

### Annual Review of Delegations – 2025 Requested Changes

| Affected Delegation No. and Title                          | Requested Change                                                                                                        | Rationale                                                                                                                                                                                                                                                                                                                           | Comment / recommendation            | Chief Support                  |
|------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------------|
| <i>Example:<br/>1.1.1 Appoint Authorised Persons</i>       | <i>Include Manager Business Services as sub delegate</i>                                                                | <i>The Manager Business Services is responsible for the provision of ranger and other enforcement services performed by authorised persons. Sub-delegating this authority would improve and streamline the appointment process.</i>                                                                                                 | <i>Sub-delegation is supported.</i> | <i>Chief Financial Officer</i> |
| 1.1.21 Defer, Grant Discounts, Waive or Write off Debts    | Include ability to waive or grant concessions in relation to fees and charges                                           | Ability for CEO to waive hire fees for Town facilities and assets                                                                                                                                                                                                                                                                   | Requested by CEO                    | Chief Executive Officer        |
| 1.1.24 – Agreement to Payment of Rates and Service Charges | Update the council conditions on this delegation point 1 to increase from two financial years to three financial years. | Due to circumstantial situations that fall outside the Financial Hardship policy, some ratepayers require payment arrangements greater than two financial years including the current to pay off their outstanding debts. If someone where to contact us in May this year for a payment arrangement, currently we can only grant an | Sub-delegation is supported.        | Chief Financial Officer        |

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|                                 |                                        | arrangement to the following June.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                             |                         |
| 10.2.1 Urban Planning Functions | Substitute from                        | A comprehensive review of the Planning related Delegations has been undertaken. This includes format changes to have many of the items currently contained in existing delegation 10.2.1 removed from that delegation and the subject of separate delegations. This is because a number of the functions listed under existing delegation 10.2.1 'Determination of Applications for Development Approval' do not relate to development application matters. Additionally, the delegations are now structured based by relevant legislation. | Sub-delegation is supported | Chief Community Planner |
| 10.1.2                          | Development in a Planning Control Area | Delegation separated from 10.2.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Sub-delegation is supported | Chief Community Planner |
| 10.1.3                          | Subdivision Applications               | Delegation separated from 10.2.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Sub-delegation is supported | Chief Community Planner |
| 10.1.4                          | Advice to external agencies            | Delegation separated from 10.2.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Sub-delegation is supported | Chief Community Planner |
| 10.1.5                          | Planning fees                          | Delegation separated from 10.2.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Sub-delegation is supported | Chief Community Planner |