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| Policy number | Policy 211 |
| Policy title | Parklets and Alfresclets |
| Strategic outcomes supported | EC1 Facilitating a strong local economy EC2 – Connecting businesses and people to our local activity centres through place planning and activation |

Policy objective:

The objective of this Policy is to:

1. Encourage the vibrancy of places through the provision of additional public spaces and street activation;
2. Provide an application and approval pathway for Parklets and Alfresclets; and
3. Set out the key requirements to host a Parklet or Alfresclet.

Policy scope:

This policy applies across the Town and should be read in conjunction with the Town's *Parklets and Alfresclets Guidelines*

Policy definitions:

Host meaning a property owner, business, community group or not-for-profit organisation that applies to the Town to temporarily use a portion of a road reserve or thoroughfare for a Parklet or Alfresclet.

Parklet meaning the temporary use of a portion of road reserve or thoroughfare as a small public park, usually a built platform or structure within an on-street car parking bay, as an extension to the verge. Parklets are open to all members of the public to use and are not reserved for customers of any business or organisation.

Alfresclet meaning a Parklet, which is open for use by all members of the public, but may be reserved exclusively for table service by the Host during business hours and is capable of being licensed to serve alcohol (subject to obtaining a permit under the Town's Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000 and approval by the Department, Racing, Gaming and Liquor and Department of Planning Lands and Heritage).

Policy statement:

1. The Town is committed to creating great places that put people first. Parklets and Alfresclets are a tool that businesses and community groups can use to bring life to the street and are a means to enhance already active areas such as Town Centres.
2. The Town will support a Parklet or Alfresclet that:
 - a. fosters community, cultural, civic and recreation activities within the Town;
 - b. enhances the pedestrian environment through the provision of additional public seating areas, landscaping or other amenities;
 - c. activates under utilised spaces and contributes to the vibrancy of places and spaces;
 - d. contributes to the attraction of visitors to the Town;
 - e. encourages people to linger longer and contribute to the economic vitality of our local community;
 - f. assists local businesses to attract more customers; and
 - g. enhances streetscape amenity and positively contributes to Victoria Park's public realm.

3. Parklets and Alfresclets are funded, designed, built, insured and maintained by the Host.
4. Parklets and Alfresclets must be approved through an application process administered by the Town, including the approval of a Free Trade Area for Alfresclets and Public Liability Insurance coverage for both Parklets and Alfresclets.
5. Hosts should contact the Town to discuss the suitability of a proposed location and confirm they are able to acquire public liability insurance for the proposed location.
6. Parklets and Alfresclets must be readily accessible by all members of the community, in accordance with the Town's Access & Inclusion Plan 2022-2027 and designed to be safe for all users of the street environment.
7. Costs associated with the removal and deconstruction of a Parklet or Alfresclet are the responsibility of the Host.

Related documents

[Local Government Act 1995](#)

[Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000](#)

[Policy 211 Parklets and Alfresclets Guidelines](#)

[Access & Inclusion Plan 2022-2027](#)

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| Responsible officers | - |
| Policy manager | Manager Place Planning |
| Approval authority | Council |
| Next evaluation date | February 2027 |

Revision history

| Version | Action | Date | Authority | Resolution number | Report number |
|---------|--------------------------|------------|------------|-------------------|---------------|
| 1 | Adopted | 18/06/2019 | Council | 111/2019 | Item 15.3 |
| 2 | Reviewed and amended | 20/08/2019 | Council | 148/2019 | Item 10.1 |
| 3 | Administratively amended | 24/08/2023 | Delegation | | |
| 4 | Reviewed and amended | 20/02/2024 | Council | 7/2024 | Item 11.3 |