



Minutes
Elected Members Briefing Session
Council Chambers, 99 Shepperton Road, Victoria Park
Tuesday, 1 November 2011
6.30pm

1. OPENING

The meeting was opened by the Mayor at 6:30pm

2. ATTENDANCE AND APOLOGIES

Attendance:

Mayor: Mr T (Trevor) Vaughan

Banksia Ward: Cr C (Claire) Anderson
Cr J (John) Bissett (Deputy Mayor)
Cr K (Keith) Hayes
Cr R (Rowena) Skinner

Jarrah Ward: Cr D (David) Ashton
Cr V (Vin) Nairn
Cr V (Vicki) Potter
Cr A (Adam) Vilaca

Chief Executive Officer: Mr A (Arthur) Kyron

Directors: Mr B (Brian) Callander
Mr A (Anthony) Vuleta
Ms T (Tina) Ackerman

Acting Director: Mr R (Robert) Cruickshank

Secretary: Kerry Kane

Public: 2

Apologies: Ms R (Rochelle) Lavery

3. DECLARATIONS OF INTEREST

Name/Position	Cr Keith Hayes
Item No/Subject	Item 13.3 – Request to Close Road Reserve – Glenn Place, Burswood
Nature of Interest	Interest that may affect impartiality
Extent of Interest	Member of the Burswood Park Board

4. PUBLIC QUESTION AND PUBLIC STATEMENT TIME

Nil

5. CONFIRMATION OF MINUTES

RECOMMENDATION

Cr Anderson moved Cr Bissett seconded

The minutes of the Elected Members Briefing Session held on Tuesday, 13 SeptemberSeptember4 October 2011 be accepted as a true and correct record of the proceedings.

CARRIED (9-0)

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PRESENTATIONS

Nil

8. ANNOUNCEMENTS BY THE MAYOR WITHOUT DISCUSSION

9. URGENT BUSINESS NOT LISTED ON THE AGENDA

Nil

10. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

11– 15 REPORTS

Section 1

No action is required in relation to the following items:

Item No 11.3	Mindarie Regional Council – Appointment of Deputy
Item No 12.2	20 (Lot 3) Merton Street, Victoria Park – Single House
Item No 12.4	Review of Provisions of Council’s Local Planning Policy – Boundary Walls
Item No 12.5	Review of Fencing Local Law
Item No 12.6	Submission on Draft Structure Plan Preparation Guidelines – Draft for Public Comment
Item No 13.3	Request to Close Road Reserve – Glen Place, Burswood
Item No 15.1	Schedule of Accounts for the Period 1 August 2011 to 31 August 2011
Item No 15.2	Financial Statements for the Period Between 1 August 2011 and 31 August 2011
Item No 15.3	Schedule of Accounts for the Period Between 1 September 2011 to 30 September 2011
Item No 15.4	Financial Statements for the Period Between 1 September 2011 and 30 September 2011

Section 2

**Council agenda Modifications; Additional Information Sought and Questions –
in relation to the following items**

**Item: 11.1 (Unconfirmed) Minutes of Committees to be Received and
Committee Recommendations to be adopted**

Council Agenda Modifications

Additional Information Sought

Questions

Could Cr Anderson be removed from the Written History Project Team?

**Item: 11.2 Appointments to Council Committees Working Groups and
Project Teams**

Council Agenda Modifications

As Cr Bissett will be on Leave on Absence for the Ordinary Council Meeting dated 8
November 2011, he requested to be nominated on the following committees;

- Local History Working Group
- Millen Site Working Group

Additional Information Sought

Questions

- Will Julie Armstrong be replaced on the Memorial Gardens Project Team with a new Deputy?
- Should there be a general purpose committee relating to public domain land owned by the Council?
- Could the Chief Executive Officer advise how many members sit on the current Community Safety Committee?
- What is the procedure to select the committee members who sit on the Community Safety Committee?
- Will there be issues as to who chooses the ballots for the Community Safety Committee?
- Could a copy of correspondence sent to current committee members be sent to elected members for review prior to being distributed?
- How will the organisational representation relating to the Community Safety Committee be structured?
- Could a compromise be made as to the number of Community Safety members as it is a more complex committee?
- When will the committees come on stream
- Will the committee timetables be reviewed by Councillors before being adopted?

Item: 12.1 3 (Lot 74) Sarich Way, Bentley – Research and Development Facility

Council Agenda Modifications

Additional Information Sought

- Could Officers please advise if there would be any extractors or industrial chimneys in the development?

Questions

- Could Officers clarify the use of the property?
- Will parking be reviewed in the area
- Are there any industrial chimneys in the development?

Item: 12.3 Proposed Amendment No 56 to Town Planning Scheme No 1 – Reservation of Lot 1002 Beatty Avenue, East Victoria Park, and Lots 1003 & 1004 Raleigh Street & Lot 1005 Bishopsgate Street, Carlisle for Parks and Recreation

Council Agenda Modifications

Additional Information Sought

Questions

- Could Officers clarify the lot sizes for each property?

**Item: 13.1 State Underground Power Program – Expression of Interest
Round 5 Localised Enhancement Projects**

Council Agenda Modifications

Additional Information Sought

Questions

- How does the funding program differ to the previous round?
- Could Officers clarify why property owners along Albany Highway are not included in the contribution to the underground power cost?

Item: 13.2 Town of Victoria Park’s Strategic Waste Minimisation Plan

Council Agenda Modifications

Additional Information Sought

Questions

- Could Officers provide the new pick up times for the green waste collections?
- How far have discussions progressed with South Perth in regards to the waste transfer station?
- Has there been any progression on the Officers forum?
- Could Councillors and staff visit the recycle facility in Maddington?
- Does WALGA have a waste management committee and is the Town represented?

Item: 14.1 Memorial Gardens Project Team

Council Agenda Modifications

Additional Information Sought

Questions

- Could the recommendation include other items other than honour role?
- Could this be part of the Towns Website?
- As a percentage how much will be spent on research and how much will be spent on the honour role?

Item: 14.2 Partnership with Department of Sport and Recreation (DSR) to deliver the KidSport Initiative

Council Agenda Modifications

Additional Information Sought

Questions

- How much is allocated to the active youth recreation donation?
- Over four years will there be a \$16,000 be saved?
- What would prevent the Council to put the funds into a reserve fund?
- Is it possible the same situation occurs whereas the government retracts its funding support?

Item: 14.3 Higgins Park Tennis Club Business Plan

Council Agenda Modifications

Additional Information Sought

Questions

- Why has this report been put forward, and could it be sent to an Elected Members Workshop?
- How much does the Town subsidise the croquet club?
- How many members does the croquet club have?
- Has the croquet club requested funding recently?
- Could Officer clarify if the club is at a commercial level?
- Would it become unviable for the club to continue?
- Clarify how many grass courts and how many hard courts exist at the club?
- Has there been an analysis on the cost of replacing grass courts with hard courts?

Cr Skinner left the chamber at 7.24pm and returned at 7.28pm

16. GENERAL BUSINESS

Cr Vilaca left the chamber at 7.29 and returned 7.30pm

Cr Nairn asked for clarification in regards to the Raiders Football Club having to contribute to electricity and storage room hire, when the club support themselves well, and other clubs request funding from Council..

DCS said she would take the issue on notice.

Cr Hayes asked for a report on the CHOGM impact on the Town.

CEO said disruption was minimal, and prepared the Town for a positive impression on visitors. Chief Executive Officer said he was preparing a report on the forum he attended at

Cr Anderson asked for information relating to the Town's fire evacuation process and training?

Cr Anderson asked for an update on the Town supporting the NDIS which was put forward as a notice of motion previously, could a copy of the correspondence sent to Ministers be provided to Councillors for review.

Cr Nairn informed Councillors that the Local chamber has its last meeting for the year at Happy Meals on Friday 4 November 2011 at 12.00noon.

Cr Nairn said when Councillors receive memos and correspondence from the Town with the option of contacting Directors by phone, it is often difficult to actually get in touch with them.

Chief Executive Officer said it gives Councillors the encouragement to deal with Executive Managers, Directors and the Chief Executive Officer and all requests will be followed up.

Mayor Vaughan asked if the mobile numbers of Directors was available on the Town's intranet.

Chief Executive Officer said yes, the Director's mobile numbers are available on the website.

17. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

18. PUBLIC QUESTION AND PUBLIC STATEMENT TIME

Mr David Crann, 47 Kitchener Ave, Victoria Park WA 6100

Mr Crann informed Councillors that there was a commemoration service at St Joachim's at 6.00pm Wednesday 2 November 2011 for the 400 soldiers who died; Mr Crann asked if the Town will be placing a wreath on the War Memorial.

Mayor Vaughan said yes the Town would be commemorating the event.

Mr Crann asked if children playing football in the memorial gardens could be discouraged.

19. MATTERS BEHIND CLOSED DOORS

Nil

20. CLOSURE

There being no further business the session was closed at 7.41pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this session.

Signed Mayor

Dated this Sixth. Day of December 2011