



TOWN OF
VICTORIA PARK

Agenda Briefing Forum Agenda – Tuesday 7 July 2026

Note: Item 11.2 Advocacy Program and Item 14.3 Adoption of Annual Budget 2026/27 will be presented at the Special Council Meeting on 14 July 2026, instead of the Ordinary Council Meeting on 21 July 2026.



**WE'RE OPEN
VIC PARK**

Please be advised that an **Agenda Briefing Forum** will be held at **6:30 PM** on **Tuesday 7 July 2026** in the **Council Chambers**, Administration Centre at 99 Shepperton Road, Victoria Park.

Mr Carl Askew – Chief Executive Officer
2 July 2026

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1 About the Agenda Briefing Forum

The purpose of the Agenda Briefing Forum is to ask questions and seek clarity on the draft Ordinary Council Meeting agenda, in line with the Agenda Briefing, Concept Forum and Council Workshops Policy.

The meeting is open to all members of the public, except during the consideration of matters deemed confidential in line with the *Local Government Act 1995*.

Members of the public that are directly impacted by an item on the agenda may participate in the meeting through a deputation. A deputation is a presentation made by one individual or a group up to five people affected (adversely or favourably) by a matter on the agenda. Deputations may not exceed 10 minutes. A [Deputation Form](#) must be submitted to the Town no later than 24 hours prior to the meeting and is to be approved by the Chief Executive Officer.

All others may participate in the meeting during the allotted Public Participation Time. While it is not required, members of the public are encouraged to submit their questions and statements in advance by [email](#) or by completing the [Public Question/ Statement Form on the Town's website](#). Please note that questions and statements at the Agenda Briefing Forum must be related to agenda items only.

For any questions regarding the Agenda Briefing Forum or any item presented in the draft agenda, please contact the Governance team at GovernanceVicPark@vicpark.wa.gov.au.

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Any advice provided by an employee of the Town on the operation of written law, or the performance of a function by the Town, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Town. Any advice on a matter of law, or anything sought to be relied upon as representation by the Town, should be requested in writing.

Noting that the Agenda Briefing Forum is only for the purpose of seeking further information on the draft Ordinary Council Meeting Agenda, and does not constitute a decision-making forum, any person or entity who has an application or submission before the Town must not rely upon officer recommendations presented in the draft agenda. Written notice of the Council's decision, and any such accompanying conditions, will be provided to the relevant person or entity following the Ordinary Council Meeting.

2 Opening

3 Acknowledgement of country

Acknowledgement of the traditional owners

Ngany djerapiny Wadjak – Noongar boodja-k yaakiny, nidja bilya bardook.

I am honoured to be standing on Whadjuk - Nyungar country on the banks of the Swan River.

Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaaditjin, moort, wer boodja ye-ye.

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

Ngany youngka baalapiny Noongar birdiya wer moort nidja boodja.

I thank them for the contribution made to life in the Town of Victoria Park and to this region.

4 Announcements from the Presiding Member

4.1 Purpose of the Agenda Briefing Forum

The purpose of this forum is to provide an opportunity for Elected Members to ask questions and obtain additional information on officer reports in the draft Ordinary Council Meeting agenda. It is not a decision-making forum, nor is it open for debate.

Members of the public that may be directly affected by an item on the agenda can make presentations, deputations, statements, and ask questions, prior to the matter being formally considered by Council at the next Ordinary Council Meeting.

4.2 Notice of recording and live-streaming

All participation in the meeting will be audio and visually recorded and live-streamed on the Town's website. The live-stream will be archived and made available on the Town's website after the meeting.

4.3 Conduct of meeting

All those in attendance are expected to extend due courtesy and respect to the meeting by refraining from making any adverse or defamatory remarks regarding Council, the staff or any elected member. No one shall create a disturbance at a meeting by interrupting or interfering with the proceedings through expressing approval or dissent, by conversing, or by any other means.

All questions and statements made by members of the public are not to personalise any elected member or member of staff. Questions and statements are to be directed to the Presiding Member, who may choose to call upon an officer of the Town, or another elected member, to assist with responses.

4.4 Public participation time

There is an opportunity to ask questions and make statements at the beginning and end of the meeting.

The opportunity to ask questions and make statements at the end of the meeting is limited to those members of the public who did not participate in the first public participation time at this meeting.

Public participation time will be held for 30 minutes. Any additional time must be by agreement from the meeting and will be in five-minute increments.

4.5 Questions taken on notice

Responses to questions taken on notice that relate to an agenda item will be presented in the officer report for the Ordinary Council Meeting agenda under the heading 'Further consideration'.

5 Attendance

Mayor

Mayor Karen Vernon

Banksia Ward

Cr Claire Anderson
Cr Scott Ingram
Cr Peter Melrosa
Deputy Mayor Lindsay Miles

Jarraah Ward

Cr Andra Biondi
Cr Sky Croeser
Cr Jack Gordon-Manley
Cr Daniel Minson

Chief Executive Officer

Mr Carl Askew

Chief Operations Officer

Ms Alison Luobikis

Chief Community Planner

Mr David Doy

Chief Financial Officer

Mr Duncan Olde

Manager Business Services

Mr Trent Prior

Manager Strategic Accounting

Ms Nana McIntosh

Manager Governance and Risk

Mr Brett Douglas

Secretary

Ms Laine Cooke

Public liaison

Ms Sarah Vader

5.1 Apologies

5.2 Approved leave of absence

Nil.

6 Declarations of interest

6.1 Declarations of financial interest

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the Council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

A declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration.

An employee is required to disclose their financial interest and if required to do so by the Council must disclose the extent of the interest, where they are providing advice or a report to the Council. Employees may continue to provide advice to the Council in the decision-making process if they have disclosed their interest.

6.2 Declarations of proximity interest

A person has a proximity interest in a matter if the matter concerns: a) a proposed change to a planning scheme affecting land that adjoins the person's land; b) a proposed change to the zoning or use of land that adjoins the person's land; or c) a proposed development (as defined in section 5.63(5) of the *Local Government Act 1995*) of land that adjoins the persons' land.

Land adjoins a person's land if: a) the proposal land, not being a thoroughfare, has a common boundary with the person's land; b) the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or c) the proposal land is that part of a thoroughfare that has a common boundary with the person's land. A person's land is a reference to any land owned by the person or in which the person has any estate or interest.

A member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration.

Employees are required to disclose their proximity interests where they are providing advice or a report to the Council. Employees may continue to provide advice to the Council in the decision-making process if they have disclosed their interest.

6.3 Declarations of interest affecting impartiality

Elected members (in accordance with Code of Conduct for Council Members, Committee Members and Candidates) and employees (in accordance with the Code of Conduct for employees) are required to declare any interest that may affect their impartiality in considering a matter. The declaration must disclose the nature of the interest. This declaration does not restrict any right to participate in or be present during the decision-making process.

- 7 Public participation time**
- 8 Presentations**
- 9 Deputations**
- 10 Method of dealing with agenda business**

11 Chief Executive Officer reports

11.1 Council Resolutions Status Report - June 2026

Location	Town-wide
Reporting officer	Mayoral and Governance Support Officer
Responsible officer	Manager Governance and Risk
Voting requirement	Simple majority
Attachments	<ol style="list-style-type: none">1. Outstanding Council Resolutions Status Report June 2026 [11.1.1 - 24 pages]2. Completed Council Resolutions Status Reports June 2026 [11.1.2 - 4 pages]

Summary

The Council Resolution status reports are provided for Council's information.

Recommendation

That Council:

1. Notes the Outstanding Council Resolutions Report as shown in attachment 1.
2. Notes the Completed Council Resolutions Report as shown in attachment 2.

Background

1. On 17 August 2021 Council resolved as follows:

That Council:

1. *Endorse the inclusion of Council Resolutions Status Reports as follows:*
 - a) *Outstanding Items – all items outstanding; and*
 - b) *Completed Items – items completed since the previous months' report to be presented to each Ordinary Council Meeting, commencing October 2021.*
2. *Endorse the format of the Council Resolutions Status Reports as shown in Attachment 1.*

Discussion

The Outstanding Council Resolutions Report details all outstanding items. A status update has been included by the relevant officer/s.

The Completed Council Resolutions Report details all Council resolutions that have been completed by officers from 25 May 2026 to 30 June 2026. A status update has been included by the relevant officer/s.

Legal and policy compliance

Not applicable.

Financial implications

Current budget impact

Sufficient funds exist within the annual budget to address this recommendation.

Future budget impact	Not applicable.
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Risk management consideration

Risk impact category	Risk event description	Risk rating	Risk appetite	Risk Mitigation
Financial	Not applicable.		Low	
Environmental	Not applicable.		Medium	
Health and safety	Not applicable.		Low	
Data, Information Technology and Cyber	Not applicable.		Medium	
Assets	Not applicable.		Medium	
Compliance Breach	Not applicable.		Low	
Reputation	Not applicable.		Low	
Service delivery interruption	Not applicable.		Medium	

Engagement

Internal engagement	
Stakeholder	Comments
All service areas	Relevant officers have provided comments on the progress of implementing Council resolutions.

Strategic alignment

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL3 - Accountability and good governance.	The reports provide elected members and the community with implementation/progress updates on Council resolutions.

11.2 Advocacy Program

Location	Town-wide
Reporting officer	Manager Stakeholder Relations
Responsible officer	Manager Stakeholder Relations
Voting requirement	Simple majority
Attachments	Nil

Summary

The Town's 2026–27 Advocacy Priorities focus on projects and initiatives requiring external funding, government support or broader policy engagement to progress key community and Council priorities.

Recommendation

That Council:

1. Endorses the following Advocacy Priorities for 2026-27
 - i. Rough sleeping and Homelessness in the Town
 - ii. Burswood Station Precinct
 - iii. Higgins Park and Playfield Reserve
 - iv. Kent Street Sandpit Restoration
 - v. Rutland Avenue Shared Path
 - vi. Carlisle and Oats Street Station Precinct
2. Authorises the Chief Executive Officer to progress advocacy efforts in line with these priorities.

Background

1. The Town's Advocacy Policy outlines a structured approach to identifying and pursuing advocacy projects that address gaps in infrastructure, services, and legislative frameworks.
2. Advocacy priorities are reviewed annually to ensure they remain aligned with Council priorities, community expectations, project readiness, and emerging funding or policy opportunities. The annual review process also provides an opportunity to assess the effectiveness of current advocacy efforts, refine strategic objectives, and improve the Town's overall advocacy approach.
3. The Town's advocacy activities focus on:
 - a. Building awareness.
 - b. Strengthening partnerships.
 - c. Positioning projects and initiatives for external support and investment.
 - d. Improving the Town's influence in relation to strategic community outcomes.

Discussion

4. Following an administrative review and discussion at the 26 May 2026 Concept Forum, the following projects are recommended for adoption as Advocacy Priorities for 2026-27. These priorities are not listed in order of importance.
5. Rough Sleeping and homelessness

- a. Objective: Advance the Town's status as a recognised local government partner supporting the coordinated delivery of homelessness services and housing pathways across the Perth metro area.
 - b. Key activities:
 - i. Advocate for expansion of wrap-around support services for people at risk of – or experiencing – homelessness in the Town.
 - ii. Strategic partnerships aligned with WALGA and Perth Inner City Group (PICG) activities and support agencies.
 - iii. Act as a connector for local organisations and stakeholders.
6. Burswood Station Precinct
- a. Objective: Secure long-term State and Federal commitment to the redevelopment of Burswood Station as a high-density, transit-oriented precinct that supports housing growth and economic activation.
 - b. Key activities:
 - i. Strategic advocacy aligned with Metronet planning.
 - ii. Promotion of housing growth and transport integration opportunities.
 - iii. Ongoing precinct planning engagement.
7. Higgins Park and Playfield Reserve
- a. Objective: Obtain external funding to commence staged implementation of the endorsed masterplan, delivering modernised sporting and community recreation facilities.
 - b. Key activities:
 - i. Promotion of Council-endorsed masterplan.
 - ii. Advocacy focused on recreation and community infrastructure outcomes.
 - iii. Positioning as a regional recreational asset.
8. Kent Street Sandpit Restoration
- a. Objective: Advance the restoration of the Kent Street Sandpit into a best-practice Banksia Woodland site that strengthens the Jirdarup Bushland Precinct's ecological and cultural value.
 - b. Key activities:
 - i. Promotion of Jirdarup Bushland Precinct vision
 - ii. Advocacy focused on biodiversity and cultural heritage outcomes.
 - iii. Continued community interest and support, encouraging local pride in Town 'jewel'.
9. Rutland Avenue Shared Path
- a. Objective: Complete the final stage of the Rutland Avenue Shared Path to deliver a continuous, safe active transport corridor connecting the Armadale rail line to Great Eastern Highway.
 - b. Key activities:
 - i. Engagement with the Department of Transport and Water Corporation regarding design, funding and delivery pathways.
 - ii. Continued community and stakeholder engagement regarding active transport and local access outcomes.
10. Carlisle and Oats Street Station Precinct
- a. Objective: Advocate for coordinated State Government investment and planning outcomes within the Carlisle and Oats Street Station Precincts, including positioning the redevelopment of Aqualife as critical community infrastructure supporting future medium and high-density population growth.
 - b. Key activities:
 - i. Advocate to the State Government for coordinated planning, funding and infrastructure investment across the Carlisle and Oats Street Station Precincts to support planned growth and transit-oriented development.

- ii. Build and promote the strategic case for the redevelopment of Aqualife as essential community infrastructure, securing State Government support and funding aligned with future population growth.

Relevant documents

[Policy – 103 – Communication-and-Engagement.pdf](#)

Legal and policy compliance

[Policy – 105 – Advocacy.pdf](#)

Financial implications

Current budget impact	Sufficient funds exist within the annual budget to address this recommendation.
Future budget impact	Not applicable.

Risk management consideration

Risk impact category	Risk event description	Risk rating	Risk appetite	Risk Mitigation
Financial	Not having a focused advocacy approach could result in the Town not being successful in accessing alternative funding streams.	Low	Low	TREAT risk by adopting an annual advocacy program that is aligned to Council priorities.
Environmental			Medium	
Health and safety			Low	
Data, Information Technology and Cyber			Medium	
Assets			Medium	
Compliance Breach	Conflicts of interest relating to advocacy	Med	Low	TREAT with effective systems managed closely
Reputation	Unfocussed approach to advocacy		Low	TREAT with clarification on expectations and focus projects, report accordingly
Service delivery interruption	Project delivery could be at risk without the support of external stakeholders	Med	Medium	TREAT with management of community expectations and transparent reporting on advocacy activities

Engagement

Internal engagement	
Stakeholder	Comments
Place Planning	Confirmation of project inclusions.
Community Development	Confirmation of homelessness and support service requirements.
Project Management Office	Confirmation of project inclusions.

Strategic alignment

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL1 – Effectively managing resources and performance.	The Town will seek to find opportunities to partner with State and Federal governments to deliver projects. The Town will seek ways to deliver projects in a that meet a high standard while reducing the short- and long-term financial impacts on residents.
CL2 - Communication and engagement with the community.	Communication and engagement with the community. Focussed efforts and an agreed approach that strengthen relationships with the State Government, enabling more effective collaboration
CL3 - Accountability and good governance.	Accountability and good governance. Establishing clear advocacy priorities and strategies, which allow for better tracking and evaluation of performance.

12 Chief Community Planner reports

12.1 Bentley Technology Park Precinct Structure Plan response to submissions

Location	Bentley East Victoria Park
Reporting officer	Coordinating Strategic Planning and Economic Development
Responsible officer	Chief Community Planner
Voting requirement	Simple majority
Attachments	<ol style="list-style-type: none">1. Attachment 1. Bentley Technology Park Precinct Structure Plan [12.1.1 - 254 pages]2. Attachment 2. Schedule of Submissions - Bentley Technology Park PSP [12.1.2 - 20 pages]3. Attachment 3. Schedule of Modifications - Bentley Technology Park PSP [12.1.3 - 6 pages]4. Attachment 4. SPP 7.2 Assessment - Bentley Technology Park PSP [12.1.4 - 19 pages]5. Appendix A - Needs Assessment Report [12.1.5 - 35 pages]6. Appendix B - Environmental Assessment Report [12.1.6 - 342 pages]7. Appendix C - Local Water Management Strategy [12.1.7 - 72 pages]8. Appendix D - Engineering Servicing Report [12.1.8 - 17 pages]9. Appendix E - Traffic Impact Assessment [12.1.9 - 46 pages]10. Appendix F - Sustainability Strategy [12.1.10 - 30 pages]

Summary

This report presents the outcomes of the statutory advertising period for the draft Bentley Technology Park Precinct Structure Plan, prepared and submitted on behalf of Development WA, and the Town's assessment of the structure plan. The report seeks Council's consideration of the submissions received and endorsement of the officer recommendations on the structure plan to be submitted to the Western Australian Planning Commission for determination.

Recommendation

That Council:

1. Notes the submissions received contained in Attachment 2 – Bentley Technology Park Precinct Structure Plan – Schedule of Submissions.
2. Recommends to the Western Australian Planning Commission that the proposed Bentley Technology Park Precinct Structure Plan at Attachment 1 be approved subject to the recommended modifications listed in the Schedule of Modifications at Attachment 3.
3. Requests the Chief Executive Officer to forward this report, the draft Bentley Technology Park Precinct Structure Plan, Schedule of Submissions and Schedule of Modifications to the Western Australian Planning Commission for determination.
4. Requests the Chief Executive Officer to advise submitters of Council's resolution.

Background

1. Bentley Technology Park was established in 1985 as Western Australia's first science and innovation precinct, spanning portions of both the Town of Victoria Park (Bentley) and the City of South Perth (Kensington).
2. The precinct is a significant specialised activity centre for research, development and innovation enterprises, however, its economic growth and the evolution of business enterprises within the park have been constrained by restrictive planning controls.
3. The Town's Local Planning Strategy (2022) identifies the need to prepare a Precinct Structure Plan (PSP) for the Bentley Technology Park precinct for the purposes of updating the local planning framework and to guide public realm, access, and infrastructure upgrades.
4. The Local Planning Strategy objectives for the Curtin-Bentley neighbourhood, which contains Bentley Technology Park, are as follows:
 - *CB1 To develop an innovative, creative and collaborative centre of excellence in science, technology, education and research of State significance.*
 - *CB2 To develop a network of specialised places that deliver the vision for the Bentley-Curtin Specialised Activity Centre Plan and are compatible with the Town's activity centre hierarchy.*
 - *CB3 To encourage innovative and sustainable city building and place-making from concept design through to long-term management.*
5. The Town's Local Planning Scheme No.2 (2024) was prepared in a manner to remove much of the previous restrictive development controls and to include enabling conditions for a subsequently prepared precinct structure plan, or similar planning instrument, to provide contemporary development standards for the precinct.
6. Development WA, as a major landowner in the area, has engaged planning consultants to prepare the draft Bentley Technology Park Precinct Structure Plan (PSP) as contained at Attachment 1.
7. Town staff, as well as representatives from the City of South Perth and the Department of Planning, Lands and Heritage (DPLH), have been engaged by Development WA across 2024 and 2025 to provide input into the preparation of the draft PSP.
8. The Bentley Technology Park Precinct Structure Plan (PSP) was submitted to the Town on the 20 March 2026 for assessment and public advertising in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations).

Discussion



Figure 1. Bentley Technology Park Precinct Structure Plan Area

Assessment of Precinct Structure Plan

9. The Regulations require the Town to assess the PSP in accordance with appropriate planning principles and to make a recommendation to the Western Australian Planning Commission (WAPC) on whether the proposed structure plan should be approved including any proposed modifications.
10. If approved by the WAPC the PSP will form part of the Town's local planning framework and be given due regard in the consideration of subdivision and development applications for land within the precinct as well as providing guidance for future upgrades to infrastructure and the public realm.
11. The Administration's full assessment of the PSP is provided at Attachment 4 which has been completed in accordance with State Government's Precinct Design Guidelines and State Planning Policy 7.2 Precinct Design (SPP7.2).
12. It is the officer's view that the Bentley Technology Park Precinct Structure Plan has been prepared generally in accordance with SPP7.2 and is largely aligned with the objectives of the Town's Local Planning Strategy and other relevant informing strategies. Key considerations of the officer's assessment include:

Operation and Structure

13. The Bentley Technology Park PSP covers both portions of the Town of Victoria Park (the Town) and the City of South Perth (the City) within a single document that is to be administered jointly between the two local governments.
14. A single PSP enables a consolidated approach, ensuring development outcomes across local governments boundaries are compatible and reflect the broader vision for the Bentley Technology Park precinct.
15. Importantly the PSP has been constructed in a manner that allows for the Town and the City to effectively administer the PSP as it relates to each local government area.

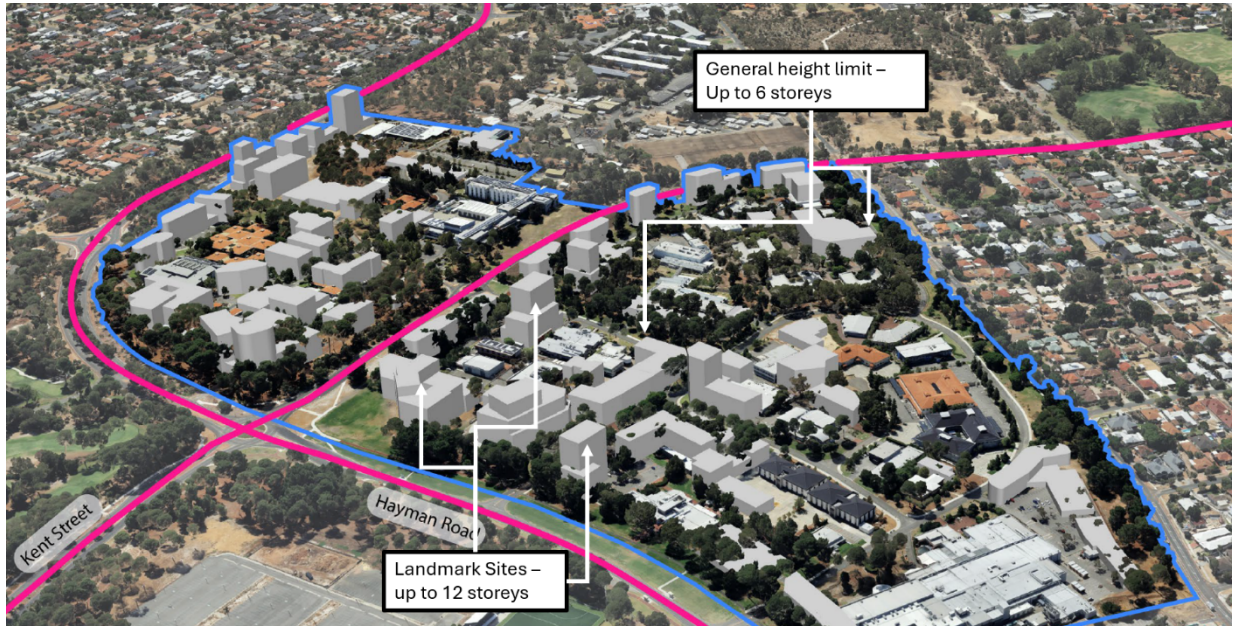


Figure 2. Indicative building heights concept

16. The built form development controls proposed by the PSP are calibrated to accommodate both larger scale facilities for the purposes of research and development, data and technology operations, education facilities and associated manufacturing activities as well as opportunities for smaller scale complimentary businesses clustered in more urban built form around key activity nodes.

19. Building heights are proposed to align with the natural topography and landscape features of the precinct typically up to 6 storeys which generally aligns with the height of the parks mature pine trees.



Figure 4. Built Form – Landmark sites

20. Landmark sites are identified for additional building heights, up to 12 storeys, at major intersections, gateway points and key activity areas to support precinct identity and wayfinding. All landmark sites are proposed away from low scale residential properties to the north of the precinct to manage potential amenity impacts and provide for a respectful transition.
21. Overall, the PSPs built form controls are considered to respond appropriately to the precinct's context and provide suitable guidance for informing decisions on development applications to achieve the precincts vision to develop as a contemporary technology park.

Land Use

22. The PSPs land use framework reinforces the precinct's role as a specialised innovation and employment hub, supporting research, technology and knowledge-based industries whilst supporting complementary uses that enhance amenities and support day-to-day activity.
23. The land uses proposed by the PSP are generally consistent with the intent and controls of Local Planning Scheme No.2 (LPS2). It is recommended that minor modifications are made to the PSP to maximise alignment with LPS2 to clarify that 'warehouse/storage' and 'industry' uses are limited to being ancillary to primary research and development uses.

Proposed new Public Open Space reserves

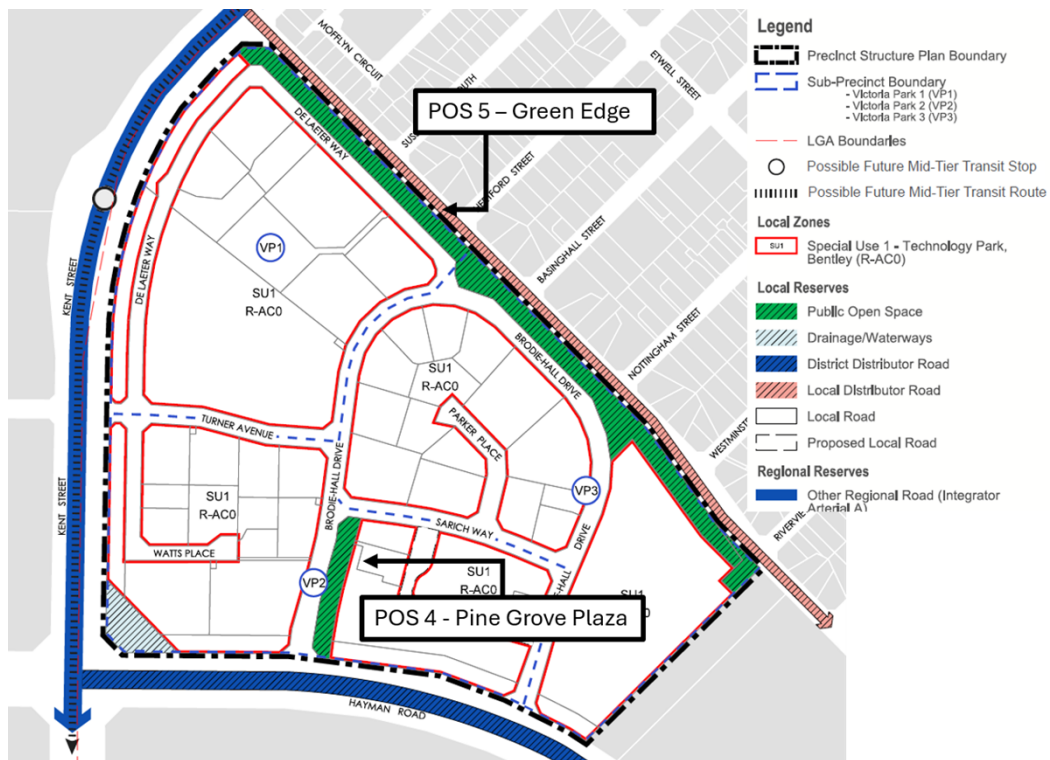


Figure 5. Proposed Public Open Space reserves

24. The PSP proposed two new public open space reserves within the Town of Victoria Park; POS 4 – Pine Grove Plaza and POS 5 – Green Edge (adjacent to Jarrah Road).
 - a. POS4 – Pine Grove Plaza is envisioned to serve as an urban landscaped gateway to the precinct and public meeting point framed by active land uses and amenities. The POS has been positioned to maximise the retention of mature pine trees.
 - b. POS 5 – Green Edge (adjacent to Jarrah Road) is envisioned as a linear passive public open space that serves as a vegetated buffer between the precinct and neighbouring residential area. The POS maximises the potential for retention of mature pine trees and provides opportunities for enhancing ecologic outcomes through native planting extending on the ecological corridor from the adjoining Jirdarup bushland.
25. The land proposed for each POS reserve is currently owned by Development WA. At the time of subdivision, the land is to be set aside and ceded free of cost to the Town.
26. Prior to ceding the PSP requires the landowner to design and construct the POS to the satisfaction of the Town and generally in accordance with the guidance provided by the PSP.
27. The proposed POS reserves present opportunities to provide the Town’s community with access to high-quality public spaces, protect mature trees and improve urban ecology consistent with the objectives of the Town’s Public Open Space and Urban Forest strategies.

Proposed new Local Road and Pedestrian Access reserves

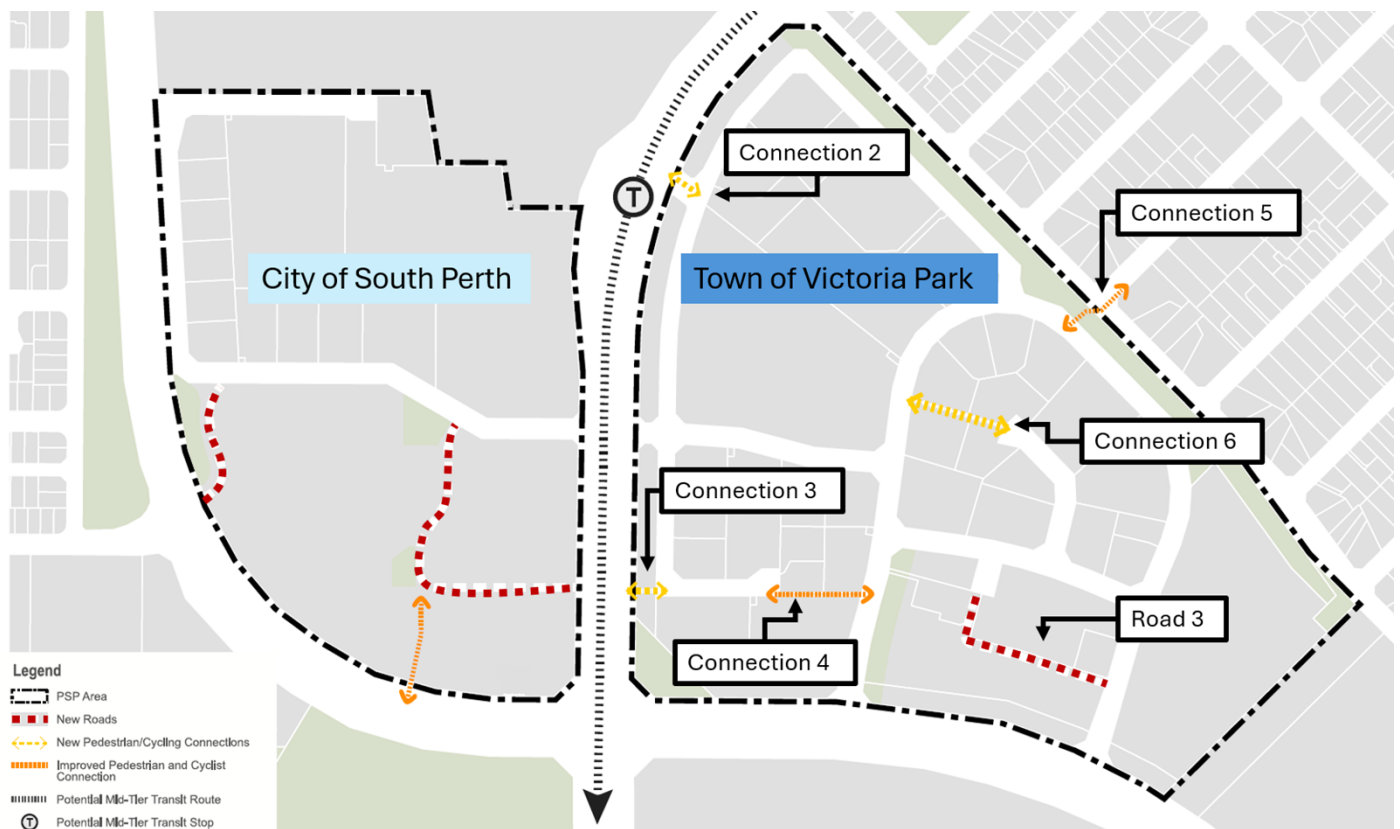


Figure 6. Proposed Local Road and Pedestrian Accessway reserves

28. The PSP proposed one new local road (Road 3) and several pedestrian access (Connections 2-6) reserves within the Town of Victoria Park.
29. Road 3 is intended to function as a new public access road to improve connectivity and rationalise property access from Brodie Hall Drive which supports the removal of crossovers and the future delivery of the POS 4 – Pine Grove Plaza.
30. The proposed pedestrian connections improve access to and through the precinct consistent with the objectives of the Town's Integrated Transport Strategy.
 - a. Pedestrian access Connections 2, 3 and 5 are proposed through Development WA land holdings and provide for links to the future transit stop on Kent Street, an east-west link across Kent Street and through to Basinghall Street.
 - b. Connection 4 is an existing but undeveloped right-of-way connecting Watts Place to Brodie Hall Drive.
 - c. Connection 6 is proposed to connect the Parker Place cul-de-sac to Brodie Hall Drive through four privately owned sites.
31. At the time of subdivision, land proposed for the local road and pedestrian access way reserves are to be set aside and ceded free of cost to the Town.
32. Prior to ceding the PSP requires the landowner to design and construct the local road or pedestrian access ways to the satisfaction of the Town and generally in accordance with the design guidance provided by the PSP.
33. The Administration is supportive of the proposed Road 3 and Connections 2, 3, 4 and 5 reserves, however, has concerns as to whether Connection 6 is likely to be obtained and delivered in a coordinated manner to the satisfaction of the Town given:
 - a. The multitude of landowners affected.

- b. The variety of existing development on the affected land meaning that the timing of future development and subdivision across the lots is unlikely to align.
- c. The PSPs inability to compel landowners to cede or fund development of the PAW in a coordinated manner.
- d. In the absence of a coordinated approach the likelihood that the PAW may create incomplete parcels of land which will pose maintenance and safety issues.

34. On this basis it is recommended that modification is made to the PSP to delete Connection 6 unless land acquisition by the State Government can occur to ensure the PAW is designed, constructed and delivered in a coordinated manner to the satisfaction of the Town.

Response to submissions

35. Details of the submissions received and officer response are provided in the engagement section of this report and in Attachment 2 – Schedule of Submissions.

Conclusion and Next Steps

36. Having regard to all of the above, it is recommended that the WAPC be advised that Council supports the proposed PSP subject to the proposed modifications as contained in Attachment 3 – Schedule of Modifications.

37. The key modifications recommended to the Bentley Technology Park PSP as a result of the Town's assessment and in response to community submissions include:

- a. Strengthening objectives relating to prioritising the retention of mature trees.
- b. Adjusting street frontage typologies to better achieve the PSP's objectives relating to maintaining the precincts landscape character.
- c. Clarifying intent for land use controls to maximise alignment with LPS2.
- d. Deletion of pedestrian access way 'Connections 6'.
- e. Opportunities to improve clarity, legibility and correct administrative errors.

38. The Administration is of the opinion that the proposed modifications to the PSP are not significant and therefore are not recommended to be readvertised in accordance with Clause 19 of the Regulations.

39. Following Council's decision, the recommendation and endorsed modifications to the Bentley Technology Park PSP will be referred to the WAPC for consideration and determination.

40. If approved by the WAPC, the Bentley Technology Park PSP will become operational and form part of the Town's local planning framework.

Relevant documents

- [Bentley Technology Park Precinct Structure Plan](#)
- [Town of Victoria Park – Local Planning Strategy \(2022\)](#)
- [Town of Victoria Park - Local Planning Scheme No.2 \(2024\)](#)
- [Bentley-Curtin Specialised Activity Centre Plan \(2018\)](#)
- [State Planning Policy 7.2 - Precinct Design Guidelines](#)

Legal and policy compliance

[State Planning Policy 7.2 Precinct Design \(SPP 7.2\)](#)

- SPP 7.2 provides guidance on the design, planning, assessment and implementation of precinct structure plans, subdivision and development in areas identified as precincts under the State planning framework.

[Planning and Development \(Local Planning Schemes\) Regulations 2015](#)

- Schedule 2, Part 4 of the Planning and Development (Local Planning Schemes) Regulations 2015 contains the relevant statutory provisions relating to the preparation, adopting and amending of precinct structure plans.
- The Deemed Provisions stipulate under Part 4 Cl.18(1) that the Town must within 28 days of accepting receipt of a structure plan commence public advertising.
- The period for making submissions on a proposed structure plan is 42 days.
- Following the assessment and public advertising of a precinct structure plan the Town must submit its recommendation to the Western Australian Planning Commission as the ultimate decision-maker.

Financial implications

Current budget impact	Sufficient funds exist within the annual budget to address this recommendation.
Future budget impact	<p>The PSP identifies several actions that are recommended to be implemented by the Town of Victoria Park, State Government, landowners and future developers to achieve the vision and objectives for the precinct.</p> <p>While the PSP is intended to be delivered progressively over time there will likely be budget impacts for the Town from increase maintenance obligations because of public realm upgrades from proposed new Public Open Space, Local Road and Pedestrian Access Way reserves.</p> <p>Conversely, future private development within the precinct will likely result in increased income to the Town via increased rates income.</p>

Risk management consideration

Risk impact category	Risk event description	Risk rating	Risk appetite	Risk Mitigation
Financial	NA		Low	
Environmental			Medium	
Health and safety	NA		Low	
Data, Information Technology	NA		Medium	

and Cyber				
Assets	NA		Medium	
Compliance Breach	The WAPC is ultimately responsible for approving the PSP. It is possible that the WAPC may make a decision contrary to the position of the Council and/or the community.	Medium	Low	TREAT risk by providing the WAPC with appropriate information outlining the basis for the Council's recommendation.
Reputation	Negative perceptions towards the Town may result from endorsing or not endorsing the PSP. There are expectations from landowners and State Gov for timely updates to the planning framework.	Medium	Low	ACCEPT risk by providing Council with appropriate information to make an informed decision.
Service delivery interruption	NA		Medium	

Engagement

Internal engagement	
Stakeholder	Comments
Urban Planning	Urban Planning have reviewed Part One and provided feedback on draft provisions to ensure operation of the Bentley Technology Park PSP is clear and suitable for implementation of the proposed development requirements
Place Planning	Place Planning has reviewed the Bentley Technology Park PSP and provided feedback supporting the PSPs general alignment with the intent of the Town's strategic framework including the Urban Forest, Integrated Transport and Public Open Space strategies. The recommended modifications to the PSP include further opportunities to enhance this alignment.
Technical Services	Street Improvement has provided feedback on the technical appendices – in particular, review of the movement network approach, the role of various transport modes within the precinct and proposed future public realm improvements.

Property and Leasing	Property Development and Leasing has reviewed the Bentley Technology Park PSP and generally supports the alignment, intent and proposed land transfers to the Town.
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External engagement	
Stakeholders	Residents, Landowners, Business Owners & State Government Agencies
Period of engagement	42 days
Level of engagement	2. Consult
Methods of engagement	<ul style="list-style-type: none"> ▪ Consultation letters to owners and occupiers of properties located within and adjacent to the precinct as well as residential properties within one street block north of the structure plan area; ▪ Signage on-site; ▪ Newspaper notices published in Perth Now Southern; ▪ Online advertising via the Town’s website and YourThoughts; ▪ Notification in Town’s e-news and social media posts; ▪ Notice displayed on noticeboard in Town’s Administration Centre and Library; and ▪ Notice published in the Public Notices section of Council’s website. ▪ 2x open days hosted by DevelopmentWA at The Hub, Bentley.
Advertising	As above.
Submission summary	<p>In total 17 submissions were received from the community in which nine (9) identified as supporting, four (4) as unsure/neutral and four (4) do not support the proposed PSP.</p> <p>Refer to Attachment 2 - Schedule of Submissions for summaries of the submissions received and officer’s responses.</p>
Key findings	<p>Key themes for concerns received during the submission period relate to the following matters:</p> <ul style="list-style-type: none"> ▪ Concerns for potential amenity impacts for neighbouring residential properties resulting from new development particularly relating to possible overshadowing and privacy impacts. ▪ Concerns that new development will increase traffic and parking issues. ▪ Strong concerns that the plan is not sufficiently addressing the ecological significance of Black Cockatoo habitat and the retention of trees within the precinct. ▪ Concerns that the proposed land use permeabilities remain restrictive for many properties.

- Concerns that the proposed improvements to the public realm and streetscape will not be realised without greater State and local government prioritisation and coordination for implementation.

Key themes of support received during the submission period relate to the following matters:

- Support for the vision for growth of the park as a hub for science, technology and research and greater flexibility to allow for complimentary land uses.
- Support for greater development potential consistent with landowner and business aspirations.
- Support for objectives related to retaining landscaped character of the park.

Other external engagement

Stakeholder	Comments
City of South Perth	<p>Staff of the City of South Perth have provided comments and feedback on the preparation of the PSP and general support of its strategic intent, manner and form.</p> <p>The City will be providing their own assessment and recommendations to the WAPC.</p>
Department of Planning, Lands and Heritage	<p>Summaries of each submission received from government agencies and the Town's response are included in Attachment 2 – Schedule of Submissions.</p> <p>No substantial modifications are requested or proposed in response to submissions received from referral agencies. The Town will continue to collaborate with these agencies to plan for future needs and in delivering interventions that will support the growth of the precinct over time.</p>
Department of Planning, Lands and Heritage (Heritage)	
Department of Water and Environmental Regulation	
Department of Biodiversity, Conservation and Attractions'	
Department of Fire and Emergency Services	
Main Roads WA	
Perth Airport	
Public Transport Authority	
Western Power	

Strategic alignment

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL2 - Communication and engagement with the community.	Advertising of the Bentley Technology Park PSP provided opportunity for residents, businesses and stakeholders to inform the future planning framework for the precinct.

Economic	
Community Priority	Intended public value outcome or impact
EC1 - Facilitating a strong local economy.	The Bentley Technology Park PSP will provide additional opportunities for business diversity and growth that align to the Town's strategic direction and support a strong local economy.

Environment	
Community Priority	Intended public value outcome or impact
EN1 - Protecting and enhancing the natural environment.	The Bentley Technology Park PSP makes recommendations regarding: <ul style="list-style-type: none"> ▪ improving the local environment – canopy coverage, stormwater management/water quality, remediating contaminated soil. ▪ built form sustainability. ▪ transport and parking strategies to increase active transport trips and reduce private vehicle use.
EN4 - Increasing and improving public open spaces	The Bentley Technology Park PSP makes recommendations that increase the provision of public open space within the precinct includes guidance, through development and subdivision mechanisms, to support the design and construction of new public open spaces to the satisfaction of the Town.
EN5 - Enhancing and enabling liveability through planning, urban design and development.	The Bentley Technology Park PSP makes recommendations to deliver contemporary development and urban design through its guidance for built form and public realm improvements.
EN6 - Improving how people get around the Town	The Bentley Technology Park PSP makes recommendations that can improve how people get around Town including proposing new pedestrian and cycling connections. The PSP includes guidance, through development and subdivision mechanisms, to support the design and construction of the new movement connections to the satisfaction of the Town.

12.2 Draft Events Plan 2026 - 2031

Location	Town Wide
Reporting officer	Events Officer
Responsible officer	Manager Community
Voting requirement	Simple majority
Attachments	1. Draft Events Plan 2026 - 2031 [12.2.1 - 21 pages] 2. Draft Events Plan 2026 - 2031 Public Comment Engagement Report [12.2.2 - 6 pages]

Summary

The Events Plan 2026 - 2031 (the Plan) has been finalised following the endorsed public comment period and is ready for adoption by Council.

Recommendation

That Council adopts the Events Plan 2026 – 2031, as per Attachment 1.

Background

1. The Town’s current Event Strategy 2022–2026 concludes at the end of the 2025-26 financial year. In response, Council requested a minor, internally led review of the Strategy. The Town’s Events Team commenced this review in June 2025.
2. The Event Strategy has evolved into a comprehensive Events Plan that positions events as a key delivery mechanism for achieving outcomes across a range of existing Town strategies. This integrated approach supports the broader community priorities outlined in the Town’s Strategic Community Plan and aligns with the following strategies:
 - a. Arts and Culture Strategy
 - b. Economic Development Strategy
 - c. Local Planning Strategy
 - d. Public Health and Wellbeing Strategy
 - e. Public Open Space Strategy
 - f. Urban Forest Strategy.
3. The revised Plan has been informed by research and feedback gathered through consultation with community members, event organisers, advisory groups, Town staff, and Elected Members. This approach ensures the Plan reflects local priorities and responds to the needs and aspirations of the community.
4. The Plan was presented to Council for approval to proceed to broader public consultation in May 2026, subsequently advertised for public comment from 22 May to 12 June 2026.

Discussion

5. The final consultation phase for the Plan included an online survey, which resulted in eight community submissions on the draft Plan. While the number of responses was relatively low, the Town notes that comprehensive feedback from the community and key stakeholders had already been obtained during the initial consultation period (October–November 2025), as well as valuable input being provided from attendees as part of engagement during ongoing delivery of the Town’s annual event program.

6. Feedback received during the public comment period reflected a range of views, including:
 - a. Suggestions for expanded event programming, including men’s-focused events and Christmas-related activities.
 - b. Support for the Plan’s commitment to inclusion and diversity.
 - c. Consideration of clearer objectives, measurable outcomes, implementation timeframes, and evaluation processes.
 - d. Consideration for reduced expenditure on events.
7. All feedback received has been carefully considered in finalising the Plan presented to Council. No formal amendments have been made, as the matters raised can be addressed through development of annual implementation plans to support delivery over the next five years, as well as through the Town’s broader budget deliberation processes.
8. Annual Implementation Plans break down broad actions into specific deliverables, based on timing, budget, capacity, and intended outcomes, aligned with the current priorities of Council / community. In addition, the Town creates Storyboards / Scorecards after each substantial event to communicate key measures such as (but not limited to) attendance, cost per head, attendee feedback, as well as event images.
9. At the end of each financial year, an Impact Report is created to highlight key achievements, degree of completion, opportunities for improvement etc aligned to the defined Events Plan Outcomes. Updates are also provided to Council / community each quarter through the Corporate Business Plan reporting process.
10. Adoption of the Plan will provide a clear and coordinated framework for the planning, delivery, and evaluation of events across the Town. The Plan aligns with the Town’s strategic objectives and reflects priorities identified through community and stakeholder engagement.
11. Following adoption, the Plan will be implemented through the Town’s annual planning and operational processes. Progress, key achievements, and updates will be reported through the corporate business reporting framework, and annual reports.

Relevant documents

[Events Strategy 2022-2026](#)

[2024-25 Events Plan Impact Report](#)

[Social Impact Statements – Storyboards / Scorecard examples](#)

Legal and policy compliance

Not applicable.

Financial implications

Current budget impact

Sufficient funds exist within the annual budget 2026-2027 to address this recommendation.

Future budget impact

Actions within the Plan will inform future budget requests through the annual budget process. Actions will be adapted on an annual basis to address current priorities, endorsed budget amounts, and available resources.

Risk management consideration

Risk impact category	Risk event description	Risk rating	Risk appetite	Risk Mitigation
Financial	Administration of Town funds that do not meet the scope and intention of the Plan.	High	Low	TREAT by adopting the Plan to enable clear budgeting decisions to be made according to the implementation plan and staff resourcing.
Environmental	Not applicable			
Health and safety	Not applicable			
Data, Information Technology and Cyber	Not applicable			
Assets	Not applicable			
Compliance Breach	Not applicable			
Reputation	Council does not Adopt the Plan, resulting in reputation risks due to resultant adhoc priorities, unclear roles, uncoordinated planning and inappropriate resource allocation eroding community trust.	Medium	Low	TREAT by adoption of the Plan and transparent reporting
Service delivery interruption	Delay in adopting the Plan could disrupt event programming continuity.	Low	Medium	TREAT by aligning the adoption with planning and budget timelines

Engagement

Internal engagement

Staff

The Plan was distributed to relevant officers and teams with deliverable responsibilities for comment.

Communications	Consultation was conducted to promote the draft Plan to support community engagement and feedback for the public comment period.
Elected Members	Elected members were provided with the Draft Plan through the EM Portal for comment in April 2026 prior to Council supporting advertising for public comment in May 2026.

External engagement	
Stakeholders	Residents and local stakeholders
Period of engagement	22 May to 12 June 2026
Level of engagement	Consult
Methods of engagement	Online survey
Advertising	Your Thoughts page, social media posts, newsletter updates, and direct emails.
Submission summary	Refer to Attachment 2 - Event Plan Public Comment Engagement Report June 2026.
Key findings	<ul style="list-style-type: none"> • Suggestions for additional event programming (including men's events and Christmas related activities) • Support for the Plan's commitment to inclusion and diversity • Consideration of clearer objectives, measurable outcomes, implementation timeframes and evaluation processes. • Consideration for reduced expenditure on events

Strategic alignment

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL2 - Communication and engagement with the community.	The delivery of the Plan provides the Town's community meaningful engagement through events in the Town.
CL3 - Accountability and good governance.	The delivery of the Plan will improve governance and accountability for the delivery of events in the Town, ensuring they are monitored and evaluated against the Town's strategic goals.

Economic	
Community Priority	Intended public value outcome or impact
EC2 - Connecting businesses and people to our local activity centres through place planning and activation.	The Plan creates opportunities to activate local activity centres through events that strengthen connections between businesses and people, enhancing economic returns for the local community.

Social	
Community Priority	Intended public value outcome or impact
S3 - Facilitating an inclusive community that celebrates diversity.	The Plan facilitates connections and relationships between people, groups, and the place they live through the delivery of events in the Town.
S4 - Improving access to arts, history, culture and education.	The delivery of the Plan improves access to arts, history, culture, and education through events in the Town.

13 Chief Operations Officer reports

13.1 Rutland Avenue Advocacy & Project Update - July 2026

Location	Lathlain
Strategic Projects	Strategic Projects Manager
Responsible officer	Chief Executive Officer Chief Operations Officer
Voting requirement	Simple majority
Attachments	Nil

Summary

To provide Council with an update following Resolution 257/2025.

Recommendation

That Council notes progress made on this project.

Background

- At its Ordinary Council Meeting on 9 December 2025, Council considered the Rutland Avenue Advocacy and Project Update and resolved (257/2025) to:
 - Endorse continued refinement of the Revised Two-Way (Value Engineered) Design
 - Confirm project non-negotiables:
 - Grade-separated cycle path (2.5 m width)
 - Two-way roadway (5.5 m width)
 - Progress immediate traffic calming via wombat crossings
 - Hold a Concept Forum to explore interim cycling and traffic management solutions
 - Receive a further project and advocacy update by June 2026
- This project is currently funded by 100% external funding, with the Town's contribution being the Project Management of the delivery of these outcomes.

Discussion

- A Concept Forum was held on 4 May 2026 to address Item 7 of Resolution 257/2025.
- The Forum examined:
 - Temporary protected cycling infrastructure
 - Integrated traffic management across the Lathlain precinct
 - Alternative cycling routes (e.g. Gallipoli Street)
 - Network changes including Francisco Street / Orrong Road
 - Funding implications
- The investigation concluded that a temporary cycling facility is not feasible as a short-term or low-risk intervention, and would require full design, approvals and compliance as if it were a permanent installation.
- The project is progressing in line with Council's endorsed position (Resolution 257/2025) towards a permanent, value-engineered outcome.

7. Unspent funds from the milestone claim against 2019 WABN agreement, has been agreed in principle by the Department of Transport and Major Infrastructure (DTMI) for redesign only, limited to the development of approximately a 15% design. This preliminary design phase is intended to:
 - a. Inform an updated and more accurate project cost estimate;
 - b. Further explore construction methodologies and delivery constraints;
 - c. Progress discussions and agreement on a suitable pavement design, including options to enable construction over the existing Water Corporation reticulation main (~115 years old); and
 - d. Obtain in principle agreement from Water Corporation on the proposed treatment and constraints.
8. The outcomes of this preliminary design process will inform future advocacy to DTMI and other funding bodies for full design and construction funding to enable delivery of the project in its entirety.
9. No prior detailed design exists for the value-engineered option, as previous WABN funding could not be applied to detailed design for an alternate solution.
10. While broader redesign activities are being planned, Council has requested progression of immediate works associated with the three wombat crossings (Resolution 257/2025). A Request for Quotation (RFQ) for detailed design of these crossings has been completed, with a submission evaluated and selected, and design works underway.
11. The scope includes raised wombat crossings at:
 - a. Victoria Park Train Station
 - b. Kitchener Pedestrian Bridge
 - c. Great Eastern Highway Pedestrian Bridge
12. Delivery is targeted prior to December 2026, with works being independent to the full corridor redesign and to provide early safety improvements in the precinct.
13. There are risks to the State Government funding allocation to this project being removed entirely before a full design is ready for implementation, however the Town continues to receive correspondence from the State on the status of the funding.
14. The outcome of the advocacy efforts to date was discussed at a Concept Forum 23 June 2026.
15. In preparation for progressing detailed design and ongoing advocacy for the Council-endorsed option, the project team will commence a 15% design with consideration to identifying and reducing potential project delivery risks in the following areas:
 - a. Land tenure matters.
 - b. Property interfaces and encroachments
 - c. Utility service clashes/potential relocations
 - d. Landscape impacts
16. Once 15% design and internal reviews are completed, this will be presented to the council for consideration and continued advocacy.
17. A separate report to Council in relation to its Advocacy Program for 2026/27 will be presented to Council on 14 July 2026 and is proposed to include the Rutland Avenue Shared Path.

Relevant documents

[Rutland Avenue Bike Path Advocacy](#)

[Advocacy Priorities – Town of Victoria Park](#)

Legal and policy compliance

[Policy 004 Risk Management](#)

Financial implications

Current budget impact	<p><i>Sufficient funds exist within the annual budget to continue advocacy efforts and designs of Wombat Crossings</i></p> <p><i>Project Budget: Current State Budget: \$4.7 M (inclusive of WABN).</i></p> <p><i>Remaining Budget after expenditure: ~\$3.7 M.</i></p> <p><i>Funding Gap: ~\$4.1M Value Engineered Option</i></p>
Future budget impact	<p><i>If external funding is not secured to close the funding gap, the project will remain unfunded and the Town may need to fund delivery.</i></p>

Risk management consideration

Risk impact category	Risk event description	Risk rating	Risk appetite	Risk Mitigation
Financial	<i>Cost escalation or funding shortfall due to lack of detailed design and reliance on external funding sources.</i>	Medium	Low	<i>TREAT risk by Progressing detailed design to improve cost certainty, develop staged delivery options, and continue advocacy with State agencies (DoT/MRWA) to secure co-funding.</i>
Environmental	<i>Minor environmental impacts during construction (vegetation disturbance, drainage changes).</i>	Low	Medium	<i>TREAT risk by Incorporating environmental considerations in detailed design (tree protection, permeable paving, drainage design) and comply with environmental approvals where required.</i>
Health and safety	<i>Ongoing safety risk to cyclists and pedestrians if project is delayed or interim solutions are pursued.</i>	Low	Low	<i>TREAT risk by Progressing permanent compliant design and deliver wombat crossings as interim safety improvements. Avoid unsafe temporary infrastructure that increases risk exposure.</i>
Data, Information Technology and Cyber	<i>Use of outdated or inaccurate traffic data affecting design decisions.</i>	Low	Medium	<i>TREAT risk by Obtaining updated traffic counts (2026), confirming network behaviour. Data to be further validated during detailed design.</i>
Assets	<i>Potential damage or constraints associated with the Water Corporation main during construction.</i>	Medium	Medium	<i>TREAT risk by Early and ongoing engagement with approval authorities and undertaking full</i>

				compliant design processes ensures obligations are met prior to construction
Compliance Breach	<i>Failure to meet regulatory requirements (MRWA, DoT, Water Corp approvals).</i>	Low	Low	TREAT risk by Early and ongoing engagement with approval authorities and undertaking full compliant design processes ensures obligations are met prior to construction
Reputation	<i>Community dissatisfaction due to delays or perceived lack of delivery.</i>	Medium	Low	TREAT risk by Clearly communicating constraints and rationale for permanent solution, deliver visible early wins (wombat crossings), and provide regular updates to Council and community.
Service delivery interruption	<i>Disruption to traffic and access during construction.</i>	Low	Medium	TREAT risk by A staged construction works, maintain traffic management plans, and coordinate with stakeholders to minimise disruption.

Engagement

Internal engagement	
Stakeholder	Comments
Project Management	Project development, coordination of design pathway and reporting.
Street Operations	Input into feasibility, road geometry, constructability and staging. Technical input on pavement design, drainage and asset constraints (incl. Water Corporation interface).
Place Planning	Coordination with Vic Park Station precinct design and activation outcomes. Links to Integrated Transport Strategy
Governance	Risk and compliance alignment.

External engagement

Stakeholders	Department of Transport (DoT), Main Roads WA (MRWA), Water Corporation, local residents, road users and broader community
Period of engagement	Ongoing since 2023, with key activities including Workshop on 4 May 2026 and updated traffic counts in early 2026
Level of engagement	1. Inform
Methods of engagement	Council Workshop, previous community consultation, technical workshops, stakeholder meetings, traffic data collection
Advertising	Council agenda and meeting publication, Town website, prior community consultation and direct email notifications
Submission summary	Previous consultation indicated strong preference against temporary cycle infrastructure, with community sentiment now focused on permanent, safe infrastructure solutions
Key findings	Community and technical analysis both indicate that interim solutions are not suitable. Long-term, permanent infrastructure is preferred. Traffic data confirms existing movements remain largely unchanged, reinforcing need for permanent solution.

Strategic alignment

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL3 - Accountability and good governance.	The progression from interim options to a value-engineered permanent solution ensures Council resources are directed toward compliant, fundable and deliverable infrastructure. The report also provides clear staging, funding implications and decision points for Council, supporting evidence based informed decision-making.

Environment	
Community Priority	Intended public value outcome or impact
EN6 - Improving how people get around the Town.	The project supports improved movement outcomes by progressing a safe, grade-separated cycling facility alongside a functional two-way road network. The abandonment of interim solutions in favor of a compliant permanent design reduces long-term safety risks and ensures improved connectivity for cyclists, pedestrians and motorists. Associated wombat crossings further enhance pedestrian safety and accessibility within the precinct, delivering immediate and long-term transport improvements.

13.2 TVP/25/27 Tree Pruning Services

Location	Town-wide
Reporting officer	Manager Infrastructure Operations
Responsible officer	Chief Operations Officer
Voting requirement	Simple majority
Attachments	<p>Reason for Confidentiality</p> <p>This attachment is confidential in accordance with Section 5.23(4) of the <i>Local Government Act 1995</i>, as the business to be considered relates to the following:</p> <p>(c) Information contained in a tender relating to tendered prices or a methodology for calculating a price.</p> <ol style="list-style-type: none"> CONFIDENTIAL REDACTED - TVP 25 27 Tree Pruning Services Evaluation Report Final [13.2.1 - 16 pages]

Summary

To seek Council approval to appoint a preferred supplier for the ongoing tree maintenance services; as the value of the tender exceeds \$500,000. It is estimated the value of the contract will be approximately \$10,000,000 over the course of the next 5 years, with the initial contract term being 3 years, with 2 possible 12-month extensions.

Recommendation

That Council awards the contract associated with TVP/25/27 Tree Pruning Services, to Respondent A for tree maintenance works, removals and ancillary services, with the terms and conditions as outlined in the contract, as their offer has been evaluated as the most advantageous to the Town. This is a 3 +1+1 term offer with an estimated value of up to \$10,000,000 over the full 5-year contract.

Background

- The Town of Victoria Park has over 18,000 verge trees and 5000 Park trees.
- Pruning is carried out in a yearly cyclic precinct schedule, as well as weekly reactive work listing.
- Tree pruning is a high-risk specialised activity that requires trained and competent personnel, specialised equipment, and rigorous safety controls.
- Due to the specialised nature of the work, tree pruning activities require detailed planning, site-specific risk assessments, appropriate traffic and public safety controls, the use of certified climbing and access systems, and personnel holding relevant arboricultural qualifications and competencies. Compliance with applicable legislation, industry standards, and safe work practices is essential to ensure the work is completed safely and effectively.
- The Town requires a suitable contractor to maintain these trees including utility clearances, pruning works, removals, stump grinding and ancillary services.
- This Tender TVP/25/27 was published through vendor Panel on 15 April 2026 closing on 8 May 2026.

7. Suppliers were requested to provide a schedule of rates for pricing per item to include different pruning and removal activities, traffic management and ancillary works. The full schedule of rates required is in the attached procurement report.
8. The estimated cost of the tender over 5 years is \$10,000,000.
9. An evaluation of the tender submissions against the prescribed criteria has been completed, and it is recommended that Council accepts the submission made by Respondent A and enters a contract for Tree Pruning Services

Discussion

10. The assessment of the submissions was formally undertaken by a panel that included:
 - a. Manager Infrastructure Operations
 - b. Streetscapes Supervisor
 - c. Land and Properties Project Officer
 - d. The Town received three (3) submissions. One was deemed non compliant.
 - e. The evaluation of the submissions against the quantitative and qualitative criteria resulted in the rankings as shown below, with the first ranking scoring the highest.

Company	Ranking
Respondent A	1
Respondent C	2

Compliance criteria

11. All Respondents were required to comply with providing information for the following compliance criteria to be eligible for consideration at the evaluation stage:
 - a. Compliance with the Conditions of Submission.
 - b. Compliance with the General Conditions of Contract, Special Conditions and this Request.
 - c. References.
 - d. Acknowledgement of Addenda (if any)
 - e. Complete Pricing Schedule of Rates in the format required by the Principal.
 - f. Corporate Information.
 - g. Financial Position.
 - h. Conflict of Interest.
 - i. Insurance
 - j. Complete Respondent's Offer

Evaluation process

<p>Relevant Experience of delivering Similar Services</p> <p>The Respondent must describe their experience in completing or supplying similar services. Respondents must, as a minimum, provide the following information:</p>	<p>Weighting</p> <p>20%</p>
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<ul style="list-style-type: none"> i). Provide details of the similar services provided or work undertaken. ii). Provide the scope of the Respondent's involvement and details of the outcome. iii). Provide details of issues that arose during the works and how these issues were managed. iv). Demonstrate competency and a proven track record of providing similar services to a high standard. 	
<p>Organisational Capacity</p> <p>Respondents must address the following information:</p> <ul style="list-style-type: none"> i). Curriculum Vitae of key staff inclusive of membership of professional or business association, qualifications etc. ii). Number of staff and work crews available to meet the Town's requirements. iii). Plant, equipment and materials proposed for use in delivering the contract. iv). Resources schedules and availability to deliver the services. v). Service delivery contingency plans to meet Town's needs in the event of emergencies, storms or natural disasters 	<p>Weighting 20%</p>
<p>Demonstrated Understanding</p> <p>Respondents must provide a detailed process and methodology of how they intend to deliver the Contract. Respondents must address the following information:</p> <ul style="list-style-type: none"> i). Provide a detailed methodology that is specific and relevant to the services requested. ii). Provide identification of contract and service risks and detail risk mitigation strategies. iii). Provide relevant strategies for effectively managing: <ul style="list-style-type: none"> Quality assurance; Environmental management; and Work, Health and Safety requirements. 	<p>Weighting 10%</p>
<p>Environmental Sustainability</p> <p>Respondents should provide evidence of sustainability in the delivery of the project / goods or services, and in the general day-to-day operation of their organisation.</p> <ul style="list-style-type: none"> i). Does your organisation have an Environmental Management System (EMS) or adopt any environmental/sustainability practices? If yes, please provide details. ii). Does your organisation practice waste minimisation e.g., reduce packaging, or packaging with recycled materials or using compostable packaging? Please provide details including % of reused/recycled materials used. iii). Has your organisation ever received a warning or convicted of an environmental breach in Australia or overseas? If so, please provide details and outcome of the matter. iv). Please provide examples relating to the key environmental impacts considered over the life cycle of the goods/service. 	<p>Weighting 5%</p>

<p>Some examples for consideration are:</p> <ul style="list-style-type: none"> • Design for energy efficiency for energy using products. • Reduced use of water (e.g. water saving/ efficiency) • Design for recyclability • Carbon Neutrality • Substitution of environmentally harmful or scarce materials. • Noise levels of plant and equipment when in use. • Improved soil quality by reducing or eliminating releases to land (e.g. chemical fertilisers). 	
<p>Work Health and Safety</p> <p>Respondents must include the following information in their submission:</p> <p>i). Detailed 'Safe Work Method Statements' that are relevant to the services detailed in the scope of work.</p> <p>ii). A completed Contractor's Work Safety and Health Management System Questionnaire – See Attachment 2.</p> <p>iii). A completed Respondent's Safety Record schedule – See Attachment 3.</p> <p>iv). A detailed Safety Management Plan.</p>	<p>Weighting 20%</p>
<p>Price</p> <p>The Price must be offered in the Price Schedule format provided in this Request. Respondents must include all:</p> <p>i). items, tasks and requirements detailed in the Specifications;</p> <p>ii). any other costs;</p> <p>iii). costs associated with any additional services suggested by the Respondent; and</p> <p>iv). disbursements to provide the required service and appropriate level of the Goods and Services Tax.</p> <p><i>Please note, the figures used to compare the individual submissions are an indication of the ratio of works required and the costs for those core requirements. They do not reflect on the total likely expenditure of the contract which is estimated to be about \$2,000,000 per annum</i></p>	<p>Weighting 25%</p>

Legal and policy compliance

[Section 3.57 of the Local Government Act 1995](#)

[Part 4 Division 2 of the Local Government \(Functions and General\) Regulations 1996](#)

[Policy 301 - Procurement](#)

Financial implications

Current budget impact	<p>As the value of the contract exceeds \$500,000, the acceptance of the offer/tender and subsequent award of any such contract is to be determined by Council.</p> <p>Sufficient funds exist within the current Parks Maintenance budget to address this recommendation.</p>
Future budget impact	<p>Funds to cover ongoing tree, maintenance works will need to be included in future Parks Maintenance budgets and likely increase over the contract duration.</p>

Risk management consideration

Risk impact category	Risk event description	Risk rating	Risk appetite	Risk Mitigation
Financial	Failure to secure value for money with tree maintenance activities	High	Low	TREAT risk by going through a public tender process
Environmental	Failure to maintain trees appropriately resulting in reduced health or death of trees	High	Medium	TREAT risk by having suitably experienced and qualified contractor available to carry out works
Health and safety	Injury, incident or damage occurring due to inexperienced contractor in high risk industry	High	Low	TREAT risk by selecting a suitably qualified, experienced and trained contractor with appropriate licenses for operating near live utilities, at heights and in traffic situations.
Data, Information Technology and Cyber	Failure to supply required records to the town for required works	Medium	Medium	TREAT risk by selecting a contractor who can supply required data in a format that can integrate with the towns intramaps system.
Assets	N/A		Medium	
Compliance Breach	Works carried out not in compliance with requirements for working around utilities and in traffic	High	Low	TREAT risk by selecting a suitably qualified and experienced contractor with appropriate tickets, licences and insurances to carry out this type of work
Reputation	Failure to carry out required pruning works to an acceptable standard	Medium	Low	TREAT risk by selecting a suitably qualified and experienced contractor with appropriate tickets, licences and insurances to carry out this type of work

Service delivery interruption	Tree maintenance works not being completed within acceptable timeframe	High	Medium	TREAT risk by having a contractor that is suitably resourced with staff plant and contingencies for storm events
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Engagement

Internal engagement	
Stakeholder	Comments
Procurement	Provided advice and acted as a probity advisor throughout the process.
Parks staff	Provided feedback on procurement plans, recommended specifications additions, advice on improvements, and general information required to write the contract.

Strategic alignment

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL1 – Effectively managing resources and performance.	Going to public tender ensures an open fair process ensuring best quality and value for money services.

Environment	
Community Priority	Intended public value outcome or impact
EN1 - Protecting and enhancing the natural environment.	Carrying out required pruning or removals ensures keeping our green amenity in the best possible condition.
EN3 - Increasing and improving public open spaces.	Maintaining our tree infrastructure appropriately ensures appropriate clearances, vision, safety and longevity of trees lifespan.

13.3 Low Cost Urban Road Safety Program Grant

Location	Burswood East Victoria Park Lathlain
Reporting officer	Chief Operations Officer & Chief Community Planner
Responsible officer	Chief Operations Officer
Voting requirement	Absolute majority
Attachments	Nil

Summary

The Town has been presented with an opportunity to have a range of local road interventions that deliver strategic outcomes, funded by the Main Roads WA Low-Cost Urban Road Safety Program.

Recommendation
<p>That Council</p> <ol style="list-style-type: none"> 1. Approve an increase in the Capital Grants, Subsidies and Contributions Budget with the allocation of \$1,515,000 funding from the MRWA Low-Cost Urban Road Safety Program. 2. Approve an increase to the Purchase and Construction Infrastructure - road capital works budget by \$1,515,000, at the locations detailed in this report.

Background

1. Main Roads WA (MRWA) Low Cost Urban Road Safety Program funds the delivery of road treatments on an area-wide, whole-of-street basis, with the aim of reducing crash risks and creating safer streets.
2. This is a cost-sharing program where Main Roads WA (MRWA) funds detailed design and construction works. Local Governments are responsible for data collection, pre- and post-implementation reporting (including safety audits), community consultation, project management, procurement, and ongoing maintenance. The program only funds the road treatments themselves—ancillary works such as drainage and lighting are generally excluded.
3. MRWA identifies priority sites based on risk and crash history, and Local Governments select appropriate treatments from an approved suite. These include gateway treatments, low-cost roundabouts (compact and traditional), mid-block treatments (e.g. speed cushions, chicanes, islands, medians), mini-roundabouts, zebra and wombat crossings, raised platforms, lane narrowing measures and other potential treatments.
4. The handover points between MRWA and the Town occurs once priority neighbourhood areas are identified. Responsibility then shifts to the Town to undertake technical evaluations, select treatments, and carry out consultation before finalising agreed solutions.
5. The Town’s Integrated Transport Strategy (ITS) provides a clear vision and objectives (Figure 1 below) in response to the EN6 Community Priority in the Town’s Strategic Community Plan, which is *‘Improving how people get around the Town’*.



Figure 1: ITS Visions, Themes and Objectives

6. The interventions undertaken on Town local roads can have a significant impact on meeting the objectives in Figure 1 above. Accordingly, the ITS also provides high-level design guidance for local roads in the Town, which is provided in Figure 2 below.

STREET TYPOLOGY	POTENTIAL TRANSPORT RELATED DESIGN RESPONSES
Local Roads	<ul style="list-style-type: none"> • Low vehicle speeds and traffic volumes; • Footpaths on at least one side of the road; • Extensive use of local area traffic management treatments; • Skinny streets; • Minimal kerb radii at intersections to encourage vehicle traffic to slow down when turning into side streets; • Shared space environments; • Active frontages; and • Extensive tree canopy coverage creating a comfortable pedestrian environment.

Figure 2: Design Guidance for Local Roads within the ITS

7. The MRWA Low Cost Urban Road Safety Program is an external funding avenue that can support the Town achieving these objectives within the high-level design guidance of the ITS.

Discussion

- 8. There have been ongoing discussions between the Town and MRWA on opportunities to fund low-cost interventions within the Town of Victoria Park.
- 9. MRWA have prioritised 15 locations as high-risk locations where Low-Cost Urban Road Safety road treatments may have the effect of:

- (a) Reducing speed
- (b) Reducing the likelihood and severity of crashes (particularly fatal and serious injury crashes)
- (c) Discourage non-local through traffic on residential streets
- (d) Improve safety for pedestrians, cyclists and other vulnerable road users

10. The high-risk locations that have been identified are listed below:

Cell	Location
Victoria Park Station	Rutland Avenue – South of Howick Street
Victoria Park Station	Rutland Avenue – North of Midgely Street
Victoria Park Station	Rutland Avenue – South of Gallipoli Street
Victoria Park Station	Rutland Avenue – West of Castle Way
Victoria Park Station	Harvey Street – Howick Street to Shepperton Road
Victoria Park Station	Gallipoli Street & Streatley Road
East Victoria Park	Baillie Avenue
East Victoria Park	Carson Street
East Victoria Park	Baillie Avenue & Albany Highway
Victoria Park Station	Duncan Street & Teague Street
Victoria Park Station	Sunbury Road & Axon Avenue
Victoria Park Station	Sunbury Road & Gresham Street
Harold Rossiter	Lichfield Street & Gresham Street
Harold Rossiter	Lichfield Street & Sunbury Road
Harold Rossiter	Lichfield Street & Axon Avenue

- 11. MRWA is seeking a firm commitment from the Town regarding its ability to deliver the program within the required timeframe.
- 12. While there is a strong view that the identified locations align with known road safety concerns within the Town, there are significant concerns regarding organisational capacity and resource availability to deliver the program within the required timeframe.
- 13. In particular the work on Rutland Avenue and in and around Carson St, Ballie Ave and Albany Highway are very much on the Towns work’s program, with the Albany Highway site being the subject of a resolution following the Annual Meeting of Electors.
- 14. The extent of the program was not broadly understood at the time of the capital budget build and consequently no municipal funding has been set aside for ancillary works that fall outside the scope of this program – for example road safety audits, drainage and lighting (other than solar lighting).

15. A cross-functional team comprising representatives from the PMO, Technical Services and Integrated Transport recently completed site inspections to assess local conditions and the proposed road safety treatments. This process helped establish the scope of design work required, identify potential risks associated with ancillary costs, assess the adequacy of the indicative funding allocation, and evaluate the overall deliverability of the program.
16. This has identified a refined program for delivery this year with consultation and technical review of the balance of the MRWA sites with on-the-ground delivery in 2027/28:

Delivery 2026/27

Cell	Location
Victoria Park Station	Rutland Avenue – South of Howick Street
Victoria Park Station	Rutland Avenue – North of Midgely Street
Victoria Park Station	Rutland Avenue – South of Gallipoli Street
Victoria Park Station	Rutland Avenue – West of Castle Way
Victoria Park Station	Harvey Street – Howick Street to Shepperton Road
Victoria Park Station	Gallipoli Street & Streatley Road
East Victoria Park	Baillie Avenue
East Victoria Park	Carson Street
East Victoria Park	Baillie Avenue & Albany Highway
Victoria Park Station	Duncan Street & Teague Street
Harold Rossiter	Lichfield Street & Axon Avenue

Delivery 2027/27

Cell	Location
Victoria Park Station	Sunbury Road & Axon Avenue
Victoria Park Station	Sunbury Road & Gresham Street
Harold Rossiter	Lichfield Street & Gresham Street
Harold Rossiter	Lichfield Street & Sunbury Road

17. Preliminary estimates of the grant monies that will be sought from the Low Cost Urban Road Safety program for the sites to be delivered in 2026/27 is in the order of \$1,515,000
18. Current advice from MRWA is that:
- Funding is only available for Carson St this financial year. These monies cannot be carried forward.
 - Funding is contingent on delivery of all sites across two financial years as outlined above.

19. At the time of the budget construction and workshops, details of the amount, locations and timing of funding had not been determined with enough certainty to include in the 2026/27 budget.

Relevant documents

Nil.

Legal and policy compliance

Nil.

Financial implications

Current budget impact	<p>Passing this recommendation will result in grant funding from the Low Cost Urban Road Safety program of approximately \$1,515,000 coming to the Town. This is to fund 100% of design and installation costs of the treatments.</p> <p>Activities such as Road Safety Audits are not eligible for funding. There is an operational allocation in the Technical Services budget for these kinds of activities. It is anticipated that this budget will be sufficient for this activity. Should this be insufficient then additional monies will be requested as part of the mid-year review.</p> <p>Modification to drainage assets is similarly not eligible for grant funding, preliminary advice is that only Teague and Duncan may have drainage elements. The extent of this will be known following the design process. Should additional monies be required, this will be referred to Council.</p>
Future budget impact	<p>The sites identified for delivery in 2026/27 have been identified as complex. Technical investigations completed during this year will allow for any budget required outside of the grant program parameters to be considered as part of the 2027/28 budget process.</p>

Risk management consideration

Risk impact category	Risk event description	Risk rating	Risk appetite	Risk Mitigation
Financial	Not accepting the funding opportunity now would result in another funding source being required to deliver changes	Major	Low	TREAT risk by accepting the funding but staged to suit the capacity of the Town.
Financial	The Low Cost Urban Road Safety Program does not fund elements such as drainage and lighting	Moderate		TREAT by ensuring more complex sites are deferred to 2027/28 to enable the necessary design and planning to mitigate unforeseen issues and costs.
Environmental			Medium	

Health and safety	Low			
Data, Information Technology and Cyber	Medium			
Assets	Medium			
Compliance Breach	Low			
Reputation	Treatments do not meet the strategic objectives of the ITS and the expectations of the Community.	Minor	Low	TREAT by ensuring the program is staged to ensure more complex locations are deferred to 2027/28 and that necessary time is provided to design treatments to ensure alignment to the design guidance in the ITS and that a range of metrics are met in addition to the MRWA program objectives.
Service delivery interruption	Medium			

Engagement

Internal engagement	
Stakeholder	Comments
Place Planning	Place Planning, Project Management and Street Improvement have assessed the locations, possible treatments and the overall complexity and have together formed a calibrated program of work over a 2 year period.
Project Management Office	Place Planning, Project Management and Street Improvement have assessed the locations, possible treatments and the overall complexity and have together formed a calibrated program of work over a 2 year period
Street Improvement	Place Planning, Project Management and Street Improvement have assessed the locations, possible treatments and the overall complexity and have together formed a calibrated program of work over a 2 year period

Strategic alignment.

Environment	
Community Priority	Intended public value outcome or impact
EN6 - Improving how people get around the Town.	The proposed funding will enable interventions at a range of locations that ensure a slower, and therefore a safer and more walkable environment for people.

14 Chief Financial Officer reports

14.1 Financial Statements - May 2026

Location	Town-wide
Reporting officer	Coordinator Finance
Responsible officer	Chief Financial Officer
Voting requirement	Simple majority
Attachments	1. Financial Statements May 2026 [14.1.1 - 25 pages]

Summary

To present to Council the Statement of Financial Activity for the period ending **31 May 2026**, detailing revenue and expenditure performance as outlined in the attached report and noting the presence of material variances for the period.

The variances identified in the Monthly Financial Report for the period **predominantly** relate to the **timing and phasing of budgets**, as well as the **timing differences in revenue recognition and expenditure** across the financial year.

Recommendation

That Council receives the financial statements for 31 May 2026, as included in the attachment, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996.

Background

1. Regulation 34 of the Local Government (Financial Management) Regulations 1996 states that each month, officers are required to prepare monthly financial reports covering prescribed information and present these to Council for acceptance. Number all paragraphs from here on, not including tables.
2. As part of the monthly financial reports, material variances are reported. Thresholds are set by Council and are as follows:

Revenue

Operating revenue and non-operating revenue – material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$50,000 or 10% and, in these instances, an explanatory comment has been provided.

Expense

Operating expense, capital expense and non-operating expense – material variances are identified where, for the period being reported, the actual varies to the budget by an amount of (+) or (-) \$50,000 or 10% and in these instances, an explanatory comment has been provided.

3. For the purposes of explaining each material variance, a three-part approach has been applied. The parts are:

Period variation

Relates specifically to the value of the variance between the budget and actual figures for the period of the report.

Primary reason(s)

Explains the primary reason(s) for the period variance. Minor contributing factors are not reported.

End-of-year budget impact

Forecasts the likely financial impact on the end-of-year financial position. It is important to note that figures in this part are 'indicative only' at the time of reporting and may subsequently change prior to the end of the financial year.

Discussion

- The Financial Statement – 31 May 2026 complies with the requirements of Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996. It is therefore recommended that the Financial Statement – 31 May 2026 be accepted.

Relevant documents

Not applicable.

Legal and policy compliance

[Regulation 34 of the Local Government \(Financial Management\) Regulations 1996](#)

Risk management consideration

Risk impact category	Risk event description	Risk rating	Risk appetite	Risk Mitigation
Financial	Misstatement or significant error in financial statements	Medium	Low	Mitigate by performing daily and monthly reconciliations, supported by periodic internal and external audits.
Financial	Fraud or illegal transaction	High	Low	Mitigate by maintaining strong internal controls, ensuring segregation of duties, and undertaking regular internal and external audits.
Environmental	Not applicable.		Medium	
Health and safety	Not applicable.		Low	
Data, Information Technology and Cyber	Not applicable.		Medium	
Assets	Not applicable.		Medium	

Compliance Breach	Council not accepting financial statements will lead to non-compliance	Medium	Low	Mitigate by providing clear reasoning and detailed explanations to support Council's decision making.
Reputation	Not applicable.		Low	
Service delivery interruption	Not applicable.		Medium	

Financial implications

Current budget impact	Commentary around the current budget impact is outlined in the Statement of Financial Activity, forming part of the attached financial activity statement report.
Future budget impact	Commentary around the future budget impact is outlined in the Statement of Financial Activity, forming part of the attached financial activity statement report.

Engagement

Internal engagement	
Service Area Leaders	All Service Area Leaders have reviewed the monthly management reports and provided commentary on any identified material variance relevant to their service area.

Strategic alignment

Civic Leadership	
Strategic outcome	Intended public value outcome or impact
CL6 - Finances are managed appropriately, sustainably and transparently for the benefit of the community.	To make available timely and relevant information on the financial position and performance of the Town so that Council and public can make informed decisions for the future.
CL10 - Legislative responsibilities are resourced and managed appropriately, diligently and equitably.	Ensure the Town meets its legislative responsibility in accordance with Regulation 34 of the <i>Local Government (Financial Management) Regulations 1996</i> .

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL2 - Communication and engagement with the community.	To make available timely and relevant information on the financial position and performance of the Town so that Council and public can make informed decisions for the future.

CL3 - Accountability and good governance.	Ensure the Town meets its legislative responsibility in accordance with Regulation 34 of the <i>Local Government (Financial Management) Regulations 1996</i> .
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14.2 Statement of Accounts - May 2026

Location	Town-wide
Reporting officer	Coordinator Finance
Responsible officer	Chief Financial Officer
Voting requirement	Simple majority
Attachments	<ol style="list-style-type: none">1. Payment Summary May 2026 [14.2.1 - 8 pages]2. Credit Card Transactions May 2026 [14.2.2 - 2 pages]3. Fuel and Store Card Transactions May 2026 [14.2.3 - 1 page]

Summary

Council is required to receive payments made from the municipal fund, payments by employees via purchasing cards each month and fuel and store card transactions under Section 13 and 13A of the Local Government (Financial Management) Regulations 1996.

1. To present the list of accounts paid by the Chief Executive Officer (CEO) under delegated authority for the period 1 to 31 May 2026.
2. To present the list of payments made by authorised employees using purchasing cards for the period 1 to 31 May 2026.

The information required for Council to receive the payments made is included in the attachment for the period 1 to 31 May 2026.

Recommendation

That Council for the period 1 to 31 May 2026, as included in the attachment:

1. Receives the list of accounts paid (cheques and EFT payments).
2. Receives the direct lodgement of payroll payments to the personal bank accounts of employees.
3. Receives the list of payments made using credit cards.
4. Receives the list of payments made using fuel and store cards.

Background

1. Council has delegated the Chief Executive Officer the authority to make payments from the municipal and trust funds in accordance with the Local Government (Financial Management) Regulations 1996.
2. Under Regulation 13(1) and 13A of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or authorised an employee to use a credit, debit or other purchasing card, each payment is to be noted on a list compiled for each month showing:
 - a) The payee's name
 - b) The amount of the payment
 - c) The date of the payment
 - d) Sufficient information to identify the transaction

3. That payment list should then be presented at the next ordinary meeting of the Council, following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.
4. The payment list and the associated report were previously presented to the Audit and Risk Committee. Given this Committee's scope has changed to focus more on the audit function, the payment listings will be forwarded to the Elected Members ahead of time. Any questions received prior to the finalisation of the report will be included along with the responses within the Schedule of Accounts report for that month.
5. The list of accounts paid in accordance with Regulation 13 and 13A of the Local Government (Financial Management) Regulations 1996 is contained within the attachment and is summarised below.

Fund	Reference	Amounts
Municipal Account		
Creditors – EFT Payments (incl. Fuel and Store Cards)		\$3,533,254.31
- Fuel and Store Cards (\$18,136.89)	May 2026	
Payroll		\$ 1,467,439.47
Bank Fees		\$ 25,102.68
Corporate MasterCard	May 2026	\$ 12,486.75
Total		\$ 5,038,283.21

Discussion

6. All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

It is therefore requested that Council receive the payments, as included in the attachments, for the period 1 to 31 May 2026.

Relevant documents

Not applicable.

Legal and policy compliance

[Section 6.10\(d\) of the Local Government Act 1995](#)

[Regulation 13 of the Local Government \(Financial Management\) Regulation 1996](#)

[Procurement Policy](#)

Financial implications

Current budget impact	Sufficient funds exist within the annual budget to address this recommendation
Future budget impact	Not applicable.

Risk management consideration

Risk impact category	Risk event description	Risk rating	Risk appetite	Risk mitigation
Financial	Misstatement or significant error in Schedule of accounts.	Medium	Low	Treat risk by ensuring daily and monthly reconciliations are completed. Internal and external audits.
Financial	Fraud or illegal transactions	High	Low	Treat risk by ensuring stringent internal controls, and segregation of duties to maintain control and conduct internal and external audits.
Environmental	Not applicable.		Medium	
Health and safety	Not applicable.		Low	
Data, information technology and cyber	Not applicable.		Medium	
Assets	Not applicable.		Medium	
Compliance breach	Not accepting schedule of accounts will lead to non-compliance.	Medium	Low	Treat risk by providing reasoning and detailed explanations to Council to enable informed decision making. Also provide the Payment summary listing prior to preparation of this report for comments.
Reputation	Not applicable.		Low	
Service delivery interruption	Not applicable.		Medium	

Strategic alignment

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL2 – Communication and engagement with the community	The monthly payment summary listing of all payments made by the Town during the reporting month from its municipal fund and trust fund provides transparency into the financial operations of the Town.
CL3 – Accountability and good governance.	The presentation of the payment listing to Council is a requirement of Regulation 13 & 13A of Local Government (Financial Management) Regulation 1996.

14.3 Adoption of Annual Budget 2026/27

Location	Town-wide
Reporting officer	Chief Financial Officer
Responsible officer	Manager Strategic Accounting
Voting requirement	Absolute majority
Attachments	<ol style="list-style-type: none"> 1. Statutory Annual Budget for year ended 30 June 2027 [14.3.1 - 27 pages] 2. Schedule of Fees and Charges 2026/27 [14.3.2 - 44 pages] 3. Capital Works Program 2026/27 [14.3.3 - 3 pages] 4. Carry Forward Works Program 2026/27 [14.3.4 - 3 pages] 5. Differential Rates Submissions [14.3.5 - 4 pages]

Summary

The purpose of this report is to consider adoptions of the Annual Budget for 2026/27 financial year, including imposition of differential and minimum rates, adoption of fees and charges, and other consequential matters arising from the budget papers.

Recommendation

That Council:

1. Annual Budget for 2026/27

Pursuant to the provisions of Section 6.2(1) of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, adopts the Town of Victoria Park Annual Budget for the year ended 30 June 2027, as detailed in Attachment 14.3.1, which includes the following:

 - (a) Statement of Comprehensive Income
 - (b) Statement of Cash Flows
 - (c) Statement of Financial Activity
 - (d) Notes to and forming part of the Budget
2. General Rates
 - (a) Pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, impose the following differential general rates and minimum payments on Gross Rental Values (GRV);
 - i. Residential – 6.459 cents in the dollar of GRV applicable to properties used primarily as a place of residence subject to a minimum rate of \$1,482 per assessment.
 - ii. Non-Residential – 10.879 cents in the dollar of GRV applicable to properties not used primarily as a place of residence subject to a minimum rate of \$1,540 per assessment.
 - iii. All Vacant Land – 12.272 cents in the dollar of GRV applicable to properties used primarily as vacant land subject to a minimum rate of \$2,356 per assessment.

(b) Pursuant to Section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, adopts the following payment options and due dates for the payment of rates and service charges.

Option 1 (Full payment)

- i. Full amount of rates and charges including arrears to be paid on or before 21 September 2026, or 35 days after the date of issue appearing on the rates notice, whichever is later.

Option 2 (Four instalments)

- i. First instalment to be made on or before 21 September 2026 or 35 days after the date of issue appearing on the rates notice, whichever is later including all arrears and a quarter of the current rates and service charges.
- ii. Second instalment to be made on or before 23 November 2026, or 2 months after the due date of the first instalment, whichever is later.
- iii. Third instalment to be made on or before 25 January 2027, or 2 months after the due date of the second instalment, whichever is later.
- iv. Fourth instalment to be made on or before 31 March 2027, or 2 months after the due date of the third instalment, whichever is later.

Option 3 (Flexible direct debit)

- i. First instalment to be made on or before 21 September 2026 or 35 days after the date of issue appearing on the rates notice, whichever is later. Subsequent instalments to be made weekly, fortnightly or monthly on or before 20 June 2027.

(c) Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996, adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through a four-instalment option or flexible direct debit option.

(d) Pursuant to Section 6.51(1) of the Local Government Act 1995 and Regulation 70 of the Local Government (Financial Management) Regulations 1996, subject to Section 6.51(4) of the Local Government Act 1995, adopts an interest rate of 8.0% for rates and service charges, and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.

3. Fees and Charges

Pursuant to Section 6.16 of the Local Government Act 1995, adopts the Schedule of Fees and Charges 2026/27 in Attachment 14.3.2.

4. Council Members' fees and allowances

(a) Pursuant to Section 5.98 of the Local Government Act 1995 and Regulation 34 of the Local Government (Administration) Regulations 1996, adopts the following annual fees for payment of Elected Council Members in lieu of individual meeting attendance fees:

- i. Mayor \$36,112.
- ii. Councillors \$26,931.

(b) Pursuant to Section 5.98(5) of the Local Government Act 1995 and Regulation 33 of the Local Government (Administration) Regulations 1996, adopts the annual allowance of \$73,435 for the Mayor.

- (c) Pursuant to Section 5.98A of the Local Government Act 1995 and Regulation 33A of the Local Government (Administration) Regulations 1996, adopts the annual allowance of \$18,359 for the Deputy Mayor.
 - (d) Pursuant to Section 5.99A of the Local Government Act 1995 and Regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, adopts the Information and Communication Technology allowance of \$3,500 for Elected Council Members.
 - (e) Pursuant to Section 5.100 of the Local Government Act 1995, and Regulation 30 of the Local Government (Administration) Regulations 1996, adopts the meeting attendance fee of \$1,215 per meeting for independent committee members of the Audit, Risk and Improvement Committee (ARIC).
5. New loan
- Pursuant to Section 6.20 of the Local Government Act 1995, authorises the following new loan:
- (a) Elizabeth Baillie Site - \$2,200,000.
6. Reporting material variance
- Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, adopts the reporting variance for the 2026/27 Statements of Financial Activity, of (+) or (-) 10%, where that variance is also more than \$50,000.
7. Change of reserves
- Pursuant to Section 6.11 of the Local Government Act 1995, approves the closure and the change of purpose for the following reserves:
- (a) Employee entitlements reserve – to be closed as of 1 July 2026 and its budgeted balance of \$203,109 to be transferred to waste management reserve.
 - (b) Roads renewal reserve - to be used to assist in funding renewal initiatives associated with Council's roads, including to assist the Town contribution of State and Federal co-funded road renewal initiatives.
 - (c) Waste management reserve - to be used to assist in funding waste management, waste minimisation initiatives, and landfill site rehabilitation.
8. Notes community submissions were received in response to the notice published in accordance with section 6.36(1) of the Local Government Act 1995, detailed in Attachment 14.3.5.

Background

1. As required by Section 6.2 of the Local Government Act 1995, each local government is required to prepare and adopt by Absolute Majority an annual budget for the financial year.
2. In preparation for the annual budget 2026/27, the administration has collated and analysed relevant information, held a series of five budget workshops with Elected Council Members, and engaged with the community via "Money Matters" budget engagement survey from Thursday 29 January to 25 February 2026.
3. A critical part of the budget process is identifying the 'budget deficiency' to be supplemented by levying rates. The Town gave public notice of its intention to levy differential rates and minimum payments for

the 2026/27 financial year, representing a 5% increase in rates revenue to \$58,115,901. This revenue contributes to a total operating revenue budget of \$77,067,008.

4. The budget statements presented have been prepared in accordance with the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards (to the extent that they are not inconsistent with the Act). The annual budget 2026/27 presents a balanced budget and is recommended for adoption by Council.
5. The Town continues to experience cost escalations across all areas of the organisation including costs of construction, maintenance, and employee. The Consumer Price Index (CPI), published by the Australian Bureau of Statistics (ABS) in March each year, has measured an annualised growth of 3.5% over the same three-year period. The increase in goods and services over the period is continuously impacting prices in our core operating and capital works contracts.
 - (a) In March 2024, the CPI rose 3.6% over the past twelve months.
 - (b) In March 2025, the CPI rose 2.4% over the past twelve months.
 - (c) In March 2026, the CPI rose 4.6% over the past twelve months.

Discussion

6. The annual budget 2026/27 was developed over five workshops with Elected Council Members, which considered many facets of the budget with the input and advice of a range of Town officers. The workshops considered the following matters:
 - (a) Corporate Business Plan and the Strategic Community Plan.
 - (b) Long-Term Financial Plan, Asset Management Plan, and Workforce Plan.
 - (c) Capital Works Program and Carry Forward Works Program Budget.
 - (d) Fees & Charges.
 - (e) Operating Budget.
7. Rates
 - (a) As part of the 2026/27 rate-setting process, the Valuer General's Office (Landgate) has provided new revaluation data, effective from 1 July 2026 (based on a snapshot of property market as at 1 August 2024). At a category level, residential properties have on average increased in value by 55.5%, non-residential properties by 11.73%, and vacant land by 11.35%.
 - (b) Landgate sets the Gross Rental Values (GRV) – the gross annual rental that a property might reasonably be expected to earn annually if it were rented – and Council determines the rate in the dollar to achieve the target rates revenue. The GRV is multiplied by the rate in the dollar to give the total rates payable. The rate in the dollar differs for each differential category, with Council having three differential categories, being Residential, Non-Residential and Vacant Land. These can be seen in Table 1. There are no recommended changes to the rate categories for 2026/27.

Table 1: Proposed rates in the dollar and minimum payments

Rating Category	Rate in the Dollar	Minimum Rate
Residential	\$ 0.064590	\$ 1,482
Non-Residential	\$ 0.108790	\$ 1,540
Vacant Land	\$ 0.122720	\$ 2,356

- (c) Differential general rates can only be imposed based on certain characteristics. Any other characteristic, such as length of ownership, visual appearance of a lot or building, or length of vacancy

or non-development, are not prescribed under the Act, and therefore not a characteristic for which a differential rate can be raised.

- (d) The Town will rate 18,429 properties in the 2026/27 financial year, including 153 newly added rateable properties.
- (e) The total budgeted revenue from rates for the 2026/27 financial year is \$58,115,901 derived from the rate in the dollar and minimum rates outlined in this report.
- (f) The differential rating model and the statement of objects and reasons for each differential rates category was advertised in accordance with statutory requirements for 21 days (between 28 May and 18 June 2026). There were thirty-five (35) public submissions received and have been included in the Attachment 14.3.5.

8. Fees & Charges

- (a) The fees and charges for 2026/27 (Attachment 14.3.2) forecast an increase in revenue by \$776,629 (7.0%) from \$11,044,604 to \$11,821,233, and include various statutory and regulatory fees, and discretionary fees associated with our community services and programs. For discretionary fees, consideration has been given to the level of fair cost recovery for a service, the ability of the community to pay, and the overall impact on the Town's budget.
- (b) The Building Service, Parking, and Leisure Facilities are the main service areas of revenue growth due to; expected increases in demand for issuing building permits; increases in the fee structures for parking fees; and leisure facility memberships.

9. Capital Grants and Contributions

- (a) The Town is anticipating receiving \$7,221,257 (including carry forward of \$5,050,414) in capital grants and contributions across a range of projects. Table 2 shows some of the projects receiving more than \$250,000 in capital grants and contributions.

Table 2: Capital Grants and Contributions (more than \$250,000)

Project	Grants & Contributions	Reserve	Municipal	Total Cost
Kent St Sandpit Bushland Management Project	\$ 500,000	-	\$ 172,000	\$ 672,000
MRRG - Mint Street - Albany Hwy to Shepperton Road	\$ 326,671	\$ 163,336	-	\$ 490,007
MRRG - Mint Street - Beatty Ave to Shepperton Road	\$ 262,800	\$ 131,401	-	\$ 394,201

10. Capital Works Program

- (a) In 2026/27, the total capital works expenditure budget is projected to be \$8,144,948 (Attachment 14.4.3). The budget includes funding from capital grants and contributions, reserves, sale of assets, borrowings, and the residual of \$4,948,355 from municipal funds. Some of the key projects for 2026/27 budget includes:
 - i. Drainage upgrades along the streets of Armagh, Mercury, Sussex, Mackie and Taylor Reserve Swale.
 - ii. Public lighting upgrades along Briggs Street, Dovey Lane, and Lane 87 (Edmiston Lane).
 - iii. Sports lighting upgrades at Fletcher Park and McCallum Park.
 - iv. Several road rehabilitation projects under the Metropolitan Regional Road Group Program (MRRG) and Black Spot Programs with general road renewal program.

- v. Installation of new pathways at Gascoyne Street.
- vi. Renewal and upgrade work at Aqualife and Leisurelife.
- vii. Sale of land associated with 6A McMaster St Victoria Park.

11. Carry Forward Works Program

- (a) The Town plans to carry forward \$14,341,636 (Attachment 14.3.4) from 2025/26 into the 2026/27 budget, which represents \$239,000 for operating projects and \$14,102,636 for capital works projects. The recommended budget includes several projects currently in progress and are expected to be completed during 2026/27. Some of the major projects include;
- i. Several road rehabilitation projects under the MRRG, Black Spot Programs, and road renewal program.
 - ii. Elizabeth Baillie Park Masterplan: project commenced in March 2025. Majority of the works are completed. There are some follow-up works to be performed in 2026/27.
 - iii. Rutland Avenue Shared Path: cost escalation due to the associated design works, further advocacy efforts are underway to allocate additional fundings to deliver the preferred treatment.
 - iv. Kent Street Sandpit Bushland Management Project: The civil works component has been delayed due to the need for further investigation and potential redesign of some elements. Works have therefore been postponed to 2026/27. The August 2025 planting trial was assessed, with results informing the approach for the first formal planting stage in May 2026. The 2025/26 revegetation works are complete, with 8,500 tubestock planted in line with the project plan.

12. Operating Expenditure

- (a) The Town continues to experience inflationary cost pressures due to rising construction costs, changes in legislative requirements, and renewal of various operational contracts.
- (b) Material and contracts expenditure has increased by 2.22% compared to 2025/26 adopted budget due to increases in maintenance requirements, security services within community facilities, and the addition of Urban Forest Program projects being allocated to the operating expenditure due to the nature of works.
- i. Higher landscaping and infrastructure maintenance costs, including additional specifications for McCallum Park, Higgins Park and Long Park, have increased the total cost of Parks and Reserves maintenance by \$898,405 to \$5,743,130.
 - ii. From 2026/27, all Urban Forest Program projects are allocated to operating expenditure due to the nature of works. The sub-programs of Urban Forest Green Basins, Leafy Streets, Urban Centre Greening, and Urban Ecosystem have increased operating expenditure by \$483,000 to the total cost of \$798,000.
 - iii. Security services expenses have increased across our Library, Aqualife and Leisurelife due to ongoing anti-social behaviour concerns of community and the safety of Town officers, totalling \$172,200.
- (c) Employee costs are projected to increase in 2026/27 due to higher casual salaries expenditure associated with increased participation in programs and expanded service delivery. Notwithstanding these increases, the majority of employee costs remain aligned with the provisions of the Town of Victoria Park Industrial Agreement. In addition, provision has been made for the establishment of five new positions to support the Town's strategic and operational priorities. Those five new positions are;
- i. Manager Asset Management;
 - ii. Arborist Tree Supervisor;
 - iii. Development Compliance Officer;

- iv. Homelessness Officer; and
- v. Planning Officer.

13. Reserve Accounts

- (a) The proposed transfers detail a net increase of \$6,440,255 to the Town's reserve accounts. Some of these have been recommended to fund a portion of the capital works program.
- (b) The Town continues to plan for the delivery of key infrastructure projects by transferring funds into key renewal reserves for drainage, other infrastructure and roads. The Town continues to receive the dividend distribution from the Catalina Reginal Council (1/12th of ownership interest), which is placed into the future funds reserve, however, this is anticipated to cease within a few years. Anticipated net sales proceeds of 6A McMaster Street will be placed into land asset optimisation reserve. An allocation will be placed into the underground power reserve for the anticipated Targeted Underground Power Program (TUPP) project planned for 2027/28 in Burswood. More generally, the Town is facing some significant infrastructure costs for sporting and recreation facilities for which it needs to plan for being;
 - i. Aqualife, which is an essential community facility for social and physical activities providing access to aquatic and recreational programs for all ages. Over the next financial year, the Town will be undertaking a detailed options analysis study to determine the feasibility of renovating and expanding core facilities and services. The Town has committed \$70,000 towards the study and it is estimated that the construction costs will vary between \$15 million to \$70 million pending the completion of the study.
 - ii. Higgins Park, for which the Town is continuing work on an options analysis and concept design for the clubrooms at Higgins Park (Junior Football, Cricket and Tennis) which forms the key next stage of the implementation of the Higgins Park and Playfield Reserve Masterplan. While options analysis remains in the early stages and will be subject to ongoing club engagement and workshopping with Council construction costs are likely to vary between \$2 million to \$10 million.
- (c) Following reserves to be closed or purpose changed or amended for their intended use.
 - i. Employee Entitlement Reserve
 - Closure: as of 1 July 2026, and its budgeted balance of \$203,109 to be transferred to waste management reserve.
 - Reason: AASB 119 Employee Benefit requires the recognition of a liability, and the total amount held as a liability is shown under Note 3 of the Budget. There is not requirement to holding hold matching cash or other asset against that liability.
 - ii. Roads Renewal Reserve
 - Proposed new purpose: to be used to assist in funding renewal initiatives associated with Council's roads, including to assist the Town contribution of State and Federal co-funded road renewal initiatives.
 - Reason: to ensure the Town has an appropriate funding methodology in place to manage potential cost escalations for State and Federal co-funded road renewal initiatives between the application and project delivery stages. This will enable cost increases arising during that period to be appropriately accounted for and funded.
 - iii. Waste Management Reserve
 - Proposed new purpose: to be used to assist in funding waste management, waste minimisation initiatives, and landfill site rehabilitation.
 - Reason: The Town holds a 1/12th ownership interest in the Mindarie Regional Council (MRC) and must recognise and plan for its share of any remediation liability associated

with the Tamala Park Waste Management Facility operated by MRC. The reserve will support the Town's ability to contribute to future costs associated with estimating and undertaking remediation or rehabilitation works at the facility.

- (d) Full detail on the proposed reserve transfers is included within the Attachment 14.3.1 under Note 9 Reserve Accounts, and Attachments 14.3.3 and 14.3.4, showing reserve allocations to projects and programs.

14. Loans

- (a) The budget includes a loan to be raised for the Elizabeth Baillie project, valued at \$2,200,000. Once works have concluded, this loan will be raised within the 2026/27 financial year. This loan has been included in previous budgets but not yet drawn down.
- (b) Full detail on the movement in borrowings is included within the Attachment 14.3.1 under Note 8 Borrowings.

15. Materiality Reporting

- (a) Each year Council is required to adopt a percentage or value for the purposes of reporting material variances in the monthly Financial Activity Statement.
- (b) This value or percentage is then used throughout the financial year to identify potential areas in Council's actual revenues and expenditures that may not be in keeping with Council's budget. The early identification of these potential issues can assist in better utilisation and allocation of Council funds and resources.
- (c) The values chosen should provide a good indication of variances that would not normally be able to be covered through Council's normal operations and should, therefore, be assessed to identify if a potential issue exists or not.
- (d) To be compliant with 34 (3)(5) of Local Government (Financial Management) Regulations 1996, this is amended to a variance of (+) or (-) 10%, where that variance is also more than \$50,000, for both revenue and expenditure to be included in the Statement of Financial Activity.

Relevant documents

[Strategic Community Plan](#)

[Corporate Business Plan](#)

Legal and policy compliance

[Local Government Act 1995](#)

[Local Government \(Administration\) Regulations 1996](#)

[Local Government \(Financial Management\) Regulations 1996](#)

Financial implications

Current budget impact	No impact on the current budget, however, an assessment has been made on likely carry forward budget allocations, and any likely carried forwards surplus or deficit.
Future budget impact	The adoption of the annual budget 2026/27 will enable the continuity of service delivery, maintenance and renewal of existing assets, and generation of new assets in line with Strategic Community Plan and Corporate Business Plan.

Risk management consideration

Risk impact category	Risk event description	Risk rating	Risk appetite	Risk Mitigation
Financial	Reduction in the quality of assets and services delivered if the proposed annual budget is not adopted.	Moderate	Low	Treat risk by ensuring Elected Members have been involved in the annual budget process to ensure understanding and collaboration for the budget to be understood and adopted.
Environmental	Potential reduction in the tree canopy if the initiative outlined within the Urban Forest Program is not adopted.	Moderate	Medium	Treat risk by ensuring stakeholders have been involved in the annual budget process to ensure understanding of the Urban Forest Program and initiatives.
Health and safety	Not applicable.		Low	
Data, Information Technology and Cyber	Potential reduction in the security of data and cyber security if the proposed ICT projects and services are not adopted.		Medium	Treat risk by ensuring elected members have been involved in the annual budget process to ensure understanding of critical ICT infrastructure and services.
Assets	Potential reduction in the quality of assets provided if the proposed annual budget is not adopted.	Moderate	Medium	Treat risk by ensuring elected members have been involved in the annual budget process including the setting of the capital works program projects are well understood.
Compliance Breach	Legislative compliance will not be adhered to if the annual budget is not adopted and forwarded as appropriate within the required timeframes.	Moderate	Low	Treat risk by ensuring elected members have been involved in the annual budget process to ensure understanding and collaboration in order for the budget to be understood and adopted.
Reputation	Negative public perception if Council does not	Minor	Low	Treat risk by ensuring elected members have been involved in the annual budget process to ensure understanding and collaboration for

	adopt the annual budget			the budget to be adopted. Community submission periods.
Service delivery interruption	Potential reduction in the quality of services delivered if the annual budget is not adopted or reduced.	Moderate	Medium	Treat risk by ensuring elected members have been involved in the annual budget process to ensure understanding and collaboration for the budget to be understood and adopted.

Engagement

Internal engagement	
Elected Members	Engagement was completed with Elected Members over five workshops with the Administration.
C-Suite	Engagement during the development of the Annual Budget process, including the approval of service area draft budgets, workforce request, and capital work projects. In addition, C-Suite was provided with regular updates on the budget process, its core informing documents, and workshop material.
Senior Management Group	The Town's Senior Management Group was engaged during the annual budget process to draft the required information to support the Capital Work Program, Workforce Plan, Operating Budgets, and Fees & Charges.

External engagement	
Stakeholders	Town of Victoria Park Community (residents, business owners, community groups)
Period of engagement	Survey Opened on Thursday 29 January 2026 Survey Closed on Thursday 26 February 2026
Level of engagement	2. Consult
Methods of engagement	Methods of engagement provided to the community was for them to participate in an optional survey, which was available either online or in paper, which could be collected from Town's Administration Building.
Advertising	The "Money Matters" Community Engagement Survey was available via the Town website and was advertised to the community via various social media posts.
Submission summary	<p>The survey had 487 interactions with 193 participants completing a survey.</p> <ul style="list-style-type: none"> • What suburb of the Town do you live in? • If you do not live in the Town of Victoria Park, what is your primary interest in providing feedback on the Town's 2026/27 budget? • How satisfied are you with the Town's investment in your suburb?

- What level of investment should the Town allocate to each of the following areas in the 2026/27 financial year?
- Is there anything you would like to see considered in the budget for 2026/27? Why?
- To what extent do you agree with the following statements?
- The amount I pay in rates is:
- Which of the following options best describes your household?
- How long have you lived in the Town?
- What is your age group?
- Do you have any final comments to share?

Key findings

Question 1: The first question asked to members was what suburb of the Town do you live in? If members did not live within the Town, a follow up question was asked about what is your primary interest in providing feedback on the Town's 2026/27 budget?

- 43.9% lived in East Victoria Park
- 21.9% lived in Victoria Park
- The remaining 34.2% of participants resided in either Lathlain (11.2%), Carlisle (10.8%), Burswood (5.4%), St James (5%), Bentley (0.7%) Kensington (0.4%) and I do not live in the Town (0.7%)

Question 2: The second question focused on better understanding the participants' perception of how satisfied they are with the Town's investment within their suburbs.

- 57.9% of participants were either very satisfied or somewhat satisfied with the Town investment in their suburbs, which was an increase compared to previous year's results of 44.3%.
- 16.9% of participants were neutral about the Town's investment in their suburbs, which was a decrease compared to previous year's results of 20.6%.
- 24.5% of participants were either somewhat unsatisfied or very unsatisfied with the Town's investment in their suburbs, which was a decrease compared to previous year's results of 35.0%.

Question 3: The third question sought feedback about what level of investment should the Town allocate to each of the following areas in the 2026/27 financial year? This year we added a prompt for participants to keep in mind how your choices would impact on the Town's overall budget and rates for 2026/27. For example, selecting 'more' for most areas may require a rate increase. If you prefer not to see rates rise, consider balancing your responses and prioritising the area's most important to you. The key findings of this question include.

- Protecting and enhancing the natural environment remained the top priority with 62% (previously 74%) of the community wanting the Town to consider an increase in investment.

- Support for homelessness (55%), Upgrading our facilities (54%), Helping people feel safe (51%) all received strong support to increase investment within these areas.
- Strong support to see the same amount of investment spent towards maintaining Improving waste services (57%), Access to art, education, history and culture (54%), and supporting local businesses (51%)

Question 4: The fourth question in the survey empowered the participants to share their ideas and consideration for inclusion in the budget for 2026/27. The question asked is there anything you would like to see considered in the budget for 2026/2027? Why? The top themes have been summarised below.

- **1. Improving Streets, Roads and Footpaths Public** (Ranked #2 - Transport & Roads in 2025-26 survey): Residents frequently raised issues and concerns of deterioration of transport related infrastructure, such as greater investment in road resurfacing and maintenance, footpath upgrades and connectivity, safer pedestrian crossings, and traffic calming and safer streets.
- **2. Street Trees, Greening and Urban Canopy** (Ranked #1 - Parks & Green Spaces in 2025-26 survey): A strong theme across many submissions was the need to increase investment in urban greening initiatives, such as more street trees, improved tree maintenance, increased shade in streets and parks, and protection of existing mature trees.
- **3. Parks, Public Spaces and Community Amenity** (Ranked #1 - Parks & Green Spaces in 2025-26 survey): Residents expressed strong support for investing in local parks and recreational spaces, such as upgraded playgrounds, improvements to park maintenance, increased provision of seating and shade structures, and lighting and safety improvements.
- **4. Waste Management and Cleanliness** (Ranked #8 - Waste Management & Cleanliness in 2025-26 survey): Waste services were another recurring theme raised by residents that suggested improvements associated with waste collection services, additional public bins, better recycling options, and stronger action to address litter and illegal dumping.
- **5. Community Safety** (Ranked #3 - Crime Prevention in 2025-26 survey): Safety concerns continue to be a strong theme throughout the engagement period where residents raised concerns in relation to improved lighting in streets and parks, anti-social behaviour in public areas, and traffic safety.

Question 5: The fifth question was new and focused on understanding the participants' perception of value for money associated with the Town's services and rates paid. This section asked participants to select from a range of choices from strongly agree to strongly disagree.

The question my current rates feel fair for the services provided by the Town found.

- 6% - Strongly agree
- 36% - Somewhat agree

- 25% - Unsure/neutral
- 21% - Somewhat disagree
- 11% - Strongly disagree

The question rates in the Town are good value for money found.

- 7% - Strongly agree
- 27% - Somewhat agree
- 27% - Unsure/neutral
- 27% - Somewhat disagree
- 12% - Strongly disagree

Question 6: The sixth question asked participants to rate how they feel about the amount I pay in rates they pay.

- 3.4% - A little low
- 48.7% - About right
- 35.4% - A little high
- 12.5% - Much too high

Question 7: Which of the following options best describes your household?

- 3.2% - Share house
- 2.9% - Single with kids living at home
- 7.9% - Couple with kids, kids not living at home
- 43.7% - Couple with kids, kids living at home
- 28.2% - Couple, no kids
- 11.9% - Single, living alone
- 2.2% - Other

Question 8: How long have you lived in the Town?

- 49.3% - 10+ years
- 15.2% - 5-10 years
- 15.2% - 3-5 years
- 14.1% - 1-3 years
- 5.4% - 1 year or less
- 0.7% - I don't live in the Town of Victoria Park

Question 9: What is your age group?

- 0.7% - 15-24 years
- 14.0% - 25-34 years
- 37.1% - 35-44 years
- 21.7% - 45-54 years
- 13.6% - 55-64 years

- 10.3% - 65-74 years
- 2.2% - 75-84 years
- 0.4% - 85 years or over

Question 10: The final question asked if the participant had any final comments to share? The top themes have been summarised below.

- **1. Strong Call for “Back to Basics” Governance:** A dominant overarching message that was received through this section was that residents consistently reinforced that the Town should focus on maintaining existing infrastructure and services, avoid overcommitting to new or “nice-to-have” projects, and focus on delivery of core services well and consistently.
- **2. Concern About Rates and Cost of Living:** A significant number of comments referred to financial pressure that the community is facing, which found residents asked for a minimal rate increase, greater transparency on how funds are spent, clear justification for any major expenditure.
- **3. Desire for Transparency and Accountability:** Many respondents wanted clearer communication around how decisions are made, why certain projects are prioritized, how community feedback is used, underlying sentiment, residents want to feel heard and able to trust the decision-making process.
- **4. Mixed Sentiment Toward Current Performance:** The survey participants reflected a range of views about the Town’s performance including positive feedback about the appreciation for parks, amenities, and community feel but also sharing critical feedback about frustration with perceived underinvestment in infrastructure and spending decisions.
- **5. Continued Emphasis on Infrastructure and Amenity:** A repeated expectation that was raised within this section was the need to prioritise infrastructure such as roads and footpaths, trees and greening, cleanliness and maintenance, and parks and facilities.

External engagement	
Stakeholders	Town of Victoria Park Community (residents, business owners, community groups)
Period of engagement	Survey Opened on Thursday 28 May 2026 Survey Closed on Thursday 18 June 2026
Level of engagement	2. Consult
Methods of engagement	Methods of engagement provided to the community was for them to participate in an optional survey, which was available either online or in paper, which could be collected from Town’s Administration Building.

Advertising	The "Have your say on Differential Rates 2026/27" was available via the Town website and was advertised to the community via the Town's website, various social media posts and newspaper.
Submission summary	The survey had 95 interactions with 34 participants completing it, and one submission was received through email. This information was used to better understand the community's perceptions of the proposed differential rates and minimum payments for the 2026/27 financial year.
Key findings	<p>The sentiment regarding the proposed split of the differential rating categories was generally supportive.</p> <p>Additional feedback highlighted the following:</p> <ul style="list-style-type: none"> • Both support and opposition to the overall proposed rates increase of 5%; • Drawing down on reserves further to offset reliance on rates; • Request to separate waste charges and increase waste collection services; • Both positions to maintain and reduce current service levels.

Strategic alignment

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL1 – Effectively managing resources and performance.	The annual budget 2026/27 complies with the relevant legislative regulations and adheres to the Town's own policies and practices to ensure the effective management of resources.
CL2 - Communication and engagement with the community.	Proposed differential rates advertised and public comment sought. In addition, the Town encouraged the community to engage in our "Money Matters" Community Engagement Survey to share ideas and themes for the Town to focus on as part of the setting of the annual budget 2026/27.
CL3 - Accountability and good governance.	The annual budget 2026/27 has been developed with Elected Members through a series of workshops to ensure it reflects the communities' current needs.

Economic	
Community Priority	Intended public value outcome or impact
EC1 - Facilitating a strong local economy.	The annual budget 2026/27 facilitates a strong local economy by investing in infrastructure projects, local events, and community services.

- 15 Committee reports**
- 16 Motion of which previous notice has been given**
- 17 Public participation time**
- 18 Questions from members without notice on general matters**
- 19 Confidential matters**
- 20 Closure**