

### Annual Review of Delegations – 2025 Requested Changes

Affected Delegation No. and Title	Requested Change	Rationale	Comment / recommendation	Chief Support
<i>Example: 1.1.1 Appoint Authorised Persons</i>	<i>Include Manager Business Services as sub delegate</i>	<i>The Manager Business Services is responsible for the provision of ranger and other enforcement services performed by authorised persons. Sub-delegating this authority would improve and streamline the appointment process.</i>	<i>Sub-delegation is supported.</i>	<i>Chief Financial Officer</i>
1.1.21 Defer, Grant Discounts, Waive or Write off Debts	Include ability to waive or grant concessions in relation to fees and charges	Ability for CEO to waive hire fees for Town facilities and assets	Requested by CEO	Chief Executive Officer
1.1.24 – Agreement to Payment of Rates and Service Charges	Update the council conditions on this delegation point 1 to increase from two financial years to three financial years.	Due to circumstantial situations that fall outside the Financial Hardship policy, some ratepayers require payment arrangements greater than two financial years including the current to pay off their outstanding debts. If someone where to contact us in May this year for a payment arrangement, currently we can only grant an	Sub-delegation is supported.	Chief Financial Officer

		arrangement to the following June.		
10.2.1 Urban Planning Functions	Substitute from	A comprehensive review of the Planning related Delegations has been undertaken. This includes format changes to have many of the items currently contained in existing delegation 10.2.1 removed from that delegation and the subject of separate delegations. This is because a number of the functions listed under existing delegation 10.2.1 'Determination of Applications for Development Approval' do not relate to development application matters. Additionally, the delegations are now structured based by relevant legislation.	Sub-delegation is supported	Chief Community Planner
10.1.2	Development in a Planning Control Area	Delegation separated from 10.2.1	Sub-delegation is supported	Chief Community Planner
10.1.3	Subdivision Applications	Delegation separated from 10.2.1	Sub-delegation is supported	Chief Community Planner
10.1.4	Advice to external agencies	Delegation separated from 10.2.1	Sub-delegation is supported	Chief Community Planner
10.1.5	Planning fees	Delegation separated from 10.2.1	Sub-delegation is supported	Chief Community Planner