



TOWN OF
VICTORIA PARK



Mindeera Advisory Group

Agenda – 2 April 2025



WE'RE OPEN
VIC PARK

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1 Opening

Acknowledgement of country

Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaadijtin, moort, wer boodja ye-ye.

I acknowledge the traditional custodians of this land and respect Elders past, present and emerging, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

2 Attendance

Mindeera Group Representatives

Roni Forrest (Chair)
Murray Masters (Deputy Chair)
Rachel Collard
Kelsi Forrest
Patrick Keeffe
Kenneth Latham
Kristin Mamo
Sylvia Nelson
Leandro Stewart Usher

Elected Members

Deputy Mayor Bronwyn Ife
Cr Sky Croeser
Cr Peter Devereux

Manager Community

Paul Gravett

Meeting secretary

Nichola Tomkins

Presenters

Deniqua Boston, Place Leader
Tara Schwartze, Coordinator Events, Arts & Funding

Observers

Carl Askew, CEO Town of Victoria Park

Apologies

Jesse Fleay
Annie Withrow, Coordinator Community Development

3 Presentations

3.1 Art and Culture Plan

Time	30 mins
Presenter	Coordinator Events Arts and Funding
Attachments	Nil

Purpose of the item

The Town is reviewing its [Arts and Culture Plan](#) and would like to receive ideas and feedback directly from the Mindeera Advisory Group.

Outcome

Feedback from Mindeera will inform how Aboriginal art and culture can be embedded within the next Arts and Culture 5-year plan (2026 – 2030).

Strategic outcomes

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL2 - Communication and engagement with the community.	Feedback and ideas from all cultures in the Town, including Aboriginal people, is gathered to contribute to the new Art and Culture Plan 2026 – 2030.

Social	
Community Priority	Intended public value outcome or impact
S3 - Facilitating an inclusive community that celebrates diversity.	The Art and Culture Plan acknowledges and celebrates diversity across all cultures, including local Aboriginal people.
S4 - Improving access to arts, history, culture and education.	The Plan improves access to art, history and culture and education for all cultures in the Town, including Aboriginal people.

3.2 Update on Urban Forrest Strategy

Time	45 minutes
Presenter	Place Leader, Urban Forrest
Attachments	Nil

Purpose of the item

To seek feedback from the Mindeera Advisory Group to:

- Inform the development of the new Urban Forrest Strategy (UFS)
- Update the group on Urban Forrest Reconciliation Action Plan actions

Outcome

To ensure Aboriginal culture is embedded into the new UFS.

Strategic outcomes

Environment	
Community Priority	Intended public value outcome or impact
EN1 - Protecting and enhancing the natural environment.	That Aboriginal cultural practices and knowledge are passed on and showcased to the community.
EN4 - Increasing and improving public open spaces	That public open spaces and ecosystems reflect Aboriginal culture.

Social	
Community Priority	Intended public value outcome or impact
S4 - Improving access to arts, history, culture and education.	That through the implementation of the UFS, the community can learn about the importance to Aboriginal people of connection to Country and the land.

3.3 Review of Welcome to Country and Acknowledgement of Country Staff Guidelines

Time	15 Minutes
Presenter	Reconciliation Officer
Attachments	Nil

Purpose of the item

To provide staff with guidelines on when it is culturally appropriate to organise a Welcome to Country or to deliver an Acknowledgement of Country at meetings, events, and activations.

Outcome

Feedback from the Mindeera Advisory Group on the guidelines to ensure Welcome to Country and Acknowledgement of Country protocols are applied in a respectful and meaningful way during Town events, meetings and activations.

Strategic outcomes

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL3 - Accountability and good governance.	That staff are culturally aware of Welcome to Country and Acknowledgement of Country protocols and these are consistently applied.

Social	
Community Priority	Intended public value outcome or impact
S3 - Facilitating an inclusive community that celebrates diversity.	That the Town creates a culturally safe space and demonstrates its commitment to reconciliation to the community and stakeholders in a culturally respectful way.

4 Items for discussion

4.1 On the Table

Time	15 Minutes
Presenter	Reconciliation Officer
Attachments	Nil

Purpose of the item

To provide an opportunity for Advisory Group members to share feedback, generate ideas and facilitate discussion on matters of reconciliation and Indigenous significance in the Town.

Outcome

To provide space for deliberation and innovation.

Discussion points

- Conversation from the Table – Mindeera members
- Updates on:
 - Mindeera Group membership update
 - Aboriginal Student Traineeship
 - Cultural Fire Burn
 - Events Vehicle wrap – Aboriginal artwork
 - McCallum Park Cultural Mapping
 - Dual naming protocols – June meeting
 - National Reconciliation Week and NAIDOC Week

Strategic outcomes

Civic Leadership	
Community priority	Intended public value outcome or impact
CL2 - Communication and engagement with the community.	To encourage and enable the community to actively take part in and contribute to Town and community led projects.

Social	
Community priority	Intended public value outcome or impact
S3 - Facilitating an inclusive community that celebrates diversity.	To enable the community to be informed and engaged in the Town's reconciliation process.

Next steps

Nil.

Further information

Nil.

5 General business

6 Actions from previous meetings

Action	Responsible Officer	Link to RAP Action(s)	Status	Comment	Close Date
Invite the Place Leader for Urban Forrest Strategy to come to a meeting and incorporate Care for Country into next Strategy.	Reconciliation Officer	Relationships 4.2	In progress	Invited to present at August 2024 meeting. Item deferred to November 2024. Item again deferred to February 2025 Deferred until April 2025	June 2025
Invite representatives from the Cities of Melville or Fremantle to an Advisory Group Meeting to discuss their dual naming projects.	Reconciliation Officer	Relationships 4.3	In progress	Len Collard (worked with the City of Melville on their dual naming project) confirmed to facilitate a discussion on dual naming protocols at meeting on 25 June 2025.	April 2025
The Town's People and Culture Team to provide clarity about how they will achieve the actions and targets relating to the Equal Employment Opportunity Management Plan (linking to the RAP).	Reconciliation Officer	Opportunities 1.1	In progress	Invite the People and Culture Team to a future Advisory Group meeting. To be invited to November 0024 meeting. Item deferred to February 2025 Deferred until June 2025	June 2025
The Town's Place Planning Team to liaise with Department of Local Government, Sport and Cultural Industries (DGLSC) to keep the group updated on plans relating to the Hockey Stadium at Curtin University and how they will manage cultural input going forward.	Place Leader, Strategic Planning	Relationships 3.2	In progress	DGLSC invited to February 2025 meeting however due to State election and caretaker period this has been deferred (no date set)	June 2025
Metronet to invite the Group to be involved and recognised in the launch events	Reconciliation Officer	Relationships 3.2	In progress		December 2025
McCallum Park Masterplan cultural mapping – keep the Group updated	Reconciliation Officer	Respect 5.1	In progress		July 2025
Cultural fire burn/Traditional Management Practice – keep the group updated	Reconciliation Officer	Respect 4.1	In progress		July 2025

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Activation ideas for the Metronet launch events at the stations to be sent to the Reconciliation Officer	Reconciliation Officer	Relationships 3.2	Completed		June 2025
Dual naming – Reconciliation Officer to liaise with Elders to organise a suitable facilitator for the April meeting	Reconciliation Officer	Respect 4.3	Completed	Facilitator available for the Mindeera meeting in June 2025.	June 2025
Aboriginal school-based traineeship – investigate if there is budget to host two trainees so they have a support person to go through the process with	Reconciliation Officer	Opportunities 1.1	Completed		March 2025
NRW and NAIDOC week activities - the Group to send ideas to the Reconciliation Officer	Reconciliation Officer	Respect 3.1	Completed		March 2025
The Group to be included in the consultation process when a Naming Policy is developed by the Town	Coordinator Public Realm, Place Planning	Respect 4.3	Completed		March 2025
The Reconciliation Officer to circulate the marked-up Commemorative Recognition Policy (showing suggested changes) via email to the Group. Comments to be sent to the Reconciliation Officer and Library Manager within 3 weeks of the meeting.	Reconciliation Officer	Respect 4.3	Completed		February 2025

7 Close