

Payment Summary Corporate Credit Card Transactions

Transactions from 01-June -25 to 30-June-25

Chief Executive Officer

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
25-Jun-25	Meriton Suites Canberra	Conference and Workshop Enrolment	945.44
25-Jun-25	Meriton Suites Canberra	Conference and Workshop Enrolment	733.99
25-Jun-25	Can Cabs	Travelling Expenses	31.29
27-Jun-25	Aerial	Travelling Expenses	28.14
27-Jun-25	CabFare Payments	Travelling Expenses	81.37
Card Total			1,820.23

Manager Community

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
04-Jun-25	Bespoke	Catering and Refreshments - Staff Meeting	12.20
17-Jun-25	Officeworks	Office Supplies	85.50
20-Jun-25	The Tribute Coffee	Catering and Refreshments - Staff Meeting	12.25
26-Jun-25	Lost Reality Escape Room	Youth Program Celebration Event	385.00
26-Jun-25	Yarn Marketplace	Community Art - Goods and Services	472.25
Card Total			967.20

Manager Stakeholder Relations

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
02-Jun-25	Face book	Advertising Services	747.25
20-Jun-25	Face book	Advertising Services	950.00
23-Jun-25	Embed Social	International Fee	18.62
23-Jun-25	Embed Social	Licencing and Subscriptions	744.88
Card Total			2,460.75

Catering Facilitator

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10-Jun-25	La Delizia Cafe	Catering and Refreshments	280.00
16-Jun-25	Delizioso Gelato	Catering and Refreshments	37.61
16-Jun-25	Joymall Grocery	Catering and Refreshments	77.71
16-Jun-25	Costco	Catering and Refreshments	297.32
17-Jun-25	Coles	Catering and Refreshments	193.38
19-Jun-25	Coles	Catering and Refreshments	297.55
20-Jun-25	Joymall Grocery	Catering and Refreshments	86.52
23-Jun-25	La Delizia Cafe	Catering and Refreshments	200.00
25-Jun-25	Woolworths	Catering and Refreshments	35.85
25-Jun-25	Costco	Catering and Refreshments	56.47
26-Jun-25	Little Banh Mi	Catering and Refreshments	50.83
Card Total			1,613.24

Asset Procurement Coordinator

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
11-Jun-25	Clark Rubber	Materials and Consumables	259.35
12-Jun-25	Sydney Tools	Machinery Servicing and Parts	417.00
12-Jun-25	Bunnings	Materials and Consumables	39.80
18-Jun-25	Pirtek	Machinery Servicing and Parts	55.92
19-Jun-25	Airbag Man	Machinery Servicing and Parts	975.70
24-Jun-25	Enzed	Machinery Servicing and Parts	95.15
26-Jun-25	Super Cheap Auto	Machinery Servicing and Parts	43.27
27-Jun-25	Dept of Transport	Vehicle Operating Expenses	19.40
Card Total			1,905.59

Library Services Manager

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
13-Jun-25	Childrens Book Council	Library Equipment and Stock	111.44
19-Jun-25	Coles	Catering and Refreshments - Program	42.20
25-Jun-25	Coles	Catering and Refreshments - Event	40.00
Card Total			193.64

Building Officer - Operations

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
24-Jun-25	The Cheesecake Shop	Catering and Refreshments - Staff Recognition	264.70
24-Jun-25	Golden Ravioli	Catering and Refreshments - Staff Recognition	505.50
Card Total			<u>770.20</u>

Manager Technology and Digital Strategy

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
02-Jun-25	Google	Advertising Services	357.53
03-Jun-25	Fax2 Pty Ltd	Licencing and Subscriptions	75.00
23-Jun-25	SliDo	Licencing and Subscriptions	720.00
24-Jun-25	Campaign Monitor	Advertising Services	822.80
24-Jun-25	Google	Advertising Services	1000.00
Card Total			<u>2,975.33</u>

Coordinator Events, Arts and Funding

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
11-Jun-25	Officeworks	Office Supplies	15.50
16-Jun-25	Caltex	Ice for Youth Art Awards event	17.95
24-Jun-25	Ingrid Cumming	Welcome to Country ceremony	-1100.00
30-Jun-25	Tickets WA Showcase	Conference and Workshop Enrolment	691.22
30-Jun-25	Tickets WA Showcase	Conference and Workshop Enrolment	3102.86
Card Total			<u>2,727.53</u>

Manager Property Development and Leasing

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
06-Jun-25	Sixteen Ounces	Catering and Refreshments - Staff Recognition	116.00
Card Total			<u>116.00</u>

Executive Assistant to the Chief Community Planner

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
24-Jun-25	Wings Enterprises	Catering and Refreshments - Meeting	100.00
30-Jun-25	Vulcan Hotel	Conference and Workshop Enrolment	246.65
Card Total			<u>346.65</u>

Coordinator Environmental Health

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
11-Jun-25	Environmental Health Australia	Compliance Services	135.15
Card Total			<u>135.15</u>

Grand Total 16,031.51