

Corporate Business Plan

Quarterly progress report
July 2022 – September 2022

Helping people feel safe

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|---|---|-------------|--|------------|----------|
| Innovative and empowered people | Deliver mental health first aid training | P&C are currently compiling the annual training Calendar for 2030 and will include this in the program | In progress | People and Culture | July 22 | June-23 |
| | Deliver training on dealing with difficult customers | P&C are currently compiling the annual training Calendar for 2030 and will include this in the program | In progress | People and Culture | July 22 | June-23 |
| Engaged and empowered community | Codesign an annual youth safety project with young people, i.e. night activation project, public art mural, safety hotspot focus etc. | The team have partnered with Place Planning on a safety hotspot focus, to progress an upgrade to the Ursula Frayne/Shepperton Road underpass which was identified as a youth safety priority in engagement for the Youth Action Plan. Main Roads has agreed to conduct upgrades to the underpass, pending the preparation of a scope and costing of works to be provided by the Engineering team, with ongoing feedback and engagement from the Youth Leaders team. | In progress | Community Development | July 22 | June-23 |
| Streamlined, modern governance | Prepare a public lighting plan for areas identified as having poor lighting | The locations with the greatest lighting upgrade need have been identified. A lighting upgrade plan has been prepared. Some of the highest priority locations are the remaining laneways that are still without any lighting. The detailed lighting designs for some of the high priority sites have been prepared but could not be implemented due to the lack of budget funding. | In progress | Street Improvement & Community Development | July 22 | June-23 |
| | Review the Safer Neighbourhoods Plan | Draft Safer Neighbourhoods Plan (SNP) 2022-2027 was presented to Elected Members on 28 July 2022 for feedback over a two-week period, with some minor changes as a result. The draft SNP to be presented at the September Ordinary Council Meeting for endorsement for public comment. | In progress | Community Development | July 22 | June-23 |
| Integrated, fit-for-purpose systems | Implement the use of mobile computing for | Health team has been trained on using Health Manager and migration from Authority has been completed on | In progress | Environmental Health | July 22 | June-23 |

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| | environmental health inspections | TEST module. Currently Open Office is working with Finance on integrating the finance to Health Manager and then CM9 integration. Once completed, the team will be trained on using the mobile APP. Will possibly go LIVE end October 2022. | | | | |
| Productive and agile operations | Deliver the Safer Neighbourhoods Plan | Activities include ANPR camera installation with WAPOL, lighting upgrades Federal Government grant acquittal, review of the Town's Community Outreach Service contract and Request for Quote, and preparation for launch of CCTV Partnership Program, Security Incentive Scheme, Street Meet n Greet for 2022-2023 from mid-September. | In progress | Community Development | July 22 | June-23 |

Collaborating to ensure everyone has a place to call home

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|--|---|-------------|---------------------------------|------------|----------|
| Innovative and empowered people | Provide training on assisting people in need | P&C are currently compiling the annual training Calendar for 2030 and will include this in the program | In progress | People and Culture | July 22 | June-23 |
| Engaged and empowered community | Deliver community awareness raising activity to promote understanding and support community-led action | As part of Homelessness Week in August 2022, the Town ran an event and social media series of stories told by people who had experienced homelessness. The event was fully subscribed to and received positive feedback from attendees. | Completed | Community Development | July 22 | June-23 |
| Streamlined, modern governance | Deliver the Local Planning Scheme and Local Planning Policy sub-program | Draft Local Planning Scheme No.2 was endorsed by Council at the August 2022 OCM to be presented to the WAPC for consent to advertise. Local Planning Policy 40: Burswood Station East Precinct will be presented to Council at the September 2022 OCM for endorsement to proceed to public advertising | In progress | Place Planning & Urban Planning | July 22 | June-23 |
| | Deliver the Precinct Structure Planning sub-program | Albany Highway Precinct Structure Plan: Stage 1 endorsed at the July 2022 OCM. Stage 2 commenced Oats St Precinct Structure Plan: Project scope preparation underway. | In progress | Place Planning | July 22 | June-23 |
| | Review Policy 113 – Homelessness | Review of the Homelessness Policy was completed in July 2022 and will be presented to the September Ordinary Council meeting for endorsement. The Council report recommends future reviews every two years. | In progress | Community Development | July 22 | June-23 |

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| Productive and agile operations | Deliver the Homelessness Policy Implementation Plan | Activity over quarter one includes administrative support to the Healthy Relationships Strategy Group, supporting local membership in the Belmont Vic Park Emergency Relief Network, monitoring of service delivery across the Town, and delivery of a community awareness raising activity to promote understanding and support community-led action. Once the Homelessness Policy is endorsed by Council, work will begin to develop the next iteration of the Implementation Plan based on the Policy recommendations. | In progress | Community Development | July 22 | June-23 |

Facilitating an inclusive community that celebrates diversity

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|--|--|-------------|---|------------|----------|
| Innovative and empowered people | Deliver disability awareness training | P&C are currently compiling the annual training Calendar for 2030 and will include this in the program | In progress | People and Culture | July 22 | June-23 |
| | Deliver introduction to LGBTQIA+ training | P&C are currently compiling the annual training Calendar for 2030 and will include this in the program | In progress | People and Culture | July 22 | June-23 |
| | Deliver cultural awareness training | P&C are currently compiling the annual training Calendar for 2030 and will include this in the program | In progress | People and Culture | July 22 | June-23 |
| | Deliver Noongar language training | P&C are currently compiling the annual training Calendar for 2030 and will include this in the program | In progress | People and Culture | July 22 | June-23 |
| | Deliver the Workforce Plan | No progress for this quarter. | Ongoing | People and Culture | July 22 | June-23 |
| | Review staff induction program to incorporate access and inclusion, diversity and cultural awareness | No progress for this quarter. | Not Started | People and Culture | July 22 | June-23 |
| Engaged and empowered community | Administer the community funding program | Place grants opened on 1 August with a \$40,000 pool. Several applications are currently being prepared by businesses and community members. | In progress | Events, Arts and Funding & Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|------------------------------------|--|-------------|-------------------------------|------------|----------|
| | | Round 1 2022/23 opened 4 July – 12 August. This included Sports, Sports Equipment, Arts and Community Grants. Applications are currently being assessed and a Council Report is being prepared to go to October OCM. | | | | |
| | Administer the sponsorship program | Elected Members were able to scene set for the types of sponsored events we wanted in this financial year. Proposal was developed and sent to a target list of 23 groups. We had three successful applications. We are now rolling out the sponsored events with the Place team. We will be reviewing the policy and removing the selection criteria in October. | In progress | Communications and Engagement | July 22 | June-23 |
| | Deliver annual events program | The Annual Events Plan has been finalised for 2022/23 aligning with the recently adopted Event Strategy and annual budget. Scoping and planning is well underway for events across the 2022/23 year. | In progress | Events, Arts and Funding | July 22 | June-23 |
| | Deliver the Youth Action Plan | Quarter one has focused on engagement with the Young Influencer and Young Changemaker teams including recruitment - all members of the teams have been retained with the 16th member now recruited - and ongoing evaluation. Projects include the Hackathon for Mental Health Week on 5 October, planning for the launch of Instagram channel in quarter two, trial of Youth Fusion afterschool drop-in sport sessions at John Macmillan Park on Monday afternoons, planning for a Youth Week event in April 2023, preparation for a Community Development | Ongoing | Community Development | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|---|--|-------------------------|--------------------------|------------|----------|
| | | intern between November 2022 and April 2023 and a one year Building Administration trainee, a Youth Focus joint networking event on 15 September, and successful launch of the Town/Headspace partnership project "Spill the Beans" coffee mornings. | | | | |
| | Monitor delivery of the Community Benefits Strategy | <p>Westcoast Eagles (WCE) – Highlights:</p> <ul style="list-style-type: none"> • WCE provided Vic Park Raiders Junior Football Club access to use the Community Oval (with lights) at the Mineral Resources Park (MRP) Precinct on Friday nights throughout June to August for 7 of their 10 rounds of their season. They were unable to play at their home ground "Higgins Park "as their oval lights did not meet the minimum standards prescribed by the WA Football Commission Guidelines. • Ken Wyatt Cup – Monday 12 September – Round Robin carnival held on MRP Community Oval involving 120 First Nations high school girls from the Waalitj Deadly Sista Girlz schools' program. • PCYC Kensington – Through their Leadership Program for disengaged youth, WCE held a workshop at MRP. • Kent Street Senior High School & Ursula Frayne Catholic College on the MRP Community Oval in honor of two students who sadly died in a car crash in June. • WCE with the WA Police Force two Cannington District Community and Youth Engagement officers reached out to WCE to see how they could help support the youth, who had recently been released from Banksia Hill Detention Centre. | In progress and ongoing | Events, Arts and Funding | July 22 | June-23 |

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| | | <p>Waalitj Foundation (WF) Highlights:</p> <ul style="list-style-type: none"> • Waalitj Club (delivered as an after-school program for Town of Vic Park residents aged 8-12): Week 1 to 10 of Term 3 with 180 participants. • WF and WCE facilitated the use of the MRP Community Oval for the Lathlain PS sports carnival. Rick and Rosey attended with some giveaways. • WF has also leveraged partnerships with the West Coast Eagles Football Club to deliver activities to the Waalitj Club participants and families. • WF has partnered with Stop Family Violence to deliver 4 x healthy relationships workshops. • WF has worked with WCE to deliver football activities with participants utilising Tim Kelly, Jermaine Jones and Krstel Petrevski. The WCE have also had 'Rick the Rock' attend sessions. | | | | |
| Streamlined, modern governance | Develop and promote a youth-friendly annual report on progress made towards the Youth Action Plan 2021-2024 | Data collection and review is underway, with collation of the report to commence in quarter two. | In progress | Community Development | July 22 | June-23 |
| | Complete a review of the Disability Access and Inclusion Plan | The draft plan was discussed at a Concept Forum in August and is scheduled to be tabled at the October Ordinary Council Meeting for endorsement prior to a three-week public comment. | In progress | Community Development | July 22 | June-23 |
| | Develop the Innovate Reconciliation Action Plan | The team have completed a thorough community engagement program and are now working through | In progress | Community Development | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|--|--|-------------|-----------------------|------------|----------|
| | | the Reconciliation Australia templated plan, with strategic workshops being planned with Mindeera and Elected Members for quarter two. | | | | |
| | Develop a Community Development Strategy | Scoping is now underway for the project to engage an external resource to assist development of the strategy due to staffing and internal capacity changes. | In progress | Community Development | July 22 | June-23 |
| | Review the Town's homelessness policy | Review of the Homelessness Policy was completed in July 2022 and will be presented to the September Ordinary Council meeting for endorsement. The Council report recommends future reviews every two years. | In progress | Community Development | July 22 | June-23 |
| Productive and agile operations | Deliver the Reconciliation Action Plan | Progress this quarter has included NAIDOC week activities in July, finalisation of Noongar culture artwork for Ranger vehicles and uniforms, commencement of a trial for the Welcome to Country order of proceedings at Town events, planning Elected Member training in the Noongar language version of Acknowledgment of Country, facilitation of the Mindeera Advisory Group and partnership group with the City of Canning, the City of South Perth and Curtin University. | Ongoing | Community Development | July 22 | June-23 |
| | Deliver the Disability Access and Inclusion Plan | Progress this quarter has included review of the plan, completion of the annual report and submission to the Department of Communities, engagement with People and Culture to progress meeting the employment target, planning for upcoming days of | Ongoing | Community Development | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|---------------------------------|--|--|-------------|-----------------------|------------|----------|
| | | significance including Seniors Week (November), PrideFest (November and International Day for People Living with Disability (December), as well as facilitation of the Access and Inclusion Advisory group quarterly meetings. | | | | |
| | Deliver the Community Development Strategy | This will commence once the strategy has been developed. | Not started | Community Development | July 22 | June-23 |
| Financial sustainability | Apply for access and inclusion grant funding to implement access, inclusion and diversity programs/events and activities | Grant opportunities are continually monitored. No grants have been identified within the last quarter. | Ongoing | Community Development | July 22 | June-23 |
| | Apply for grant funding to support reconciliation initiatives | Grant opportunities are continually monitored. No grants have been identified within the last quarter. | Ongoing | Community Development | July 22 | June-23 |

Improving access to arts, history, culture and education

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|--|---|-------------|--------------------------|------------|----------|
| Innovative and empowered people | Explore opportunities for young people to gain job ready experience at the Town through internships, placements and volunteering | No progress for this quarter. | Not Started | People and Culture | July 22 | June-23 |
| Engaged and empowered community | Deliver the Public Health Plan | Progress this quarter includes delivery of the Local Health Foundation Walking Groups, Post-natal, Family Fitness and Strength for Life programs. Presented at the quarterly East Metro Obesity Prevention Strategy Implementation meeting in August. Coordination of blender bike bookings, and R U OK Day promotion to staff and locally via social media and printed materials. Preparation for Mental Health Week in quarter two. | Ongoing | Community Development | July 22 | June-23 |
| | Deliver the Events Strategy | The 2022/23 Annual Events Plan has been completed. The 4-year Implementation Plan is 95% complete with feedback being sought from internal stakeholders regarding actions within the Plan. Work is progressing on development and delivery of spring and summer events. A series of capacity building workshops is in the early stages of planning to be delivered early 2023 as part of the Success Series program. | In progress | Events, Arts and Funding | July 22 | June-23 |
| | Deliver the Arts and Culture Plan | Arts and Culture Plan is continuing to progress. This has been challenging with the Arts Officer position being vacant. | In progress | Events, Arts and Funding | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|---------------------------------------|-------------------------------------|---|-------------|--------------------------|------------|----------|
| | | Arts Season planning is progressing. Arts Grants (Round 1) opened 4 July – 12 September. Applications are currently being assessed and a Council Report is being drafted to go to October OCM. | | | | |
| | Deliver the Youth Action Plan | Quarter one has focused on engagement with the Young Influencer and Young Changemaker teams including recruitment - all members of the teams have been retained with the 16th member now being recruited - and ongoing evaluation. Projects include the Hackathon for Mental Health Week on 5 October, planning for the launch of Instagram channel in quarter two, trial of Youth Fusion afterschool drop-in sport sessions at John Macmillan Park on Monday afternoons, planning for a Youth Week event in April 2023, preparation for a Community Development intern between November 2022 and April 2023 and a one year Building Administration trainee, a Youth Focus joint networking event on 15 September, and successful launch of the Town/Headspace partnership project "Spill the Beans" coffee mornings. | Ongoing | Community Development | July 22 | June-23 |
| Streamlined, modern governance | Evaluate Policy 112 – Visual Arts | Policy 112 is currently being evaluated and will go to Policy Committee in November 2022. | In progress | Events, Arts and Funding | July 22 | June-23 |
| | Review the Local Public Health Plan | Scoping is underway with review of the document scheduled to occur over quarters two and three of 2022-2023. | In progress | Community Development | July 22 | June-23 |

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|--|---|--|-------------|--------------------------|------------|----------|
| | Review Policy 115 – Public Art | Policy 115 went to June OCM for endorsement but has been deferred back to Policy Committee in November 2022. | In progress | Events, Arts and Funding | July 22 | June-23 |
| Integrated, fit-for-purpose systems | Deliver the Local History Digitisation Strategy | <p>Assessment of items to be digitised is ongoing. Selection of items needing specialist conservator to prepare for digitisation is actioned on an as needed basis.</p> <p>Local History Awards 2023 – structured plan of program delivery to entice and encourage community members to enter have been planned and promoted.</p> <p>Time Warp Tuesday series posts on the Library’s Facebook page are receiving consistently strong following and interaction including donations of photographs for the “Then and Now Around the Town” sub-series of Time Warp Tuesday posts.</p> <p>The Community have opportunities to contribute to the collection through the regular Time Warp Tuesday posts on Facebook.</p> <p>Work is underway to develop a page for the community to donate items to the collection via a page on our Local History website.</p> <p>Continuing to add content to the website that allow community to access more of the collection such as various land sales maps and plans.</p> | Ongoing | Library Services | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
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| | | <p>Inclusions to the Victoria Park Dictionary of Biography (VPDB), available on the website is ongoing.</p> | | | | |
| <p>Productive and agile operations</p> | <p>Deliver the Literacy and Lifelong Learning Strategy</p> | <p>Begun social impact training for LLL strategy stakeholder engagement.</p> <p>Digital Literacy: new program under development for small group support. Weekly Tech Talk sessions introduced.</p> <p>Cultural Literacy: Noongar language classes for families have introduced. Local History Awards engagement programming commenced. ESL reading circle and LETS (Learning English Through Storytime) reintroduced for first time since Covid closures mid 2022.</p> <p>Adult Literacy: Introduction of ongoing learning sessions which include Seated Dance, Chair Yoga (both physical and health literacy); Read Write Now tutoring partnership (information literacy); Board Game Club.</p> <p>Early/Family/Youth Literacy: 45 early literacy programs were delivered to local primary schools in addition to: Book Week (3 authors and visiting schools) and 10 School Holiday programs.</p> | <p>Ongoing</p> | <p>Library Services</p> | <p>July 22</p> | <p>June-23</p> |

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| | | Information Literacy: Indigenous collection created with identifying markers and special location. Dyslexic items for children identified and promoted within the collection. STEAM Literacy: Lego club resumed for the first time since Covid closures mid 2022. | | | | |
| | Deliver the Public Art Strategy | Events, Arts and Funding Officers working with Environment Officer with regard to opportunity to collaborate with the Kensington Bushland Public Artwork and the linkages to the Kent Street Sand Pit Project. Public Art Maintenance as per the Public Arts Strategy is progressing and is on track. | In progress | Events, Arts and Funding | July 22 | June-23 |
| | Deliver the Small Steps, Big Impact sub-program | Action 26: Community meeting spaces. Investigations are progressing regarding a bookings approach for Vic Park Quarter community space. Action 27: Opportunities for Maker Spaces are being considered in MacMillan Precinct Masterplanning and Lathlain Zone 1 facility planning. Action 30: Harold Rossiter flood lighting is currently out to tender. Action 29: Draft Local Planning Scheme No. 2 has reviewed zoning and land use permissibilities social infrastructure. | In progress In progress In progress Complete | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|--|--|--|-----------------------|------------|----------|
| | | <p>Action 33: The Town has commenced preliminary discussions with the Proponents of the Belmont Park development regarding the potential use of the space in the middle of Belmont Race Track, including consideration of social infrastructure for the future local community.</p> <p>Action 38: The Town is progressing planning for a program of pop up performers in key locations within the Town.</p> <p>Action 39: The Town is progressing with a Business Case exploring options for facilities for the Victoria Park Xavier Hockey Club. The Business Case is 70% complete.</p> | <p>In progress</p> <p>In progress</p> <p>In progress</p> | | | |
| | Deliver the MacMillan Precinct Hub sub-program | Community comments on options received with a further plan of developing the business case and full masterplan design. | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Reconciliation Action Plan | Progress this quarter has included engagement with Curtin’s Director of Engagement and Inclusion and RAP working group convenor on ways to build inter-educational networks in the Town that progress Reconciliation. The Mindeera Advisory Group have been engaged in relation to identifying significant sites in the Town, specifically for cultural insights to the Ed Millen project, Jirdarup/Bird Waterer Project and state-led Main Roads Causeway Pedestrian and Cyclist Bridges project. Conversations have | Ongoing | Community Development | July 22 | June-23 |

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| | | <p>continued with the Mindeera working group members around a proposed walking trail that honors the life and the pathways of Noongar Elder, Yoreel (Fanny) Balbuck. Research into the local traditional owners of the land and water continues, with Mindeera members recently contributing to this space, through a desktop heritage analysis of the Victoria Park area.</p> | | | | |
| Financial sustainability | Investigate and apply for grants that further the interests and delivery of related plans and initiatives | <p>Grant opportunities are continually monitored. The Events, Arts and Funding team have submitted a grant application to Lotterywest seeking a grant to support Town events.</p> <p>The Events team have secured sponsorship from John Hughes Group for Summer Street Party.</p> | Ongoing | Community Development & Events, Arts and Funding | July 22 | June-23 |

Facilitating a strong local economy

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|--|---|---------|------------------|------------|----------|
| Engaged and empowered community | Deliver the Business Communications sub-program | Vic Park Business E-newsletter mailed out July, August and September. E-nudge mail outs to Business Directory: business awards; CRG for Shape Albany Hwy. Survey will be emailed in October to Localised members for feedback to measure demand and inform potential replacement for Localised. | Ongoing | Place Planning | July 22 | June-23 |
| | Deliver the Business Grants sub-program | Business Grants open September 28 2022, \$40,000 funding available. | Ongoing | Place Planning | July 22 | June-23 |
| | Deliver the Business Events & Training sub-program | Vic Park Business Awards launched. Business Awards applications close September 5 2022. Awards Ceremony will be held November 4 2022. Sponsored two scholarships for Curtin Ignition Program which runs September 4 – September 9. | Ongoing | Place Planning | July 22 | June-23 |
| Streamlined, modern governance | Deliver the Red-Tape Reduction sub-program | Small Business Development Corporation Small Business Approvals program starts September 2022 and ends October 2022 | Ongoing | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
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| | | | | | | |
| | Deliver the Precinct Structure Planning sub-program | Albany Highway Precinct Structure Plan: Stage 1 endorsed at the July 2022 OCM. Stage 2 commenced Oats St Precinct Structure Plan: Project scope preparation underway. | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Strategic Planning Studies sub program | Local Planning Strategy Action 5.2 Review the Stormwater Management Plan: consideration is being given to scope and funding requirements for input into the LTFP. | In progress | Technical Services / Place Planning | July 22 | June-23 |
| | Evaluate Policy 402 – Extended Trading Permit Applications – Licenced Premises | Recruitment for Principal EHO has been finalised who will commence this action (start date mid October 2022) | Not started | Environmental Health Services | July 22 | June-23 |
| Productive and agile operations | Deliver the Destination Marketing sub-program | Perth is OK Campaign concluded, including a social media campaign and 3 articles that showcased Vic Park's food, hospitality and event industry Partnered with DestinationWA/Guru productions to film a story on Vic Park in August, to be aired in September on Channel 9; 9HD; and 9Life. Discussions held to create partnership between Destination Perth and Inner City Marketing Collective to create a joint marketing fund. | Ongoing | Place Planning | July 22 | June-23 |

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| | Deliver the Pedestrian Infrastructure sub-program | <p>ITS Action 52: Detailed design underway for a new footpath on Watts Place, Bentley.</p> <p>Victoria Park Drive footpath completed between Marlee Loop and Roger McKay Drive except for the final intersection works at Roger McKay Drive which are awaiting Main Roads to complete the signal upgrades.</p> | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Parking Management Plan sub-program | Engagement with internal stakeholders has commenced | In-progress | Parking and Rangers | July 22 | June-23 |
| Financial sustainability | Deliver the Invest Vic Park sub-program | <p>Copywriter procured to write 15-20 articles/case studies to direct businesses to Invest Vic Park website.</p> <p>Search Engine Optimisation company procured to help increase traffic to Invest Vic Park website to attract businesses to investment and commercial opportunities in Victoria Park.</p> <p>CEO presented to Urban Development Institute of Australia on development opportunities on the Burswood Peninsula</p> | In progress | Place Planning | July 22 | June-23 |
| | Complete review of Land Asset Optimisation Strategy | The final draft has been completed and referred for engagement with internal stakeholders. | In-progress | Property Development and Leasing | July 22 | June-23 |

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| | Deliver the Transport Advocacy and Partnership sub-program | <p>Action 6- Main projects progressed in current quarter include the following;</p> <ol style="list-style-type: none"> 1. Shepperton Road/Miller Street – Detailed design progressing to 85%. Comments back to MRWA on 15% still pending review and sign-off by the relevant departments within Main Roads 2. Roberts Road/Orrong Road – Diversion of traffic via Marchamley Street has been highlighted as a concern to MRWA. Response by MRWA is that they will not fund other traffic calming works. Timing issue noted as any turning restrictions will need to be coordinated with works planned at Archer Street/Orrong Road. Currently utility quotes are being sought to relocate major communication cables 3. Other projects such as Mint Street/Shepperton Rd and Teddington Road/Shepperton Road are being progressed by other external agencies. Status unknown at this stage. <p>Action 7 – Orrong Road Upgrade</p> <ol style="list-style-type: none"> 1. Project Control Area (PCA) set-up for future planning of developments along the corridor 2. Urban Landscape Design documentation progressed to a draft stage 3. Initial consultation with community and major stakeholders complete | In progress | Place Planning | July 22 | June-23 |

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| | | <p>4. Currently the project is in a Planning and Development Phase – Proof concept/formation of project team and testing of ultimate option to ensure the concept is fit for purpose</p> <p>5. Project delivery is un-funded at this stage</p> <p>Action 9 – The Public Transport Authority has commenced concept design work for an upgrade of Burswood Station and the Town’s Officers have been asked to contribute information. The station upgrade is currently unfunded by State/Federal Government.</p> <p>Action 9 – The Town continues to participate in the consortium of Local Governments advocating for a mid-tier transport system across Perth. CEO’s and Mayors in the Inner-City Working Group presented to the Minister for Transport on the matter in August 2022.</p> <p>Action 10 – The Town is continuing to liaise with METRONET/OMTID on a fortnightly basis to work through the design of the new rail stations, viaduct, intersections and public spaces. A maintenance and management update report was provided in the August 2022 OCM. The Town attended and presented at a State Design Review Panel meeting in August 2022 in relation to the project.</p> <p>Action 11 - Not progressed this quarter</p> | | | | |

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| | | <p>Action 13 – a transit corridor between Curtin University and Canning Bridge is identified in the Mid-Tier Transit network advocacy.</p> <p>Action 15 – a letter was sent from members of the Burswood Peninsula Alliance in July 2022 advocating for the Perth Stadium Station to become a full time station. The Town and BPA stakeholders are awaiting a response.</p> | | | | |

Connecting businesses and people to our local activity centres through place planning and activation

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|--|---|---|-------------|-----------------------|------------|----------|
| Engaged and empowered community | Administer place grants program | Place grants opened on 1 August with a \$40,000 pool. Several applications are currently being prepared by businesses and community members. | In progress | Place Planning | July 22 | June-23 |
| | Administer business grants program | Business Grants open September 28 2022, \$40,000 funding available. | In progress | Place Planning | July 22 | June-23 |
| Streamlined, modern governance | Review the Activities on Thoroughfares Local Law | This is scheduled to commence in the coming months. | Not started | Place Planning | July 22 | June-23 |
| | Deliver the Precinct Structure Planning sub-program | Albany Highway Precinct Structure Plan: Stage 1 endorsed at the July 2022 OCM. Stage 2 commenced Oats St Precinct Structure Plan: Project scope preparation underway. | In progress | Place Planning | July 22 | June-23 |
| | Prepare Streetscape Improvement Plans | The Archer Mint Streetscape Improvement project is currently being constructed. OSNP 3 Western Gateway is progressing through scope development for detailed design. | In progress | Place Planning | July 22 | June-23 |
| Productive and agile operations | Deliver the Events Strategy | The 2022/23 Annual Events Plan has been completed. The 4-year Implementation Plan is 95% complete with feedback being sought from internal stakeholders regarding actions within the Plan. Work is progressing on development and delivery of spring and summer events. | In progress | Community Development | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|---------------------------------|---|--|---------------------------|-------------------------------|------------|----------|
| | Deliver the Destination Marketing sub-program | <p>Perth is OK Campaign concluded, including a social media campaign and 3 articles that showcased Vic Park's food, hospitality and event industry.</p> <p>Partnered with DestinationWA/Guru productions to film a story on Vic Park in August, to be aired in September on Channel 9; 9HD; and 9Life.</p> | Completed and in progress | Place Planning | July 22 | June-23 |
| Financial sustainability | Deliver the sponsorship program | Review the Sponsorship policy to be more flexible and delivery on annual sponsorship objectives. | In progress | Communications and Engagement | July 22 | June-23 |

Protecting and enhancing the natural environment

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|---|--|-------------|------------------|------------|----------|
| Innovative and empowered people | Foster Waterwise Champions through a Water Management (staff) Team and staff training | The Town has an established Water Team. This Water Team oversees the implementation of the Waterwise Action Plan. | In progress | Environment | July 22 | June-23 |
| Engaged and empowered community | Deliver the Urban Forest Communication and Education sub-program | <p>Communications focused on the promotion of the two Community Planting and three Green Basin activities for this quarter.</p> <p>Community Planting 1 – Forward Reserve featured and celebrated NAIDOC week and included cultural educational elements such as a traditional Welcome to Country, Smoking Ceremony, Noongar plant names and Noongar painting and craft activities.</p> <p>Community Planting 2- Kent St Verge aligned to National Tree Day, educating the community on the national campaign and the call to action to help plant one million trees across Australia.</p> <p>A post-planting season event survey has also been delivered to participants, encouraging feedback in relation to these events.</p> | Ongoing | Place Planning | July 22 | June-23 |
| | Deliver the Urban Forest Grants sub-program | <p>East Vic Park Primary in project delivery stage with completion expected by late October.</p> <p>Work has commenced on promotions and delivery for the 2023 Urban Forest Grants with the round opening on Friday 28th October through to 24th February 2023.</p> | In progress | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|---------------------------------------|---|---|-------------|-------------------------------------|------------|----------|
| | Deliver the Urban Forest @ Home sub-program | UFAH participants surveys through Culture counts with 144 responses received. Community response to the program was very positive. | Completed | Place Planning | July 22 | June-23 |
| Streamlined, modern governance | Deliver the Urban Forest Policy and Planning sub-program | No work has been conducted on this sub-program during this quarter | Not started | Place Planning | July 22 | June-23 |
| | Deliver the Local Planning Scheme and Local Planning Policy sub-program | Local Planning Scheme No.2 was endorsed by Council at the August 2022 OCM to be presented to the WAPC for consent to advertise. Local Planning Policy 40: Burswood Station East Precinct will be presented to Council at the September 2022 OCM for endorsement to proceed to public advertising | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Precinct Structure Planning sub-program | Albany Highway Precinct Structure Plan: Stage 1 endorsed at the July 2022 OCM. Stage 2 commenced Oats St Precinct Structure Plan: Project scope preparation underway. | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Strategic Planning Studies sub-program | Local Planning Strategy Action 5.2 Review the Stormwater Management Plan: Consideration is being given to the Stormwater Plan scoping and funding requirements for input into the LTFF. | In progress | Technical Services / Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|--|---|-------------|------------------|------------|----------|
| | Review the Environment Plan | The internal review of the Environment Plan incorporating Elected Member feedback has been delayed due to competing priorities and project deliverables, but review of almost all sections of the draft Environment Plan has occurred. | In progress | Environment | July 22 | June-23 |
| | Participate in the Climate Council's Cities Power Partnership | <p>Installation of solar is currently being planned for the Depot.</p> <p>The Town is continuously working with Western Power and Contractors on projects that either upgrade old lights or install new lighting to more efficient LED technology.</p> <p>SUPP6 project in the Town has now been finished and the Western Power NRUPP project through St James and East Victoria Park is currently being undertaken. Both these projects involved undergrounding power supply and upgrading the street lighting to LED and AS/NZS standards.</p> <p>Archer Street Town Centre project is in progress.</p> | In progress | Environment | July 22 | June-23 |
| | Prepare informing strategies and policies, and audit system performance as per the actions of the Waterwise Plan 2021-2026 | <p>Actions include:</p> <p>Utility management system is being established. Monitoring of accounts and facilities will maximise our water efficiency.</p> <p>Water Audit program is being established.</p> | In progress | Environment | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|--|---|-------------|---------------------------------|------------|----------|
| | | <p>Partner with KABC to host the Adopt-A-Spot program</p> <p>Plants provided to residents through the Urban Forest Strategy - Urban Forest at Home program.</p> <p>Sump areas progressively becoming micro parks, including:</p> <ul style="list-style-type: none"> • 3 Merton Street • 11 Esperance Street • 20 Huntingdon Street | | | | |
| | Create management processes and systems for water efficient places and systems | Utility management system is being established. Monitoring of accounts and facilities will maximise our water efficiency. | In progress | Environment | July 22 | June-23 |
| | Review planning policies in line with the Climate Emergency Plan | <p>Local Planning Policies review program developed including criteria for alignment with Climate Emergency Plan. Progress anticipated in mid-early 2023</p> <p>Review of LPP23 Parking to commence by end of 2022</p> | In progress | Urban Planning & Place Planning | July 22 | June-23 |
| | Develop impact reporting on climate change | | Not started | Environment | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|---|--|-------------|------------------|------------|----------|
| | Evaluate Policy 251 – Rainforest Timbers – Use in Town Construction | This is being revised. Additions included native trees. | In progress | Asset Planning | July 22 | June-23 |
| | Evaluate Policy 252 – Nuclear Free Zone | This policy has been reviewed by the Policy Committee in August 2022 | Complete | Environment | July 22 | June-23 |
| Productive and agile operations | Deliver the Vic Park Leafy Streets sub-program | 703 of the planned 989 street trees have been planted as part of the 2022 street tree planting program. | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Urban Eco-Systems sub-program | Planting of Kent St Verge – Stage 2 was completed through a community planting day, a staff planting day and contractor planting. Fraser Reserve, Harold Rossiter car park islands and Carlisle Reserve eco-zoning extension have all been completed. | Complete | Place Planning | July 22 | June-23 |
| | Deliver the Urban Centre Greening sub-program | Designs for the Urban Centre Greening opportunities are nearing completion and will be released to the market in the coming weeks. | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Vic Park Green Basins sub-program | Three basins are being created this planting season. The first community planting event was held on 26 August at 11 Esperance St, East Victoria Park. There will be planting events at 20 Huntingdon St, East Victoria Park, on 2 September and 3 Merton St, Victoria Park, on 16 September. | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Climate Emergency Plan | Actions include: | In progress | Environment | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|----------------------------|--|-------------|------------------|------------|----------|
| | | <ul style="list-style-type: none"> o Water and energy utility management system is being established. o Commenced investigation of potential mechanisms for funding climate action. o Partnership has been established with Green Services. This program offers residents and business free advice for reducing energy use and installing solar and battery storage technology. o Partnership established with ClimateClever to deliver schools program. <p>Compost, worm farms, going to be rolled out 2022/23.</p> | | | | |
| | Deliver the Waterwise Plan | <p>Actions include:</p> <p>Utility management system is being established. Monitoring of accounts and facilities will maximise our water efficiency.</p> <p>Water Audit program is being established.</p> <p>Partner with KABC to host the Adopt-A-Spot program</p> <p>Plants provided to residents through the Urban Forest Strategy - Urban Forest at Home program.</p> <p>Sump areas progressively becoming micro parks, including:</p> | In progress | Environment | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|---------------------------------|--|---|-------------|-------------------------------|------------|----------|
| | | <ul style="list-style-type: none"> 3 Merton Street 11 Esperance Street 20 Huntingdon Street. | | | | |
| Financial sustainability | Investigate potential mechanisms for funding local climate change action | The Environment Officer is liaising with Place Planning re: Place Grants for local climate action. | In progress | Environment | July 22 | June-23 |
| | Advocate for Kent Street Sand Pit priority project | The Kent Street Sand Pit is one of the top 5 advocacy priorities. Fact sheet developed and key stakeholders have been identified. | In progress | Communications and Engagement | July 22 | June-23 |

Facilitating the reduction of waste

| Town objective | Action | Progress comment | | Responsible area | Start date | End date |
|--|---|--|-------------|------------------|------------|----------|
| Engaged and empowered community | Implement waste education programs | The latest waste education forum was delivered to community members on 23 Aug 2022. There was great interest in the 3 bin GO system which will commence collection on 29 Aug 2022. | Ongoing | Waste Services | July 22 | June-23 |
| Productive and agile operations | Deliver the Strategic Waste Management Plan | The Town is currently working with Mindarie Regional Council on the evaluation of tenders received for Waste to Energy processing services. This will significantly reduce the amount of waste being landfilled. | In progress | Waste Services | July 22 | June-23 |
| | Deliver the Environment Plan | This is in error. The Environment Plan is currently under review and will be delivered following this review (anticipated delivery from 2023/24 onwards). | In progress | Environment | July 22 | June-23 |

Increasing and improving public open spaces

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|---|--|-------------|------------------|------------|----------|
| Productive and agile operations | Deliver the Parks Masterplans sub-program | <p>Edward Millen Park – Following receipt of the tender level documentation several reviews have occurred. An extensive costing analysis report has highlighted that, due to industry wide inflation, documented design is significantly above budget. Rescoping is underway to maintain level of function while bringing project within budget for delivery early to mid 2023.</p> <p>Higgins Park and Playfield Reserve funding was prioritised to progress the floodlighting in accordance with Option 3 of the Masterplan. Design quotes have been sought and design to progress on this activity.</p> <p>McCallum and Taylor Reserve – Active area final approvals and staging plans being finalised to allow for future budget and advocacy submissions.</p> | Ongoing | Place Planning | July 22 | June-23 |
| | Deliver the Better Parks sub-program | <p>Forward Reserve – The Forward Reserve upgrade is nearing completion with final planting taking place in September.</p> <p>Rotary Park – The Rotary Park project has commenced with an opportunities and constraints site meeting. Draft designs will be prepared in September.</p> | In progress | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|--|--|-------------|-----------------------|------------|----------|
| | Deliver the Old Spaces New Places sub-program | OSNP 3 Western Gateway – Above and below ground preliminary surveys have been completed and a scope is in development that aims to meet council directives from the concept design within the budget parameters also determined by council. | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Micro-Parks sub-program | A micro space which provides additional pedestrian and alfresco space has been designed for Albany Hwy, East Victoria Park. Three car bays will be converted into an extended footpath area. Three London Plane trees will be planted with permeable pavers used to capture rainfall. Final drainage design is currently being resolved internally prior to further engagement with the businesses. | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Disability Access and Inclusion Plan | The Inclusion Officer and Access and Inclusion Advisory Group has been assessing accessibility requirements at the Jirdarup Bushlands, with an onsite visit conducted in August 2022. A draft report with recommendations is being prepared for the Town's Assets Services Team. The team will engage the Strategic Assets Advisory Group on the new AIP once it has been finalised, to progress improvements for access across public spaces. | Ongoing | Community Development | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|---------------------------------|---|--|-------------|-------------------------------|------------|----------|
| | Deliver the other infrastructure asset renewal program | Due to the lack of budget for 22/23, The number of these projects has been significantly reduced. | In progress | Asset Planning | July 22 | June-23 |
| | Deliver the parks asset renewal program | Harold Rossiter Floodlighting out to tender. Higgins Park lighting initial DRAFT design being completed. | In progress | Parks and Reserves | July 22 | June-23 |
| Financial sustainability | Advocate for Edward Millen Park priority project | The Edward Millen is one of the top 5 advocacy priorities. Fact sheet developed and key stakeholders have been identified. Letters and fact sheets have been set to identified ministers. | In progress | Communications and Engagement | July 22 | June-23 |
| | Advocate for McCallum Park Active Precinct priority project | The McCallum Park is one of the top 5 advocacy priorities. Fact sheet developed and key stakeholders have been identified. Letters and fact sheets have been set to identified ministers. | In progress | Communications and Engagement | July 22 | June-23 |

Providing facilities that are well-built and well-maintained

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|--|---|-------------|---------------------------|------------|----------|
| Productive and agile operations | Deliver the land and buildings asset renewal program | The changeroom refurbishment project at Aqualife is progressing well despite the contractor availability issues and will be completed by September 2022 | In progress | Asset Planning | July 22 | June-23 |
| | Deliver the furniture and equipment asset renewal program | Due to budget constraints, no bus stop or lighting renewal can be done this financial year. Renewal for minor assets such as public furniture and bike repair stations will be done as required. | In progress | Asset Planning | July 22 | June-23 |
| | Deliver recreation asset renewal program | Renewal of recreational assets is progressing. Inspection of assets continues. | In progress | Asset Planning | July 22 | June-23 |
| | Deliver the Climate Emergency Plan | The procurement process for the supply and installation of solar panels for the depot office building has commenced. | In progress | Asset Planning | July 22 | June-23 |
| | Progress the Aqualife Precinct Neighbourhood Hub sub-program | Preliminary investigations occurring | In progress | Project Management Office | July 22 | June-23 |
| | Progress the Lathlain Neighbourhood Hub sub-program | The Business Case has been finalised which analyses the various options for the project. Concept designs, management model analysis and financial analysis of partner organizations form the basis of the business case and its recommendation to progress with option 4a. This option includes partnering with the Waalij foundation to deliver an extensive facility that | In progress | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|---|---|---------|------------------|------------|----------|
| | | meets the operational needs of the Perth Football Club and The Wallitj Foundation while providing a range of quality facilities for local community use. The business case will be presented to the September OCM for endorsement of a preferred direction. | | | | |
| | Progress the Burswood Peninsula Local Hub sub-program | <p>Action 48: The Town continues to participate in the Burswood Park Masterplan Project Control Group as they seek to update the Masterplan from the version completed in 2019.</p> <p>Action 49: The Town has commenced preliminary discussions with the Proponents of the Belmont Park development and Perth Racing regarding the potential use of the space in the middle of Belmont Race Track and the Grandstand redevelopment, including consideration of social infrastructure for the future local community.</p> | Ongoing | Place Planning | July 22 | June-23 |
| | Progress the Bentley-Curtin Specialised Activity Centre sub-program | Action 59: The Town continues to liaise with key stakeholders including Development WA, Curtin University and City of South Perth to establish a working group to oversee implementation of the Bentley-Curtin Specialised Activity Centre Plan including opportunities for social infrastructure. | Ongoing | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|---|--|-------------|---------------------------|------------|----------|
| | Progress the Carlisle Centre Local Hub sub-program | No progress this quarter | Not started | Place Planning | July 22 | June-23 |
| | Progress the MacMillan Precinct sub-program | Community comments on options received with a further plan of developing the business case and full masterplan design. | In progress | Project Management Office | July 22 | June-23 |
| | Deliver the Disability Access and Inclusion Plan | Town officers regularly audit Town buildings and facilities for accessibility to include improvements into the annual Capital Works Program. This includes continuous improvements of pedestrian pathways each year. An upgrade of the Aqua Life Centre changerooms is underway and scheduled to be completed in September 2022. This features increased accessibility with a widened entrance to the accessible toilet, sensor operated door, handrails, and changes to the wash basin. The team will engage the Strategic Assets Advisory Group on the new AIP once it has been finalised, to progress improvements for access across Town buildings and facilities. | Ongoing | Community Development | July 22 | June-23 |
| | Progress the Organisational Accommodation Needs Project | Draft Business Case received and currently under review by Town officers to be presented to the Elected Members in 2022 | In progress | Project Management Office | July 22 | June-23 |
| | Investigate partnership and location opportunities | The Town is progressing with a Business Case exploring options for facilities for the Victoria | In progress | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|--|---|--------|------------------|------------|----------|
| | available for the Victoria Park Xavier Hockey Club | Park Xavier Hockey Club. The Business Case is 70% complete. | | | | |

Enhancing and enabling liveability through planning, urban design and development

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|--|---|-------------|-------------------------------------|------------|----------|
| Streamlined, modern governance | Deliver the Local Planning Scheme and Local Planning Policy sub-program | Local Planning Scheme No.2 was endorsed by Council at the August 2022 OCM to be presented to the WAPC for consent to advertise. Local Planning Policy 40: Burswood Station East Precinct will be presented to Council at the September 2022 OCM for endorsement to proceed to public advertising | In progress | Place Planning & Urban Planning | July 22 | June-23 |
| | Deliver the Precinct Structure Planning sub-program | Albany Highway Precinct Structure Plan: Stage 1 endorsed at the July 2022 OCM. Stage 2 commenced Oats St Precinct Structure Plan: Project scope preparation underway. | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Strategic Planning Study sub program | Local Planning Strategy Action 5.2 Review the Stormwater Management Plan -Consideration is being given to the Stormwater Plan scoping and funding requirements for input into the LTFP. | In progress | Technical Services / Place Planning | July 22 | June-23 |
| | Amend the Town Planning Scheme provisions related to the Burswood Lakes Structure Plan | Considered at August 2022 OCM. Council's recommendation (approval) has been forwarded to DPLH. Awaiting decision from DPLH. | In progress | Urban Planning | July 22 | June-23 |
| Productive and agile operations | Deliver the Disability Access and Inclusion Plan | A Business Accessible Guide resource was created by Ashton Property Group Pty Ltd through a Town grant. This is currently being | Ongoing | Community Development | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|---|--|-------------|------------------|------------|----------|
| | | finalised, soon to be added to the Town website and shared on E-VIBE newsletter to local businesses. The Town's upcoming Business Awards also includes a category of Excellence in Access and Inclusion. Award winners will be announced at the Business Awards Ceremony on 4 November 2022. Town Officers are conducting a major review of the Town's website to ensure it complies with WCAG and W3TC accessibility guidelines, and the project will be presented to the next Access and Inclusion Advisory Group meeting. | | | | |
| | Implement the Climate Emergency Plan | <p>Actions include:</p> <ul style="list-style-type: none"> o Water and energy utility management system is being established. o Commenced investigation of potential mechanisms for funding climate action. o Partnership has been established with Green Services. This program offers residents and business free advice for reducing energy use and installing solar and battery storage technology. o Partnership established with ClimateClever to deliver schools program. o Compost, worm farms, going to be rolled out 2022/23. | In progress | Environment | July 22 | June-23 |
| | Deliver the Integrated Transport Strategy Program | See Streetscape Improvement Plan sub-program, Bike Network sub-program, Skinny | In progress | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|--|---|-------------|------------------|------------|----------|
| | | Streets sub-program, Pedestrian Infrastructure sub-program, Active Transport Education and Promotion sub-program, Intersection and Vehicle Safety sub-program, Transport Advocacy and Partnership sub-program, Travel Demand Management sub-program and Parking Management Plan sub-program. | | | | |
| | Deliver the Social Infrastructure Strategy | See the Small Steps, Big Impact sub-program, MacMillan Precinct Hub sub-program, Aqualife Precinct Neighbourhood Hub sub-program, Lathlain Neighbourhood Hub sub-program, Burswood Peninsula Local Hub sub-program, Bentley-Curtin Specialised Activity Centre sub-program and Carlisle Centre Local Hub sub-program. | In progress | Place Planning | July 22 | June-23 |
| Productive and agile operations | Deliver the Public Open Space Strategy Program | See Parks Masterplan sub-program, Micro-Parks sub-program, Old Space New Places sub-program and Better Parks sub-program. | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Vic Park Leafy Streets sub-program | 703 of the planned 989 street trees have been planted as part of the 2022 street tree planting program. | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Micro-Parks sub-program | A micro space which provides additional pedestrian and alfresco space has been designed for Albany Hwy, East Victoria Park. Three car bays will be converted into an extended footpath area. Three London Plane trees will be planted with permeable pavers | In progress | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|--|---|-------------|------------------|------------|----------|
| | | used to capture rainfall. Final drainage design is currently being resolved internally prior to further engagement with the businesses. | | | | |
| | Deliver the Parks Masterplans sub-program | <p>Edward Millen Park – Following receipt of the tender level documentation several reviews have occurred. An extensive costing analysis report has highlighted that, due to industry wide inflation, documented design is significantly above budget. Rescoping is underway to maintain level of function while bringing project within budget for delivery early to mid 2023.</p> <p>Higgins Park and Playfield Reserve funding was prioritised to progress the floodlighting in accordance with Option 3 of the Masterplan. Design quotes have been sought and design to progress on this activity.</p> <p>McCallum and Taylor Reserve – Active area final approvals and staging plans being finalised to allow for future budget and advocacy submissions</p> | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Old Space New Places sub-program | OSNP 3 Western Gateway – Above and below ground preliminary surveys have been completed and a scope is in development that aims to meet council directives from the | In progress | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|--|---|-------------|------------------|------------|----------|
| | | concept design within the budget parameters also determined by council. | | | | |
| | Deliver the Better Parks sub-program | <p>Forward Reserve – The Forward Reserve upgrade is nearing completion with final planting taking place in September.</p> <p>Rotary Park – The Rotary Park project has commenced with an opportunities and constraints site meeting. Draft designs will be prepared in September.</p> | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Streetscape Improvement Plan sub-program | <p>ITS Action 54: A request for quotation for detail design of the Burswood Station East Public realm issued on 29/08. Quotation evaluation and detail design start scheduled in October 2022.</p> <p>ITS Action 55 : Construction of the Archer Mint streetscape works between Bishopsgate and Planet Street started on 22/09 and planned to be completed by Nov end. Burswood South at planning stage requiring further discussion with Western Power regarding funding and timeframe for the underground power works. Internal discussions are also needed through the LTFP process.</p> | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Bike Network sub-program | Action 47: End of Trip facilities for the Administration Building are currently funded | In progress | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|---|---|-------------|------------------|------------|----------|
| | | <p>within the 2022/2023 budget and will be progressed this year.</p> <p>Action 48: The Burswood Park Masterplan includes a new PSP which the Burswood Park Board are now progressing through the Detailed Design phase.</p> | | | | |
| | Deliver the Skinny Streets sub-program | <p>Advocacy to MRWA to narrow selected streets is underway through the Low Cost Urban Safety Interventions.</p> <p>Opportunities to accommodate skinny street initiatives exist in the Bone Street and Rutland Avenue Shared Path projects, as well as OSNP 3.</p> | In progress | Place Planning | July 22 | June-23 |
| Productive and agile operations | Deliver the Pedestrian Infrastructure sub-program | <p>ITS Action 52: Detailed design underway for a new footpath on Watts Place, Bentley.</p> <p>Victoria Park Drive footpath completed between Marlee Loop and Roger McKay Drive except for the final intersection works at Roger McKay Drive which are awaiting Main Roads to complete the signal upgrades</p> | In progress | Place Planning | July 22 | June-23 |
| | Progress the MacMillan Precinct Hub sub-program | Community comments on options received with a further plan of developing the business case and full masterplan design. | In progress | Place Planning | July 22 | June-23 |

Improving how people get around the Town

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|--|---|-------------|-----------------------|------------|----------|
| Engaged and empowered community | Deliver the Active Transport Education and Promotion sub-program | No progress this quarter | | Place Planning | July 22 | June-23 |
| Streamlined, modern governance | Deliver the Precinct Structure Planning sub-program | Albany Highway Precinct Structure Plan: Stage 1 endorsed at the July 2022 OCM. Stage 2 commenced Oats St Precinct Structure Plan: Project scope preparation underway. | In progress | Place Planning | July 22 | June-23 |
| | Develop a Parking Benefits Reserve Policy to guide reinvestment of surplus parking revenue | Draft policy is being developed with internal stakeholders | In-progress | Parking and Rangers | July-22 | June-23 |
| | Initiate a review of the Rights-of-Way Strategy | The review of the ROW has been completed and the revised 10 year program endorsed by Council in December 2021. The program of works for priority ROW's targets unsealed laneways and lighting. | Complete | Street Improvement | July 22 | June-23 |
| Productive and agile operations | Deliver the Disability Access and Inclusion Plan | The Access and Inclusion Advisory Group met on 7 September 2022, where they received a presentation on the State Government's draft METRONET designs for the Carlisle and Oat Street train stations. Feedback on access and inclusion of the design was discussed and collated for submission to the state government, and the group will be engaged again later in the year for the next phase of this process. The team will engage the Strategic Assets Advisory Group on the new AIP once it has been finalised, to | Ongoing | Community Development | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|---|--|-------------|--------------------|------------|----------|
| | | progress improvements for how people get around town. | | | | |
| | Deliver the roads asset renewal program | Due to the lack of budget in 22/23, this renewal program has been significantly reduced. The granted funded road renewal projects are being progressed with anticipated completion in December 2022. | In progress | Street Improvement | July 22 | June-23 |
| | Deliver pathways asset renewal program | The footpath renewal program is progressing | In progress | Street Improvement | July 22 | June-23 |
| | Complete bus shelter asset renewal program | There is a significant reduction in budget for this program in 22/23. No bus shelters have been nominated last quarter and as upgrades are progressing along Archer Street and bus shelter renewal will be considered in the scope for the Streetscape Project | Not started | Street Improvement | July 22 | June-23 |
| | Deliver the Skinny Streets sub-program | Advocacy to MRWA to narrow selected streets is underway through the Low Cost Urban Safety Interventions. Opportunities to accommodate skinny street initiatives exist in the Bone Street and Rutland Avenue Shared Path projects, as well as OSNP 3. | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Bike Network sub-program | Rutland Avenue Shared Path is progressing with 100% design and tender to go to market late 2022 | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Pedestrian Infrastructure sub-program | ITS Action 52: Detailed design underway for a new footpath on Watts Place, Bentley. | In progress | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|---|---|-------------|------------------|------------|----------|
| | | Victoria Park Drive footpath completed between Marlee Loop and Roger McKay Drive except for the final intersection works at Roger McKay Drive which are awaiting Main Roads to complete the signal upgrades | | | | |
| | Deliver the Streetscape Improvement Plan sub-program | <p>ITS Action 54 – Burswood Station East Upgrades: A request for quotation for detail design of the Burswood Station East Public realm issued on 29/08. Quotation evaluation and detail design start scheduled in October 2022.</p> <p>ITS Action 55 - Streetscape Improvements: Construction of the Archer Mint streetscape works between Bishopsgate and Planet Street started on 22 August and are planned to be completed by Nov end. Burswood South Streetscape Plan implementation is being planned including discussions with Western Power regarding the potential for underground power.</p> | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Intersection and Vehicle Safety sub-program | ITS Action 3 – Kent Street/Berwick Street Intersection – Funding for pedestrian signal improvement pending. This will be subject to the Town providing support to ban right turns (full time) from the southern leg of Berwick Street. This is the only option MRWA are willing to accept. Technical Staff developing ultimate concept which involves land acquisition for future proofing | In progress | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|---------------------------------|--|---|-------------|---------------------|------------|----------|
| | | <p>Shepperton Rd/Welshpool Rd/Albany Highway Intersection improvements completed in the 2021/2022 FY.</p> <p>ITS Action 4 – Works have not commenced. Scope at this stage unclear and no funding allocated to progress any works.</p> <p>Application for Low Cost Urban Safety Interventions submitted to MRWA in September 2022. 13 sites nominated. Various locations in Carlisle, Victoria Park and East Victoria Park being considered.</p> | | | | |
| | Deliver the Travel Demand Management sub-program | No progress made this quarter | In progress | Place Planning | July 22 | June-23 |
| | Deliver the Bus Stop Thankyou Gardens sub-program | A new Bus Stop Thankyou Garden has been built on Mackie Street adjacent to Vic Park Connect in September 2022. Tube stock propagated by the South Perth nursery has been provided as requested by Vic Park Connect. | Complete | Place Planning | July 22 | June-23 |
| | Deliver the Parking Management Plan sub-program | Engagement with internal stakeholders has commenced | In-progress | Parking and Rangers | July 22 | June-23 |
| Financial sustainability | Deliver the Transport Advocacy and Partnership sub-program | Action 9 – The Public Transport Authority has commenced concept design work for an upgrade of | In progress | Place Planning | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|--------|--|--------|------------------|------------|----------|
| | | <p>Burswood Station and the Town's Officers have been asked to contribute information. The station upgrade is currently unfunded by State/Federal Government.</p> <p>Action 9 – The Town continues to participate in the consortium of Local Governments advocating for a mid-tier transport system across Perth. CEO's and Mayors in the Inner-City Working Group presented to the Minister for Transport on the matter in August 2022.</p> <p>Action 10 – The Town is continuing to liase with METRONET/OMTID on a fortnightly basis to work through the design of the new rail stations, viaduct, intersections and public spaces. A maintenance and management update report was provided in the August 2022 OCM. The Town attended and presented at a State Design Review Panel meeting in August 2022 in relation to the project.</p> <p>Action 11 -</p> <p>Action 13 – a transit corridor between Curtin University and Canning Bridge is identified in the Mid-Tier Transit network advocacy.</p> <p>Action 15 – a letter was sent from members of the Burswood Peninsula Alliance in July 2022 advocating for the Perth Stadium Station to become a full time station. The Town and BPA stakeholders are awaiting a response.</p> | | | | |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|--|--|-------------|---|------------|----------|
| | | | | | | |
| | Advocate for Archer Street and Mint Street Streetscape Upgrade priority project | The McCallum Park is one of the top 5 advocacy priorities. Fact sheet developed and key stakeholders have been identified. | In progress | Communications and Engagement | July 22 | June-23 |
| | Advocate for Mid-Tier Transit and Short-Range Bus Transit (CAT) priority project | See Transport Advocacy and Partnership sub-program above | In progress | Communications and Engagement Place Planning | July 22 | June-23 |

Effectively managing resources and performance

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|---|---|-------------|--------------------|------------|----------|
| Innovative and empowered people | Conduct staff engagement survey | The survey is scheduled for March 2023. Expressions of Interest will be sought for quarter 2 for suitable consultants | In progress | People and Culture | July 22 | June -23 |
| | Review organisational structure | Scoping sessions have been carried out with the C Suite. A schedule of the review process has been endorsed by the C Suite and will commence in October. | In progress | People and Culture | July 22 | June -23 |
| | Review the Cultural Optimisation Strategy | No progress for this quarter. | Not started | People and Culture | July 22 | June -23 |
| | Review the Volunteer Recruitment and Retention Strategy | No progress for this quarter. | Not Started | People and Culture | July 22 | June -23 |
| | Develop diversity action plan | No progress for this quarter. | In progress | People and Culture | July 22 | June -23 |
| | Implement South-East Corridor Training and Apprenticeship Program | P&C are currently in discussions with the SEC Group to recommence this program during 2023. | In progress | People and Culture | July 22 | June -23 |
| Streamlined, modern governance | Deliver the annual budget | Currently working on a budget timetable for elected member comment. | In progress | Financial Services | July 22 | June -23 |
| | Review the Long-Term Financial Plan | Initial data collection has occurred. Currently working on LTFP timetable, guidelines and prioritisation. | In progress | Financial Services | July 22 | June -23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|--|---|-------------|--|------------|----------|
| | Complete Corporate Business Plan minor review | This action will commence in 2023. | Not started | Governance and Strategy | July 22 | June -23 |
| | Deliver the plant and machinery asset renewal program | The procurement of a large truck is in progress. Specification done, Market research done. | In progress | Fleet Services | July 22 | June -23 |
| | Deliver the information technology asset renewal program | Currently building asset list | In progress | Technology and Digital Services | July 22 | June -23 |
| | Complete Workforce Plan review | No progress this quarter | Not started | People and Culture | July 22 | June -23 |
| | Review Policy 301 - Purchasing | Policy was put up to policy committee in August and has been deferred for further discussion at the concept forum in October. | In progress | Financial Services | July 22 | June -23 |
| | Complete place plans review | This project is 3 months behind due to resourcing constraints. A review has been completed but is yet to be checked with the wider management team. | In progress | Place Planning | July 22 | June -23 |
| | Complete revaluation of assets | No progress made this quarter | Not started | Financial Services and Asset Planning | July 22 | June -23 |
| | Complete employment processes internal audit | The employment processes audit was completed and presented to the Audit and Risk Committee and council | Complete | Governance and Strategy & People and Culture | July 22 | June -23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|--|---|-------------|---|------------|----------|
| | Complete misuse of assets and resources internal audit | The misuse of assets and resources internal audit was completed and will be presented to the next Audit and Risk committee meeting. | Complete | Governance and Strategy, Financial Services & Fleet Management | July 22 | June -23 |
| | Complete community funding and grants internal audit | The community funding and grants internal audit is currently in progress. | In progress | Governance and Strategy, Community Development & Place Planning | July 22 | June -23 |
| | Complete procurement internal audit | No progress for this quarter. | Not started | Governance and Strategy & Financial Services | July 22 | June -23 |
| | Complete records management internal audit | No progress for this quarter. | Not started | Governance and Strategy & Technology and Digital Services | July 22 | June -23 |
| | Complete information security internal audit | No progress for this quarter. | Not started | Governance and Strategy & Technology and Digital Services | July 22 | June -23 |
| | Develop internal audit plan for 2023-2026 | No progress for this quarter. | Not started | Governance and Strategy | July 22 | June -23 |
| | Develop internal audit guideline | No progress for this quarter. | Not started | Governance and Strategy | July 22 | June -23 |
| | Evaluate Policy 007 - Long Service Leave | No progress for this quarter. | Not started | People and Culture | July 22 | June -23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|---|---|-------------|---------------------------------|------------|----------|
| | Evaluate Policy 303 – Debt Collection | No progress for this quarter. | Not started | Financial Services | July 22 | June -23 |
| | Evaluate Policy 305 – Loan Borrowing Limitations | No progress for this quarter. | Not started | Financial Services | July 22 | June -23 |
| | Evaluate Policy 312 – Transaction Card | No progress for this quarter. | Not started | Financial Services | July 22 | June -23 |
| | Evaluate Policy 004 – Risk Management | No progress for this quarter. | Not started | Governance and Strategy | July 22 | June -23 |
| | Develop Strategic Planning and Performance Management Framework, associated guidelines and standardised templates | No progress for this quarter. | Not started | Governance and Strategy | July 22 | June -23 |
| | Develop scenario planning for emergencies and recovery | No progress for this quarter. | Not started | People and Culture | July 22 | June -23 |
| | Review the ICT Security Plan | No progress this quarter | Not started | Technology and Digital Strategy | July 22 | June -23 |
| | Review the Disaster Recovery Plan | No progress this quarter | Not started | Technology and Digital Strategy | July 22 | June -23 |
| | Update the Business Continuity Plan | The Business Continuity Plan has been reviewed and redrafted. | In progress | People and Culture | July 22 | June -23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|--|--|-------------|--|------------|----------|
| | Review the Records Keeping Plan | No progress this quarter | Not started | Technology and Digital Strategy | July 22 | June -23 |
| | Develop an Asset Management Framework | Updated long term renewal programs for critical assets are being finalised. Depreciation method, service/remaining life calculation and condition rating method have been established and presented to SAAG. | In progress | Asset Planning | July 22 | June -23 |
| Integrated, fit-for-purpose systems | Investigate use of automated fraud management technology for more efficient and comprehensive detection and prevention of fraud to complement existing processes and methods | Implementation of Eftsure which is a bank verification software has been completed. This reduces our fraud risk through creditor payments. | Complete | Financial Services & Technology and Digital Services | July 22 | June -23 |
| | Implement corporate strategy and performance system | The RFQ process has been finalised and a new corporate strategy and performance system will be implemented in the upcoming months. | In progress | Governance and Strategy | July 22 | June -23 |
| | Upgrade the financial management system | Training for SMEs procured. | In progress | Technology and Digital Services | July 22 | June -23 |
| | Assess the introduction of a 'Community Portal' for existing systems to facilitate online e-business transactions | Requires upgrade to Authority v7 expected to be completed in March 2023 | Not started | Technology and Digital Strategy | July 22 | June -23 |
| | Implement actions from information security audit | Staff training established Risks transferred to corporate risk table | In progress | Technology and Digital Services | July 22 | June -23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|----------------|---|--|-------------|-------------------------|------------|----------|
| | | Penetration testing arranged Vulnerability assessment arranged | | | | |
| | Implement actions from conflicts of interest and gifts internal audit | Actions from conflicts of interest and gifts internal audit have been implemented. | Complete | Governance and Strategy | July 22 | June -23 |
| | Implement actions from employment practices internal audit | No progress for this quarter. | In progress | People and Culture | July 22 | June -23 |
| | Conduct a review of Place Planning's operations | A draft of the Operating Review is completed and is being finalised prior to presentation at a future Senior Management Team meeting. | In progress | Place Planning | July 22 | June -23 |
| | Conduct a review of Street Improvement's operations | Operational review completed. A common theme suggests that it is crucial to consider a whole of organisation review to ensure the appropriate culture is in place and appropriate level of skilled resource is provided for the various teams to enable a balanced and supportive team approach based on individual strengths where internal teams do not burn each other out with internal administrative activities or the need for ongoing explanations of specialist subjects. | Complete | Street Improvement | July 22 | June -23 |
| | Conduct of review of Street Operations' operations | | Complete | Street Operations | July 22 | June -23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|---------------------------------|---|--|-------------|--------------------|------------|----------|
| | Conduct a review of Waste Services' operations | | Complete | Waste Services | July 22 | June -23 |
| | Conduct a review of Environment's operations | Review has been undertaken and the results presented to SMT. | Complete | Environment | July 22 | June -23 |
| Financial sustainability | Develop a funding strategy | Hasn't commenced though will form part of the long-term financial plan discussion. | Not started | Financial Services | July 22 | June -23 |
| | Investigate opportunities for revenue diversification to reduce reliance on rates | Hasn't commenced though will form part of the long-term financial plan discussion. | Not started | Financial Services | July 22 | June -23 |
| | Complete expenditure review process to maximise use of existing funds while maintaining level of service delivery | Review to be undertaken as part of the annual budget process. | Not started | Financial Services | July 22 | June -23 |

Communication and engagement with community

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|---|---|-------------|-------------------------------|------------|----------|
| Engaged and empowered community | Deliver annual engagement calendar | Community consultation is being undertaken on all projects for the Town. Budget consultation activity was conducted as part of the Annual Budget. | In Progress | Communications and Engagement | July 22 | June-23 |
| | Investigate best practice, modern communication methods to inform the community of upcoming projects | Completed the Leisure Facilities Marketing Plan. Development of a new messaging strategy for Libraries. Finalised the Digital Communications Strategy | In Progress | Communications and Engagement | July 22 | June-23 |
| | Review current methods and investigate best practice options for community engagement and online engagement tools | Currently reviewing the Your Thoughts site to plan future of the site and required inclusions in the new website | In Progress | Communications and Engagement | July 22 | June-23 |
| | Investigate whether polls can be used to involve the community in decision-making | We will facilitate the use of quick polling as a pilot this year. | In Progress | Communications and Engagement | July 22 | June-23 |
| | Conduct community perception survey | No progress for this quarter. | Not started | Governance and Strategy | July 22 | June-23 |
| Streamlined, modern governance | Introduce annual engagement calendar process | Currently developing annual engagement plans for all strategic projects. | In Progress | Communications and Engagement | July 22 | June-23 |
| | Review communication and engagement planning | Created easier systems and approaches to ensure engagement and communications is considered | In Progress | Communications and Engagement | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|---|---|-------------|--|------------|----------|
| | templates to align to project needs and outcomes | in all projects. Communications plans are being created for all strategic projects. | | | | |
| | Review Policy 103 - Communication and Engagement to understand elected member expectations for community engagement volume and effort | No progress for this quarter. | Not started | Communications and Engagement | July 22 | June-23 |
| Integrated, fit-for-purpose systems | Deliver the Soft Phone Project | Reviewing/scoping Teams telecom providers and call centre solutions. | In Progress | Customer Relations & Technology and Digital Services | July 22 | June-23 |
| | Deliver the Website Project | RFQ and Procurement Plan completed. | In Progress | Customer Relations | July 22 | June-23 |

Accountability and good governance

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|---|--|-------------|-------------------------------|------------|----------|
| Innovative and empowered people | Investigate elected member expectations for being informed and engaged | No progress for this quarter. | Not started | Governance and Strategy | July 22 | June-23 |
| Streamlined, modern governance | Set annual advocacy program | Completed, first meeting with internal steering committee 1 September. | In Progress | Communications and Engagement | July 22 | June-23 |
| | Develop a governance framework | No progress for this quarter. | Not started | Governance and Strategy | July 22 | June-23 |
| | Develop procedure for protection for whistleblowing/public interest disclosures | A procedure for protection for whistleblowing/public interest disclosures has been developed and uploaded on the Town's website. | Complete | Governance and Strategy | July 22 | June-23 |
| | Complete Regulation 17 review | No progress for this quarter. | Not started | Governance and Strategy | July 22 | June-23 |
| | Evaluate Policy 011 – Elections | No progress for this quarter. | Not started | Governance and Strategy | July 22 | June-23 |
| | Evaluate Policy 052 – Recording and Live Streaming | No progress for this quarter. | Not started | Governance and Strategy | July 22 | June-23 |
| | Evaluate Policy 023 – Provision of Information and Services – Elected Members | No progress for this quarter. | Not started | Governance and Strategy | July 22 | June-23 |
| | Review the <i>Meeting Procedures Local Law 2019</i> | No progress for this quarter. | Not started | Governance and Strategy | July 22 | June-23 |

| Town objective | Action | Progress comment | Status | Responsible area | Start date | End date |
|--|--|---|-------------|---|------------|----------|
| | Develop an amendment local law for the <i>Local Government Property Local Law 2000</i> | No progress for this quarter. | Not started | Governance and Strategy | July 22 | June-23 |
| | Develop an Integrated Complaints Management Framework | No progress for this quarter. | In progress | People and Culture | July 22 | June-23 |
| Integrated, fit-for-purpose systems | Investigate improvements to audio visual system in the Council chamber to enable hybrid meetings | The investigation is in progress. Quotes and options have been sought from a few different providers. | In Progress | Governance and Strategy & Technology and Digital Services | July 22 | June-23 |