

Payment Summary
Corporate Credit Card Transactions

Transactions from 01- February -26 to 28- February-26

Chief Executive Officer

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
23-Feb-26	Stamp Lab	Stationery	59.85
Card Total			59.85

Manager Stakeholder Relations

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
02-Feb-26	Facebook	Advertising Services - Meta Ads - Various Campaigns	839.65
16-Feb-26	Facebook	Advertising Services - Meta Ads - Various Campaigns	950.00
26-Feb-26	Facebook	Advertising Services - Meta Ads - Various Campaigns	950.00
Card Total			2,739.65

Catering Facilitator

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
03-Feb-26	Coles	Catering and Refreshments - Grants WorkShop	277.99
04-Feb-26	Coles	Catering and Refreshments - All Staff Meeting	49.90
04-Feb-26	Costco	Catering and Refreshments - Special Council Meeting & Agenda Briefing Forum	181.41
05-Feb-26	Coles	Catering and Refreshments - Admin Staff Supply	97.49
05-Feb-26	Aldi Stores	Catering and Refreshments -Special Council Meeting & Agenda Briefing Forum	134.82
09-Feb-26	Joymall Grocery	Catering and Refreshments - Elected Member Training Dinner	60.16
10-Feb-26	Coles	Catering and Refreshments - Elected Member Training Dinner	142.90
11-Feb-26	Joymall Grocery	Catering and Refreshments - Elected Member Training Dinner	25.46
12-Feb-26	Coles	Catering and Refreshments - Original Council Meeting & Staff Amenity	175.45
12-Feb-26	Vic Park Fruit & Veg	Catering and Refreshments - Elected Member Training	41.20
16-Feb-26	Kongs	Catering and Refreshments - Dinner before Original Council Meeting	46.85
17-Feb-26	Coles	Catering and Refreshments - Dinner before Original Council Meeting	78.48
19-Feb-26	Coles	Catering and Refreshments - Chinese New Year Staff refreshment	124.11
23-Feb-26	Joymall Grocery	Catering and Refreshments - Budget Workshop	21.72
24-Feb-26	LS La Delizia Latticin East VictoriAUS	Catering and Refreshments - Concept Forum	16.50
24-Feb-26	Coles	Catering and Refreshments - Concept Forum	269.88
25-Feb-26	Vic Park Fruit & Veg	Catering and Refreshments - Concept Forum	14.95
26-Feb-26	Coles	Catering and Refreshments - Staff Amenity	86.80
27-Feb-26	Coles	Catering and Refreshments - Safe Communities	45.55
Card Total			1,891.62

Asset Procurement Coordinator

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
02-Feb-26	Alibaba.com	Fleet Management Services - Parts	493.01
02-Feb-26	Reece Australia Pty Ltd	Plumbing Part	91.65
04-Feb-26	BP	BBQ Gas - Staff meeting Depot	35.00
04-Feb-26	Hoseco	Fleet Management Services - Parts	5.34
12-Feb-26	Recco	Fleet Management Services - Parts	18.00
12-Feb-26	Bunnings	Fleet Management Services - Parts	20.33
16-Feb-26	Aliexpress	Fleet Management Services - Parts	107.72
24-Feb-26	Aliexpress	Fleet Management Services - Parts	77.99
24-Feb-26	Bunnings	Fleet Management Services - Materials - Roller for Paint Job	8.25
27-Feb-26	Recco	Fleet Management Services - Parts	54.00
Card Total			911.29

Library Services Manager

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
04-Feb-26	Little Lebanon	Catering for Library Training	116.33
04-Feb-26	Coles	Catering for Library Training	23.00
05-Feb-26	Coles	Catering for Library Training	24.69
11-Feb-26	Kmart	Library - Adhesive	3.00
13-Feb-26	Kmart	Library Equipment and Stock - Shelving unit for workroom	39.00
16-Feb-26	Kmart	Library Equipment and Stock - Storage for Puppets	31.50
16-Feb-26	West Australian Young Readers Book Award	Library - Award	26.00
16-Feb-26	Coles	Catering for Library	30.00
Card Total			293.52

Chief Financial Officer

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
03-Feb-26	LinkedIn	Advertising Campaign	40.99
Card Total			40.99

Manager Technology and Digital Strategy

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
05-Feb-26	Airtable	International Transaction Fee	16.95
05-Feb-26	Airtable	Software and IT Solutions	677.82
17-Feb-26	Asana.com	Software and IT Solutions	1,882.95
24-Feb-26	Campaign Monitor	Software and IT Solutions	822.80
Card Total			<u>3,400.52</u>

Coordinator Environmental Health

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12-Feb-26	Spice Box	Health Services - Food Sampling	30.00
12-Feb-26	SQ Street Food Lab	Health Services - Food Sampling	43.89
12-Feb-26	SQ Moroccan Food	Health Services - Food Sampling	19.33
12-Feb-26	LS Dannys Food Truck	Health Services - Food Sampling	13.69
13-Feb-26	SMP Master Panda Food	Health Services - Food Sampling	40.66
Card Total			<u>147.57</u>

Coordinator Events, Arts and Funding

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
09-Feb-26	Reddy Express	Ice for Twilight Event	25.98
Card Total			<u>25.98</u>

Executive Assistant to the Chief Community Planner

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
03-Feb-26	Jason.L	Furniture - Meeting table	617.97
Card Total			<u>617.97</u>

Manager People & Culture

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
23-Feb-26	Megartix.Com	International Women Day Event - Luncheon	2,295.14
Card Total			<u>2,295.14</u>
Grand Total			<u>12,424.10</u>