-Lodgment Checklist

Have the following Items and Information been addressed in the proposed design and supplied in this Application		Yes / No	Is alternative justification information required Yes / No	Has alternative justification information been supplied Yes / No
Items	Clearances			
Street Verge Trees (to edge of tree trunk)	1.50m Min			
Bus Shelter	1.50m Min			
Bus Stops	1.00m Min			
Pram Ramps	1.00m Min			
Regulatory Road Signage	1.00m Min			
Storm Water Drainage Pits	1.00m Min			
Power Poles and Street Light Poles	1.00m Min			
Utility Boxes in Verge Area	0.75m Min			
Parking Signage	0.75m Min			
Plans showing dimensions, levels, gradients and all property and verge area obstructions that may impact on the proposed crossover or its location				

If required information in the above checklist has not addressed or relevant justification material supplied Applicant is not to submit the Crossover application to the Town until such time as all items have been addressed.