



Minutes
Elected Members Briefing Session
Council Chambers, 99 Shepperton Road, Victoria Park
Tuesday, 4 October 2011
6.30pm

1. OPENING

2. ATTENDANCE AND APOLOGIES

Attendance:

Mayor: Mr T (Trevor) Vaughan

Carlisle Ward: Cr C (Claire) Anderson
Cr J (John) Bissett
Cr K (Keith) Hayes
Cr R (Rowena) Skinner

Victoria Park Ward: Cr J (Julie) Armstrong
Cr A (Adam) Vilaca

Chief Executive Officer: Mr A (Arthur) Kyron

Directors: Mr B (Brian) Callander
Ms T (Tina) Ackerman

Acting Director: Mr J (John) Wong
Mr R (Robert) Cruickshank

Secretary: Kerry Kane

Public: 3

Apologies: Cr D (David) Ashton (Deputy Mayor)
Cr V (Vin) Nairn
Mr A (Anthony) Vuleta
Ms R (Rochelle) Lavery

3. DECLARATIONS OF INTEREST

Name/Position	Brian Callander – Director Business Life Program
Item No/Subject	Item 13.1 – Harold Hawthorne Centre – request for payment in advance of the balance of the 2011/2012 operating subsidy.
Nature of Interest	Interest that may affect impartiality
Extent of Interest	Member of the Board of Harold Hawthorne

Name/Position	Cr K (Keith) Hayes
Item No/Subject	Item 13.1 – Harold Hawthorne Centre – request for payment in advance of the balance of the 2011/2012 operating subsidy.
Nature of Interest	Interest that may affect impartiality
Extent of Interest	Member of the Board of Harold Hawthorne

Name/Position	Mayor Trevor Vaughan
Item No/Subject	Item 13.1 – Harold Hawthorne Centre – request for payment in advance of the balance of the 2011/2012 operating subsidy.
Nature of Interest	Interest that may affect impartiality
Extent of Interest	Member of the Board of Harold Hawthorne as a Council Representative.

4. PUBLIC QUESTION AND PUBLIC STATEMENT TIME

Mr Henry Hunt, 40 Glenwood Way, Balcatta (Statement)

Mr Hunt introduced himself to Council and gave a background of his experience and distributed paperwork relating to item 12.2 – 608(Lot 2, Strata Lot 4) Albany Highway, Victoria Park – Change of Use from Showroom to Shop on the Agenda

5. CONFIRMATION OF MINUTES

RECOMMENDATION

Cr Hayes moved Cr Skinner seconded

The minutes of the Elected Members Briefing Session held on Tuesday, 13 September 2011 be accepted as a true and correct record of the proceedings.

CARRIED (7-0)

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PRESENTATIONS

Nil

8. ANNOUNCEMENTS BY THE MAYOR WITHOUT DISCUSSION

Mayor Vaughan informed Council of the new round of Meetings commencing with the Elected Members Briefing Session being held on 1 November 2011

9. URGENT BUSINESS NOT LISTED ON THE AGENDA

Nil

10. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Item 12.4 was confidential and was discussed behind closed doors at item 19
Item 13.1 was confidential and was discussed behind closed doors at item 19

11– 15 REPORTS

Section 1

No action is required in relation to the following items:

- | | |
|--------------|---|
| Item No 11.1 | (Unconfirmed) Minutes of Committees to be Received and Committee Recommendations to be Adopted |
| Item No 12.3 | 8A (Lot 2, Strata Lot 4) Hillview Terrace, St James – Grouped Dwelling |
| Item No 13.3 | Proposal to Request Minister for Lands to Dedicate Land, Currently Used as a Right of Way off Griffiths Street, as Road Reserve (ROW97) |
| Item No 14.1 | Artz Games in the Park Project |
| Item No 15.1 | Town Centre Redevelopment – Draft Probity Plan |
| Item No 15.2 | Civica National User Group Conference – 16 – 19 October, 2011 Hunter Valley |

Section 2

Council agenda Modifications; Additional Information Sought and Questions – in relation to the following items

Item: 11.2

Council Agenda Modifications

Additional Information Sought

Include the documentation in the report to include details of legal advice obtained

Questions

- Where in the report does it state that the funds are returned to the Town?
- Has the document been seen by Officers?
- Have the Town's lawyers seen the document?
- Can the report include a definition of Power of Attorney?
- Is there another legal term that should be used?

Item: 12.1

Council Agenda Modifications

Additional Information Sought

- Where will the residents be accommodated during the demolition process?
- How many accommodation units were included in the 7 units demolished?

Questions

- Have universal access layout be used in the design?
- What access facilities are available in the top two stories of the building?
- When the lift is out of order how are residents evacuated from the building?
- Can a condition be included to include more access in addition to lifts and stairs?

Item: 12.2

Council Agenda Modifications

Additional Information Sought

Questions

- Have there been any issues relating to the current tattoo shop in the Town?
- Could the minimum number of sinks be provided in the report?
- Will the minimum age requirement be enforced?
- Will the establishment use consent forms?
- Where will the premises be located?

Item: 12.5

Council Agenda Modifications

Additional Information Sought

Questions

- How many permanent FTE's are employed by the Town of Victoria Park
- How will the conflict of interest issue be managed in an ethical manner?
- Do the recent amendments to the BCA have any relevance to this Act.ACT?
- Is there a capacity for council to withdraw from the process?
- How will the tight time frames be managed during the process?
- If weekends are included in the process will building surveyors be required to work on weekends?
- Is there a need to review the proposed fees early next year to gauge competitiveness?

Item: 13.2

Council Agenda Modifications

Additional Information Sought

Questions

- Will the shared path from Great Eastern Highway to Roberts Rd be uninterrupted?
- Does the uninterrupted path include the path on Egham Street?

Item: 13.4

Council Agenda Modifications

Additional Information Sought

- Is there any reason why a large portion of the Eastern corridor is excluded from the report?

Questions

- Has the Department of Transport allocated any funding for the implementation of the plan?
- Has the Department of Transport indicated a willingness to take funding to the Minister or Expenditure Review Committee (ERC) for review in the next budget?
- Can the report include the exclusion of Park and Ride facilities on the Lathlain side of the Victoria Park train station and the Carlisle side of the Carlisle train station
- Can the report include the proposed relocation of the Oats St /Carlisle station?
- Why is there no mention of bike transportation in the report?

Item: 15.3

Council Agenda Modifications

Additional Information Sought

Questions

- Can officers clarify how the audits will be undertaken?
- Could an annual report and KPI's be established?

16. GENERAL BUSINESS

Nil

17. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

18. PUBLIC QUESTION AND PUBLIC STATEMENT TIME

Mr Henry Hunt, 40 Glenwood Way, Balcatta (Statement)

Mr Hunt answered Councillors questions relating to consent forms being used in the proposed tattoo establishment discussed at item 12.2 – 608(Lot 2, Strata Lot 4) Albany Highway, Victoria Park – Change of Use from Showroom to Shop

19. MATTERS BEHIND CLOSED DOORS

Mayor Vaughan suspended standing orders and the gallery were asked to leave at 7.27pm.

Item 12.4 134 Carnarvon Street, East Victoria Park (Confidential Report) was discussed.

Item 13.1 Harold Hawthorne Centre – Request for Payment in Advance of the Balance of the 2011/2012 Operating Subsidy was discussed.

Mayor Vaughan resumed standing orders and requested the gallery return at 7.48pm.

20. CLOSURE

There being no further business the session was closed at 7.48pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this session.

Signed Mayor

Dated this Day of 2011