



TOWN OF  
VICTORIA PARK

# Annual Budget 2018 – 2019





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## Foreword

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### Mayor's Message



The 2018-2019 Annual Budget is the second budget where Council continues to act on the most broad and inclusive strategic planning initiative in the Town's history. The Strategic Community Plan 2017-2032 was the result of actively informing, educating, developing relationships and building capacity with many of our residents, businesses, employees and councillors. This plan is not collecting dust on a shelf.

The story of how we achieve the vision of the Town of Victoria Park as 'A dynamic place for everyone', begins with the budgets. Through this budget we continue directing the evolution of the Town into a community population in excess of 100,000. As part of this evolution we will become Perth's most empowered and engaged community. We will become Perth's premier place for entertainment and entrepreneurship. We will lead in sustainability. We will put people first in urban design and safety. We will be inclusive and connected with a thriving community.

Some of the key features of the 3% rate rise in this Annual Budget revolve around -

#### **GO Edwards Park Renewal**

GO Edwards Park is a major gateway into the Town and also the capital city, Perth. The site is highly used for community events, private functions, passive recreation and dog exercising, to name some of the more predominant uses. The project encompasses five stages and will include improvements to signage, shelters, BBQs, drinking fountains, bicycle racks, and seating. Included in the scope of works will also be a renovation to park lighting to enhance and assist movement in, and around, the park. Improved nesting boxes for native birds and other wildlife will also be a feature of the works, including the redevelopment of turtle habitats. The first stage of the renewal has been completed with a new adventure playground, which has already seen many children using it and having great fun.

#### **Lathlain Precinct Redevelopment Project**

This financial year we will see an exciting stage of the Lathlain Precinct Redevelopment Project come to fruition. The West Coast Eagles and Wirrpanda Foundation training, administration and community facility is advancing quickly. Construction of the facility remains on track for completion in early 2019. Landscaping works will be done once construction of the administration facility is complete. The project is being delivered by the Town in partnership with the West Coast Eagles, the State Government, the Federal Government and the Perth Football Club. This partnership aims to set new standards in the delivery of active community recreation space and includes substantial long-term benefits to the people of the Town of Victoria Park and the broader community.

#### **Foreshore Works**

Council recently endorsed the detailed river edge design and stage one works for McCallum Park and Taylor Reserve. We received \$304,000 in funding from the Department of Biodiversity, Conservation and Attractions (DBCA) for the works. The matching funding is a result of a collaboration between the Town and State Government and boosts this project to \$608,000 this year. The Swan River foreshore is one of the Town's most precious assets, and I am pleased we are committing funds to improve the amenity and accessibility to this natural precinct.

I look forward to seeing these initiatives implemented and thank everyone who worked hard on the development of this Annual Budget.

A handwritten signature in black ink, appearing to read 'Trevor Vaughan'. The signature is written in a cursive, flowing style.

**Trevor Vaughan, Mayor**

The Council

**TOWN OF VICTORIA PARK**

**Ward map legend**

- BANKSIA WARD
- JARRAH WARD

**TOWN OF VICTORIA PARK**

**Trevor Vaughan**  
Mayor  
Term exp: 10/19

**BANKSIA**

**Cr Claire Anderson**  
Term exp: 10/19

**BANKSIA**

**Cr Julian Jacobs**  
Term exp: 10/19

**BANKSIA**

**Cr Ronhhda Potter**  
Term exp: 10/21

**JARRAH**

**Cr Jennifer Ammons Noble**  
Term exp: 10/19

**JARRAH**

**Cr Bronwyn Ife**  
Term exp: 10/21

**JARRAH**

**Cr Brian Oliver**  
Term exp: 10/21

**JARRAH**

**Cr Vicki Potter**  
Deputy Mayor  
Term exp: 10/19

**BANKSIA**

**Cr Karen Vernon**  
Term exp: 10/21

### Chief Executive Officer's Foreword



Council adopted its Strategic Community Plan in June 2017 after extensive engagement with our community. This plan sets the direction and priorities for the Town's future. Council, together with the community is now on a mission to create 'A dynamic place for everyone'. This budget will assist us in achieving that vision as it strategically aligns to the Long Term Financial Plan, Workforce Plan, Corporate Business Plan and updated Service Area Delivery Plans.

The budget presents an opportunity to continue delivering quality services to our community, as well as improving upon them, and endeavours to keep operational costs under control while delivering facilities that will enhance community well-being.

The Town is a medium sized local government within the metropolitan area, with a substantial growth trajectory, however, we still need to continue to deliver projects and services at similar standards to those that have more resources than we have. This fact has driven this organisation to reinvent a model of what local government could be and drive the organisation to do things a little differently to those around us. With this in mind we have undertaken the following key initiatives -

#### Organisational Restructure

We now have a new organisational structure shaped by community feedback and staff input. Within the new structure we have included a Place Planning team, which will focus on building relationships to service different parts of the Town, and ensure we build an intimate knowledge of the location specific needs of our communities. This area will help concierge issues and ideas through the organisation to ensure they are acted upon. Another major change is a more commercial management approach we have applied to our Leisurelife, Aqualife and Parking units to ensure bottom line is optimised whilst still providing benefits.

We have also reshaped our approach to delivering community services and will use an asset based community development approach, to help build capacity within our community, so they are enabled to deliver outcomes for themselves. Watch out for our invite to be on the Town's Community Sounding Board, which will provide opportunity to participate regularly in Town activities.

#### You, Me, Community - Our Customer Service approach

It takes You and Me to build Community. You, Me Community is the Town's Customer Service approach and we will continue to enhance how we provide that frontline service by providing better access to customer service transaction facilities across the Town and enable things like making payments, customer enquiries and customer satisfaction and feedback through any one of our contact centres.

#### Performance Transparency

We also committed to developing scorecards that would be available to demonstrate organisational performance. I am pleased to say a live performance measurement dashboard has been developed, which will assist the community, in one of the most transparent ways possible, in determining if they believe they are getting value for money from the organisation.

Thank you to all involved in the preparation and finalisation of the 2017-2018 Annual Budget and in particular for its alignment to our Long Term Financial Plan. I look forward to seeing the benefits arising from this budget.

A handwritten signature in black ink, appearing to read 'Anthony Vuleta'. The signature is fluid and cursive, written on a white background.

**Anthony Vuleta, Chief Executive Officer**

The Executive and Responsible Areas



**Anthony Vuleta**  
Chief Executive Officer

**Chief Executive Office**

Communications and Engagement  
Customer Relations  
Human Resources and Development  
Leadership and Governance



**Nathan Cain**  
Chief Financial Officer



**Natalie Martin Goode**  
Chief Community Planner



**Ben Killigrew**  
Chief Operations Officer

**Finance**

Aqualife  
Budgeting  
Corporate Funds  
Financial Services  
Information Systems  
Leisurelife  
Parking  
Ranger Services

**Community Planning**

Building Services  
Community Development  
Digital Hub  
Economic Development  
Environmental Health  
General Compliance  
Healthy Community  
Library Services  
Place Management  
Strategic Town Planning  
Urban Planning

**Operations**

Asset Planning  
Environment  
Fleet Services  
Parks and Reserves  
Project Management  
Street Improvement  
Street Operations  
Waste Services



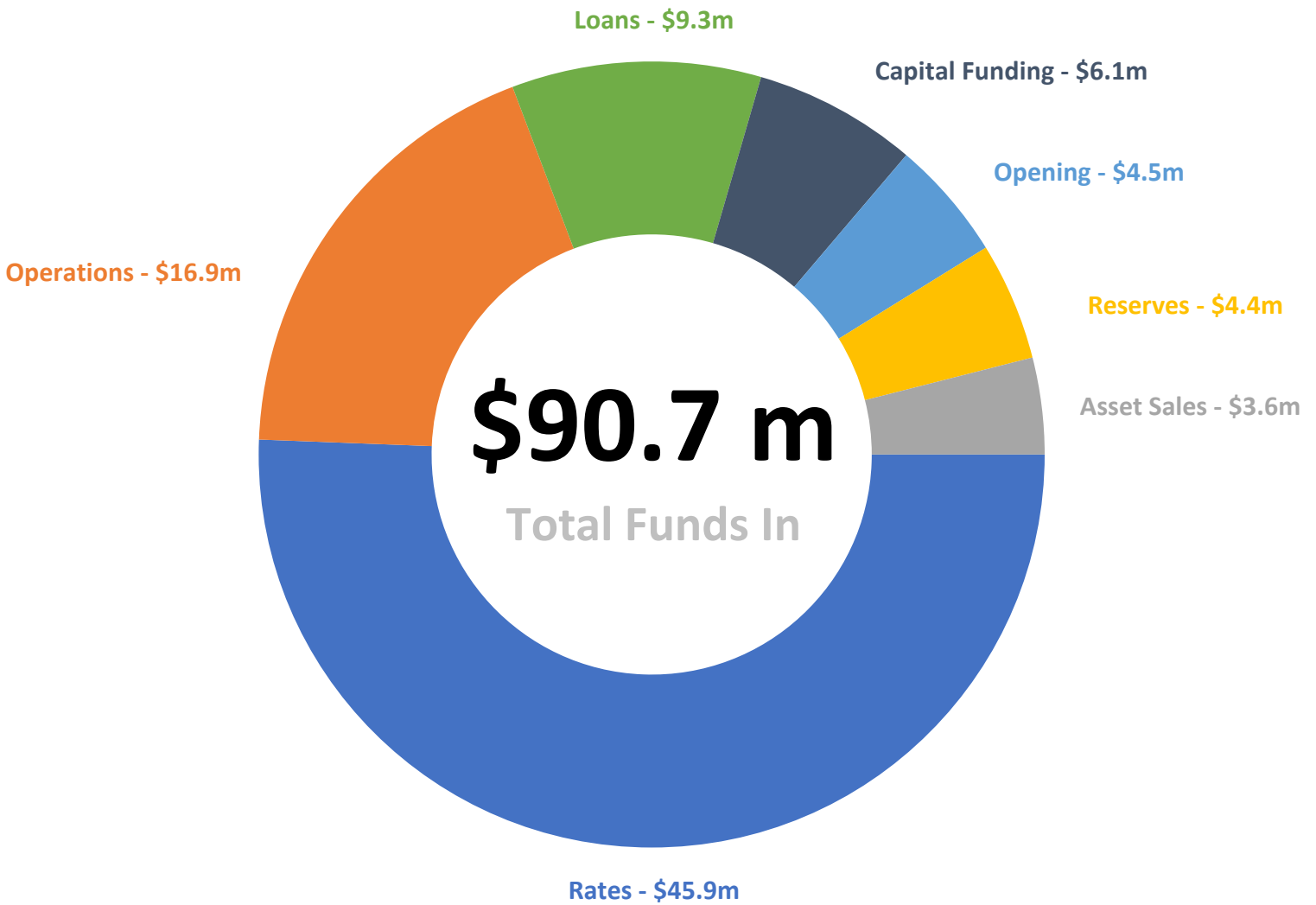




## Budget Overview

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Where will the money come from?



Where will the money go?

**Loan Repayments**

**\$3.2 m**

**Service Delivery**

**\$59.4 m**

**To Reserve Funds**

**\$9.7 m**

**Capital Initiatives**

\$18.4 million



**Plant**  
\$0.9 m



**Technology**  
\$1.0 m



**Parks**  
\$6.3 m



**Equipment**  
\$0.3 m



**Drainage**  
\$0.4 m



**Pathways**  
\$0.7 m



**Other Assets**  
\$1.3 m

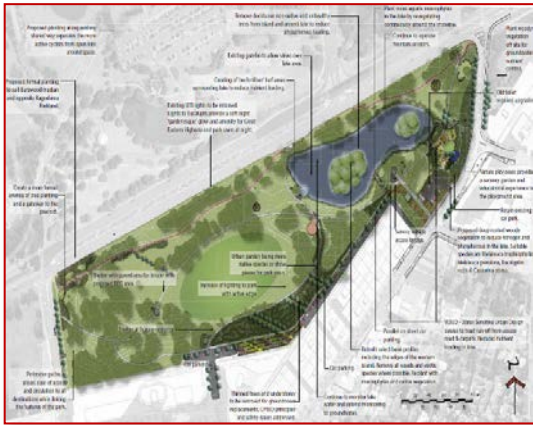


**Buildings**  
\$3.0 m



**Roads**  
\$4.3 m

A brief snapshot of the large projects



## GO Edwards Park Renovation

Project Cost - \$3.2 million / 2018-2019 Allocation - \$1.0 million

GO Edwards Park is a major gateway into the Town and also the capital city, Perth. The site is highly used for community events, private functions, passive recreation and dog exercising, to name some of the more predominant uses. The project encompasses five stages and will include improvements to signage, shelters, BBQs, drinking fountains, bicycle racks, and seating. Included in the scope of works will also be a renovation to park lighting to enhance and assist movement in, and around, the park. Improved nesting boxes for native birds and other wildlife will also be a feature of the works, including the redevelopment of turtle habitats.



## Lathlain Redevelopment (Zone 2)

Project Cost - \$4.0 million / 2018-2019 Allocation - \$2.8 million

The initiative will encompass area for passive recreation at Lathlain Park. As an urban park, it will be a place to understand and relate to nature, whilst also being a place to recreate and socialise. It will be a multi-use destination for the community with a range of things to do.

A brief snapshot of the large projects (continued)



### Lathlain Redevelopment (Zone 2x)

*Project Cost - \$3.8 million / 2018-2019 Allocation - \$2.8 million*

This initiative, which is the former Carlisle / Lathlain Bowls Club site, is located at 64 Bishopsgate Street, Carlisle and also includes Tom Wright Park. In 2015 Council resolved to retain this area as public open space and asked the community what it would like to occur on this site.



### Lathlain Redevelopment (Zone 7)

*Project Cost - \$1.7 million / 2018-2019 Allocation - \$0.5 million*



This initiative is known as the Equitable Access Zone.

The initiative has been created to enhance streetscape amenities and improve accessibility to the Lathlain Precinct through various infrastructure upgrades. Once the whole project is complete, there is expected to be an increase in both vehicle and pedestrian traffic as the wider and local community makes use of the features available.



A brief snapshot of the large projects (continued)



### Swan River Edge Works - Stage 1

*2018-2019 Allocation - \$0.6 million*

Stage 1 river edge treatments include native edging, with boulder reinforcement, seating nodes and pause points, and a pedestrian gathering point (installed as a headland for the initial phase and decking as part of a later phase of works). A beach will be installed at a later phase.



### John Macmillan Park Activation

*2018-2019 Allocation - \$0.4 million*

Since 2001, works within John Macmillan Park have been subject to investigation and planning of an identifiable 'Town Centre'. Over a period of 16 years the precinct went through various recommended plans and proposals to deliver a redevelopment of the area, none of which progressed. Since a Council Resolution in 2015, there has been limited works in the area, which has led to a decrease in activity in the park and various other issues, such as anti-social behaviour, degraded facilities and a lack of integration with surrounding amenities. This project will seek to revitalise the precinct along Sussex St, outside the Town Library, with an aim to meet community needs and provide a safer and more inviting space.





## Budget Statements for the Year Ending 30 June 2019

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## General Notes to the Budget Statements

### **Basis of Preparation**

The Budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities). Australian Accounting Interpretation, other pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Material accounting policies, which have been adopted in the preparation of this budget, are as presented and have been consistently applied, unless stated otherwise. Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### **The Local Government Reporting Entity**

All Funds through which the local government controls resources to carry on its functions have been included in the financial statements forming part of this budget. In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers to between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies is included within the budget.

### **Previous Year Actual Balances**

Balances shown in this budget relating to the previous year are as forecast at the time of budget preparation and are subject to final adjustments.

## Budget Statements for the Year Ending 30 June 2019

### Statement of Comprehensive Income by Nature or Type

Particulars	Note	2017-2018	2017-2018	2018-2019
		Budget	Actual	Budget
		\$	\$	\$
<b>Revenue</b>				
Rates	1	43,850,000	44,269,000	45,789,500
Operating Grants, Subsidies and Contributions	9	1,531,700	4,453,200	3,779,500
Fees and Charges	8	9,816,200	10,863,700	9,659,000
Service Charges	1	0	0	0
Interest Earnings	10	1,244,000	1,412,500	1,534,500
Other Revenue	10	651,500	633,200	344,500
<b>Total Revenue</b>		<b>57,093,400</b>	<b>61,631,600</b>	<b>61,107,000</b>
<b>Expense</b>				
Employee Costs		(20,821,600)	(20,555,500)	(22,252,500)
Materials and Contracts		(21,918,223)	(21,598,045)	(33,104,000)
Utilities		(1,587,100)	(1,602,000)	(1,400,000)
Depreciation	5	(7,936,000)	(8,623,000)	(8,037,500)
Interest Expense	10	(432,600)	(377,300)	(452,000)
Insurance		(568,000)	(532,300)	(550,000)
Other Expense		(85,800)	(37,255)	(31,000)
<b>Total Expense</b>		<b>(53,349,323)</b>	<b>(53,325,400)</b>	<b>(65,827,000)</b>
<b>Sub-Total</b>		<b>3,744,077</b>	<b>8,306,200</b>	<b>(4,720,000)</b>
<b>Other Items</b>				
Non-Operating Grants, Subsidies and Contributions	9	1,780,700	1,239,200	6,054,500
Profit on Asset Disposals	4	20,800	23,200	1,622,500
Loss on Asset Disposals	4	(20,800)	(720,700)	(15,000)
Loss on Revaluation of Non-Current Assets		0	0	0
<b>Total Other Items</b>		<b>1,780,700</b>	<b>541,700</b>	<b>7,662,000</b>
<b>Net Result</b>		<b>5,524,777</b>	<b>8,847,900</b>	<b>2,942,000</b>
<b>Other Comprehensive Income</b>				
Changes on Revaluation of Non-Current Assets		0	0	0
<b>Total Other Comprehensive Income</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Comprehensive Income</b>		<b>5,524,777</b>	<b>8,847,900</b>	<b>2,942,000</b>

*This statement is to be read in conjunction with the accompanying notes.*

### Notes to the Statement of Comprehensive Income by Nature or Type

#### Key Terms and Definitions - Nature or Type (Revenues)

##### *Rates*

All rates levied under the *Local Government Act 1995*. This includes general rates, differential rates, specified area rates, minimum rate payments, interim rates, back rates, ex-gratia rates, less any discounts offered. It excludes administration fees, interest on instalments, interest on arrears and service charges.

##### *Operating Grants, Subsidies and Contributions*

References all amounts received as grants, subsidies and contributions that are not non-operating grants.

##### *Fees and Charges*

Revenue from the use of facilities and charges made for local government services.

##### *Service Charges*

Service Charges imposed as per Regulation 54 of the *Local Government (Financial Management) Regulations 1996*, which include, television and radio rebroadcasting, underground electricity and neighbourhood surveillance services. This does not include waste removal charges, where applicable.

##### *Interest Earnings*

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

##### *Other Revenue*

Other revenue, which generally cannot be classified under the other categories.

##### *Non-Operating Grants, Subsidies and Contributions*

Amounts received specifically for the acquisition, construction or upgrading of non-current assets that have been paid to the local government, irrespective of whether these amounts are made as grants, subsidies, contributions or donations.

##### *Profit on Asset Disposals*

Profit on the disposal of assets, including gains on the disposal of long-term investments.

### Notes to the Statement of Comprehensive Income by Nature or Type (continued)

#### Key Terms and Definitions - Nature or Type (Expenses)

##### *Employee Costs*

All costs associated with the employment of a person such as salaries, wages, allowances, vehicle benefits, housing benefits, superannuation, employment expenses, removal expenses, relocation expenses, workers' compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefits taxation, etc.

##### *Materials and Contracts*

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, memberships, periodicals, publications, hire expenses, rental leases, postage and freight etc.

##### *Utility Charges*

Expenditure made to the respective agencies for the provision of power, gas or water. This does not include expenditure incurred for the reinstatement of roadwork on behalf of these agencies.

##### *Depreciation*

Depreciation expense raised on all classes of assets.

##### *Interest Expenses*

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

##### *Insurance*

All insurance expenses other than workers' compensation and health benefit insurance (which is included as a cost of employment).

##### *Other Expense*

Statutory fees, taxes, provision for bad debts, Elected Member fees, donations and subsidies made to community groups.

##### *Loss on Asset Disposal*

Loss on the disposal of fixed assets and includes loss on disposal of long-term investments.

# Budget Statements for the Year Ending 30 June 2019

## Statement of Comprehensive Income by Program

Particulars	Note	2017-2018	2017-2018	2018-2019
		Budget	Actual	Budget
		\$	\$	\$
<b>Revenue</b>	1, 8, 9 and 10			
General Purpose Funding		46,283,100	47,176,000	48,366,500
Governance		0	1,200	500
Law, Order and Public Safety		2,775,400	2,889,100	2,848,000
Health		247,300	295,300	282,000
Education and Welfare		284,000	309,900	260,000
Community Amenities		1,181,400	1,353,200	1,151,500
Recreation and Culture		4,904,600	7,520,400	6,542,000
Transport		196,000	287,300	439,500
Economic Services		361,000	477,400	464,500
Other Property and Services		860,600	1,321,800	752,500
<b>Total Revenue</b>		<b>57,093,400</b>	<b>61,631,600</b>	<b>61,107,000</b>
<b>Expense excluding Finance Costs</b>	5 and 10			
General Purpose Funding		(608,800)	(627,100)	(1,225,500)
Governance		(514,100)	(554,200)	(577,000)
Law, Order and Public Safety		(3,997,800)	(3,870,900)	(4,509,500)
Health		(1,295,400)	(1,432,100)	(1,578,500)
Education and Welfare		(1,368,000)	(1,387,700)	(1,816,000)
Community Amenities		(8,702,400)	(7,754,200)	(9,254,000)
Recreation and Culture		(17,154,700)	(16,317,500)	(18,190,500)
Transport		(12,430,300)	(12,330,800)	(12,489,500)
Economic Services		(1,256,600)	(1,447,700)	(9,194,000)
Other Property and Services		(5,588,623)	(7,225,900)	(6,540,500)
<b>Total Expense excluding Finance Costs</b>		<b>(52,916,723)</b>	<b>(52,948,100)</b>	<b>(65,375,000)</b>
<b>Finance Costs</b>	6 and 10			
Law, Order and Public Safety		(95,500)	(83,100)	(67,500)
Recreation and Culture		(177,500)	(155,100)	(134,500)
Economic Services		(30,500)	(25,500)	(145,500)
Other Property and Services		(129,100)	(113,600)	(104,500)
<b>Total Finance Costs</b>		<b>(432,600)</b>	<b>(377,300)</b>	<b>(452,000)</b>
<b>Non-Operating Grants, Subsidies and Contributions</b>	9			
Recreation and Culture		200,000	0	3,845,000
Transport		1,580,700	1,239,200	2,209,500
<b>Total Non-Operating Grants, Subsidies and Contributions</b>		<b>1,780,700</b>	<b>1,239,200</b>	<b>6,054,500</b>



## Budget Statements for the Year Ending 30 June 2019

### Statement of Comprehensive Income by Program (continued)

Particulars	Note	2017-2018	2017-2018	2018-2019
		Budget	Actual	Budget
		\$	\$	\$
<b>Profit / (Loss) on Disposal of Assets</b>	4			
General Purpose Funding		0	0	0
Governance		0	0	0
Law, Order and Public Safety		(1,100)	0	6,500
Health		(100)	(2,000)	0
Education and Welfare		0	0	0
Community Amenities		(3,000)	(7,100)	0
Recreation and Culture		(2,100)	(2,700)	(5,000)
Transport		7,800	(695,100)	4,500
Economic Services		(900)	(800)	(2,000)
Other Property and Services		(600)	10,200	1,603,500
<b>Total Profit / (Loss) on Disposal of Assets</b>		<b>0</b>	<b>(697,500)</b>	<b>1,607,500</b>
<b>Other Items</b>				
Loss on Revaluation of Non-Current Assets		0	0	0
<b>Total Other Items</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Result</b>		<b>5,524,777</b>	<b>8,847,900</b>	<b>2,942,000</b>
<b>Other Comprehensive Income</b>				
Changes on Revaluation of Non-Current Assets		0		0
<b>Total Other Comprehensive Income</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Comprehensive Income</b>		<b>5,524,777</b>	<b>8,847,900</b>	<b>2,942,000</b>

*This statement is to be read in conjunction with the accompanying notes.*

## Notes to the Statement of Comprehensive Income by Program

### Key Terms and Definitions - Programs

#### **General Purpose Funding**

Rates, general purpose government grants and interest revenue.

#### **Governance**

Includes the activities of Elected Members and the administrative support available to Council for the provision of governance of the District. Other costs that relate to the task of assisting Elected Members and ratepayers on matters that do not concern specific local government services may also be included.

#### **Law, Order and Public Safety**

This area includes supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety, including emergency services.

#### **Health**

Includes inspection of food outlets and their control, provision of skin penetration services, noise control and waste disposal compliance.

#### **Education and Welfare**

Includes maintenance of child minding centres, playgroup centres, senior citizen centres and aged care facilities. This area also includes support of home and community care programs and youth services.

#### **Community Amenities**

Included in this area are items such as rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment, administration of development planning schemes, and public conveniences.

#### **Recreation and Culture**

Includes maintenance of public halls, civic centres, aquatic facilities, beaches, recreation centres and various sporting facilities. The provision and maintenance of parks, gardens playgrounds, libraries, museums and other cultural facilities are also included in this area.

#### **Transport**

Includes construction and maintenance of roads, streets, pathways, depots, parking facilities and traffic control. Cleaning of streets, maintenance of street trees and the provision of street lighting are also included.

#### **Other Property and Services**

Includes private works, plant repair and plant costs, and administrative overheads not included elsewhere.

## Budget Statements for the Year Ending 30 June 2019

### Statement of Cash Flows

Particulars	Note	2017-2018	2017-2018	2018-2019
		Budget	Actual	Budget
		\$	\$	\$
<b>Cash Flows from Operating Activities - Receipts</b>				
Rates		45,182,660	43,551,200	43,253,000
Operating Grants, Subsidies and Contributions		1,531,700	4,453,200	3,779,500
Fees and Charges		11,116,200	11,303,058	10,580,050
Service Charges		0	0	0
Interest Earnings		1,244,000	1,412,500	1,535,000
Other Revenue		651,500	487,542	87,080
Goods and Services Tax		2,000,000	2,000,000	2,000,000
<b>Net Cash Flows from Operating Activities - Receipts</b>		<b>61,726,060</b>	<b>63,207,500</b>	<b>61,234,630</b>
<b>Expense</b>				
Employee Costs		(20,721,400)	(20,034,500)	(21,500,500)
Materials and Contracts		(22,289,119)	(24,000,200)	(31,587,930)
Utilities		(1,587,100)	(1,560,000)	(1,764,700)
Interest Expense		(432,600)	(432,500)	(452,000)
Insurance		(568,000)	(532,300)	(554,000)
Other Expense		(85,800)	(52,000)	(354,000)
Goods and Services tax		(2,000,000)	(2,000,000)	(2,000,000)
<b>Net Cash Flows from Operating Activities - Payments</b>		<b>(47,684,019)</b>	<b>(48,611,500)</b>	<b>(58,213,130)</b>
<b>Net Cash Flow from Operating Activities</b>	<b>3</b>	<b>14,042,041</b>	<b>14,596,000</b>	<b>3,021,500</b>
<b>Cash Flows from Investing Activities</b>				
Payments for Development of Land for Resale	4	0	(2,900)	(71,000)
Payments for Property, Plant and Equipment	4	(6,475,800)	(3,235,200)	(5,198,000)
Payments for Infrastructure	4	(10,177,900)	(5,059,300)	(13,119,500)
Non-Operating Grants, Subsidies and Contributions	9	1,780,700	1,239,200	6,054,500
Proceeds from Sale of Assets	4	951,800	989,700	3,633,000
<b>Net Cash Flows from Investing Activities</b>		<b>(13,921,200)</b>	<b>(6,068,500)</b>	<b>(8,701,000)</b>
<b>Cash Flows from Financing Activities</b>				
Repayment of Borrowings	6	(2,241,000)	(2,233,398)	(3,237,500)
Proceeds from New Borrowings	6	0	0	9,375,000
<b>Net Cash Flows from Financing Activities</b>		<b>(2,241,000)</b>	<b>(2,233,398)</b>	<b>6,137,500</b>
<b>Net Increase / (Decrease) in Cash Held</b>		<b>(2,120,159)</b>	<b>6,294,102</b>	<b>458,000</b>
Cash at Beginning of the Year		31,450,398	34,975,098	41,269,200
<b>Cash, and Cash Equivalents, at the End of the Year</b>	<b>3</b>	<b>29,330,239</b>	<b>41,269,200</b>	<b>41,727,200</b>

This statement is to be read in conjunction with the accompanying notes.

# Budget Statements for the Year Ending 30 June 2019

## Rate Setting Statement

Particulars	Note	2017-2018 Budget \$	2017-2018 Actual \$	2018-2019 Budget \$
<b>Opening Net Current Assets - Surplus / (Deficit)</b>	<b>2</b>	<b>5,289,823</b>	<b>0</b>	<b>4,539,000</b>
<b>Revenue (excluding Rates and Non-Operating Revenue)</b>				
General Purpose Funding		2,433,100	2,907,000	2,577,000
Governance		0	1,200	500
Law, Order and Public Safety		2,775,400	2,889,100	2,856,000
Health		247,300	295,300	282,000
Education and Welfare		284,000	309,900	260,000
Community Amenities		1,182,400	1,354,100	1,151,500
Recreation and Culture		4,914,800	7,520,400	6,542,000
Transport		204,000	287,300	450,500
Economic Services		361,200	477,400	464,500
Other Property and Services		862,000	1,344,100	2,356,000
<b>Total Revenue (excluding Rates and Non-Operating Revenue)</b>		<b>13,264,200</b>	<b>17,385,800</b>	<b>16,940,000</b>
<b>Expense</b>				
General Purpose Funding		(608,800)	(627,100)	(1,225,500)
Governance		(514,100)	(554,200)	(577,000)
Law, Order and Public Safety		(4,094,400)	(3,954,000)	(4,578,500)
Health		(1,295,500)	(1,434,100)	(1,578,500)
Education and Welfare		(1,368,000)	(1,387,700)	(1,816,000)
Community Amenities		(8,706,400)	(7,762,200)	(9,254,000)
Recreation and Culture		(17,344,500)	(16,475,300)	(18,330,000)
Transport		(12,430,500)	(13,025,900)	(12,496,000)
Economic Services		(1,288,200)	(1,474,000)	(9,341,500)
Other Property and Services		(5,719,723)	(7,351,600)	(6,645,000)
<b>Total Expense</b>		<b>(53,370,123)</b>	<b>(54,046,100)</b>	<b>(65,842,000)</b>
<b>Excluded Operating Activities</b>				
Profit on Asset Disposals	4	(20,800)	(23,200)	(1,622,500)
Loss on Asset Disposals	4	20,800	720,700	15,000
Loss on Revaluation of Non-Current Assets		0	0	0
Movement in Non-Current Assets		0	0	0
Depreciation on Assets	5	7,936,000	8,623,000	8,037,500
<b>Total Excluded Operating Activities</b>		<b>7,936,000</b>	<b>9,320,500</b>	<b>6,430,000</b>
<b>Total Operating Activities</b>		<b>(26,880,100)</b>	<b>(27,339,800)</b>	<b>(37,933,000)</b>

## Budget Statements for the Year Ending 30 June 2019

### Rate Setting Statement (continued)

Particulars	Note	2017-2018	2017-2018	2018-2019
		Budget	Actual	Budget
		\$	\$	\$
<b>Investing Activities</b>				
Non-Operating Grants, Subsidies and Contributions	9	1,780,700	1,239,200	6,054,500
Purchase Assets - Land Held for Resale	4	0	(2,900)	(71,000)
Purchase Assets - Land and Buildings	4	(4,047,200)	(1,895,900)	(2,950,500)
Purchase Assets - Plant and Machinery	4	(1,107,000)	(881,400)	(934,500)
Purchase Assets - Furniture and Equipment	4	(280,900)	(166,300)	(336,500)
Purchase Assets - Information Technology	4	(1,040,700)	(291,600)	(976,500)
Purchase Infrastructure - Roads	4	(4,573,500)	(2,393,800)	(4,338,500)
Purchase Infrastructure - Drainage	4	(642,000)	(326,200)	(444,500)
Purchase Infrastructure - Pathways	4	(509,500)	(247,900)	(700,000)
Purchase Infrastructure - Parks	4	(3,527,600)	(1,039,300)	(6,297,000)
Purchase Infrastructure - Other	4	(925,300)	(1,052,100)	(1,339,500)
Proceeds from Disposal of Assets	4	951,800	989,700	3,633,000
<b>Total Investing Activities</b>		<b>(13,921,200)</b>	<b>(6,068,500)</b>	<b>(8,701,000)</b>
<b>Financing Activities</b>				
Repayment of Borrowings	6	(2,241,000)	(2,232,900)	(3,237,500)
Proceeds from New Borrowings	6	0	0	9,375,000
Transfers to Reserve (Restricted Assets)	7	(2,827,700)	(4,388,800)	(9,695,000)
Transfers from Reserve (Restricted Assets)	7	2,020,000	300,000	4,402,000
<b>Total Financing Activities</b>		<b>(3,048,700)</b>	<b>(6,321,700)</b>	<b>844,500</b>
<b>Budgeted Deficiency Before General Rates</b>		<b>(43,850,000)</b>	<b>(39,730,000)</b>	<b>(45,789,500)</b>
Estimated Amount from General Rates (Initial Levy)	1	43,703,500	43,705,000	45,583,000
Estimated Amount from Interim Rates	1	146,500	564,000	206,500
<b>Closing Net Current Assets - Surplus / (Deficit)</b>	<b>2</b>	<b>0</b>	<b>4,539,000</b>	<b>0</b>

*This statement is to be read in conjunction with the accompanying notes.*







## Notes to the Budget Statements

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# Notes to the Budget Statements

## Note 1 - Rates and Service Charges

### Rating Information

#### Overview

The rating system is the means by which Council is able to raise sufficient revenue to pay for the services it provides. The methodology is designed to ensure that all property owners make a reasonable rate contribution, taking into account an owner's ability to pay, and ensuring that no sector is rated excessively. Throughout Australia, rating on the basis of property valuations has been found to be the most appropriate means of achieving rating equity.

#### Differential Rating

In accordance with *Section 6.33 of the Local Government Act 1995*, a local government may impose differential rates according to any, or a combination, of the following characteristics -

- The purpose for which the land is zoned under a Town Planning Scheme in force;
- The predominant purpose for which the land is held or used as determined by the local government; and / or
- Whether or not the land is vacant land.

#### Minimum Payments

In accordance with *Section 6.35 of the Local Government Act 1995*, a local government may impose on rateable land a minimum payment that is greater than the general rate that would otherwise be payable on that land. Council applies minimum payments to each of the rateable properties to ensure that all property owners contribute an equitable amount of rates towards the provision of the maintenance of facilities and services provided by Council.

#### Differential Rating Classifications

For the purpose of the Differential Rating Classifications (as shown below), the following applies -

- Residential includes those properties being used primarily as a place of residence; and
- Non-Residential includes any other rateable property not being used primarily as a place of residence.

The following table sets out the budgeted rates, by classifications and payment type, as determined.

Particulars	Rate in \$ / Minimum Payment	Property Numbers #	Rateable Value \$	2018-2019 Budget \$	2018-2019 Interim Rates \$	2018-2019 Total \$
<b>Differential General Rates</b>						
GRV - Residential	0.0840	12,588	274,039,793	23,019,343	150,000	<b>23,169,343</b>
GRV - Non-Residential	0.0940	1,592	198,853,402	18,692,220	56,070	<b>18,748,290</b>
		<b>14,180</b>	<b>472,893,195</b>	<b>41,711,563</b>	<b>206,070</b>	<b>41,917,633</b>
<b>Differential Minimum Payments</b>						
GRV - Residential	1,233	2,821	37,123,970	3,478,293	0	<b>3,478,293</b>
GRV - Non-Residential	1,282	307	3,301,143	393,574	0	<b>393,574</b>
		<b>3,128</b>	<b>40,425,113</b>	<b>3,871,867</b>	<b>0</b>	<b>3,871,867</b>
<b>Other Rates</b>						
Specified Area Rates						0
Rate Waivers and Conditions						0
						<b>0</b>
<b>Total Rates</b>		<b>17,308</b>	<b>513,318,308</b>	<b>45,583,430</b>	<b>206,070</b>	<b>45,789,500</b>

## Notes to the Budget Statements

### Note 1 - Rates and Service Charges (continued)

#### Interest Charges and Instalments

##### Overview

In accordance with Section 6.45 of the *Local Government Act 1995*, a local government is to offer instalment options for payment of rates or service charges. Additional charges for the recovery of rates or service charges may be imposed (including an amount by way of interest) for payments made under an instalment option. Provisions are prescribed for the manner by which instalment options are offered and the maximum interest component that may be applied.

The following instalment options are available to ratepayers for the payment of rates and service charges -

Instalment Option	Instalment Plan Due Date	Instalment Plan Administration Fees	Instalment Plan Interest Rate	Unpaid / Late Items Interest Rate
<b>Option 1 - Full amount</b>				
Single full payment	29-Aug-18	Nil	Nil	11%
<b>Option 2 - Four Payment Instalments</b>				
First instalment	29-Aug-18	\$0.00	5.5%	11%
Second instalment	31-Oct-18	\$14.00	5.5%	11%
Third Instalment	09-Jan-19	\$14.00	5.5%	11%
Fourth instalment	13-Mar-19	\$14.00	5.5%	11%

#### Revenue from Payment Options

The total revenue from the imposition of the instalment interest and administration fess, as shown above, is as follows -

Instalment Plan Administration Fees	\$ 235,000
Instalment Plan Interest	\$ 250,000
Unpaid / Late Items Interest	\$ 130,000
	<b>\$ 307,500</b>

### Note 1 - Rates and Service Charges (continued)

#### **Objectives and Reasons for Differential Rating**

##### **Overall Objective**

In accordance with Section 6.33 of the *Local Government Act 1995*, and to provide greater equity in the rating of properties across the District, Council has determined to impose Differential Rates. The rates in the \$ for the various differential rate classifications are calculated to provide the shortfall in revenue required to enable Council to provide works and services, as outlined in this budget, after taking into account all non-rate sources of revenue.

The following information outlines the objectives and reasoning behind the imposition of Differential Rates -

##### *Residential - GRV*

The object of the proposed Residential - GRV rate in the dollar is to ensure that the proportion of total rate revenue derived from residential properties remains essentially consistent with previous years. The reason is that the GRV valuations (upon which rates are based) for residential properties increased in 2014 by a significantly greater proportion than the GRV valuations for non-residential properties and, despite new valuations in 2017, still remain considerably disproportionate. It also includes the ongoing maintenance and service provision of Town assets and services primarily used by residential ratepayers.

##### *Minimum Payment in respect to Residential - GRV*

The object of the proposed Minimum Payment in respect to Residential - GRV is to ensure that the proportion of increase is consistent with the overall rate increase in this category. It is also recognition that every residential property receives some level of benefit from provided works and services.

##### *Non-Residential - GRV*

The object of the proposed Non-Residential - GRV rate in the dollar is to ensure that the proportion of total rate revenue derived from non-residential properties remains essentially consistent with previous years. The reason is that the GRV valuations (upon which rates are based) for non-residential properties increased in 2014 by a significantly lesser proportion than the GRV valuations for residential properties and, despite new valuations in 2017, still remain considerably disproportionate. It also includes the ongoing maintenance and service provision of Town assets and services primarily used in a non-residential environment.

##### *Minimum Payment in respect to Non-Residential - GRV*

The object of the proposed Minimum Payment in respect to Non-Residential - GRV is to ensure that the proportion of increase is consistent with the overall rate increase in this category. It is also recognition that every non-residential property receives some level of benefit from provided works and services.

#### **Variation in Adopted Differential Rating Classifications to the Local Public Notice**

The following table demonstrates the variation in adopted Differential Rating Classifications to the required Local Public Notice -

<b>Differential Rating Classification</b>	<b>Proposed</b>	<b>Adopted</b>
Residential - GRV Rate in the \$	0.0840	0.0840
Minimum Payment in respect to Residential - GRV	1,233	1,233
Non-Residential GRV Rate in the \$	0.0940	0.0940
Minimum Payment in respect to Non-Residential - GRV	1,282	1,282

### Note 1 - Rates and Service Charges (continued)

#### **Specified Area Rating**

In accordance with Section 6.37 of the *Local Government Act 1995*, Council may impose a specified area rate on rateable land within a portion of the District for the purpose of meeting the cost of the provision by it of a specific work, service or facility. This is permissible if Council considers that the ratepayers or residents within that area -

- have benefited or will benefit from; or
- have access to or will have access to; or
- have contributed or will contribute to the need for,

that work, service or facility.

No Specified Area Rates are applicable for the coming financial year.

#### **Service Charges**

In accordance with Section 6.38 of the *Local Government Act 1995*, Council may impose on owners or occupiers of land within the District or a defined part of the District a service charge to meet the cost to the local government in the provision of a prescribed work, service or facility in relation to that land. The prescribed items are -

- Property surveillance and security;
- Television and radio rebroadcasting;
- Underground electricity; and
- Water.

No Service Charges are applicable for the coming financial year.

#### **Rate Discounts**

In accordance with Section 6.46 of the *Local Government Act 1995*, Council may, when imposing a rate or service charge, resolve to grant a discount or other incentive for the early payment of any rate or service charge.

No rate payment discounts are applicable for the coming financial year. Incentives, by way of prizes, will be offered (conditions apply).

#### **Rate Waivers or Concessions**

In accordance with Section 6.47 of the *Local Government Act 1995*, Council may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant concessions in relation to a rate or service charge.

No rate payment waivers or concessions are included for the coming financial year.

## Notes to the Budget Statements

### Note 2 - Net Current Assets

#### Overview

The annual budget is to include the net current assets carried forward from the previous financial year. If at the time of preparation of the annual budget the net current assets position is not known, an estimate of that figure may, if it is disclosed as an estimate, be included in the annual budget.

Differences between the net current assets at the end of each financial year in the Rate Setting Statement and Net Current Assets (detailed below) arise from amounts that have been excluded when calculating the budget deficiency in accordance with *Local Government (Financial Management) Regulations 1996* Regulation 32 as movements for these have been funded within the budget estimates. These differences are disclosed as adjustments in the following table.

Composition of Estimated Net Current Assets	Notes	2017-2018 Budget \$	2017-2018 Actual \$	2018-2019 Budget \$
<b>Current Assets</b>				
Cash - Unrestricted	3	4,080,896	12,738,757	7,903,757
Cash - Restricted	3	25,249,343	28,530,443	33,823,443
Receivables		2,000,000	1,852,000	2,000,000
Inventories		10,000	1,500	1,500
Assets Held for Sale		509,104	0	0
<b>Total Current Assets</b>		<b>31,849,343</b>	<b>43,122,700</b>	<b>43,728,700</b>
<b>Current Liabilities</b>				
Payables		(2,600,000)	(5,178,257)	(5,000,000)
Provisions		(4,000,000)	(4,875,000)	(4,905,257)
<b>Total Current Liabilities</b>		<b>(6,600,000)</b>	<b>(10,053,257)</b>	<b>(9,905,257)</b>
<b>Unadjusted Net Current Assets</b>		<b>25,249,343</b>	<b>33,069,443</b>	<b>33,823,443</b>
<b>Adjustments</b>				
Less Cash - Restricted	3	(25,249,343)	(28,530,443)	(33,823,443)
<b>Total Adjustments</b>		<b>(25,249,343)</b>	<b>(28,530,443)</b>	<b>(33,823,443)</b>
<b>Adjusted Estimated Net Current Assets - Surplus / (Deficit)</b>		<b>0</b>	<b>4,539,000</b>	<b>0</b>

### Note 2 - Net Current Assets (continued)

#### **Significant Accounting Policies**

##### **Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on Council's intentions to release for sale.

##### **Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

##### **Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to Council prior to the end of the financial year that are unpaid and arise when Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

##### **Provisions**

Provisions are recognised when Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### **Inventories**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

##### **Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

##### **Short-Term Employee Benefits**

Provision is made for Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

##### **Superannuation**

Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which Council contributes are defined contribution plans.



## Notes to the Budget Statements

### Note 3 - Reconciliation of Cash and Cash Equivalents

#### Reconciliation of Cash and Cash Equivalents

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows -

	2017-2018 Budget \$	2017-2018 Actual \$	2018-2019 Budget \$
<b>Details of Estimated Cash and Cash Equivalents</b>			
Cash - Unrestricted	4,080,896	12,738,757	7,903,757
Cash - Restricted	25,249,343	28,530,443	33,823,443
<b>Total Estimated Cash and Cash Equivalents</b>	<b>29,330,239</b>	<b>41,269,200</b>	<b>41,727,200</b>

#### Restricted Cash and Cash Equivalents

The following cash and cash equivalents have restrictions imposed by legislation, regulation or other externally imposed requirements -

	2017-2018 Budget \$	2017-2018 Actual \$	2018-2019 Budget \$
<b>Details of Estimated Restricted Cash and Cash Equivalents</b>			
<b>Reserve Funds</b>			
Buildings Renewal	418,266	487,366	525,366
Cash-in-Lieu	0	0	0
Community Art	690,043	689,443	707,443
Drainage Renewal	225,920	225,520	256,520
Edward Millen Site	1,458,678	1,457,678	1,544,678
Furniture and Equipment Renewal	599,907	599,407	639,407
Future Fund	13,658,793	14,384,893	17,244,893
Future Projects	450,178	1,948,578	745,578
Harold Hawthorne - Carlisle Memorial	148,630	148,630	167,630
Information Technology Renewal	665,400	661,800	878,800
Insurance Risk	397,230	396,930	431,930
Land Asset Optimisation	0	801,300	2,208,300
Other Infrastructure Renewal	615,443	614,943	355,943
Parks Renewal	46,225	96,025	149,025
Pathways Renewal	420,397	419,697	255,697
Plant and Machinery Renewal	269,342	268,942	300,942
Renewable Energy	75,380	174,780	229,780
Roads Renewal	882,337	881,637	954,637
Underground Power	3,241,999	3,288,499	5,417,499
Waste Management	985,175	984,375	809,375
<b>Total Estimated Restricted Cash and Cash Equivalents</b>	<b>25,249,343</b>	<b>28,530,443</b>	<b>33,823,443</b>

## Notes to the Budget Statements

### Note 3 - Reconciliation of Cash and Cash Equivalents (continued)

#### Reconciliation of Net Cash Provided by Operating Activities to Net Result

Particulars	2017-2018	2017-2018	2018-2019
	Budget	Actual	Budget
	\$	\$	\$
<b>Net Result</b>	5,524,777	8,847,900	2,942,000
Depreciation	7,936,000	8,623,000	8,037,500
(Profit) / Loss on Sale of Asset	0	697,500	(1,607,500)
Loss on Revaluation of Non-Current Assets	0	0	0
(Increase) / Decrease in Receivables	2,632,660	(2,000,000)	(148,000)
(Increase) / Decrease in Inventories	(1,419)	0	0
Increase / (Decrease) in Payables and Provisions	(269,277)	(333,200)	(148,000)
Grants and Contributions for Asset Development	(1,780,700)	(1,239,200)	(6,054,500)
<b>Net Cash from Operating Activities</b>	<b>14,042,041</b>	<b>14,596,000</b>	<b>3,021,500</b>

#### Significant Accounting Policies

##### **Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown as short term borrowings in current liabilities in the Net Current Asset position.

## Notes to the Budget Statements

### Note 4 - Fixed Assets

#### Acquisition of Assets

The following asset acquisition values, broken down into asset classes, are budgeted this year -

Particulars	2017-2018	2017-2018	2018-2019
	Budget	Actual	Budget
	\$	\$	\$
Land	0	2,900	71,000
Buildings	4,047,200	1,895,900	2,950,500
Plant and Machinery	1,107,000	881,400	934,500
Furniture and Equipment	280,900	166,300	336,500
Information and Technology	1,040,700	291,600	976,500
Roads	4,573,500	2,393,800	4,338,500
Drainage	642,000	326,200	444,500
Pathways	509,500	247,900	700,000
Parks	3,527,600	1,039,300	6,297,000
Other Infrastructure	925,300	1,052,100	1,339,500
<b>Total Acquisition of Assets - By Class</b>	<b>16,653,700</b>	<b>8,297,400</b>	<b>18,388,500</b>

A detailed breakdown of the acquisition of the assets summarised above is contained in the *Capital Expense Initiatives* section of this budget document.

## Notes to the Budget Statements

### Note 4 - Fixed Assets (continued)

#### Disposal of Assets - By Class

The following asset disposal values, broken down into asset classes, are budgeted this year -

Particulars	2018-2019 Book Value \$	2018-2019 Proceeds \$	2018-2019 Profit / (Loss) \$
<b>Land</b>			
12 Lathlain Place, Lathlain	753,500	1,100,000	346,500
Catalina Estate Land	550,000	1,250,000	700,000
Various Land Parcels	350,000	900,000	550,000
<b>Plant and Machinery</b>			
105 VPK - Holden Colorado Dual Cab Ute (Plant 397)	23,000	24,000	1,000
107 VPK - Nissan X Trail Wagon (Plant 394)	16,000	17,000	1,000
111 VPK - Holden Colorado Wagon (Plant 360)	15,000	15,000	0
119 VPK - Holden Colorado Dual Cab Ute (Plant 383)	18,500	15,000	(3,500)
121 VPK - Nissan Navara Dual Cab Ute (Plant 390)	18,000	15,000	(3,000)
123 VPK - Holden Cruze Wagon (Plant 361)	10,000	8,000	(2,000)
125 VPK - Nissan Navara Ute (Plant 389)	14,500	15,000	500
126 VPK - VW Caddy Rangers (Plant 375)	14,000	18,000	4,000
128 VPK - Subaru Impreza (Plant 384)	10,000	10,000	0
129 VPK - VW Caddy Rangers (Plant 376)	14,000	18,000	4,000
131 VPK - Isuzu Premium Cab Truck (Plant 44)	20,000	20,000	0
132 VPK - Holden Colorado Dual Cab Ute (Plant 392)	20,000	15,000	(5,000)
141 VPK - Ford Transit (Plant 296)	15,000	15,000	0
145 VPK - Fuso Fighter Tipper Truck (Plant 43)	20,000	20,000	0
162 VPK - Road Sweeper (Plant 341)	64,000	75,000	11,000
166 VPK - Nissan X-Trail (Plant 379)	15,000	15,000	0
183 VPK - Holden Cruze Wagon (Plant 366)	9,000	9,000	0
1EFR 960 - Hyundai Sedan (Plant 333)	6,000	7,000	1,000
1EFZ 034 - Hyundai Parking (Plant 334)	6,000	7,000	1,000
1EFZ 074 - Hyundai Parking (Plant 335)	6,000	7,000	1,000
1EHK 762 - Hyundai Sedan (Plant 337)	6,000	7,000	1,000
1EIO 123 - VW Caddy Parking (Plant 342)	9,500	10,000	500
1EPG 777 - Hyundai i30 Parking (Plant 373)	8,500	7,000	(1,500)
1GEL 999 - Subaru (Plant 391)	12,000	12,000	0
Minor Plant Renewal - Engineering	700	700	0
Minor Plant Renewal - Parks	1,300	1,300	0
<b>Total Disposal of Assets - By Class</b>	<b>2,025,500</b>	<b>3,633,000</b>	<b>1,607,500</b>

## Notes to the Budget Statements

### Note 4 - Fixed Assets (continued)

#### Disposal of Assets - By Program

The following asset disposal values, broken down by program, are budgeted this year -

Particulars	2018-2019 Book Value \$	2018-2019 Proceeds \$	2018-2019 Profit / (Loss) \$
<b>Law, Order and Public Safety</b>			
126 VPK - VW Caddy Rangers (Plant 375)	14,000	18,000	4,000
129 VPK - VW Caddy Rangers (Plant 376)	14,000	18,000	4,000
183 VPK - Holden Cruze Wagon (Plant 366)	9,000	9,000	0
1EPG 777 - Hyundai i30 Parking (Plant 373)	8,500	7,000	(1,500)
	<b>45,500</b>	<b>52,000</b>	<b>6,500</b>
<b>Recreation and Culture</b>			
132 VPK - Holden Colorado Dual Cab Ute (Plant 392)	20,000	15,000	(5,000)
Minor Plant Renewal - Parks	1,300	1,300	0
	<b>21,300</b>	<b>16,300</b>	<b>(5,000)</b>
<b>Transport</b>			
119 VPK - Holden Colorado Dual Cab Ute (Plant 383)	18,500	15,000	(3,500)
121 VPK - Nissan Navara Dual Cab Ute (Plant 390)	18,000	15,000	(3,000)
128 VPK - Subaru Impreza (Plant 384)	10,000	10,000	0
131 VPK - Isuzu Premium Cab Truck (Plant 44)	20,000	20,000	0
141 VPK - Ford Transit (Plant 296)	15,000	15,000	0
145 VPK - Fuso Fighter Tipper Truck (Plant 43)	20,000	20,000	0
162 VPK - Road Sweeper (Plant 341)	64,000	75,000	11,000
Minor Plant Renewal - Engineering	700	700	0
	<b>166,200</b>	<b>170,700</b>	<b>4,500</b>
<b>Economic Services</b>			
123 VPK - Holden Cruze Wagon (Plant 361)	10,000	8,000	(2,000)
1GEL 999 - Subaru (Plant 391)	12,000	12,000	0
	<b>22,000</b>	<b>20,000</b>	<b>(2,000)</b>

## Notes to the Budget Statements

### Note 4 - Fixed Assets (continued)

Particulars	2018-2019 Book Value \$	2018-2019 Proceeds \$	2018-2019 Profit / (Loss) \$
<b>Other Property and Services</b>			
12 Lathlain Place, Lathlain	753,500	1,100,000	346,500
Catalina Estate Land	550,000	1,250,000	700,000
Various Land Parcels	350,000	900,000	550,000
105 VPK - Holden Colorado Dual Cab Ute (Plant 397)	23,000	24,000	1,000
107 VPK - Nissan X Trail Wagon (Plant 394)	16,000	17,000	1,000
111 VPK - Holden Colorado Wagon (Plant 360)	15,000	15,000	0
125 VPK - Nissan Navara Ute (Plant 389)	14,500	15,000	500
166 VPK - Nissan X-Trail (Plant 379)	15,000	15,000	0
1EFR 960 - Hyundai Sedan (Plant 333)	6,000	7,000	1,000
1EFZ 034 - Hyundai Parking (Plant 334)	6,000	7,000	1,000
1EFZ 074 - Hyundai Parking (Plant 335)	6,000	7,000	1,000
1EHK 762 - Hyundai Sedan (Plant 337)	6,000	7,000	1,000
1EIO 123 - VW Caddy Parking (Plant 342)	9,500	10,000	500
	<b>1,770,500</b>	<b>3,374,000</b>	<b>1,603,500</b>
<b>Total Disposal of Assets - By Program</b>	<b>2,025,500</b>	<b>3,633,000</b>	<b>1,607,500</b>
			1,622,500
			(15,000)
			<b>1,607,500</b>

## Notes to the Budget Statements

### Note 5 - Asset Depreciation

#### Depreciation of Assets - By Program

The following depreciation values are budgeted this year -

Particulars	2017-2018	2017-2018	2018-2019
	Budget	Actual	Budget
	\$	\$	\$
General Purpose Funding	0	0	0
Governance	0	0	0
Law, Order and Public Safety	0	0	0
Health	100,000	163,000	114,000
Education and Welfare	0	0	0
Community Amenities	310,000	109,100	182,500
Recreation and Culture	1,334,000	1,585,400	1,624,000
Transport	5,302,000	5,471,100	5,277,000
Economic Services	0	0	0
Other Property and Services	890,000	1,294,400	840,000
<b>Total Depreciation of Assets - By Program</b>	<b>7,936,000</b>	<b>8,623,000</b>	<b>8,037,500</b>

#### Depreciation of Assets - By Class

The following depreciation values are budgeted this year -

Particulars	2017-2018	2017-2018	2018-2019
	Budget	Actual	Budget
	\$	\$	\$
Land	0	0	0
Buildings	1,234,000	1,445,700	1,015,000
Plant and Machinery	250,000	450,100	296,500
Furniture and Equipment	215,000	377,900	103,500
Information and Technology	225,000	318,400	323,500
Roads	3,650,000	3,795,400	3,910,500
Drainage	463,000	433,600	353,500
Pathways	1,189,000	1,116,600	775,000
Parks	250,000	319,500	565,000
Other Infrastructure	460,000	365,800	695,000
<b>Total Depreciation of Assets - By Class</b>	<b>7,936,000</b>	<b>8,623,000</b>	<b>8,037,500</b>

### Note 5 - Asset Depreciation (continued)

#### **Significant Accounting Policies**

##### **Depreciation**

The depreciable amount of all fixed assets, including buildings (but excluding freehold land), are depreciated on a straight-line basis over the useful life of the individual asset from the time the asset is ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The asset residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

##### **Major Depreciation Periods**

Major depreciation periods used for each asset class of depreciable asset are -

- Buildings - 30 to 75 years
- Furniture and Equipment - 4 to 10 years
- Information Technology - 3 to 10 years
- Plant and Machinery - 5 to 15 years
- Sealed Roads and Streets
  - Formation - Not Depreciated
  - Pavement - 30 to 50 years
- Parks and Reserves - 10 to 25 years
- Pathways - 20 to 30 years
- Drainage System - 75 to 100 years



## Notes to the Budget Statements

### Note 6 - Information on Borrowings

#### Borrowing Repayments - Previous Financial Year

Movements in borrowings from the previous financial year are as shown below -

Particulars	Principal 1 July \$	New Loans \$	Principal Repayments \$	Principal 30 June \$	Interest Expense \$
<b>Law, Order and Public Safety</b>					
14 - Parking Initiative	2,666,995	0	725,495	1,941,500	83,100
<b>Recreation and Culture</b>					
04 - Aqualife Centre	1,086,960	0	341,960	745,000	54,000
07 - Aqualife Centre II	1,449,828	0	329,328	1,120,500	70,100
11 - Fletcher Park	412,244	0	31,744	380,500	16,800
<b>Economic Services</b>					
13 - Underground Power	793,026	0	387,526	405,500	25,500
<b>Other Property and Services</b>					
02 - Depot Land	335,966	0	104,966	231,000	14,400
03 - Administration Centre	452,962	0	141,962	311,000	22,300
09 - 14 Kent Street	477,849	0	64,349	413,500	34,800
10 - 1 Harper Street	811,961	0	79,961	732,000	42,100
12 - Depot Upgrade	349,107	0	26,107	323,000	14,200
<b>Total Borrowing Repayments - Previous Financial Year</b>	<b>8,836,898</b>	<b>0</b>	<b>2,233,398</b>	<b>6,603,500</b>	<b>377,300</b>

## Notes to the Budget Statements

### Note 6 - Information on Borrowings (continued)

#### Borrowing Repayments - As Budgeted

Movements in borrowings for this financial year are as shown below -

Particulars	Principal 1 July \$	New Loans \$	Principal Repayments \$	Principal 30 June \$	Interest Expense \$
<b>Law, Order and Public Safety</b>					
14 - Parking Initiative	1,941,500	0	754,500	1,187,000	67,500
<b>Recreation and Culture</b>					
04 - Aqualife Centre	745,000	0	362,000	383,000	37,000
07 - Aqualife Centre II	1,120,500	0	351,000	769,500	64,000
11 - Fletcher Park	380,500	0	34,500	346,000	18,000
<b>Economic Services</b>					
13 - Underground Power	405,500	0	405,500	0	13,500
15 - Underground Power - Carlisle North	0	2,550,000	239,500	2,310,500	35,500
16 - Underground Power - Victoria Park East	0	2,775,000	260,500	2,514,500	39,500
17 - Underground Power - Victoria Park West	0	4,050,000	380,500	3,669,500	57,000
<b>Other Property and Services</b>					
02 - Depot Land	231,000	0	112,000	119,000	13,000
03 - Administration Centre	311,000	0	151,000	160,000	16,000
09 - 14 Kent Street	413,500	0	71,000	342,500	30,000
10 - 1 Harper Street	732,000	0	86,000	646,000	45,500
12 - Depot Upgrade	323,000	0	29,500	293,500	15,500
<b>Total Borrowing Repayments - As Budgeted</b>	<b>6,603,500</b>	<b>9,375,000</b>	<b>3,237,500</b>	<b>12,741,000</b>	<b>452,000</b>

#### New Borrowings - As Budgeted

Details on new borrowings for this financial year are as shown below -

Particulars	Principal 1 July \$	Amount Borrowed \$	Interest and Charges \$	Budgeted For Use \$	Balance Unspent \$
15 - Underground Power - Carlisle North	0	2,550,000	225,000	2,550,000	0
16 - Underground Power - Victoria Park East	0	2,775,000	250,000	2,775,000	0
17 - Underground Power - Victoria Park West	0	4,050,000	350,000	4,050,000	0
<b>Total New Borrowings - As Budgeted</b>	<b>0</b>	<b>9,375,000</b>	<b>825,000</b>	<b>9,375,000</b>	<b>0</b>

Each of the loans above are proposed to be drawn from the Western Australian Treasury Corporation, be of a debenture loan type, and for a term of 5 years. These new loans will be funded from service charges levied against those properties in the underground power regions (as defined).

## Notes to the Budget Statements

### Note 6 - Information on Borrowings (continued)

#### Unspent Borrowings

There were no unspent borrowings at the commencement of the coming financial year, and it is expected that there will be no unspent borrowings at the end of the coming financial year.

#### Credit Standby Arrangements

The following credit standby arrangements exist -

Particulars	2017-2018	2017-2018	2018-2019
	Budget	Actual	Budget
	\$	\$	\$
Bank Overdraft Limit	200,000	200,000	200,000
Bank Overdraft at Balance Date	0	0	0
Credit Card Limit	20,000	0	20,000
Credit Card at Balance Date	0	0	0
	<b>220,000</b>	<b>200,000</b>	<b>220,000</b>

#### Significant Accounting Policies

##### **Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

## Notes to the Budget Statements

### Note 7 - Cash Backed Reserves

#### **Cash Backed Reserves - Movement and Purpose**

In accordance with Section 6.11 of the *Local Government Act 1995*, where Council wishes to set aside money for a purpose in the future financial year, it is to establish and maintain a Reserve Account for each such purpose. The movement and purpose of each of Council's Reserve Accounts are as follows -

Particulars	2017-2018 Budget \$	2017-2018 Actual \$	2018-2019 Budget \$
<b>Buildings Renewal</b>			
<i>To be used to assist in funding renewal initiatives associated with Council's buildings.</i>			
Opening balance	400,466	400,466	487,366
Transfer to Reserve - Municipal Funds	80,000	79,800	25,000
Transfer to Reserve - Interest Earnings	7,800	7,100	13,000
Transfer from Reserve	(70,000)	0	0
	<b>418,266</b>	<b>487,366</b>	<b>525,366</b>
<b>Cash-in-Lieu</b>			
<i>To be used to assist in funding initiatives associated with payments received as cash in lieu of required obligations or works.</i>			
Opening balance	0	0	0
Transfer to Reserve - Municipal Funds	0	0	0
Transfer to Reserve - Interest Earnings	0	0	0
Transfer from Reserve	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>
<b>Community Art</b>			
<i>To be used to assist in funding the purchase and placement of art for the Council and community.</i>			
Opening balance	641,043	641,043	689,443
Transfer to Reserve - Municipal Funds	40,000	40,400	25,000
Transfer to Reserve - Interest Earnings	9,000	8,000	18,000
Transfer from Reserve	0	0	(25,000)
	<b>690,043</b>	<b>689,443</b>	<b>707,443</b>
<b>Drainage Renewal</b>			
<i>To be used to assist in funding renewal initiatives associated with Council's drainage.</i>			
Opening balance	172,720	172,720	225,520
Transfer to Reserve - Municipal Funds	50,000	50,100	25,000
Transfer to Reserve - Interest Earnings	3,200	2,700	6,000
Transfer from Reserve	0	0	0
	<b>225,920</b>	<b>225,520</b>	<b>256,520</b>

## Notes to the Budget Statements

### Note 7 - Cash Backed Reserves (continued)

#### Cash Backed Reserves - Movement and Purpose (continued)

Particulars	2017-2018 Budget \$	2017-2018 Actual \$	2018-2019 Budget \$
<b>Edward Millen Site</b>			
<i>To be used to assist in improving and / or maintaining the Edward Millen Site, including the associated grounds.</i>			
Opening balance	1,356,878	1,356,878	1,457,678
Transfer to Reserve - Municipal Funds	75,000	76,900	50,000
Transfer to Reserve - Interest Earnings	26,800	23,900	37,000
Transfer from Reserve	0	0	0
	<b>1,458,678</b>	<b>1,457,678</b>	<b>1,544,678</b>
<b>Furniture and Equipment Renewal</b>			
<i>To be used to assist in funding renewal initiatives associated with Council's furniture and equipment.</i>			
Opening balance	558,907	558,907	599,407
Transfer to Reserve - Municipal Funds	30,000	30,700	25,000
Transfer to Reserve - Interest Earnings	11,000	9,800	15,000
Transfer from Reserve	0	0	0
	<b>599,907</b>	<b>599,407</b>	<b>639,407</b>
<b>Future Fund</b>			
<i>To be used to assist in funding initiatives and purchases that diversify the revenue streams of Council.</i>			
Opening balance	12,332,193	12,332,193	14,384,893
Transfer to Reserve - Municipal Funds	1,080,000	1,831,900	2,500,000
Transfer to Reserve - Interest Earnings	246,600	220,800	360,000
Transfer from Reserve	0	0	0
	<b>13,658,793</b>	<b>14,384,893</b>	<b>17,244,893</b>
<b>Future Projects</b>			
<i>To assist in funding 'new' and 'upgrade' capital initiatives that are generally significant in nature.</i>			
Opening balance	1,798,878	1,798,878	1,948,578
Transfer to Reserve - Municipal Funds	121,300	123,200	550,000
Transfer to Reserve - Interest Earnings	30,000	26,500	49,000
Transfer from Reserve	(1,500,000)	0	(1,802,000)
	<b>450,178</b>	<b>1,948,578</b>	<b>745,578</b>

## Notes to the Budget Statements

### Note 7 - Cash Backed Reserves (continued)

#### Cash Backed Reserves - Movement and Purpose (continued)

Particulars	2017-2018 Budget \$	2017-2018 Actual \$	2018-2019 Budget \$
<b>Harold Hawthorne - Carlisle Memorial</b>			
<i>To assist in funding major appliances / equipment and structural repairs at these Council-responsibility facilities.</i>			
Opening balance	126,430	126,430	148,630
Transfer to Reserve - Municipal Funds	20,000	19,900	15,000
Transfer to Reserve - Interest Earnings	2,200	2,300	4,000
Transfer from Reserve	0	0	0
	<b>148,630</b>	<b>148,630</b>	<b>167,630</b>
<b>Information Technology Renewal</b>			
<i>To be used to assist in funding renewal initiatives associated with Council's information technology.</i>			
Opening balance	358,400	358,400	661,800
Transfer to Reserve - Municipal Funds	300,000	297,200	200,000
Transfer to Reserve - Interest Earnings	7,000	6,200	17,000
Transfer from Reserve	0	0	0
	<b>665,400</b>	<b>661,800</b>	<b>878,800</b>
<b>Insurance Risk</b>			
<i>To be used to assist in meeting any expense outlays in the event of significant insurance claims.</i>			
Opening balance	367,830	367,830	396,930
Transfer to Reserve - Municipal Funds	25,000	25,100	25,000
Transfer to Reserve - Interest Earnings	4,400	4,000	10,000
Transfer from Reserve	0	0	0
	<b>397,230</b>	<b>396,930</b>	<b>431,930</b>
<b>Land Asset Optimisation</b>			
<i>To be used to hold proceeds from, and meet expenses towards, Land Asset Optimisation Strategy initiatives.</i>			
Opening balance	0	0	801,300
Transfer to Reserve - Municipal Funds	0	796,300	1,386,000
Transfer to Reserve - Interest Earnings	0	5,000	21,000
Transfer from Reserve	0	0	0
	<b>0</b>	<b>801,300</b>	<b>2,208,300</b>

## Notes to the Budget Statements

### Note 7 - Cash Backed Reserves (continued)

#### Cash Backed Reserves - Movement and Purpose (continued)

Particulars	2017-2018 Budget \$	2017-2018 Actual \$	2018-2019 Budget \$
<b>Other Infrastructure Renewal Reserve</b>			
<i>To be used to assist in funding renewal initiatives associated with Council's other infrastructure.</i>			
Opening balance	574,443	574,443	614,943
Transfer to Reserve - Municipal Funds	30,000	30,700	25,000
Transfer to Reserve - Interest Earnings	11,000	9,800	16,000
Transfer from Reserve	0	0	(300,000)
	<b>615,443</b>	<b>614,943</b>	<b>355,943</b>
<b>Parks Renewal</b>			
<i>To be used to assist in funding renewal initiatives associated with Council's parks.</i>			
Opening balance	261,025	261,025	96,025
Transfer to Reserve - Municipal Funds	30,000	30,500	50,000
Transfer to Reserve - Interest Earnings	5,200	4,500	3,000
Transfer from Reserve	(250,000)	(200,000)	0
	<b>46,225</b>	<b>96,025</b>	<b>149,025</b>
<b>Pathways Renewal</b>			
<i>To be used to assist in funding renewal initiatives associated with Council's pathways.</i>			
Opening balance	367,397	367,397	419,697
Transfer to Reserve - Municipal Funds	50,000	49,600	25,000
Transfer to Reserve - Interest Earnings	3,000	2,700	11,000
Transfer from Reserve	0	0	(200,000)
	<b>420,397</b>	<b>419,697</b>	<b>255,697</b>
<b>Plant and Machinery Renewal</b>			
<i>To be used to assist in funding renewal initiatives associated with Council's plant and machinery.</i>			
Opening balance	235,342	235,342	268,942
Transfer to Reserve - Municipal Funds	30,000	30,000	25,000
Transfer to Reserve - Interest Earnings	4,000	3,600	7,000
Transfer from Reserve	0	0	0
	<b>269,342</b>	<b>268,942</b>	<b>300,942</b>

## Notes to the Budget Statements

### Note 7 - Cash Backed Reserves (continued)

#### Cash Backed Reserves - Movement and Purpose (continued)

Particulars	2017-2018 Budget \$	2017-2018 Actual \$	2018-2019 Budget \$
<b>Renewable Energy</b>			
<i>To assist in investigating and funding renewable energy initiatives within the District.</i>			
Opening balance	220,980	220,980	174,780
Transfer to Reserve - Municipal Funds	50,000	49,800	50,000
Transfer to Reserve - Interest Earnings	4,400	4,000	5,000
Transfer from Reserve	(200,000)	(100,000)	0
	<b>75,380</b>	<b>174,780</b>	<b>229,780</b>
<b>Roads Renewal</b>			
<i>To be used to assist in funding renewal initiatives associated with Council's roads.</i>			
Opening balance	788,737	788,737	881,637
Transfer to Reserve - Municipal Funds	80,000	80,900	50,000
Transfer to Reserve - Interest Earnings	13,600	12,000	23,000
Transfer from Reserve	0	0	0
	<b>882,337</b>	<b>881,637</b>	<b>954,637</b>
<b>Underground Power</b>			
<i>To be used to assist in funding initiatives associated with the installation of underground power and associated works.</i>			
Opening balance	2,962,799	2,962,799	3,288,499
Transfer to Reserve - Municipal Funds	220,000	273,600	3,871,000
Transfer to Reserve - Interest Earnings	59,200	52,100	83,000
Transfer from Reserve	0	0	(1,825,000)
	<b>3,241,999</b>	<b>3,288,499</b>	<b>5,417,499</b>
<b>Waste Management</b>			
<i>To be used to assist in funding waste management and waste minimisation initiatives.</i>			
Opening balance	917,175	917,175	984,375
Transfer to Reserve - Municipal Funds	50,000	51,300	50,000
Transfer to Reserve - Interest Earnings	18,000	15,900	25,000
Transfer from Reserve	0	0	(250,000)
	<b>985,175</b>	<b>984,375</b>	<b>809,375</b>



## Notes to the Budget Statements

### Note 7 - Cash Backed Reserves (continued)

#### Cash Backed Reserves - Movement and Purpose (continued)

Particulars	2017-2018 Budget \$	2017-2018 Actual \$	2018-2019 Budget \$
<b>Cash Backed Reserves - Summary</b>			
Opening balance	24,441,643	24,441,643	28,530,443
Transfer to Reserve - Municipal Funds	2,361,300	3,967,900	8,972,000
Transfer to Reserve - Interest Earnings	466,400	420,900	723,000
Transfer from Reserve	(2,020,000)	(300,000)	(4,402,000)
<b>Total Cash Backed Reserves</b>	<b>25,249,343</b>	<b>28,530,443</b>	<b>33,823,443</b>

#### Cash Backed Reserves - Change In Use

In accordance with Section 6.11 of the *Local Government Act 1995*, Council may change the purpose of any, or all, Cash Backed Reserve Accounts, subject to meeting legislative requirements.

There were no changes of purpose in the previous financial year and it is not anticipated that any changes of purpose will occur in the coming financial year for the Cash Backed Reserve Accounts.

## Notes to the Budget Statements

### Note 8 - Fees and Charges

#### Imposition of Fees and Charges

In accordance with Section 6.16 of the *Local Government Act 1995*, Council may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

Set out below, by Program, is the revenue from imposing fees and charges budgeted for this year -

Particulars	2017-2018	2017-2018	2018-2019
	Budget	Actual	Budget
	\$	\$	\$
General Purpose Funding	314,700	328,700	314,500
Governance	0	0	0
Law, order, public safety	2,554,500	2,605,200	2,594,500
Health	241,300	274,600	259,000
Education and welfare	153,800	294,600	198,000
Community amenities	1,123,600	1,292,200	1,121,000
Recreation and culture	4,848,100	4,610,600	4,491,000
Transport	106,600	162,200	107,500
Economic services	333,000	415,100	434,000
Other property and services	140,600	880,500	139,500
<b>Total Fees and Charges</b>	<b>9,816,200</b>	<b>10,863,700</b>	<b>9,659,000</b>

## Notes to the Budget Statements

### Note 9 - Grant Revenue

#### Overview

In accordance with Section 6.15 of the *Local Government Act 1995*, Council may receive revenue from a number of sources, including Grants, Subsidies or Contributions.

Set out below, by Program, is the revenue associated with Operating and Non-Operating Grants, Subsidies or Contributions budgeted for this year -

Particulars	2017-2018 Budget \$	2017-2018 Actual \$	2018-2019 Budget \$
<b>Operating Grants, Subsidies and Contributions</b>			
General Purpose funding	1,121,000	1,159,700	1,145,000
Governance	0	0	0
Law, order, public safety	162,000	257,200	227,000
Health	0	400	2,000
Education and welfare	130,200	10,000	52,500
Community amenities	0	0	0
Recreation and culture	45,600	2,851,200	2,037,000
Transport	63,400	123,200	316,000
Economic services	0	0	0
Other property and services	9,500	51,500	0
<b>Total Operating Grants, Subsidies and Contributions</b>	<b>1,531,700</b>	<b>4,453,200</b>	<b>3,779,500</b>
<b>Non-Operating Grants, Subsidies and Contributions</b>			
General Purpose funding	0	0	0
Governance	0	0	0
Law, order, public safety	0	0	0
Health	0	0	0
Education and welfare	0	0	0
Community amenities	0	0	0
Recreation and culture	200,000	0	3,845,000
Transport	1,580,700	1,239,200	2,209,500
Economic services	0	0	0
Other property and services	0	0	0
<b>Total Non-Operating Grants, Subsidies and Contributions</b>	<b>1,780,700</b>	<b>1,239,200</b>	<b>6,054,500</b>
<b>Total Grants, Subsidies and Contributions</b>	<b>3,312,400</b>	<b>5,692,400</b>	<b>9,834,000</b>

## Notes to the Budget Statements

### Note 10 - Other Information

#### Included in the Net Result

The Net Result includes -

Particulars	2017-2018 Budget \$	2017-2018 Actual \$	2018-2019 Budget \$
<b>Interest Earnings</b>			
Investments - Reserve Funds	466,400	420,900	723,000
Investments - Other Funds	389,400	549,300	414,000
Other Interest Revenue	388,200	442,300	397,500
<b>Total Interest Earnings</b>	<b>1,244,000</b>	<b>1,412,500</b>	<b>1,534,500</b>
<b>Auditor Remuneration</b>			
Audit and Other Services	35,500	25,400	76,000
<b>Total Auditor Remuneration</b>	<b>35,500</b>	<b>25,400</b>	<b>76,000</b>
<b>Interest Expense (Finance Costs)</b>			
Loan Borrowings	432,600	377,300	452,000
Other Interest Expense	0	0	0
<b>Total Interest Expense (Finance Costs)</b>	<b>432,600</b>	<b>377,300</b>	<b>452,000</b>
<b>Elected Members Remuneration</b>			
Mayoral Allowance	63,100	76,600	63,000
Deputy Mayoral Allowance	15,800	19,400	16,000
Members Meeting Fees	216,100	262,700	215,000
Information and Technology Allowance	31,600	38,300	31,500
Member Expenses	5,100	2,700	3,000
Members Travel Reimbursement	7,100	4,200	3,000
<b>Total Elected Members Remuneration</b>	<b>338,800</b>	<b>403,900</b>	<b>331,500</b>

*Note - The higher actual than budget allocation for Elected Members Remuneration reflects a change in the accounting treatment with regards to the timing of payments to Elected Members, based on accrual accounting, and does not represent an overpayment.*

#### Significant Accounting Policies

##### **Leases**

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to Council, are classified as finance leases. Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period. Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred. Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

### Note 11 - Major Land Transactions

#### **Tamala Park**

The Town is a 1/12th owner of Lot 9504 Tamala Park, in conjunction with the Cities of Perth, Joondalup, Stirling, Vincent, Wanneroo and the Town of Cambridge.

The owner Councils have established the Tamala Park Regional Council with the specific function of carrying out a residential land development, known as Catalina Estate. As part owner of the land, the Town is entitled to 1/12th of the net proceeds of the land development.

The Town has budgeted to receive \$1.25 million in the coming financial year, and anticipates a further \$23.25 million over the next decade. All revenue received from the Tamala Park Regional Council is transferred to the Future Fund Reserve Account of Council.

### Note 12 - Trading Undertakings and Major Trading Undertakings

Council does not intend entering into any trading undertakings or major trading undertakings during the coming financial year.

### Note 13 - Interests in Joint Ventures

#### **Council Interests in Joint Ventures**

##### **Tamala Park Regional Council**

The Tamala Park Regional Council was formally constituted in February 2006. The Town of Victoria Park, along with the Municipalities of Joondalup, Wanneroo, Stirling, Perth, Cambridge and Vincent, form the membership of the Tamala Park Regional Council. The purpose of the Regional Council is to create an urban development of 165 hectares immediately north of the Mindarie Regional Council leased land. The Town of Victoria Park has a one-twelfth (1/12) equity in the assets and liabilities of the development. Council's Net Assets Holding in the Tamala Park Regional Council is approximately \$3.0 million.

##### **Mindarie Regional Council**

The Mindarie Regional Council was formally constituted in December 1987. The Town of Victoria Park, along with the Municipalities of Joondalup, Wanneroo, Stirling, Perth, Cambridge and Vincent, form the membership of the Mindarie Regional Council. The primary function of the Regional Council is for the orderly and efficient treatment and / or disposal of waste. The Town of Victoria Park has a one-twelfth (1/12) equity in the assets and liabilities of the refuse disposal facility as per the constitution amendment (25 November 1996). Council's Net Assets Holding in the Mindarie Regional Council is approximately \$5.4 million.

#### **Significant Accounting Policies**

##### **Interests in Joint Ventures**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required. Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Council's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

## Notes to the Budget Statements

### Note 14 - Trust Funds

#### Overview

Part of Council's role includes holding funds over which it has no control. These funds are not included in the financial statements. Trust Funds budgeted to be held are as follows -

<b>Particulars</b>	<b>1 July 2018 \$</b>	<b>Estimated Receipts \$</b>	<b>Estimated Payments \$</b>	<b>30 June 2019 \$</b>
Pathways and Works Contributions	1,285,000	100,000	(85,000)	<b>1,300,000</b>
Miscellaneous Bonds and Deposits	51,000	55,000	(60,000)	<b>46,000</b>
Leisure Facility Bonds and Deposits	3,500	1,500	(2,000)	<b>3,000</b>
<b>Total Trust Funds Held</b>	<b>1,339,500</b>	<b>156,500</b>	<b>(147,000)</b>	<b>1,349,000</b>

### Note 15 - Other Significant Accounting Policies

#### **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a Gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### **Critical Accounting Estimates**

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that influence the application of policies and reported amounts of assets and liabilities, income and expenditure. The estimates, and associated assumptions, are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### **Rounding Off Figures**

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

#### **Comparative Values**

Where required, comparative values have been adjusted to conform with changes in presentation for the current budget year.

#### **Budget Comparative Values**

Unless otherwise stated, the budget comparative values shown in the budget relate to the original budget estimate for the relevant item of disclosure.

#### **Revenue Recognition**

Rates, grants, donations and other contributions are recognised as revenues when Council obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.





## Service Area Estimates

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## Service Area Estimates

### Total Service Area Estimates - By Management Classification

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget \$	Forecasted Total \$	Carried Forward \$	New Initiatives \$	Total Budget \$
<b>Expense</b>	<b>56,905,500</b>	<b>54,046,100</b>	<b>1,208,000</b>	<b>64,634,000</b>	<b>65,842,000</b>
Employment	21,420,000	21,197,100	0	22,262,500	22,262,500
Office	834,000	620,900	0	906,000	906,000
Professional Services	3,094,000	1,807,500	795,000	2,646,500	3,441,500
Asset Operations	10,461,500	9,759,300	22,000	10,453,000	10,475,000
Programs	16,214,000	14,062,400	391,000	22,799,000	23,190,000
Interest Expense	432,500	377,300	0	452,000	452,000
Accounting Standards Expense	4,449,500	6,221,600	0	5,115,000	5,115,000
<b>Revenue</b>	<b>(62,653,326)</b>	<b>(62,894,000)</b>	<b>(448,000)</b>	<b>(68,336,000)</b>	<b>(68,784,000)</b>
Rates	(44,295,626)	(44,269,000)	0	(45,789,500)	(45,789,500)
Operating Funding	(3,919,000)	(4,453,200)	(75,000)	(3,704,500)	(3,779,500)
Capital Funding	(1,984,500)	(1,239,200)	(373,000)	(5,681,500)	(6,054,500)
Fees and Charges	(10,606,000)	(10,863,700)	0	(9,659,000)	(9,659,000)
Earnings Interest	(1,197,500)	(1,412,500)	0	(1,534,500)	(1,534,500)
Other Revenue	(646,700)	(633,200)	0	(344,500)	(344,500)
Service Charges	0	0	0	0	0
Accounting Standards Revenue	(4,000)	(23,200)	0	(1,622,500)	(1,622,500)
<b>Capital</b>	<b>15,881,700</b>	<b>8,297,400</b>	<b>3,583,000</b>	<b>14,805,500</b>	<b>18,388,500</b>
Land	74,000	2,900	71,000	0	71,000
Buildings	3,457,500	1,895,900	900,000	2,050,500	2,950,500
Plant and Machinery	1,019,200	881,400	55,500	879,000	934,500
Furniture and Equipment	296,000	166,300	32,000	304,500	336,500
Information Technology	945,000	291,600	526,500	450,000	976,500
Roads	3,744,500	2,393,800	1,070,000	3,268,500	4,338,500
Drainage	552,000	326,200	94,500	350,000	444,500
Pathways	432,500	247,900	0	700,000	700,000
Parks	3,786,000	1,039,300	550,000	5,747,000	6,297,000
Other Infrastructure	1,575,000	1,052,100	283,500	1,056,000	1,339,500
<b>Non-Operating Revenue</b>	<b>(2,001,500)</b>	<b>(1,289,700)</b>	<b>(104,000)</b>	<b>(17,306,000)</b>	<b>(17,410,000)</b>
From Reserve	(1,700,000)	(300,000)	0	(4,402,000)	(4,402,000)
Loan Proceeds	0	0	0	(9,375,000)	(9,375,000)
Sale Proceeds	(301,500)	(989,700)	(104,000)	(3,529,000)	(3,633,000)
<b>Non-Operating Expense</b>	<b>5,868,000</b>	<b>6,621,700</b>	<b>0</b>	<b>12,932,500</b>	<b>12,932,500</b>
To Reserve	3,627,000	4,388,800	0	9,695,000	9,695,000
Principal Repayments	2,241,000	2,232,900	0	3,237,500	3,237,500
<b>Adjustments</b>	<b>(7,807,000)</b>	<b>(8,870,400)</b>	<b>(4,539,000)</b>	<b>(6,430,000)</b>	<b>(10,969,000)</b>
Non-Cash Items	(7,807,000)	(8,870,400)	0	(6,430,000)	(6,430,000)
Opening Position	0	0	(4,539,000)	0	(4,539,000)
<b>Total</b>	<b>6,193,374</b>	<b>(4,088,900)</b>	<b>(300,000)</b>	<b>300,000</b>	<b>0</b>

## Service Area Estimates

### Total Service Area Estimates - By Service Area

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Chief Executive Office</b>	<b>4,399,500</b>	<b>3,993,900</b>	<b>32,500</b>	<b>4,315,500</b>	<b>4,348,000</b>
Chief Executive Office	1,063,000	962,300	32,500	1,040,500	<b>1,073,000</b>
Communications and Engagement	768,500	672,400	0	840,500	<b>840,500</b>
Customer Relations	821,000	753,800	0	878,500	<b>878,500</b>
Human Resources	1,104,000	874,700	0	841,000	<b>841,000</b>
Leadership and Governance	643,000	730,700	0	715,000	<b>715,000</b>
<b>Community Planning</b>	<b>7,051,000</b>	<b>5,918,600</b>	<b>351,000</b>	<b>6,706,000</b>	<b>7,057,000</b>
Building Services	198,500	152,700	0	126,000	<b>126,000</b>
Community Development	1,680,000	1,443,800	22,000	1,810,000	<b>1,832,000</b>
Community Planning Office	1,367,000	1,091,700	0	946,500	<b>946,500</b>
Digital Hub	169,000	131,700	0	151,500	<b>151,500</b>
Economic Development	193,000	117,300	0	194,500	<b>194,500</b>
Environmental Health	362,500	360,500	0	370,000	<b>370,000</b>
General Compliance	158,500	174,500	0	239,500	<b>239,500</b>
Healthy Community	208,000	232,000	0	233,500	<b>233,500</b>
Library Services	1,145,500	1,182,700	0	1,212,000	<b>1,212,000</b>
Place Management	151,500	31,500	0	302,500	<b>302,500</b>
Strategic Town Planning	751,000	472,300	304,000	421,000	<b>725,000</b>
Urban Planning	666,500	527,900	25,000	699,000	<b>724,000</b>
<b>Finance</b>	<b>(27,540,226)</b>	<b>(27,487,300)</b>	<b>804,000</b>	<b>(39,506,000)</b>	<b>(38,702,000)</b>
Aqualife	547,500	534,200	0	354,500	<b>354,500</b>
Budgeting	7,457,000	8,870,400	0	6,133,500	<b>6,133,500</b>
Corporate Funds	(41,347,326)	(40,565,900)	0	(51,661,000)	<b>(51,661,000)</b>
Finance Office	718,500	749,100	0	772,500	<b>772,500</b>
Financial Services	380,500	196,900	0	551,000	<b>551,000</b>
Information Systems	3,751,000	2,475,700	526,500	3,414,000	<b>3,940,500</b>
Leisurelife	549,100	250,800	0	550,500	<b>550,500</b>
Parking	(318,500)	(645,200)	237,000	(291,500)	<b>(54,500)</b>
Ranger Services	722,000	646,700	40,500	670,500	<b>711,000</b>
<b>Operations</b>	<b>30,090,100</b>	<b>22,356,000</b>	<b>3,051,500</b>	<b>35,214,500</b>	<b>38,266,000</b>
Asset Planning	7,194,900	4,959,700	1,171,500	11,893,000	<b>13,064,500</b>
Environment	108,500	140,200	0	185,500	<b>185,500</b>
Fleet Services	707,700	650,600	(48,500)	589,500	<b>541,000</b>
Operations Office	780,500	736,600	0	817,500	<b>817,500</b>
Parks and Reserves	7,956,000	5,452,400	620,000	7,507,500	<b>8,127,500</b>
Project Management	233,500	(51,900)	404,500	1,568,000	<b>1,972,500</b>
Street Improvement	1,251,000	993,300	34,000	1,120,500	<b>1,154,500</b>
Street Operations	6,600,500	4,773,000	870,000	5,823,500	<b>6,693,500</b>
Waste Services	5,257,500	4,702,100	0	5,709,500	<b>5,709,500</b>
<b>Adjustments</b>	<b>(7,807,000)</b>	<b>(8,870,400)</b>	<b>(4,539,000)</b>	<b>(6,430,000)</b>	<b>(10,969,000)</b>
Non-Cash Items	(7,807,000)	(8,870,400)	0	(6,430,000)	<b>(6,430,000)</b>
Opening Position ((Surplus) / Deficit)	0	0	(4,539,000)	0	<b>(4,539,000)</b>
<b>Closing Position ((Surplus) / Deficit)</b>	<b>6,193,374</b>	<b>(4,089,200)</b>	<b>(300,000)</b>	<b>300,000</b>	<b>0</b>

## Service Area Estimates

### Chief Executive Office



**Anthony Vuleta**  
Chief Executive Officer

The Chief Executive Office Functional Area comprises the following Service Areas -

- Communications and Engagement
- Customer Relations
- Human Resources and Organisational Development
- Leadership and Governance

The Chief Executive Office comprises the Chief Executive Officer and the directly associated employees to assist in delivering the key objectives of the area. The budget for this area is as below -

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>1,063,500</b>	<b>964,200</b>	<b>32,500</b>	<b>1,091,000</b>	<b>1,123,500</b>
Employment	892,500	868,600	0	863,500	<b>863,500</b>
Office	10,500	7,600	0	14,000	<b>14,000</b>
Professional Services	15,000	9,300	0	16,000	<b>16,000</b>
Asset Operations	10,000	10,200	0	0	<b>0</b>
Programs	135,500	68,500	32,500	197,500	<b>230,000</b>
<b>Revenue</b>	<b>(500)</b>	<b>(1,900)</b>	<b>0</b>	<b>(50,500)</b>	<b>(50,500)</b>
Other Revenue	(500)	(1,900)	0	(50,500)	<b>(50,500)</b>
<b>Total</b>	<b>1,063,000</b>	<b>962,300</b>	<b>32,500</b>	<b>1,040,500</b>	<b>1,073,000</b>

## Service Area Estimates

### Communications and Engagement

#### Primary Strategic Objective

Everyone receives appropriate information in the most efficient and effective way for them.

#### Service Statement

Communications and Engagement manages the brand and reputation of Council, by driving mass communications and community engagement outcomes. This is achieved by building relationships, delivering clear and consistent messages, consulting with the community and working to reach a range of audiences, via several channels, through strategic marketing, communication and engagement planning and output.

#### Key Functions

- Marketing the District through a variety of channels, to identified audiences, conveying key messages
- Writing, designing, publishing and distributing Council publications
- Leading community engagement and consultation practices
- Developing and implementing communication and engagement strategies
- Internal and external stakeholder relationship building

#### At a Glance

- 70+ media releases and publications annually
- 40+ speeches annually
- 200+ graphic design concepts annually
- 30+ engagement activities annually

#### Ongoing Activities

- Stakeholder relationship building
- Internal communications
- Publications and reports
- Brand management
- Graphic design
- Communication and Engagement advice
- Website, social media and intranet management
- Community consultation planning and delivery
- Media relations and marketing
- Advocacy

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>769,500</b>	<b>678,300</b>	<b>0</b>	<b>841,500</b>	<b>841,500</b>
Employment	599,000	551,800	0	622,500	622,500
Office	31,500	18,600	0	33,000	33,000
Professional Services	2,500	600	0	61,000	61,000
Asset Operations	10,000	10,000	0	10,000	10,000
Programs	126,500	97,300	0	115,000	115,000
<b>Revenue</b>	<b>(1,000)</b>	<b>(5,900)</b>	<b>0</b>	<b>(1,000)</b>	<b>(1,000)</b>
Other Revenue	(1,000)	(5,900)	0	(1,000)	(1,000)
<b>Total</b>	<b>768,500</b>	<b>672,400</b>	<b>0</b>	<b>840,500</b>	<b>840,500</b>

## Service Area Estimates

### Customer Relations

#### Primary Strategic Objective

People have positive exchanges with the Town that inspires confidence in the information and the timely service provided.

#### Service Statement

Customer Relations manages the Customer Service Contact Centre, as the first point of contact for the organisation, and monitors the organisational performance against its Customer Service Standards.

#### Key Functions

- Provide frontline information services for telephone, in person and written contact, including digital media
- Coordinate Councillor satchels, outgoing mail, internal mail baskets and courier pick-ups or deliveries
- Manage cashiering services for in person and telephone payments
- Manage service requests on behalf of the organisation
- Provide administrative support to all Service Areas via first point of contact channels

#### At a Glance

- 50,000 phone calls annually, with 83% answered in less than 20 seconds
- 15,000+ in person contacts
- 1,000+ settlement enquiries completed, with 99.5% within timeframe
- 2,000+ animal renewals processed annually
- Website, email and social media queries

#### Ongoing Activities

- Cashiering services
- Face to face Customer first point of contact
- Level 1 and Level 2 query responses
- Animal registration and renewal
- Complaint handling
- Manage incoming telephone calls
- Mail and courier management
- Administration support to Service Areas
- Monitor organisation service standards
- Customer improvement initiatives

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>821,000</b>	<b>753,800</b>	<b>0</b>	<b>878,500</b>	<b>878,500</b>
Employment	739,000	688,100	0	781,000	781,000
Office	47,000	38,600	0	47,000	47,000
Professional Services	35,000	27,100	0	50,500	50,500
<b>Total</b>	<b>821,000</b>	<b>753,800</b>	<b>0</b>	<b>878,500</b>	<b>878,500</b>

## Service Area Estimates

### Human Resources and Organisational Development

#### Primary Strategic Objective

Innovative, empowered and responsible organisational culture with the right people in the right job.

#### Service Statement

Human Resources and Organisational Development is responsible for attracting the right people to the right jobs and providing reward and recognition and learning and development opportunities for employees. It is also responsible for the development and implementation of occupational health and safety compliance, organisational development, employee relations, recruitment and payroll services of Council. This is achieved by building relationships, being consistent and being innovative and proactive.

#### Key Functions

- Best practice recruitment and selection based on merit and equity
- Implementation and support of the Cultural Optimisation program
- Coordination of occupational safety and health compliance
- Coordination of issues that arise from industrial relations matters
- Provision of payroll services and individual contract management

#### At a Glance

- 400+ organisational employees
- Training programs
- Over 60 vacancies filled per annum
- Health and wellbeing programs
- Cultural optimisation programs

#### Ongoing Activities

- Occupational Health and Safety
- Attraction and Retention
- Reward and recognition
- Training and development
- Recruitment and selection
- Grievance handling
- Workforce planning
- Organisational development
- Payroll processing
- Industrial relations advice

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>1,107,000</b>	<b>877,500</b>	<b>0</b>	<b>844,000</b>	<b>844,000</b>
Employment	745,000	604,600	0	562,500	562,500
Office	24,500	9,300	0	19,500	19,500
Professional Services	27,000	9,200	0	16,000	16,000
Asset Operations	10,000	13,800	0	10,000	10,000
Programs	300,500	240,600	0	236,000	236,000
<b>Revenue</b>	<b>(3,000)</b>	<b>(2,800)</b>	<b>0</b>	<b>(3,000)</b>	<b>(3,000)</b>
Other Revenue	(3,000)	(2,800)	0	(3,000)	(3,000)
<b>Total</b>	<b>1,104,000</b>	<b>874,700</b>	<b>0</b>	<b>841,000</b>	<b>841,000</b>

## Service Area Estimates

### Leadership and Governance

#### Primary Strategic Objective

Visionary civic leadership with sound and accountable governance that reflects objective decision making.

#### Service Statement

The Leadership and Governance section leads and supports the transformation of the organisation into a customer-focused, culturally constructive, legislatively compliant, sector-leading entity.

#### Key Functions

- Strategic direction setting
- Internal audit and risk management
- Provision of professional advice to elected members and employees
- Organisational compliance
- Community decision making

#### At a Glance

- One Mayor and eight Councillors, over two wards (Jarrah and Banksia)
- Council and Committees agenda management
- Risk register management
- Policy manual management
- Register of Delegations management

#### Ongoing Activities

- Undertake internal audits
- Co-ordinate the risk register
- Provide advice on risk mitigation
- Oversee Council agendas and minutes
- Provide advice to ensure legislative compliance
- Monthly Council and Committee meetings

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>644,000</b>	<b>732,400</b>	<b>0</b>	<b>715,500</b>	<b>715,500</b>
Employment	143,500	176,400	0	296,500	296,500
Office	14,500	13,500	0	21,500	21,500
Professional Services	5,500	1,300	0	13,500	13,500
Asset Operations	7,000	0	0	10,000	10,000
Programs	473,500	541,200	0	374,000	374,000
<b>Revenue</b>	<b>(1,000)</b>	<b>(1,700)</b>	<b>0</b>	<b>(500)</b>	<b>(500)</b>
Other Revenue	(1,000)	(1,700)	0	(500)	(500)
<b>Total</b>	<b>643,000</b>	<b>730,700</b>	<b>0</b>	<b>715,000</b>	<b>715,000</b>

## Service Area Estimates

### Community Planning Office



**Natalie Martin Goode**  
Chief Community Planner

Community Planning comprises the following Service Areas -

- Building Services
- Community Development
- Digital Hub
- Economic Development
- General Compliance
- Healthy Community
- Library Services
- Place Management
- Strategic Town Planning
- Urban Planning

The Community Planning Office comprises the Chief Community Planner and the directly associated employees to assist in delivering the key objectives of the area. The budget for this area is as below -

Particulars	2017-2018 Revised Budget \$	2017-2018 Forecasted Total \$	2018-2019 Carried Forward \$	2018-2019 New Initiatives \$	2018-2019 Total Budget \$
<b>Expense</b>	<b>1,368,000</b>	<b>1,093,800</b>	<b>0</b>	<b>947,500</b>	<b>947,500</b>
Employment	1,144,000	939,800	0	876,000	876,000
Office	21,000	15,500	0	11,500	11,500
Professional Services	140,500	106,000	0	24,000	24,000
Asset Operations	26,000	23,900	0	10,000	10,000
Programs	36,500	8,600	0	26,000	26,000
<b>Revenue</b>	<b>(1,000)</b>	<b>(2,100)</b>	<b>0</b>	<b>(1,000)</b>	<b>(1,000)</b>
Other Revenue	(1,000)	(2,100)	0	(1,000)	(1,000)
<b>Total</b>	<b>1,367,000</b>	<b>1,091,700</b>	<b>0</b>	<b>946,500</b>	<b>946,500</b>



## Service Area Estimates

### Building Services

#### Primary Strategic Objective

Land use planning that puts people first in urban design, allows for different housing options for people with different housing needs, and enhances the Town's character.

#### Service Statement

Building Services ensure buildings are safe, healthy and accessible and meet statutory requirements.

#### Key Functions

- Processing applications for Buildings, Swimming Pool and Demolition Permits
- Investigating building-related complaints and undertaking on-site inspections
- Providing advice to customers on building-related matters and Australian building standards
- Inspecting existing buildings for compliance against current building approvals and standards
- Undertaking swimming pool and spa compliance inspections

#### At a Glance

- 850+ permits issued, in total, per annum with a value over \$150 million
- 80+ demolition permits issued per annum
- 50+ swimming pool approvals per annum
- 500+ building permits issued per annum

#### Ongoing Activities

- Assess Building applications
- Conduct site inspections
- Permit and certificate issuing
- Stakeholder consultation
- Customer service and community education
- Manage compliance
- Site meetings

Particulars	2017-2018 Revised Budget \$	2017-2018 Forecasted Total \$	2018-2019 Carried Forward \$	2018-2019 New Initiatives \$	2018-2019 Total Budget \$
<b>Expense</b>	<b>531,500</b>	<b>499,200</b>	<b>0</b>	<b>496,500</b>	<b>496,500</b>
Employment	443,500	441,200	0	445,000	445,000
Office	9,500	8,100	0	10,000	10,000
Professional Services	47,500	24,300	0	10,500	10,500
Asset Operations	30,000	25,700	0	29,000	29,000
Programs	1,000	(100)	0	2,000	2,000
<b>Revenue</b>	<b>(333,000)</b>	<b>(346,500)</b>	<b>0</b>	<b>(370,500)</b>	<b>(370,500)</b>
Fees and Charges	(322,500)	(338,700)	0	(359,000)	(359,000)
Other Revenue	(10,500)	(7,800)	0	(11,500)	(11,500)
<b>Total</b>	<b>198,500</b>	<b>152,700</b>	<b>0</b>	<b>126,000</b>	<b>126,000</b>

## Service Area Estimates

### Community Development

#### Primary Strategic Objective

A place where all people have an awareness and appreciation of arts, culture, education and heritage.

#### Service Statement

The Community Development Team's vision is an empowered Victoria Park through community capacity building.

#### Key Functions

- Community events
- Cultural engagement
- Creative arts
- Seniors, access and Inclusion
- Safer neighbourhoods
- Reserves bookings for clubs and events
- Civic events
- Volunteering
- Grants, donations and sponsorship
- Youth engagement

#### At a Glance

- 20+ Council delivered events each year attracting over 53,000 participants / visitors
- 400+ parks and reserves bookings per annum
- 200+ grants, donations and sponsorships processed annually
- 100+ crime and safety educational site visits
- 50+ arts events each year attracting over 20,000 participants / visitors annually

#### Ongoing Activities

- Foster Strength Based Community Developme
- Promote a universally accessible community
- Facilitate community safety
- Embrace and promote cultural harmony
- Advocate for social justice
- Foster and promote artistic diversity
- Facilitate and deliver community events
- Foster sustainable and inclusive clubs
- Provide grants and donations
- Embrace and celebrate volunteers

	2017-2018 Revised Budget \$	2017-2018 Forecasted Total \$	2018-2019 Carried Forward \$	2018-2019 New Initiatives \$	2018-2019 Total Budget \$
<b>Particulars</b>					
<b>Expense</b>	<b>2,065,000</b>	<b>1,798,900</b>	<b>22,000</b>	<b>1,940,500</b>	<b>1,962,500</b>
Employment	945,000	897,100	0	971,000	971,000
Office	49,000	28,700	0	42,500	42,500
Professional Services	10,000	0	0	44,000	44,000
Asset Operations	78,000	52,000	22,000	35,500	57,500
Programs	983,000	821,100	0	847,500	847,500
<b>Revenue</b>	<b>(405,000)</b>	<b>(375,000)</b>	<b>0</b>	<b>(268,500)</b>	<b>(268,500)</b>
Operating Funding	(161,000)	(57,400)	0	(83,500)	(83,500)
Fees and Charges	(195,500)	(267,500)	0	(170,500)	(170,500)
Other Revenue	(48,500)	(50,100)	0	(14,500)	(14,500)
<b>Capital</b>	<b>20,000</b>	<b>19,900</b>	<b>0</b>	<b>138,000</b>	<b>138,000</b>
Other Infrastructure	20,000	19,900	0	138,000	138,000
<b>Total</b>	<b>1,680,000</b>	<b>1,443,800</b>	<b>22,000</b>	<b>1,810,000</b>	<b>1,832,000</b>

## Service Area Estimates

### Digital Hub

#### Primary Strategic Objective

An informed, enabled and knowledgeable community.

#### Service Statement

The Digital Hub provides free digital literacy and online training to build the capacity of the local community, not-for-profit organisations and local business operators, and to enhance a socially, digitally and empowered connected community.

#### Key Functions

- Providing one-on-one and group training addressing community needs regarding technology
- Undertaking home and business visits for those unable to make it in to the Digital Hub
- Providing training in cyber security and data protection
- Assisting local businesses on IT issues such as optimising their search engine; designing a webpage
- Providing training for developers / builders to allow online lodgement of applications
- Providing opportunity for community members who have IT skills to volunteer to assist at the Digital Hub

#### At a Glance

- Over 2,500 sessions per annum
- Help for local community groups
- 50+ residents assisted into employment
- Volunteers actively engaged in capacity building

#### Ongoing Activities

- Lifelong learning and education
- Economic development
- Home visits for senior residents
- School visits
- Internal and external digital training
- Home-school network
- Disability Services Commission sessions
- Red Cross sessions
- External and internal consulting
- Social inclusion

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>170,500</b>	<b>132,400</b>	<b>0</b>	<b>153,000</b>	<b>153,000</b>
Employment	152,000	119,700	0	129,500	129,500
Office	9,000	7,000	0	11,500	11,500
Asset Operations	8,000	4,900	0	0	0
Programs	1,500	800	0	12,000	12,000
<b>Revenue</b>	<b>(1,500)</b>	<b>(700)</b>	<b>0</b>	<b>(1,500)</b>	<b>(1,500)</b>
Fees and Charges	(1,000)	(300)	0	(1,000)	(1,000)
Other Revenue	(500)	(400)	0	(500)	(500)
<b>Total</b>	<b>169,000</b>	<b>131,700</b>	<b>0</b>	<b>151,500</b>	<b>151,500</b>

## Service Area Estimates

### Economic Development

#### Primary Strategic Objective

A desirable place for commerce and tourism that supports equity, diverse local employment and entrepreneurship.

#### Service Statement

Economic Development seeks to increase the economic growth of the district through fostering business attraction and retention, tourism, marketing, community initiatives and creating robust relationships.

#### Key Functions

- Liaise with businesses to promote business support measures and business development opportunities
- Develop or identify existing support measures for emerging industries
- Seeking opportunities for external agencies to host events within the District
- Guide the creation, implementation and performance measurement of place activation initiatives
- Participation in regional economic development groups to further promote the District
- Prepares plans and strategies for the long term economic growth of the Town of Victoria Park
- Coordinate the delivery and of Council's Economic Development Strategy
- Investigate, research and study trends impacting the regional and local economy
- Develop, refine and implement Council's Activity Centre Performance Measurement Strategy

#### At a Glance

- 4,200+ registered business across the District
- Largest local industry - Education
- 25% of local businesses are in hospitality
- 35,500+ local jobs, growing to 90,000+

#### Ongoing Activities

- New business support
- Cross-promotional marketing
- Promote business and community initiatives
- Sponsorship of community initiatives
- Economic development grant funding
- Red-tape reduction strategies
- Business networking support
- Commercial gap analysis
- Digital technology encouragement

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>193,000</b>	<b>117,300</b>	<b>0</b>	<b>194,500</b>	<b>194,500</b>
Employment	128,000	69,900	0	125,000	125,000
Office	6,000	3,800	0	8,000	8,000
Professional Services	32,000	18,400	0	36,000	36,000
Programs	27,000	25,200	0	25,500	25,500
<b>Total</b>	<b>193,000</b>	<b>117,300</b>	<b>0</b>	<b>194,500</b>	<b>194,500</b>

## Service Area Estimates

### Environmental Health

#### Primary Strategic Objective

A clean, safe and accessible place to visit.

#### Service Statement

Environmental Health services seeks to protect public health and provide a healthy, safe and attractive environment for the community of Victoria Park in accordance with statutory obligations and Council policies and procedures.

#### Key Functions

- Ensure safe food practices in the community
- Ensure safe public buildings, lodging houses and events exist in the District
- Ensure everyone can enjoy safe public aquatic facilities
- Ensure safe hair dressing and skin penetration establishments operate
- Provide educational programs to the community

#### At a Glance

- 700+ food premises inspections annually
- 500+ aquatic facility samples annually
- 9+ lodging house inspections annually
- 400+ service investigations annually
- 150+ development assessments annually
- 100+ public buildings inspections annually
- 100+ event approvals and inspections annually
- 500+ temporary food assessments annually
- 100+ noise management assessments annually

#### Ongoing Activities

- Approvals and inspections of buildings
- Public aquatic facility water sampling
- Lodging house approvals and inspections
- Approvals and inspection of public events
- Approvals and inspections of food businesses
- Hair dressing and skin penetration inspections
- Assessment of development and building permits
- Resolution and prevention of health nuisances

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>648,500</b>	<b>655,800</b>	<b>0</b>	<b>652,000</b>	<b>652,000</b>
Employment	515,000	548,800	0	506,500	506,500
Office	14,000	10,400	0	20,000	20,000
Professional Services	25,000	25,900	0	33,500	33,500
Asset Operations	40,000	38,600	0	39,000	39,000
Programs	54,500	32,100	0	53,000	53,000
<b>Revenue</b>	<b>(286,000)</b>	<b>(295,300)</b>	<b>0</b>	<b>(282,000)</b>	<b>(282,000)</b>
Operating Funding	0	(400)	0	(2,000)	(2,000)
Fees and Charges	(260,000)	(274,600)	0	(259,000)	(259,000)
Other Revenue	(26,000)	(20,300)	0	(21,000)	(21,000)
<b>Total</b>	<b>362,500</b>	<b>360,500</b>	<b>0</b>	<b>370,000</b>	<b>370,000</b>

## Service Area Estimates

### General Compliance

#### Primary Strategic Objective

Land use planning that puts people first in urban design, allows for different housing options for people with different housing needs, and enhances the Town's character.

#### Service Statement

General Compliance ensures that land is used and developed in accordance with State and Local Government legislation and meets community needs.

#### Key Functions

- Ensuring compliance with State and Local Government legislation relating to planning
- Investigating complaints that relate to land use, development and building works
- Informing residents, land owners, business owners and other key stakeholders of relevant legislation
- Issuing permits and approvals for works and / or use on Council land

#### At a Glance

- Approximately 140 planning compliance matters investigated per year
- 380+ permits issued annually for activities or works on public thoroughfares

#### Ongoing Activities

- Customer service
- Site inspections
- Complaint investigation and resolution
- Issue work zone permits
- Process cross-over approvals

Particulars	2017-2018 Revised Budget \$	2017-2018 Forecasted Total \$	2018-2019 Carried Forward \$	2018-2019 New Initiatives \$	2018-2019 Total Budget \$
<b>Expense</b>	<b>158,500</b>	<b>182,000</b>	<b>0</b>	<b>249,500</b>	<b>249,500</b>
Employment	103,500	173,700	0	193,000	193,000
Office	5,000	300	0	10,000	10,000
Professional Services	5,000	0	0	18,500	18,500
Asset Operations	35,000	8,000	0	28,000	28,000
Programs	10,000	0	0	0	0
<b>Revenue</b>	<b>0</b>	<b>(7,500)</b>	<b>0</b>	<b>(10,000)</b>	<b>(10,000)</b>
Other Revenue	0	(7,500)	0	(10,000)	(10,000)
<b>Total</b>	<b>158,500</b>	<b>174,500</b>	<b>0</b>	<b>239,500</b>	<b>239,500</b>

## Service Area Estimates

### Healthy Community

#### Primary Strategic Objective

A healthy community.

#### Service Statement

The Healthy Community team connect people to services, resources, information, facilities and experiences that enhance their physical and social health and wellbeing.

#### Key Functions

- Develop and implement Council's Local Public Health Plan
- Promote and encourage health lifestyle choices
- Connect community to physical and social opportunities
- Create and encourage an environment in which our community has the opportunity and choice to be healthy
- Deliver and support initiatives for healthy eating, active lifestyles, and resilience and positive mental health
- Deliver the employee wellness program
- Promote active transport methods for schools and the wider community

#### At a Glance

- 4,500+ community visits per annum
- 1,700+ e-Newsletter subscribers
- 8-10 events stalls delivering healthy messaging
- Well@Work calendar of events

#### Ongoing Activities

- Strategic public health planning
- Resource awareness and distribution
- Employee health and wellbeing program
- Local community group talks
- Supporting and promoting community groups
- Program planning, delivery and evaluation

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>238,500</b>	<b>259,100</b>	<b>0</b>	<b>261,000</b>	<b>261,000</b>
Employment	187,000	233,500	0	213,000	213,000
Office	1,500	600	0	2,500	2,500
Programs	50,000	25,000	0	45,500	45,500
<b>Revenue</b>	<b>(30,500)</b>	<b>(27,100)</b>	<b>0</b>	<b>(27,500)</b>	<b>(27,500)</b>
Fees and Charges	(30,500)	(27,100)	0	(27,500)	(27,500)
<b>Total</b>	<b>208,000</b>	<b>232,000</b>	<b>0</b>	<b>233,500</b>	<b>233,500</b>

## Service Area Estimates

### Library Services

#### Primary Strategic Objective

An informed and knowledgeable community.

#### Service Statement

Library Services plays a pivotal role in providing the community with access to resources, knowledge and technology in a safe, nurturing environment.

#### Key Functions

- Promoting literacy, a love of reading, and lifelong learning
- Preserving, sharing and celebrating the Town's rich heritage
- Enriching lives through programs, events and initiatives
- Providing opportunities to discover, share, collaborate, learn, innovate, grow and connect
- Providing free access to diverse collection of resources e.g. books, audiobooks, puzzles, games
- Providing free Wi-Fi access, as well as public access computers

#### At a Glance

- 13,000+ active members
- 215,000+ items borrowed annually
- 110,000+ visitors annually
- 30,000+ public computer logons annually

#### Ongoing Activities

- Digital and online resource management
- Adult programs and events
- Youth programs and events
- Books on Wheels service
- Provide public computer and Wi-Fi access
- Outreach and community group programs
- Local history

	2017-2018 Revised Budget \$	2017-2018 Forecasted Total \$	2018-2019 Carried Forward \$	2018-2019 New Initiatives \$	2018-2019 Total Budget \$
<b>Particulars</b>					
<b>Expense</b>	<b>1,179,000</b>	<b>1,217,700</b>	<b>0</b>	<b>1,243,500</b>	<b>1,243,500</b>
Employment	972,500	1,044,100	0	1,022,000	1,022,000
Office	47,500	36,500	0	53,000	53,000
Asset Operations	8,000	8,900	0	10,000	10,000
Programs	151,000	128,200	0	158,500	158,500
<b>Revenue</b>	<b>(33,500)</b>	<b>(35,000)</b>	<b>0</b>	<b>(31,500)</b>	<b>(31,500)</b>
Operating Funding	(6,000)	(4,900)	0	(6,000)	(6,000)
Fees and Charges	(25,500)	(27,900)	0	(25,000)	(25,000)
Other Revenue	(2,000)	(2,200)	0	(500)	(500)
<b>Total</b>	<b>1,145,500</b>	<b>1,182,700</b>	<b>0</b>	<b>1,212,000</b>	<b>1,212,000</b>



## Service Area Estimates

### Place Management

#### Primary Strategic Objective

An empowered community with a sense of pride, safety and belonging.

#### Service Statement

Place Management manages the wide range of issues, challenges and opportunities in the District centres in an integrated and coordinated way so they can reach their economic, social and environmental potential.

#### Key Functions

- Prepare and coordinate the implementation of Place Plans
- Identify potential resource and funding support streams with State and Federal Agencies
- Prepare the organisation to advocate for major activity centre improvements at a State and Federal level
- Support Town Teams to become more profitable, sustainable place based entities
- Perform a key role in the strategic planning and development of the District town centres
- Champion great place outcome in the organisation and establish place focussed culture
- Perform a key role in the design component of projects in activity centres
- Identify opportunities to update and improve the Local Planning Framework

#### At a Glance

- 4,200+ registered business across 20 activity centres of varying scales
- 1 active Town Team in operation

#### Ongoing Activities

- Prepare and deliver Place Plans
- Lead and coordinate great place outcomes
- Providing Urban Design expertise
- Support community groups to improve their area
- Encourage businesses to improve public realm

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>151,500</b>	<b>31,500</b>	<b>0</b>	<b>302,500</b>	<b>302,500</b>
Employment	126,000	27,500	0	214,000	214,000
Office	5,000	0	0	9,500	9,500
Professional Services	2,500	4,000	0	79,000	79,000
Asset Operations	8,000	0	0	0	0
Programs	10,000	0	0	0	0
<b>Total</b>	<b>151,500</b>	<b>31,500</b>	<b>0</b>	<b>302,500</b>	<b>302,500</b>

## Service Area Estimates

### Strategic Town Planning

#### Primary Strategic Objective

Land Use planning that puts people first in urban design; allows for different housing options for people with different housing needs; and enhances the Town's character.

#### Service Statement

Strategic Town Planning develops and implements strategies for the future growth of the District in line with State Government objectives and aims to create vibrant places that improves the quality of life for residents and business.

#### Key Functions

- Prepares strategies that deliver great place outcomes and long term growth for the District
- Ensures State and Federal strategies and policies are embedded in strategic plans for Council
- Work with State Government agencies to ensure the integration of regional and local priorities
- Ensure town planning instruments are updated to guide decision making and to inform the community
- Awareness of economic matters, transport and traffic planning, social resource and environmental practices
- Review and comment on regional planning documents and assess impacts on Council
- Identifies where business improvement is required to ensure delivery of strategic planning imperatives
- Manage key relationships with the local community and other major stakeholders

#### At a Glance

- Undertake planning initiatives for a future population of 110,000 persons
- Preparation of the Local Planning Strategy and its component parts
- Review and update the Town Planning Scheme
- Preparation of structure plans and / or local development plans for specific precincts

#### Ongoing Activities

- Structure Planning
- Lead and coordinate great place outcomes
- Explaining town planning to the community
- Local Planning Strategy and Scheme management
- Review the long term impact from other Agencies

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>751,500</b>	<b>472,500</b>	<b>304,000</b>	<b>422,000</b>	<b>726,000</b>
Employment	284,500	309,700	0	361,500	361,500
Office	9,000	5,700	0	12,500	12,500
Professional Services	450,000	149,400	304,000	48,000	352,000
Asset Operations	8,000	7,700	0	0	0
<b>Revenue</b>	<b>(500)</b>	<b>(200)</b>	<b>0</b>	<b>(1,000)</b>	<b>(1,000)</b>
Other Revenue	(500)	(200)	0	(1,000)	(1,000)
<b>Total</b>	<b>751,000</b>	<b>472,300</b>	<b>304,000</b>	<b>421,000</b>	<b>725,000</b>

## Service Area Estimates

### Urban Planning

#### Primary Strategic Objective

Land use planning that puts people first in urban design, allows for different housing options for people with different housing needs, and enhances the Town's character.

#### Service Statement

Urban Planning assesses applications for development approval and subdivision, provides advice to the community and ensures land is appropriately used and developed.

#### Key Functions

- Assessing applications for development approvals
- Responding to the Western Australian Planning Commission on subdivision applications
- Issuing subdivision clearance requests
- Representing the Town at the State Administrative Tribunal and Joint Development Assessment Panels
- Undertaking Town Planning Scheme amendments, and assessing proponent-led Scheme Amendments
- Providing advice to Council on planning issues
- Reviewing and proposing Council policies addressing relevant planning matters
- Providing planning advice to residents, land owners, business owners and other key stakeholders

#### At a Glance

- 400+ development applications per annum
- \$390+ million approved developments annually

#### Ongoing Activities

- Customer service
- Applications for Development Approval
- Subdivision applications and clearances
- Zoning and land-use enquiries
- Planning scheme amendments
- Internal consultation
- Community consultation
- Site inspections
- Policy review and preparation
- Structure plans and local development plans

Particulars	2017-2018 Revised Budget \$	2017-2018 Forecasted Total \$	2018-2019 Carried Forward \$	2018-2019 New Initiatives \$	2018-2019 Total Budget \$
<b>Expense</b>	<b>1,036,000</b>	<b>955,000</b>	<b>25,000</b>	<b>1,058,500</b>	<b>1,083,500</b>
Employment	760,500	771,700	0	779,000	779,000
Office	30,500	29,000	0	31,500	31,500
Professional Services	115,000	68,400	25,000	111,500	136,500
Asset Operations	25,000	19,400	0	29,000	29,000
Programs	105,000	66,500	0	107,500	107,500
<b>Revenue</b>	<b>(369,500)</b>	<b>(427,100)</b>	<b>0</b>	<b>(359,500)</b>	<b>(359,500)</b>
Fees and Charges	(357,000)	(413,600)	0	(357,000)	(357,000)
Other Revenue	(12,500)	(13,500)	0	(2,500)	(2,500)
<b>Total</b>	<b>666,500</b>	<b>527,900</b>	<b>25,000</b>	<b>699,000</b>	<b>724,000</b>

## Service Area Estimates

### Finance Office



**Nathan Cain**  
Chief Financial Officer

Finance comprises the following Service Areas -

- Aqualife
- Budgeting
- Corporate Funds
- Financial Services
- Information Systems
- Leisurelife
- Parking
- Ranger Services

The Finance Office comprises the Chief Financial Officer and the directly associated employees to assist in delivering the key objectives of the area. The budget for this area is as below -

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>719,500</b>	<b>750,600</b>	<b>0</b>	<b>773,500</b>	<b>773,500</b>
Employment	614,000	658,200	0	696,000	696,000
Office	13,500	13,600	0	16,500	16,500
Professional Services	63,000	66,800	0	19,000	19,000
Asset Operations	8,000	7,800	0	10,000	10,000
Programs	21,000	4,200	0	32,000	32,000
<b>Revenue</b>	<b>(1,000)</b>	<b>(1,500)</b>	<b>0</b>	<b>(1,000)</b>	<b>(1,000)</b>
Other Revenue	(1,000)	(1,500)	0	(1,000)	(1,000)
<b>Total</b>	<b>718,500</b>	<b>749,100</b>	<b>0</b>	<b>772,500</b>	<b>772,500</b>

## Service Area Estimates

### Aqualife

#### Primary Strategic Objective

A healthy community.

#### Service Statement

Aqualife provides and facilitates a wide range of sport, recreation and healthy lifestyle opportunities for the community through the delivery of infrastructure, facility management and programs in a financially responsible manner.

#### Key Functions

- Provide family activities to teach swimming and survival skills, and prevent childhood drownings
- To increase participation in physical activity through the provision of contemporary facilities and programs
- Offer group fitness classes to inspire and motivate participants to reach health and wellbeing goals
- Provide a gymnasium with staff available to offer assistance, programs and training advice
- Provide opportunities for culturally and linguistically diverse participants to learn water confidence

#### At a Glance

- 36 Group fitness sessions per week
- Personal training
- 6 Aquatic Clubs
- Steam room and spa
- 50m heated outdoor pool
- 1800 – 2000 Learn to swim attendances per annum
- 400,000+ total Centre attendances per annum
- Gymnasium appraisals and programs
- 25m heated indoor pool
- Heated leisure and hydro pools

#### Ongoing Activities

- Learn to swim programs for all ages
- Group fitness Sessions
- Gym services / programs and appraisals
- Crèche
- Room hire
- Resident club squads / training
- Swim Carnivals
- Lap Swimming
- Water polo

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>2,824,500</b>	<b>2,736,700</b>	<b>0</b>	<b>2,568,500</b>	<b>2,568,500</b>
Employment	2,461,500	2,438,600	0	2,217,500	2,217,500
Office	83,500	67,400	0	75,500	75,500
Asset Operations	83,000	62,000	0	82,500	82,500
Programs	196,500	168,700	0	193,000	193,000
<b>Revenue</b>	<b>(2,300,000)</b>	<b>(2,210,500)</b>	<b>0</b>	<b>(2,214,000)</b>	<b>(2,214,000)</b>
Fees and Charges	(2,299,000)	(2,208,700)	0	(2,213,000)	(2,213,000)
Other Revenue	(1,000)	(1,800)	0	(1,000)	(1,000)
<b>Capital</b>	<b>23,000</b>	<b>8,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Furniture and Equipment	23,000	8,000	0	0	0
<b>Total</b>	<b>547,500</b>	<b>534,200</b>	<b>0</b>	<b>354,500</b>	<b>354,500</b>

## Service Area Estimates

### Budgeting

#### Service Statement

The Budgeting area includes the administration of non-cash expenditure and revenue associated with local government accounting requirements, including profit and loss and depreciation. This area is considered a "non-management" area as all transactions are considered non-cash and are of an accounting / bookkeeping nature only.

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>7,461,000</b>	<b>8,893,600</b>	<b>0</b>	<b>7,756,000</b>	<b>7,756,000</b>
Accounting Standards Expense	7,461,000	8,893,600	0	7,756,000	7,756,000
<b>Revenue</b>	<b>(4,000)</b>	<b>(23,200)</b>	<b>0</b>	<b>(1,622,500)</b>	<b>(1,622,500)</b>
Accounting Standards Revenue	(4,000)	(23,200)	0	(1,622,500)	(1,622,500)
<b>Total</b>	<b>7,457,000</b>	<b>8,870,400</b>	<b>0</b>	<b>6,133,500</b>	<b>6,133,500</b>

### Corporate Funds

#### Service Statement

The Corporate Funds area covers all aspects of funds management for the organisation. Transactions included in this area are predominantly outside of the control of any manager and, as such, this area is considered a "non-management" area. Items such as rate revenue and federal assistance grants feature in this area.

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>530,500</b>	<b>542,900</b>	<b>0</b>	<b>558,000</b>	<b>558,000</b>
Programs	98,000	165,600	0	106,000	106,000
Interest Expense	432,500	377,300	0	452,000	452,000
<b>Revenue</b>	<b>(46,045,826)</b>	<b>(46,680,500)</b>	<b>0</b>	<b>(48,124,500)</b>	<b>(48,124,500)</b>
Rates	(44,295,626)	(44,269,000)	0	(45,789,500)	(45,789,500)
Operating Funding	(525,000)	(1,117,400)	0	(1,100,000)	(1,100,000)
Earnings Interest	(800,000)	(970,200)	0	(1,137,000)	(1,137,000)
Other Revenue	(425,200)	(323,900)	0	(98,000)	(98,000)
<b>Non-Operating Revenue</b>	<b>(1,700,000)</b>	<b>(1,050,000)</b>	<b>0</b>	<b>(17,027,000)</b>	<b>(17,027,000)</b>
From Reserve	(1,700,000)	(300,000)	0	(4,402,000)	(4,402,000)
Loan Proceeds	0	0	0	(9,375,000)	(9,375,000)
Sale Proceeds	0	(750,000)	0	(3,250,000)	(3,250,000)
<b>Non-Operating Expense</b>	<b>5,868,000</b>	<b>6,621,700</b>	<b>0</b>	<b>12,932,500</b>	<b>12,932,500</b>
To Reserve	3,627,000	4,388,800	0	9,695,000	9,695,000
Principal Repayments	2,241,000	2,232,900	0	3,237,500	3,237,500
<b>Total</b>	<b>(41,347,326)</b>	<b>(40,565,900)</b>	<b>0</b>	<b>(51,661,000)</b>	<b>(51,661,000)</b>

## Service Area Estimates

### Financial Services

#### Primary Strategic Objective

Finances are managed appropriately, sustainably and transparently for the benefit of the community.

#### Service Statement

The key role of Financial Services is to manage and control Council's finances in a sound and prudent manner.

#### Key Functions

- Management of Council's rates property database and financial management systems
- Coordinate the production and dispatch of annual and interim rate notices and instalment reminders
- Produce monthly and annual financial reports
- Timely and efficient collection of outstanding debts
- Manage and maintain Council's investments
- Ensure Council's taxation and statutory obligations, in connection with Finance, are met
- Administration of Council's insurance policies and claims
- Internal training and education
- Manage and maintain suppliers and debtors to ensure timely and accurate processing
- Administer procurement activities for the organisation

#### At a Glance

- 16,800+ rate assessments
- 250+ invoices processed weekly
- 98% rates collected annually
- 2,800 invoices raised annually

#### Ongoing Activities

- Maintain Rates and Finance Systems
- Produce regular financial reports
- Manage the budgeting process
- Process and manage debtors and debtor invoicing
- Administer organisational procurement
- Manage insurance renewals and claims
- Process supplier invoices weekly
- Manage cash investments

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>1,128,000</b>	<b>991,600</b>	<b>0</b>	<b>1,298,500</b>	<b>1,298,500</b>
Employment	720,500	743,000	0	785,500	785,500
Office	76,000	54,800	0	80,500	80,500
Professional Services	46,500	2,200	0	33,500	33,500
Asset Operations	8,000	7,600	0	10,000	10,000
Programs	277,000	184,000	0	389,000	389,000
<b>Revenue</b>	<b>(747,500)</b>	<b>(794,700)</b>	<b>0</b>	<b>(747,500)</b>	<b>(747,500)</b>
Operating Funding	(45,000)	(42,300)	0	(45,000)	(45,000)
Fees and Charges	(314,500)	(328,700)	0	(314,500)	(314,500)
Earnings Interest	(386,500)	(422,000)	0	(386,500)	(386,500)
Other Revenue	(1,500)	(1,700)	0	(1,500)	(1,500)
<b>Total</b>	<b>380,500</b>	<b>196,900</b>	<b>0</b>	<b>551,000</b>	<b>551,000</b>

## Service Area Estimates

### Information Systems

#### Primary Strategic Objective

Appropriate information management that is easily accessible, accurate and reliable.

#### Service Statement

Information Systems assists the organisation in operating efficiently with the smooth running of essential business computer programs and systems.

#### Key Functions

- Ensure all business systems and applications are operating effectively for all users
- Ensure all information and communications technology is maintained and renewed in a timely manner
- Provide suitable business continuity solutions on a continuing basis
- Ensure accurate and timely records management
- Manage system security from both internal and external threats
- Develop systems and services stay current with technology trends

#### At a Glance

- 3,000+ technology requests per annum
- 5,000+ records annually registered

#### Ongoing Activities

- Records management
- Computer technical support
- Free Public Wi-Fi provision
- Hardware infrastructure management
- Wireless communication management
- User training and support

	2017-2018 Revised Budget \$	2017-2018 Forecasted Total \$	2018-2019 Carried Forward \$	2018-2019 New Initiatives \$	2018-2019 Total Budget \$
<b>Particulars</b>					
<b>Expense</b>	<b>2,819,000</b>	<b>2,186,200</b>	<b>0</b>	<b>2,966,000</b>	<b>2,966,000</b>
Employment	945,000	910,600	0	1,070,500	1,070,500
Office	26,000	18,400	0	31,000	31,000
Professional Services	347,000	254,300	0	367,000	367,000
Asset Operations	6,000	5,400	0	11,500	11,500
Programs	1,495,000	997,500	0	1,486,000	1,486,000
<b>Revenue</b>	<b>(13,000)</b>	<b>(2,100)</b>	<b>0</b>	<b>(2,000)</b>	<b>(2,000)</b>
Operating Funding	(9,500)	0	0	0	0
Fees and Charges	(500)	(1,100)	0	(500)	(500)
Other Revenue	(3,000)	(1,000)	0	(1,500)	(1,500)
<b>Capital</b>	<b>945,000</b>	<b>291,600</b>	<b>526,500</b>	<b>450,000</b>	<b>976,500</b>
Information Technology	945,000	291,600	526,500	450,000	976,500
<b>Total</b>	<b>3,751,000</b>	<b>2,475,700</b>	<b>526,500</b>	<b>3,414,000</b>	<b>3,940,500</b>



## Service Area Estimates

### Leisurelife

#### Primary Strategic Objective

A healthy community.

#### Service Statement

Leisurelife provides and facilitates a wide range of sport, recreation and healthy lifestyle opportunities for the community through the delivery of infrastructure, facility management and leisure programming in a financially responsible manner.

#### Key Functions

- Increasing participation in physical activity through the provision of contemporary facilities and programs
- Responsible for the management of Leisurelife facility, services and programs to meet community user needs.

#### At a Glance

- 3 indoor multipurpose sports courts
- 4 indoor squash courts
- 286,000+ annual attendances
- 2,600 current health club members
- 1,400+ social sports games per annum

#### Ongoing Activities

- Gym, group fitness and personal training
- Junior and senior sports competitions
- Social badminton program
- Indoor sports court hire
- Meeting and function room facilities
- Vacation Care Service
- Bingo program
- Café and catering services
- Crèche services
- Children birthday party service
- School sports coaching services

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>2,758,500</b>	<b>2,564,100</b>	<b>0</b>	<b>2,756,000</b>	<b>2,756,000</b>
Employment	1,821,500	1,702,900	0	1,912,000	1,912,000
Office	56,500	39,100	0	61,500	61,500
Asset Operations	8,500	7,300	0	11,000	11,000
Programs	872,000	814,800	0	771,500	771,500
<b>Revenue</b>	<b>(2,209,400)</b>	<b>(2,313,300)</b>	<b>0</b>	<b>(2,205,500)</b>	<b>(2,205,500)</b>
Fees and Charges	(2,207,900)	(2,311,600)	0	(2,204,000)	(2,204,000)
Other Revenue	(1,500)	(1,700)	0	(1,500)	(1,500)
<b>Total</b>	<b>549,100</b>	<b>250,800</b>	<b>0</b>	<b>550,500</b>	<b>550,500</b>

## Service Area Estimates

### Parking

#### Primary Strategic Objective

A clean, safe and accessible place to visit.

#### Service Statement

The Parking Service Area guides future parking initiatives within the District, ensuring equitable access for everyone, whilst also monitoring existing parking areas and ensuring a safer community.

#### Key Functions

- Delivery and promotion of Council's Parking Management Plan
- Ensuing a fair and equitable parking strategy
- Delivery of customer service, communication and community engagement
- Ensuring signage and parking reviews are implemented in accordance with best practices
- Operation of paid and timed parking initiatives and compliance through regular patrols
- Monitor, review, improve and implement innovated diverse parking management systems / technology
- Providing event parking services

#### At a Glance

- 1.4+ million parking tickets issued annually across 2,800 controlled bays
- 5 major parking zones including 148 ticketing machines
- 16,000+ parking infringements issued annually
- 600+ warnings issued annually

#### Ongoing Activities

- Daily parking patrols
- Event parking management
- Parking reviews, audits and improvements
- Parking infringement management

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>2,050,000</b>	<b>1,981,900</b>	<b>0</b>	<b>2,442,500</b>	<b>2,442,500</b>
Employment	1,159,000	1,192,100	0	1,312,000	1,312,000
Office	53,500	50,600	0	59,500	59,500
Professional Services	400,000	339,700	0	409,500	409,500
Asset Operations	63,000	53,000	0	75,500	75,500
Programs	374,500	346,500	0	586,000	586,000
<b>Revenue</b>	<b>(2,735,500)</b>	<b>(2,755,800)</b>	<b>0</b>	<b>(2,734,000)</b>	<b>(2,734,000)</b>
Operating Funding	(200,500)	(253,900)	0	(220,500)	(220,500)
Fees and Charges	(2,523,000)	(2,497,600)	0	(2,502,000)	(2,502,000)
Other Revenue	(12,000)	(4,300)	0	(11,500)	(11,500)
<b>Capital</b>	<b>367,000</b>	<b>128,700</b>	<b>237,000</b>	<b>0</b>	<b>237,000</b>
Furniture and Equipment	32,000	0	32,000	0	32,000
Other Infrastructure	335,000	128,700	205,000	0	205,000
<b>Total</b>	<b>(318,500)</b>	<b>(645,200)</b>	<b>237,000</b>	<b>(291,500)</b>	<b>(54,500)</b>

## Service Area Estimates

### Ranger Services

#### Primary Strategic Objective

An empowered community with a sense of pride, safety and belonging.

#### Service Statement

Ranger Services deliver a 24 hour / 7 days a week community service, covering matters of public safety, animal management and Local Law enforcement.

#### Key Functions

- Animal management including attack investigation, impoundments and infringements
- Local Law enforcement including breach investigations and prosecution
- Event management / enforcement in conjunction with internal and external stakeholders

#### At a Glance

- 100+ cats impounded annually
- 70+ dogs impounded annually
- 2,400+ park patrols annually
- 100+ vehicles impounded annually
- 2,500+ service requests attended to annually

#### Ongoing Activities

- Abandoned vehicles
- Dog attack investigation
- Litter investigation / infringements
- Fire mitigation, inspections and infringements
- Abandoned shopping trolley management
- Homeless, itinerant and camping management

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>843,000</b>	<b>780,000</b>	<b>40,500</b>	<b>784,500</b>	<b>825,000</b>
Employment	628,500	633,300	0	583,000	<b>583,000</b>
Office	42,500	36,400	0	43,000	<b>43,000</b>
Professional Services	4,000	1,700	0	4,500	<b>4,500</b>
Asset Operations	60,000	54,900	0	48,500	<b>48,500</b>
Programs	108,000	53,700	40,500	105,500	<b>146,000</b>
<b>Revenue</b>	<b>(121,000)</b>	<b>(133,300)</b>	<b>0</b>	<b>(114,000)</b>	<b>(114,000)</b>
Operating Funding	(6,500)	(3,300)	0	(6,500)	<b>(6,500)</b>
Fees and Charges	(99,500)	(107,600)	0	(92,500)	<b>(92,500)</b>
Other Revenue	(15,000)	(22,400)	0	(15,000)	<b>(15,000)</b>
<b>Total</b>	<b>722,000</b>	<b>646,700</b>	<b>40,500</b>	<b>670,500</b>	<b>711,000</b>

## Service Area Estimates

### Operations Office



**Ben Killigrew**  
Chief Operations Officer

Operations comprises the following Service Areas -

- Asset Planning
- Environment
- Fleet Services
- Parks and Reserves
- Project Management
- Street Improvement
- Street Operations
- Waste Services

The Operations Office comprises the Chief Operations Officer and the directly associated employees to assist in delivering the key objectives of the area. The budget for this area is as below -

Particulars	2017-2018 Revised Budget \$	2017-2018 Forecasted Total \$	2018-2019 Carried Forward \$	2018-2019 New Initiatives \$	2018-2019 Total Budget \$
<b>Expense</b>	<b>3,583,000</b>	<b>3,536,600</b>	<b>0</b>	<b>2,820,000</b>	<b>2,820,000</b>
Employment	707,000	725,100	0	709,000	709,000
Office	19,000	15,800	0	16,000	16,000
Professional Services	35,000	4,500	0	26,000	26,000
Asset Operations	16,000	13,500	0	19,500	19,500
Programs	2,806,000	2,777,700	0	2,049,500	2,049,500
<b>Revenue</b>	<b>(2,802,500)</b>	<b>(2,800,000)</b>	<b>0</b>	<b>(2,002,500)</b>	<b>(2,002,500)</b>
Operating Funding	(2,800,000)	(2,798,900)	0	(2,000,000)	(2,000,000)
Other Revenue	(2,500)	(1,100)	0	(2,500)	(2,500)
<b>Total</b>	<b>780,500</b>	<b>736,600</b>	<b>0</b>	<b>817,500</b>	<b>817,500</b>

## Service Area Estimates

### Asset Planning

#### Primary Strategic Objective

Appropriate and sustainable facilities for everyone that are well built, well maintained and well managed.

#### Service Statement

Asset Planning provides services to sustainably manage and maintain buildings and related assets; provides and maintains the Council's Geographic Information System and Asset Management System and manages Council property leases.

#### Key Functions

- Manage and deliver building maintenance services and works for all Council facilities
- Contract manage the cleaning contract for the majority of Council facilities
- Administer Service Level Agreements for Council Buildings
- Manage and maintain Council's Geographic Information System (GIS) and asset data
- Administer leases, licences and other occupancy agreements for Council buildings
- Develop and administer Council's Asset Management Plans

#### At a Glance

- 30 leased properties
- 99 owned buildings
- 150+ internal sessions of Intramaps
- 250+ external sessions of Intramaps

#### Ongoing Activities

- Building maintenance
- Building renewal and upgrades
- Lease management
- Supervision of contractors
- Asset data maintenance
- Underground power

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>3,766,000</b>	<b>3,116,500</b>	<b>271,500</b>	<b>10,542,500</b>	<b>10,814,000</b>
Employment	623,500	569,000	0	659,000	659,000
Office	40,000	32,000	0	51,000	51,000
Professional Services	153,000	66,600	73,500	110,500	184,000
Asset Operations	2,711,500	2,423,700	0	2,755,000	2,755,000
Programs	238,000	25,200	198,000	6,967,000	7,165,000
<b>Revenue</b>	<b>(258,600)</b>	<b>(206,600)</b>	<b>0</b>	<b>(1,004,500)</b>	<b>(1,004,500)</b>
Capital Funding	0	0	0	(751,000)	(751,000)
Fees and Charges	(235,100)	(159,300)	0	(214,000)	(214,000)
Earnings Interest	(9,000)	(16,300)	0	(9,000)	(9,000)
Other Revenue	(14,500)	(31,000)	0	(30,500)	(30,500)
<b>Capital</b>	<b>3,687,500</b>	<b>2,049,800</b>	<b>900,000</b>	<b>2,355,000</b>	<b>3,255,000</b>
Buildings	3,457,500	1,895,900	900,000	2,050,500	2,950,500
Furniture and Equipment	230,000	153,900	0	304,500	304,500
<b>Total</b>	<b>7,194,900</b>	<b>4,959,700</b>	<b>1,171,500</b>	<b>11,893,000</b>	<b>13,064,500</b>

## Service Area Estimates

### Environment

#### Primary Strategic Objective

A clean place where everyone knows the values of waste, water and energy.

#### Service Statement

The Environment section provides education, guidance and direction on environmental principles and place planning to a standard that promotes the District as a place where people want to live, work and recreate.

#### Key Functions

- Develop, prioritise, implement and monitor the effectiveness of environmental programs
- Oversee and produce environmental strategies, policies and management plans
- Develop and progress Council's Environment Plan
- Provide technical information, advice and guidance on the environment and environmental sustainability issues
- Facilitate community environmental education programs

#### At a Glance

- Delivery of a minimum of three waste management education initiatives each year
- Delivery to the community a minimum of four environmentally-oriented events each year

#### Ongoing Activities

- Develop and oversee environmental plans
- Obtain grant funding
- Work with community groups
- Develop and progress the Town's Environment Plan
- Facilitate community environmental education
- Environmental advocacy

Particulars	2017-2018 Revised Budget \$	2017-2018 Forecasted Total \$	2018-2019 Carried Forward \$	2018-2019 New Initiatives \$	2018-2019 Total Budget \$
<b>Expense</b>	<b>108,500</b>	<b>150,200</b>	<b>0</b>	<b>185,500</b>	<b>185,500</b>
Employment	61,500	93,300	0	97,000	97,000
Office	3,000	0	0	7,000	7,000
Professional Services	4,000	0	0	5,500	5,500
Programs	40,000	56,900	0	76,000	76,000
<b>Revenue</b>	<b>0</b>	<b>(10,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other Revenue	0	(10,000)	0	0	0
<b>Total</b>	<b>108,500</b>	<b>140,200</b>	<b>0</b>	<b>185,500</b>	<b>185,500</b>

## Service Area Estimates

### Fleet Services

#### Primary Strategic Objective

Appropriate and sustainable facilities for everyone that are well built, well maintained and well managed.

#### Service Statement

Fleet Services oversees the various items of light fleet, heavy fleet and plant and equipment.

#### Key Functions

- Maintenance and operation of a safe and effective workshop / depot
- Management of a safe and effective fleet
- Workshop equipment repairs and maintenance
- Design of customised load bodies for utes and trucks to best suit requirements
- Vehicle licencing, insurance and management services
- Servicing and repairs of vehicles and plant

#### At a Glance

- 65 light fleet items
- 29 major plant items
- 57 minor plant items

#### Ongoing Activities

- Fleet insurance claims management
- Fleet procurement and disposal
- Heavy and Light fleet maintenance
- Risk assessments
- Monthly Depot / Workshop Green Stamp audits
- Machinery safety audits
- Fuel usage management
- Creation of vehicle specification lists

Particulars	2017-2018 Revised Budget \$	2017-2018 Forecasted Total \$	2018-2019 Carried Forward \$	2018-2019 New Initiatives \$	2018-2019 Total Budget \$
<b>Expense</b>	<b>0</b>	<b>31,300</b>	<b>0</b>	<b>0</b>	<b>0</b>
Employment	214,500	163,300	0	232,000	<b>232,000</b>
Office	11,500	11,700	0	13,500	<b>13,500</b>
Professional Services	60,000	58,800	0	40,500	<b>40,500</b>
Asset Operations	8,000	11,200	0	19,500	<b>19,500</b>
Programs	910,000	635,200	0	603,000	<b>603,000</b>
Accounting Standards Expense	(1,204,000)	(848,900)	0	(908,500)	<b>(908,500)</b>
<b>Revenue</b>	<b>(10,000)</b>	<b>(22,400)</b>	<b>0</b>	<b>(10,500)</b>	<b>(10,500)</b>
Other Revenue	(10,000)	(22,400)	0	(10,500)	<b>(10,500)</b>
<b>Capital</b>	<b>1,019,200</b>	<b>881,400</b>	<b>55,500</b>	<b>879,000</b>	<b>934,500</b>
Plant and Machinery	1,019,200	881,400	55,500	879,000	<b>934,500</b>
<b>Non-Operating Revenue</b>	<b>(301,500)</b>	<b>(239,700)</b>	<b>(104,000)</b>	<b>(279,000)</b>	<b>(383,000)</b>
Sale Proceeds	(301,500)	(239,700)	(104,000)	(279,000)	<b>(383,000)</b>
<b>Total</b>	<b>707,700</b>	<b>650,600</b>	<b>(48,500)</b>	<b>589,500</b>	<b>541,000</b>

## Service Area Estimates

### Parks and Reserves

#### Primary Strategic Objective

Appropriate, inviting and sustainable green spaces for everyone that are well maintained and well managed.

#### Service Statement

The Parks and Reserves team deliver high quality horticultural works to parks, reserves and streetscapes.

#### Key Functions

- Pruning, by precinct, over 15,000 verge trees, as well as reactive pruning
- Planting a minimum of 300 trees per annum throughout the District
- Maintaining 96 hectares of irrigated active and passive reserves as well as natural bushland
- Mowing main and selected arterial road verges, as well as the industrial areas of Burswood and Carlisle
- Deliver water saving initiatives via the Water Efficiency Action Plan
- Delivering on the “Adopt a Verge” program

#### At a Glance

- 8 active reserves (playing fields)
- 1 significant bushland reserve
- 10 facility gardens
- 48 passive reserves

#### Ongoing Activities

- Mowing and turf maintenance
- Tree management
- Gardening
- Irrigation and reticulation
- Verge beautification
- Natural area management
- Streetscapes and weed management
- Environmental management

	2017-2018 Revised Budget \$	2017-2018 Forecasted Total \$	2018-2019 Carried Forward \$	2018-2019 New Initiatives \$	2018-2019 Total Budget \$
<b>Particulars</b>					
<b>Expense</b>	<b>4,427,000</b>	<b>4,488,500</b>	<b>70,000</b>	<b>4,911,500</b>	<b>4,981,500</b>
Employment	632,000	828,400	0	747,500	747,500
Office	23,000	15,800	0	22,000	22,000
Professional Services	55,000	7,000	25,000	41,000	66,000
Asset Operations	4,517,000	4,458,200	0	4,541,000	4,541,000
Programs	154,000	110,000	45,000	474,500	519,500
Accounting Standards Expense	(954,000)	(930,900)	0	(914,500)	(914,500)
<b>Revenue</b>	<b>(257,000)</b>	<b>(75,400)</b>	<b>0</b>	<b>(3,151,000)</b>	<b>(3,151,000)</b>
Capital Funding	(200,000)	0	0	(3,094,000)	(3,094,000)
Fees and Charges	(48,000)	(62,100)	0	(48,000)	(48,000)
Other Revenue	(9,000)	(13,300)	0	(9,000)	(9,000)
<b>Capital</b>	<b>3,786,000</b>	<b>1,039,300</b>	<b>550,000</b>	<b>5,747,000</b>	<b>6,297,000</b>
Parks	3,786,000	1,039,300	550,000	5,747,000	6,297,000
<b>Total</b>	<b>7,956,000</b>	<b>5,452,400</b>	<b>620,000</b>	<b>7,507,500</b>	<b>8,127,500</b>



## Service Area Estimates

### Project Management

#### Primary Strategic Objective

Well thought out and managed projects that are delivered successfully.

#### Service Statement

Project Management assists in improving the standards of project management and project delivery across the organisation and, where there is a cross-functional and / or strategic requirement, delivers nominated projects on behalf of Council.

#### Key Functions

- Development of project management process support materials for the organisation
- Provision of support and training for project management by other parts of the organisation
- Project management of strategic, organisationally cross functional, complex and high value projects

#### At a Glance

- Provision of Project Management assistance, guidance, coaching and mentoring
- Organisation wide project recognition, record keeping, status and progress updates
- Project management and delivery of cross functional strategic projects

#### Ongoing Activities

- Formulate and implement standard project management practices
- Preparation and updating of project management tools and templates
- Organisational training, coaching and mentoring for project management skills
- Create and be responsible for managing and maintaining Council's Projects Master List
- Formulate, implement and coordinate common project reporting
- Manage, collect, log and share project learnings
- Project manage individual, major, strategic projects as they arise

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>1,009,500</b>	<b>834,100</b>	<b>333,500</b>	<b>1,568,000</b>	<b>1,901,500</b>
Employment	476,500	651,100	0	875,000	875,000
Office	6,000	1,400	0	15,500	15,500
Professional Services	517,000	179,300	333,500	667,500	1,001,000
Asset Operations	0	2,300	0	10,000	10,000
Programs	10,000	0	0	0	0
<b>Revenue</b>	<b>(850,000)</b>	<b>(888,900)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Operating Funding	(50,000)	(51,500)	0	0	0
Fees and Charges	(800,000)	(796,500)	0	0	0
Other Revenue	0	(40,900)	0	0	0
<b>Capital</b>	<b>74,000</b>	<b>2,900</b>	<b>71,000</b>	<b>0</b>	<b>71,000</b>
Land	74,000	2,900	71,000	0	71,000
<b>Total</b>	<b>233,500</b>	<b>(51,900)</b>	<b>404,500</b>	<b>1,568,000</b>	<b>1,972,500</b>

## Service Area Estimates

### Street Improvement

#### Primary Strategic Objective

A safe, interconnected and well- maintained transport network that makes it easy for everyone to get around.

#### Service Statement

Street Improvement provides engineering advice, design, planning, and road safety initiatives.

#### Key Functions

- Traffic counts and analysis
- Road and pathway condition audits
- Deliver actions identified in the Integrated Movement Network Strategy
- Civil Engineering Design and Drafting functions associated with public works
- Bus shelter planning and other street furniture management
- Assessment of design proposal and development applications submitted by Developers
- Future Capital Works Planning and scheduling
- Working with other agencies in delivering safer transport solutions for all road users
- Traffic Impact Assessments

#### At a Glance

- 23 public carparks
- 115 bus shelters
- 90 drainage sumps

#### Ongoing Activities

- Engineering Design
- Traffic and Road Safety Investigations
- Street lighting audits
- Capital works planning
- Data collection

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>1,298,500</b>	<b>1,040,200</b>	<b>34,000</b>	<b>1,131,000</b>	<b>1,165,000</b>
Employment	791,000	656,700	0	751,500	751,500
Office	20,000	15,100	0	20,500	20,500
Professional Services	461,000	336,700	34,000	337,500	371,500
Asset Operations	16,000	19,500	0	10,000	10,000
Programs	10,500	12,200	0	11,500	11,500
<b>Revenue</b>	<b>(47,500)</b>	<b>(46,900)</b>	<b>0</b>	<b>(10,500)</b>	<b>(10,500)</b>
Operating Funding	(37,000)	(45,500)	0	0	0
Fees and Charges	(500)	0	0	(500)	(500)
Other Revenue	(10,000)	(1,400)	0	(10,000)	(10,000)
<b>Total</b>	<b>1,251,000</b>	<b>993,300</b>	<b>34,000</b>	<b>1,120,500</b>	<b>1,154,500</b>

## Service Area Estimates

### Street Operations

#### Primary Strategic Objective

A safe, interconnected and well- maintained transport network that makes it easy for everyone to get around.

#### Service Statement

Street Operations ensure the maintenance and renewal of roads, pathways, drainage and associated assets.

#### Key Functions

- Maintenance and renewal of roads, car parks, bus shelters, and street furniture infrastructure
- Maintenance and renewal of pathways and laneways
- Maintenance and renewal of drainage assets

#### At a Glance

- 196 kilometres of sealed road
- 234 kilometres of pathways

#### Ongoing Activities

- Pathway construction and repair
- Street furniture maintenance
- Road construction and repair
- Stormwater drainage construction and repair
- Street signs installation and maintenance
- Contract management

Particulars	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019
	Revised Budget	Forecasted Total	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$	\$	\$
<b>Expense</b>	<b>2,629,500</b>	<b>2,384,400</b>	<b>75,000</b>	<b>2,779,500</b>	<b>2,854,500</b>
Employment	351,500	375,300	0	482,000	<b>482,000</b>
Office	12,500	6,000	0	15,000	<b>15,000</b>
Professional Services	20,000	2,400	0	10,500	<b>10,500</b>
Asset Operations	2,605,500	2,367,700	0	2,609,500	<b>2,609,500</b>
Programs	83,000	77,300	75,000	245,000	<b>320,000</b>
Accounting Standards Expense	(443,000)	(444,300)	0	(582,500)	<b>(582,500)</b>
<b>Revenue</b>	<b>(1,978,000)</b>	<b>(1,482,800)</b>	<b>(448,000)</b>	<b>(2,192,500)</b>	<b>(2,640,500)</b>
Operating Funding	(78,500)	(77,700)	(75,000)	(241,000)	<b>(316,000)</b>
Capital Funding	(1,784,500)	(1,239,200)	(373,000)	(1,836,500)	<b>(2,209,500)</b>
Fees and Charges	(107,000)	(162,200)	0	(107,000)	<b>(107,000)</b>
Other Revenue	(8,000)	(3,700)	0	(8,000)	<b>(8,000)</b>
<b>Capital</b>	<b>5,949,000</b>	<b>3,871,400</b>	<b>1,243,000</b>	<b>5,236,500</b>	<b>6,479,500</b>
Roads	3,744,500	2,393,800	1,070,000	3,268,500	<b>4,338,500</b>
Drainage	552,000	326,200	94,500	350,000	<b>444,500</b>
Pathways	432,500	247,900	0	700,000	<b>700,000</b>
Other Infrastructure	1,220,000	903,500	78,500	918,000	<b>996,500</b>
<b>Total</b>	<b>6,600,500</b>	<b>4,773,000</b>	<b>870,000</b>	<b>5,823,500</b>	<b>6,693,500</b>

## Service Area Estimates

### Waste Services

#### Primary Strategic Objective

A clean place where everyone knows the value of waste, water and energy.

#### Service Statement

Waste Services implements waste collection, minimisation and disposal in a sustainable manner.

#### Key Functions

- Strategic waste management in collaboration with the Mindarie Regional Council
- Household and commercial waste collection of putrescible waste and recyclable materials
- Kerbside collection of green waste and bulk waste
- Collection and maintenance of street and park bins
- Street and pathway sweeping and cleaning
- Graffiti and painting maintenance
- Removal of illegally dumped items
- Clearing drainage gullies and manholes

#### At a Glance

- Albany Highway footpath sweeping 7 times per week
- Albany Highway road sweeping 3 times per week
- 3 business day turnaround on bin repairs

#### Ongoing Activities

- Contract management
- Graffiti removal
- Public litter bin and bus station cleaning
- Road and pathway sweeping
- Bin deliveries, collection and repairs
- Waste management services

Particulars	2017-2018 Revised Budget \$	2017-2018 Forecasted Total \$	2018-2019 Carried Forward \$	2018-2019 New Initiatives \$	2018-2019 Total Budget \$
<b>Expense</b>	<b>6,053,000</b>	<b>5,615,000</b>	<b>0</b>	<b>6,501,000</b>	<b>6,501,000</b>
Employment	332,000	390,000	0	171,500	171,500
Office	12,500	9,600	0	20,500	20,500
Professional Services	16,000	43,600	0	12,000	12,000
Asset Operations	48,000	42,100	0	29,000	29,000
Programs	6,055,000	5,577,600	0	6,503,500	6,503,500
Accounting Standards Expense	(410,500)	(447,900)	0	(235,500)	(235,500)
<b>Revenue</b>	<b>(806,500)</b>	<b>(917,300)</b>	<b>0</b>	<b>(791,500)</b>	<b>(791,500)</b>
Fees and Charges	(779,000)	(878,600)	0	(764,000)	(764,000)
Earnings Interest	(2,000)	(4,000)	0	(2,000)	(2,000)
Other Revenue	(25,500)	(34,700)	0	(25,500)	(25,500)
<b>Capital</b>	<b>11,000</b>	<b>4,400</b>	<b>0</b>	<b>0</b>	<b>0</b>
Furniture and Equipment	11,000	4,400	0	0	0
<b>Total</b>	<b>5,257,500</b>	<b>4,702,100</b>	<b>0</b>	<b>5,709,500</b>	<b>5,709,500</b>





## Capital Expense Initiatives

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## Capital Expense Initiatives

### Capital Works Summary

Particulars	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
<b>Capital Initiatives - By Asset Class</b>				
<b>Property, Plant and Equipment</b>				
Land and Buildings	(751,000)	971,000	2,050,500	<b>3,021,500</b>
Plant and Machinery	(287,000)	55,500	879,000	<b>934,500</b>
Furniture and Equipment	0	32,000	304,500	<b>336,500</b>
Information Technology	0	526,500	450,000	<b>976,500</b>
<b>Total Property, Plant and Equipment</b>	<b>(1,038,000)</b>	<b>1,585,000</b>	<b>3,684,000</b>	<b>5,269,000</b>
<b>Infrastructure</b>				
Roads	(1,573,500)	1,070,000	3,268,500	<b>4,338,500</b>
Drainage	0	94,500	350,000	<b>444,500</b>
Pathways	(200,000)	0	700,000	<b>700,000</b>
Parks	(3,049,000)	550,000	5,747,000	<b>6,297,000</b>
Other Infrastructure	(368,000)	283,500	1,056,000	<b>1,339,500</b>
<b>Total Infrastructure</b>	<b>(5,190,500)</b>	<b>1,998,000</b>	<b>11,121,500</b>	<b>13,119,500</b>
<b>Total Capital Initiatives - By Asset Class</b>	<b>(6,228,500)</b>	<b>3,583,000</b>	<b>14,805,500</b>	<b>18,388,500</b>
<b>Capital Initiatives - By Type</b>				
<b>Property, Plant and Equipment</b>				
Renewal	(287,000)	989,500	2,246,500	<b>3,236,000</b>
Upgrade	0	372,000	67,500	<b>439,500</b>
New	(751,000)	223,500	1,370,000	<b>1,593,500</b>
<b>Total Property, Plant and Equipment</b>	<b>(1,038,000)</b>	<b>1,585,000</b>	<b>3,684,000</b>	<b>5,269,000</b>
<b>Infrastructure</b>				
Renewal	(678,500)	388,500	4,126,500	<b>4,515,000</b>
Upgrade	(1,108,000)	962,000	1,720,500	<b>2,682,500</b>
New	(3,404,000)	647,500	5,274,500	<b>5,922,000</b>
<b>Total Infrastructure</b>	<b>(5,190,500)</b>	<b>1,998,000</b>	<b>11,121,500</b>	<b>13,119,500</b>
<b>Total Capital Initiatives - By Type</b>	<b>(6,228,500)</b>	<b>3,583,000</b>	<b>14,805,500</b>	<b>18,388,500</b>

## Capital Expense Initiatives

### Land and Buildings

Particulars	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
<b>Renewal - Land and Buildings</b>				
6 Kent Street - Facility - Internal Renewal	0	222,500	0	222,500
8 Kent Street - Facility - Internal Renewal	0	193,500	0	193,500
Administration Office - Ceiling - Lighting	0	0	20,000	20,000
Aqualife - First Aid Room - Refurbish	0	0	20,000	20,000
Aqualife - Function Room - Renew Floor	0	0	10,000	10,000
Aqualife - Plant Room - Ultraviolet Generators	0	0	125,000	125,000
Fletcher Park - Clubrooms - Plumbing Fixtures	0	0	10,000	10,000
Fraser Park - Clubrooms - Painting	0	0	10,000	10,000
Harold Hawthorne Centre - Various - Air Conditioning	0	0	100,000	100,000
Harold Rossiter Park - Clubrooms - Painting	0	0	5,000	5,000
Higgins Park - Clubrooms - Painting	0	0	10,000	10,000
Leisurelife - Drama Room - Floor Reseal	0	0	40,000	40,000
Leisurelife - Gym - Air Conditioning	0	0	230,000	230,000
Leisurelife - Sports Court Major- Roller Door	0	0	7,000	7,000
Leisurelife - Toilets and Change Rooms - Renewal	0	161,500	100,000	261,500
Library - Outdoor Staff Area - Courtyard Security	0	0	10,000	10,000
Library - Public Areas - Carpets	0	86,000	0	86,000
Library - Staff Kitchen - Refurbish	0	0	35,000	35,000
Library - Staff Locker Area - Compactus Area Ceiling	0	0	7,000	7,000
Library - Staff Office - Fit Out and Storage	0	0	80,000	80,000
Reactive Building Renewal Works - Various - Allocation	0	0	100,000	100,000
Taylor Reserve - Toilets - Renewal	0	185,500	0	185,500
<b>Total Renewal - Land and Buildings</b>	<b>0</b>	<b>849,000</b>	<b>919,000</b>	<b>1,768,000</b>
<b>Upgrade - Land and Buildings</b>				
Administration Office - Facility - Accessibility Upgrade	0	51,000	0	51,000
Land - 25 Boundary Road - Subdivision	0	71,000	0	71,000
Leisurelife - First Aid Room - Lighting	0	0	1,500	1,500
<b>Total Upgrade - Land and Buildings</b>	<b>0</b>	<b>122,000</b>	<b>1,500</b>	<b>123,500</b>
<b>New - Land and Buildings</b>				
Lathlain Redevelopment (Zone 2) - Buildings	(456,000)	0	750,000	750,000
Lathlain Redevelopment (Zone 2x) - Buildings	(295,000)	0	380,000	380,000
<b>Total New - Land and Buildings</b>	<b>(751,000)</b>	<b>0</b>	<b>1,130,000</b>	<b>1,130,000</b>
<b>Total - Land and Buildings</b>	<b>(751,000)</b>	<b>971,000</b>	<b>2,050,500</b>	<b>3,021,500</b>



## Capital Expense Initiatives

### Plant and Machinery

Particulars	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
<b>Renewal - Plant and Machinery</b>				
105 VPK - Holden Colorado Dual Cab Ute (Plant 397)	(24,000)	0	35,000	<b>35,000</b>
107 VPK - Nissan X Trail Wagon (Plant 394)	(17,000)	0	35,000	<b>35,000</b>
119 VPK - Holden Colorado Dual Cab Ute (Plant 383)	(15,000)	0	32,000	<b>32,000</b>
121 VPK - Nissan Navara Dual Cab Ute (Plant 390)	(15,000)	0	32,000	<b>32,000</b>
123 VPK - Holden Cruze Wagon (Plant 361)	(8,000)	0	25,000	<b>25,000</b>
125 VPK - Nissan Navara Ute (Plant 389)	(15,000)	0	32,000	<b>32,000</b>
126 VPK - VW Caddy Rangers (Plant 375)	(18,000)	0	40,000	<b>40,000</b>
129 VPK - VW Caddy Rangers (Plant 376)	(18,000)	0	40,000	<b>40,000</b>
132 VPK - Holden Colorado Dual Cab Ute (Plant 392)	(15,000)	0	32,000	<b>32,000</b>
141 VPK - Ford Transit (Plant 296)	(15,000)	45,000	0	<b>45,000</b>
162 VPK - Road Sweeper (Plant 341)	(75,000)	0	380,000	<b>380,000</b>
1EFR 960 - Hyundai Sedan (Plant 333)	(7,000)	0	25,000	<b>25,000</b>
1EFZ 074 - Hyundai Parking (Plant 335)	(7,000)	0	25,000	<b>25,000</b>
1EHK 762 - Hyundai Sedan (Plant 337)	(7,000)	0	25,000	<b>25,000</b>
1EIO 123 - VW Caddy Parking (Plant 342)	(10,000)	0	45,000	<b>45,000</b>
1EPG 777 - Hyundai i30 Parking (Plant 373)	(7,000)	0	25,000	<b>25,000</b>
1GEL 999 - Subaru (Plant 391)	(12,000)	0	25,000	<b>25,000</b>
Electric Bicycles	0	10,500	0	<b>10,500</b>
Minor Plant Renewal - Parks	(1,300)	0	13,000	<b>13,000</b>
Minor Plant Renewal - Street Improvement	(700)	0	13,000	<b>13,000</b>
<b>Total Renewal - Plant and Machinery</b>	<b>(287,000)</b>	<b>55,500</b>	<b>879,000</b>	<b>934,500</b>
<b>Upgrade - Plant and Machinery</b>				
Nil				<b>0</b>
<b>Total Upgrade - Plant and Machinery</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>New - Plant and Machinery</b>				
Nil				<b>0</b>
<b>Total New - Plant and Machinery</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total - Plant and Machinery</b>	<b>(287,000)</b>	<b>55,500</b>	<b>879,000</b>	<b>934,500</b>

## Capital Expense Initiatives

### Furniture and Equipment

Particulars	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
<b>Renewal - Furniture and Equipment</b>				
6 and 8 Kent Street - Minor Expense - Allocation	0	0	30,000	<b>30,000</b>
Administration Centre - Minor Expense - Allocation	0	0	30,000	<b>30,000</b>
Aqualife - Crèche - Play Equipment	0	0	1,000	<b>1,000</b>
Aqualife - Function Room - Group Fitness Equipment	0	0	3,000	<b>3,000</b>
Aqualife - Minor Expense - Allocation	0	0	11,000	<b>11,000</b>
Depot - Minor Expense - Allocation	0	0	10,000	<b>10,000</b>
Digital Hub - Minor Expense - Allocation	0	0	5,000	<b>5,000</b>
Leisure life - Minor Expense - Allocation	0	0	10,000	<b>10,000</b>
Leisurelife - Court 3 - Badminton Posts	0	0	4,000	<b>4,000</b>
Leisurelife - Court 3 - Equipment Storage	0	0	10,000	<b>10,000</b>
Leisurelife - Courts 1 and 2 - Volleyball Posts	0	0	4,500	<b>4,500</b>
Leisurelife - Gym - Gym Equipment	0	0	165,000	<b>165,000</b>
Library - Minor Expense - Allocation	0	0	15,000	<b>15,000</b>
<b>Total Renewal - Furniture and Equipment</b>	<b>0</b>	<b>0</b>	<b>298,500</b>	<b>298,500</b>
<b>Upgrade - Furniture and Equipment</b>				
Depot - Pedestrian Gate - Security Upgrade	0	0	6,000	<b>6,000</b>
<b>Total Upgrade - Furniture and Equipment</b>	<b>0</b>	<b>0</b>	<b>6,000</b>	<b>6,000</b>
<b>New - Furniture and Equipment</b>				
Parking - Enforcement - Parking Machine Cabling	0	23,000	0	<b>23,000</b>
Parking - Enforcement - Recognition Equipment	0	9,000	0	<b>9,000</b>
<b>Total New - Furniture and Equipment</b>	<b>0</b>	<b>32,000</b>	<b>0</b>	<b>32,000</b>
<b>Total - Furniture and Equipment</b>	<b>0</b>	<b>32,000</b>	<b>304,500</b>	<b>336,500</b>

## Capital Expense Initiatives

### Information Technology

Particulars	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
<b>Renewal - Information Technology</b>				
Software - Customer Request Management System	0	0	150,000	<b>150,000</b>
System - Intranet and Portal	0	85,000	0	<b>85,000</b>
<b>Total Renewal - Information Technology</b>	<b>0</b>	<b>85,000</b>	<b>150,000</b>	<b>235,000</b>
<b>Upgrade - Information Technology</b>				
Hardware - Workstations and Peripherals	0	0	10,000	<b>10,000</b>
Network - Aqualife	0	0	5,000	<b>5,000</b>
Software - Leisure Facilities Management	0	95,000	0	<b>95,000</b>
Software - Library Management	0	95,000	0	<b>95,000</b>
Software - Records Management	0	60,000	0	<b>60,000</b>
System - Authority 7.x	0	0	45,000	<b>45,000</b>
<b>Total Upgrade - Information Technology</b>	<b>0</b>	<b>250,000</b>	<b>60,000</b>	<b>310,000</b>
<b>New - Information Technology</b>				
Software - Asset Management	0	0	190,000	<b>190,000</b>
Software - Minutes and Agendas	0	0	50,000	<b>50,000</b>
Software - Mobile App Lighten Up	0	1,500	0	<b>1,500</b>
Software - Mobile Health	0	100,000	0	<b>100,000</b>
System - RFID Self-Service Solution	0	90,000	0	<b>90,000</b>
<b>Total New - Information Technology</b>	<b>0</b>	<b>191,500</b>	<b>240,000</b>	<b>431,500</b>
<b>Total - Information Technology</b>	<b>0</b>	<b>526,500</b>	<b>450,000</b>	<b>976,500</b>

## Capital Expenditure Initiatives

### Roads

Particulars	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
<b>Renewal - Roads</b>				
Albany Highway - Duncan to Teddington - Seal	(32,000)	10,000	0	<b>10,000</b>
Albany Highway - Kent - Miller Roundabout - Seal	(46,000)	0	68,500	<b>68,500</b>
Albany Highway - Service Lane to Shepperton - Seal	(24,000)	0	36,000	<b>36,000</b>
Custance Street - Getting to Roberts - Seal	0	0	36,500	<b>36,500</b>
Enfield Street - Goddard to Gallipoli - Seal	0	0	142,000	<b>142,000</b>
Enfield Street - Waller to Goddard - Seal	0	0	33,000	<b>33,000</b>
Esperance Street - Berwick to End - Seal -	0	0	97,000	<b>97,000</b>
Gloucester Street - Cargill to Leonard - Seal	0	0	163,000	<b>163,000</b>
Hampton Road - Howick to Teague - Seal	0	0	131,500	<b>131,500</b>
Hubert Street - Somerset to Oats - Seal	0	0	76,500	<b>76,500</b>
Kate Street - Norseman to Lake View - Seal	0	0	56,000	<b>56,000</b>
King George Street - Berwick to 60m South - Seal	0	0	27,500	<b>27,500</b>
Maple Street - Gallipoli to End - Seal	0	0	144,500	<b>144,500</b>
Oats Street - Mars to Planet - Seal	(87,500)	0	131,500	<b>131,500</b>
Oats Street - Tuckett to Rutland - Seal	(105,500)	0	158,500	<b>158,500</b>
Rathay Street - Berwick to Lansdowne - Seal	0	0	127,000	<b>127,000</b>
Salford Street - Albany to Lichfield - Seal	0	0	72,500	<b>72,500</b>
Staines Street - Goddard to Gallipoli - Seal	0	0	189,000	<b>189,000</b>
Star Street - Mid Block to Archer - Seal	(79,500)	0	119,500	<b>119,500</b>
<b>Total Renewal - Roads</b>	<b>(374,500)</b>	<b>10,000</b>	<b>1,810,000</b>	<b>1,820,000</b>
<b>Upgrade - Roads</b>				
Hill View Terrace - Oats and Albany - Pavement	(50,500)	0	76,000	<b>76,000</b>
Hill View Terrace and Oats Street - Intersection	(69,000)	170,000	0	<b>170,000</b>
Kent and Hayman - Stage 1 - Pavement	(420,000)	0	630,000	<b>630,000</b>
McCartney Crescent - Pavement	0	22,500	0	<b>22,500</b>
Roberts Road and Orrong Road - Intersection	(132,000)	220,000	0	<b>220,000</b>
Rutland Avenue - Oats to Welshpool - Pavement	(72,000)	449,500	0	<b>449,500</b>
Shepperton and Miller - Stage 2 - Pavement	(299,500)	0	449,500	<b>449,500</b>
<b>Total Upgrade - Roads</b>	<b>(1,043,000)</b>	<b>862,000</b>	<b>1,155,500</b>	<b>2,017,500</b>
<b>Sub Total - Roads</b>	<b>(1,417,500)</b>	<b>872,000</b>	<b>2,965,500</b>	<b>3,837,500</b>

## Capital Expense Initiatives

### Roads (continued)

Particulars	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
<b>New - Roads</b>				
Cookham Road - Goddard to Gallipoli - Calming	(16,000)	0	24,000	<b>24,000</b>
Cornwall Street - Gallipoli to Castle - Calming	(20,000)	0	40,000	<b>40,000</b>
Egham Street - Goddard to Gallipoli - Calming	(20,000)	0	24,000	<b>24,000</b>
Gallipoli Street - Egham to Enfield - Calming	0	23,000	0	<b>23,000</b>
Gallipoli Street - Egham to Howick - Calming	0	23,000	0	<b>23,000</b>
Goddard Street - Egham to Howick - Calming	0	24,000	0	<b>24,000</b>
Goddard Street - Midgley to Cookham - Calming	0	24,000	0	<b>24,000</b>
Goddard Street - Saleham to McCartney - Calming	(70,000)	0	88,000	<b>88,000</b>
McCartney Crescent - Goddard to Roberts - Calming	0	51,500	0	<b>51,500</b>
Saleham Street - Goddard to Gallipoli - Calming	0	52,500	0	<b>52,500</b>
Staines Street - Rutland to Goddard - Calming	(10,000)	0	40,000	<b>40,000</b>
Streatley Road - Gallipoli to Castle - Calming	(20,000)	0	40,000	<b>40,000</b>
Various - Bike Plan Initiatives - On Road Facilities	0	0	47,000	<b>47,000</b>
<b>Total New - Roads</b>	<b>(156,000)</b>	<b>198,000</b>	<b>303,000</b>	<b>501,000</b>
<b>Total - Roads</b>	<b>(1,573,500)</b>	<b>1,070,000</b>	<b>3,268,500</b>	<b>4,338,500</b>

## Capital Expenditure Initiatives

### Drainage

Particulars	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
<b>Renewal - Drainage</b>				
Hill View Terrace - Intersection Drainage	0	74,500	0	<b>74,500</b>
Pipe Renewal - Allocation	0	0	40,000	<b>40,000</b>
Pit Renewal - Allocation	0	0	20,000	<b>20,000</b>
Sump Renewal - Allocation	0	0	35,000	<b>35,000</b>
<b>Total Renewal - Drainage</b>	<b>0</b>	<b>74,500</b>	<b>95,000</b>	<b>169,500</b>
<b>Upgrade - Drainage</b>				
Nil				<b>0</b>
<b>Total Upgrade - Drainage</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>New - Drainage</b>				
Bishopsgate Street - Improvements	0	0	235,000	<b>235,000</b>
Lake View Terrace - Improvements	0	20,000	0	<b>20,000</b>
Right of Ways - Various	0	0	20,000	<b>20,000</b>
<b>Total New - Drainage</b>	<b>0</b>	<b>20,000</b>	<b>255,000</b>	<b>275,000</b>
<b>Total - Drainage</b>	<b>0</b>	<b>94,500</b>	<b>350,000</b>	<b>444,500</b>

## Capital Expense Initiatives

### Pathways

Particulars	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
<b>Renewal - Pathways</b>				
Berwick Street - Mackie to McMaster - Surface	0	0	16,500	<b>16,500</b>
Berwick Street - Whittlesford to Hillview - Surface	0	0	37,000	<b>37,000</b>
Gloucester Street - McMaster to King George - Surface	0	0	17,000	<b>17,000</b>
Kitchener Avenue - Howick to Egham - Surface	0	0	18,500	<b>18,500</b>
Lathlain Redevelopment (Zone 7) - Pathways	0	0	150,000	<b>150,000</b>
Mint Street - Carnarvon to Shepperton - Surface	0	0	20,500	<b>20,500</b>
<b>Total Renewal - Pathways</b>	<b>0</b>	<b>0</b>	<b>259,500</b>	<b>259,500</b>
<b>Upgrade - Pathways</b>				
Nil				<b>0</b>
<b>Total Upgrade - Pathways</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>New - Pathways</b>				
Goodwood Parade - Shared Path - Surface	(200,000)	0	400,000	<b>400,000</b>
Turner Avenue - Kent to Brodie Hall - Surface	0	0	40,500	<b>40,500</b>
<b>Total New - Pathways</b>	<b>(200,000)</b>	<b>0</b>	<b>440,500</b>	<b>440,500</b>
<b>Total - Pathways</b>	<b>(200,000)</b>	<b>0</b>	<b>700,000</b>	<b>700,000</b>

## Capital Expense Initiatives

### Parks

Particulars	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
<b>Renewal - Parks</b>				
George Street Reserve - Revegetation Project	0	0	60,000	<b>60,000</b>
GO Edwards Park - Renewal	0	0	1,000,000	<b>1,000,000</b>
Kensington Bushland - Information Shelters	0	0	7,000	<b>7,000</b>
Kent Street Reserve - Revegetation Project	0	0	10,000	<b>10,000</b>
Main and Arterial Roads - Landscaping and Planting	0	0	10,000	<b>10,000</b>
McCallum Park - River Wall - Foreshore Landscape	(304,000)	304,000	304,000	<b>608,000</b>
Tree Plan - Tree Replanting	0	0	78,000	<b>78,000</b>
<b>Total Renewal - Parks</b>	<b>(304,000)</b>	<b>304,000</b>	<b>1,469,000</b>	<b>1,773,000</b>
<b>Upgrade - Parks</b>				
Fletcher Park - Cricket Nets	0	0	70,000	<b>70,000</b>
Higgins Park - Tennis Courts	0	100,000	0	<b>100,000</b>
John Macmillan Park - Redevelopment	0	0	430,000	<b>430,000</b>
<b>Total Upgrade - Parks</b>	<b>0</b>	<b>100,000</b>	<b>500,000</b>	<b>600,000</b>
<b>New - Parks</b>				
Kensington Bushland - Jirdarup Signage	0	24,000	0	<b>24,000</b>
Lathlain Redevelopment (Zone 2) - Parks	(500,000)	0	1,533,000	<b>1,533,000</b>
Lathlain Redevelopment (Zone 2x) - Parks	(2,245,000)	0	2,245,000	<b>2,245,000</b>
Peninsula to Park - Landscaping	0	122,000	0	<b>122,000</b>
<b>Total New - Parks</b>	<b>(2,745,000)</b>	<b>146,000</b>	<b>3,778,000</b>	<b>3,924,000</b>
<b>Total - Parks</b>	<b>(3,049,000)</b>	<b>550,000</b>	<b>5,747,000</b>	<b>6,297,000</b>



## Capital Expense Initiatives

### Other Infrastructure

Particulars	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
<b>Renewal - Other Infrastructure</b>				
Car Parks - Car Park Kerbs - Allocation	0	0	5,000	5,000
Car Parks - GO Edwards No 17	0	0	33,000	33,000
Car Parks - Resurfacing - Allocation	0	0	20,000	20,000
Lathlain Redevelopment (Zone 7) - Carparks	0	0	350,000	350,000
Street Furniture - Bus Shelter - Allocation	0	0	55,000	55,000
Street Lighting - Albany Highway and Laneways	0	0	30,000	30,000
<b>Total Renewal - Other Infrastructure</b>	<b>0</b>	<b>0</b>	<b>493,000</b>	<b>493,000</b>
<b>Upgrade - Other Infrastructure</b>				
Street Lighting - Leisurelife Car Park - Stage 2	(65,000)	0	65,000	65,000
<b>Total Upgrade - Other Infrastructure</b>	<b>(65,000)</b>	<b>0</b>	<b>65,000</b>	<b>65,000</b>
<b>New - Other Infrastructure</b>				
Artworks - Allocation	0	0	50,000	50,000
Lathlain Redevelopment (Zone 2) - Artwork	0	0	33,000	33,000
Lathlain Redevelopment (Zone 2) - Carparks	(303,000)	0	303,000	303,000
Lathlain Redevelopment (Zone 2x) - Artwork	0	0	55,000	55,000
Parking - ACROD Bays - Allocation	0	0	12,000	12,000
Parking - Parking Meters	0	75,000	0	75,000
Parking - Signage	0	130,000	0	130,000
Right of Way 51 - Resurface	0	23,500	0	23,500
Street Furniture - Allocation	0	0	15,000	15,000
Street Furniture - Bike Stations and Hoops	0	0	10,000	10,000
Street Lighting - Installation	0	55,000	0	55,000
Street Lighting - Safety Improvements - Allocation	0	0	20,000	20,000
<b>Total New - Other Infrastructure</b>	<b>(303,000)</b>	<b>283,500</b>	<b>498,000</b>	<b>781,500</b>
<b>Total - Other Infrastructure</b>	<b>(368,000)</b>	<b>283,500</b>	<b>1,056,000</b>	<b>1,339,500</b>



## Items Carried Forward from the Previous Year

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## Items Carried Forward from the Previous Year

### Summary

Particulars	2017-2018 Financial Year			Net Carried
	Budget \$	Actual \$	Balance \$	Forward \$
<b>Chief Executive Office</b>	<b>38,500</b>	<b>0</b>	<b>38,500</b>	<b>32,500</b>
Chief Executive Office	38,500	0	38,500	32,500
<b>Community Planning</b>	<b>615,000</b>	<b>232,400</b>	<b>382,600</b>	<b>351,000</b>
Community Development	70,000	47,600	22,400	22,000
Strategic Town Planning	445,000	140,800	304,200	304,000
Urban Planning	100,000	44,000	56,000	25,000
<b>Finance</b>	<b>808,000</b>	<b>3,800</b>	<b>804,200</b>	<b>804,000</b>
Information Systems	530,000	3,300	526,700	526,500
Parking	237,000	0	237,000	237,000
Ranger Services	41,000	500	40,500	40,500
<b>Operations</b>	<b>4,133,200</b>	<b>877,000</b>	<b>3,256,200</b>	<b>3,051,500</b>
Asset Planning	1,270,000	86,100	1,183,900	1,171,500
Fleet Services	(41,800)	0	(41,800)	(48,500)
Parks and Reserves	1,011,000	117,800	893,200	620,000
Project Management	584,000	177,600	406,400	404,500
Street Improvement	110,000	55,500	54,500	34,000
Street Operations	1,200,000	440,000	760,000	870,000
<b>Adjustments</b>			<b>0</b>	<b>300,000</b>
Opening Position - Estimated Surplus				300,000
<b>Total Carried Forward Items from the Previous Year</b>				<b>4,539,000</b>

## Items Carried Forward from the Previous Year

### Service Area Carried Forward Items

Particulars	2017-2018 Financial Year			Net Carried
	Budget \$	Actual \$	Balance \$	Forward \$
<b>Chief Executive Office</b>	<b>38,500</b>	<b>0</b>	<b>38,500</b>	<b>32,500</b>
CEO - Initiatives, Expansion and Contingencies	2,000	0	2,000	2,000
TAPP - Automation of Invoice Requests - Leisurelife and Aqualife	2,500	0	2,500	2,500
TAPP - Fixi Sport Programme Monitor	1,000	0	1,000	1,000
TAPP - Giant Banner - Community Engagement	5,000	0	5,000	5,000
TAPP - Innovation Project Fund	23,500	0	23,500	17,500
TAPP - Online Enrolment system for Vacation Care	500	0	500	500
TAPP - Online Governance	4,000	0	4,000	4,000
<b>Community Development</b>	<b>70,000</b>	<b>47,600</b>	<b>22,400</b>	<b>22,000</b>
Public Art Maintenance and Repairs	70,000	47,600	22,400	22,000
<b>Strategic Town Planning</b>	<b>445,000</b>	<b>140,800</b>	<b>304,200</b>	<b>304,000</b>
Planning Consultancies	445,000	140,800	304,200	304,000
<b>Urban Planning</b>	<b>100,000</b>	<b>44,000</b>	<b>56,000</b>	<b>25,000</b>
Planning Consultancies	100,000	44,000	56,000	25,000
<b>Information Systems</b>	<b>530,000</b>	<b>3,300</b>	<b>526,700</b>	<b>526,500</b>
Software - Leisure Facilities Management	95,000	0	95,000	95,000
Software - Library Management	95,000	0	95,000	95,000
Software - Mobile App Lighten Up	5,000	3,300	1,700	1,500
Software - Mobile Health	100,000	0	100,000	100,000
Software - Records Management	60,000	0	60,000	60,000
System - Intranet and Portal	85,000	0	85,000	85,000
System - RFID Self-Service Solution	90,000	0	90,000	90,000
<b>Parking</b>	<b>237,000</b>	<b>0</b>	<b>237,000</b>	<b>237,000</b>
Parking - Enforcement - Parking Machine Cabling	23,000	0	23,000	23,000
Parking - Enforcement - Recognition Equipment	9,000	0	9,000	9,000
Parking - Parking Meters	75,000	0	75,000	75,000
Parking - Signage	130,000	0	130,000	130,000
<b>Ranger Services</b>	<b>41,000</b>	<b>500</b>	<b>40,500</b>	<b>40,500</b>
Pound Operations	41,000	500	40,500	40,500

## Items Carried Forward from the Previous Year

### Service Area Carried Forward Items (continued)

Particulars	2017-2018 Financial Year			Net Carried
	Budget \$	Actual \$	Balance \$	Forward \$
<b>Asset Planning</b>	<b>1,270,000</b>	<b>86,100</b>	<b>1,183,900</b>	<b>1,171,500</b>
6 Kent Street - Facility - Internal Renewal	230,000	7,200	222,800	222,500
8 Kent Street - Facility - Internal Renewal	200,000	6,400	193,600	193,500
Administration Office - Facility - Accessibility Upgrade	70,000	8,100	61,900	51,000
Consultancy - Asset Infrastructure	40,000	6,000	34,000	34,000
Consultancy - General	50,000	10,400	39,600	39,500
Lathlain Precinct Redevelopment - Zone 1 operations	140,000	10,000	130,000	130,000
Lathlain Precinct Redevelopment - Zone 3 operations	80,000	11,700	68,300	68,000
Leisurelife - Toilets and Change Rooms - Renewal	170,000	8,100	161,900	161,500
Library - Public Areas - Carpets	100,000	13,800	86,200	86,000
Taylor Reserve - Toilets - Renewal	190,000	4,400	185,600	185,500
<b>Fleet Services</b>	<b>(41,800)</b>	<b>0</b>	<b>(41,800)</b>	<b>(48,500)</b>
111 VPK - Holden Colorado Wagon (Plant 360)	(15,000)	0	(15,000)	(15,000)
128 VPK - Subaru Impreza (Plant 384)	(10,000)	0	(10,000)	(10,000)
131 VPK - Isuzu Premium Cab Truck (Plant 44)	(20,000)	0	(20,000)	(20,000)
141 VPK - Ford Transit (Plant 296)	45,000	0	45,000	45,000
141 VPK - Ford Transit (Plant 296)	(15,000)	0	(15,000)	(15,000)
145 VPK - Fuso Fighter Tipper Truck (Plant 43)	(20,000)	0	(20,000)	(20,000)
166 VPK - Nissan X-Trail (Plant 379)	(15,000)	0	(15,000)	(15,000)
183 VPK - Holden Cruze Wagon (Plant 366)	(9,000)	0	(9,000)	(9,000)
Electric Bicycles	17,200	0	17,200	10,500
<b>Parks and Reserves</b>	<b>1,011,000</b>	<b>117,800</b>	<b>893,200</b>	<b>620,000</b>
Consultancy - General	35,000	7,000	28,000	25,000
Higgins Park - Tennis Courts	300,000	0	300,000	100,000
Kensington Bushland - Jirdarup Signage	30,000	5,700	24,300	24,000
Lathlain Precinct Redevelopment - Zone 2 operations	105,000	60,000	45,000	45,000
McCallum Park - River Wall - Foreshore Landscape	341,000	37,000	304,000	304,000
Peninsula to Park - Landscaping	200,000	8,100	191,900	122,000
<b>Project Management</b>	<b>584,000</b>	<b>177,600</b>	<b>406,400</b>	<b>404,500</b>
Consultancy - Burswood Peninsula Activation	200,000	93,300	106,700	105,000
Consultancy - Land Asset Optimisation	250,000	76,500	173,500	173,500
Consultancy - Laneway and Intersection Activation	60,000	4,800	55,200	55,000
Land - 25 Boundary Road - Subdivision	74,000	3,000	71,000	71,000

## Items Carried Forward from the Previous Year

### Service Area Carried Forward Items (continued)

Particulars	2017-2018 Financial Year			Net Carried
	Budget \$	Actual \$	Balance \$	Forward \$
<b>Street Improvement</b>	<b>110,000</b>	<b>55,500</b>	<b>54,500</b>	<b>34,000</b>
Consultancy - General	95,000	49,900	45,100	25,000
Goodwood Parade - Stage 1 Detail Design	15,000	5,600	9,400	9,000
<b>Street Operations</b>	<b>1,200,000</b>	<b>440,000</b>	<b>760,000</b>	<b>870,000</b>
Albany Highway - Duncan to Teddington - Seal	330,000	340,500	(10,500)	10,000
Albany Highway - Duncan to Teddington - Seal - Funding	(233,500)	(153,300)	(80,200)	(32,000)
Bolton Avenue - Glenn to Path (Northbound) - Funding	(101,000)	(61,200)	(39,800)	(20,000)
Bolton Avenue - Glenn to Path (Southbound) - Funding	(69,000)	(48,400)	(20,600)	(20,000)
Gallipoli Street - Egham to Enfield - Calming	25,000	1,800	23,200	23,000
Gallipoli Street - Egham to Howick - Calming	25,000	1,800	23,200	23,000
Goddard Street - Egham to Howick - Calming	2,500	1,000	1,500	24,000
Goddard Street - Midgley to Cookham - Calming	25,000	1,000	24,000	24,000
Hill View Terrace - Intersection Drainage	87,500	12,900	74,600	74,500
Hill View Terrace and Oats Street - Intersection	180,000	9,900	170,100	170,000
Hill View Terrace and Oats Street - Intersection - Funding	(120,000)	(50,700)	(69,300)	(69,000)
Lake View Terrace - Drainage Improvements	20,000	0	20,000	20,000
McCartney Crescent - Goddard to Roberts - Calming	60,000	8,100	51,900	51,500
McCartney Crescent - Pavement	22,500	0	22,500	22,500
Right of Way 51 - Resurface	500,000	476,500	23,500	23,500
Roberts Road and Orrong Road - Intersection	220,000	0	220,000	220,000
Roberts Road and Orrong Road - Intersection - Funding	(220,000)	(88,000)	(132,000)	(132,000)
Rutland Avenue - Oats to Welshpool - Pavement	450,000	500	449,500	449,500
Rutland Avenue - Oats to Welshpool - Pavement - Funding	(90,000)	(18,000)	(72,000)	(72,000)
Rutland Avenue - Shared Path - Stage 2	(10,000)	(2,000)	(8,000)	(8,000)
Rutland Avenue - Safe Active Street - Funding	(25,000)	(5,000)	(20,000)	(20,000)
Safer Community Street Lighting - Stage 1	75,000	0	75,000	75,000
Safer Community Street Lighting - Stage 1 - Funding	(75,000)	0	(75,000)	(75,000)
Saleham Street - Goddard to Gallipoli - Calming	55,000	2,100	52,900	52,500
Street Lighting - Installation	66,000	10,500	55,500	55,000





## Schedule of Fees and Charges for 2018-2019

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## Schedule of Fees and Charges for 2018-2019

### Overview

The following pages outline the fees and charges set by Council for the 2018-2019 financial year. The authority to set fees and charges is contained within Section 6.16 (Imposition of fees and charges) and Section 6.17 (Setting the level of fees and charges) of the *Local Government Act 1995*.

Council acknowledges that, in determining the amount of a fee or charge for a service or for goods, consideration has been given to:

- The cost to the Council of providing the service or goods;
- The importance of the service or the goods to the community; and
- The price at which the service or goods could be provided by an alternative supplier.

The recommended fees aim to maintain affordable access to Council facilities and services. Fees and charges may need to increase each year in order to recover the increased cost of doing business - as consideration to those aforementioned points is measured and considered. Further reviews of management practices and the service levels provided by the Town may have an impact on fees and charges in the future.

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Those items denoted with a hash symbol (#) are quoted items that may be subject to variation by the Town where additional work is required to be undertaken that was not outlined and included in the original fee.

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Unless otherwise stated, those items denoted with an asterisk symbol (\*) attract an additional fee for being a penalty fee if the development has commenced or been carried out.

## Schedule of Fees and Charges for 2018-2019

### Aqualife

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Aquatics Casual Entry</b>				
Adult	Above 17 years	5.50	GST	<b>6.20</b>
Adult concession	Above 17 years, with card	4.50	GST	<b>4.60</b>
Child - with parent / guardian	Under 5 years	4.00	GST	<b>4.10</b>
Child	5 - 17 years still at school	4.00	GST	<b>4.10</b>
Child community club member	5 - 17 years still at school	3.50	GST	<b>3.50</b>
Adult multipass	10 sessions	50.00	GST	<b>55.80</b>
Adult multipass concession	10 sessions	40.00	GST	<b>41.40</b>
Child multipass	10 sessions	36.00	GST	<b>36.90</b>
Family pass	2 adults, 2 children or 1 adult, 3 children	16.50	GST	<b>16.50</b>
Child in term swim	Per child	3.20	-	<b>3.20</b>
Spectator	Per person	2.00	GST	<b>0.00 - 2.00</b>
Carers	With approved card	0.00	GST	<b>0.00</b>
<b>Swim Plus</b>				
Adult	Above 17 years	10.20	GST	<b>10.30</b>
Adult concession	Above 17 years, with card	8.00	GST	<b>8.20</b>
Child (Hydro only)	5 - 17 years still at school	6.00	GST	<b>6.20</b>
Adult multipass	10 sessions	91.80	GST	<b>95.00</b>
Adult multipass concession	10 sessions	72.00	GST	<b>76.00</b>
<b>Lane Hire (Plus Appropriate Entry Fees)</b>				
Lane hire - 25m indoor	Per lane, per hour	12.00	GST	<b>12.50</b>
Lane hire - 50m outdoor	Per lane, per hour	13.00	GST	<b>15.00</b>
Community lane hire	Per lane, per hour	7.80	GST	<b>8.50</b>
Hydrotherapy pool hire	Per hour	40.00	GST	<b>40.00</b>
Bookings alteration fee	More than 72 hours notice	5.00	GST	<b>10.00</b>
Bookings alteration fee	Less than 72 hours notice	15.00	GST	<b>25.00</b>

## Schedule of Fees and Charges for 2018-2019

### Aqualife (continued)

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Swim School</b>				
30 minute session	Per session	14.80	-	<b>11.00 - 16.00</b>
45 minute session	Per session	-	-	<b>12.00 - 18.00</b>
60 minute session	Per session	-	-	<b>14.00 - 20.00</b>
Private 1-on-1 sessions	Per 30 minutes	50.00	-	<b>50.00</b>
Private 1-on-2 sessions	Per 30 minutes, per person	35.00	-	<b>35.00</b>
Private 1-on-1 sessions with disability	Per 30 minutes, per person	40.00	-	<b>40.00</b>
School session	Per session	-	-	<b>8.00</b>
Administration fee	Refunds, alterations etc.	25.00	-	<b>20.00</b>
CPR only	Per person	52.00	-	<b>52.00</b>
Bronze requalification	Per person	78.00	-	<b>78.00</b>
<b>Swimming Carnivals</b>				
Child within school hours	Per child to 17 years	3.10	GST	<b>3.20</b>
Child outside school hours	Per child to 17 years	3.50	GST	<b>3.50</b>
Full day carnival	No refund	350.00	GST	<b>380.00</b>
1/2 day morning carnival	9:00am-11:45am, no refund	200.00	GST	<b>220.00</b>
1/2 day afternoon carnival	12:15pm-3:00pm, no refund	200.00	GST	<b>220.00</b>
Non-school hour carnival	Per hour, no refund	140.00	GST	<b>150.00</b>
Carnival deposit	No refund	60.00	GST	<b>100.00</b>
<b>Facility Membership (Gym, Fitness Classes and Aquatics)</b>				
Standard upfront 12 month	Legacy - Existing memberships only	830.00	GST	<b>840.00</b>
Standard direct debit monthly rollover	Legacy - Existing memberships only	70.00	GST	<b>75.00</b>
Concession upfront 12 month	Legacy - Existing memberships only	650.00	GST	<b>660.00</b>
Concession direct debit monthly rollover	Legacy - Existing memberships only	54.00	GST	<b>60.00</b>
Corporate upfront 12 month	Legacy - Existing memberships only	700.00	GST	<b>710.00</b>
Corporate direct debit monthly rollover	Legacy - Existing memberships only	58.00	GST	<b>60.00</b>
<b>All Access Membership (Gym, Group Fitness, Aquatics, Discount Casual Sports and Crèche)</b>				
All access	Per month	-	GST	<b>50.00 - 80.00</b>
<b>Flexi Pass (Gym, Fitness Classes, Aquatics and Casual Sport)</b>				
Pass - 1 month	Not a membership	80.00	GST	<b>75.00</b>

## Schedule of Fees and Charges for 2018-2019

### Aqualife (continued)

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Essentials Membership (Choice of Gym or Fitness or Aquatics)</b>				
Essentials membership	Per month	-	GST	<b>45.00</b>
Essentials concession	Per month	-	GST	<b>36.00</b>
Rehabilitation membership	Per month, by referral on medical grounds	315.00	GST	<b>100.00</b>
<b>Personal Training</b>				
1-on-1 session	30 minute session	45.00	GST	<b>45.00</b>
1-on-1 session	1 hour session	80.00	GST	<b>80.00</b>
Contractors	Per trainer, per month	840.00	GST	<b>800.00</b>
Group training non-members	5 to 20 participants	15.00	GST	<b>15.00</b>
Group training members	5 to 20 participants	12.00	GST	<b>12.00</b>
<b>Administration</b>				
Direct Debit Joining fee	Direct Debit Member only	50.00	GST	<b>40.00</b>
Administration fee	Alterations / suspensions	20.00	GST	<b>5.00</b>
<b>Casual Entry Fees</b>				
Standard single visit	Per person, per visit	15.00	GST	<b>15.00</b>
Concession single visit	Per person, per visit	8.00	GST	<b>8.00</b>
Programs (non-members)	Per person, per visit	0.00 - 500.00	GST	<b>10.00 - 100.00</b>
Programs (members)	Per person, per visit	0.00 - 300.00	GST	<b>8.00 - 80.00</b>
Gym assessment or program	30 minute session	50.00	GST	<b>40.00</b>
<b>Discounted Membership Loyalty Fees</b>				
Bronze (1 - 5 years membership)	Legacy - already qualified members only	10%	GST	<b>10%</b>
Silver (6 - 11 years membership)	Legacy - already qualified members only	15%	GST	<b>15%</b>
Gold (Above 12 years membership)	Legacy - already qualified members only	20%	GST	<b>20%</b>
<b>Crèche Fees</b>				
Crèche fees (non-members)	First 1 1/2 hours, per child	4.50	GST	<b>4.50</b>
Crèche fees (members)	First 1 1/2 hours, per child	3.50	GST	<b>3.50</b>
Late fees	10 to 30 minutes, per child	3.50	GST	<b>2.00</b>
Crèche fees	Extra 1 1/2 hours, per child	2.00	GST	<b>2.00</b>
Crèche fees	Group, extra hours, booked	80.00	GST	<b>84.00</b>

## Schedule of Fees and Charges for 2018-2019

### Aqualife and Leisurelife

Particulars	Conditions	Previous	GST	2018-2019
		Year	Applicable	
		\$	?	\$
<b>Room Hire</b>				
Commercial kitchen hire	Per hour	25.00	GST	<b>25.00</b>
Medium room (peak)	Per hour	40.00	GST	<b>40.00</b>
Small room or office (peak)	Per hour	20.00	GST	<b>20.00</b>
Large room (peak)	Per hour	50.00	GST	<b>50.00</b>
Discount (charitable / community groups)	Per booking, Room and hall hire only	50%	GST	<b>50%</b>
Minor hall function	Per hour	125.00	GST	<b>75.00</b>
Major hall function	Per hour	225.00	GST	<b>118.00</b>
Bond (minimum)	Subject to application	1,000 - 5,000	-	<b>250 - 5,000</b>
Function deposit	Non refundable	110.00	GST	<b>110.00</b>
Public holiday function surcharge	Per hour	80.00	GST	<b>60.00</b>
Outside of opening hours	Per hour	85.00	GST	<b>120.00</b>
Function cancellation fee	% Fee payable under 24 hours notice	100%	GST	<b>100%</b>
User group cancellation fee	% Fee payable under 24 hours notice	50%	GST	<b>100%</b>
Liquor application fee for alcohol	Per application	62.00	GST	<b>62.00</b>
Bookings alteration fee	More than 72 hours notice	5.00	GST	<b>10.00</b>
Bookings alteration fee	Less than 72 hours notice	15.00	GST	<b>25.00</b>
Stage hire	Per booking	20.00	GST	<b>20.00</b>
Off peak room hire	Applies to all rooms except small room or office - Before 5pm, Per Hour	-	GST	<b>30.00</b>
<b>Promotional Participation Incentive Programs</b>				
All programs	Per program	Various	GST	<b>Various</b>

## Schedule of Fees and Charges for 2018-2019

### Leisurelife

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Sports Hall - Adult Sports</b>				
Basketball team fee	Per game	64.00	GST	<b>65.00</b>
Netball team fee	Per game	72.00	GST	<b>70.00</b>
Soccer team fee	Per game	64.00	GST	<b>62.00</b>
Volleyball team fee	Per game	64.00	GST	<b>64.00</b>
Daytime social sport	Per person, includes crèche	13.00	GST	<b>10.00</b>
Disabled sports session	Per 1 hour session	8.50	GST	<b>8.50</b>
Forfeit - No show	Per team	99.00	GST	<b>100.00</b>
Forfeit - Notice on game day	Per team	89.00	GST	<b>89.00</b>
Forfeit - Notice earlier than game day	Per team	72.00	GST	<b>73.00</b>
Team withdrawal fine	Per team	120.00	GST	<b>120.00</b>
Team nomination - New team	Per team	71.00	GST	<b>70.00</b>
Team nomination - Existing team	Per team	55.00	GST	<b>50.00</b>
Sports bib hire	Per set	12.00	GST	<b>12.00</b>
Daytime adult sport team (with crèche)	Per game, including crèche	-	GST	<b>50.00</b>
Tournament fee	Per team, per tournament	-	GST	<b>120.00</b>
<b>Sports Hall - Junior Sports</b>				
Basketball team fee	Per game	47.00	GST	<b>47.00</b>
Netball team fee	Per game	57.00	GST	<b>59.00</b>
Soccer team fee	Per game	47.00	GST	<b>47.00</b>
Forfeit - Notice on game day	Per team	57.00	GST	<b>57.00</b>
Forfeit - Notice earlier than game day	Per team	38.00	GST	<b>38.00</b>
Team nomination	Per team	30.00	GST	<b>30.00</b>
Junior coaching	Per person, per session	8.50	GST	<b>8.50</b>
Junior activity fee	Per person, per class	8.50	GST	<b>8.50</b>
Netball team fee - summer season		-	GST	<b>50.00</b>
Carnival Fee		-	GST	<b>120.00</b>
Coaching Fee		-	GST	<b>30.00</b>
<b>Sports Clinics and Sports Staff</b>				
Adult coaching	Per clinic, per day	53.00	GST	<b>53.00</b>
Sports coach	Per hour	42.00	GST	<b>42.00</b>
Sports umpire	Per hour	35.00	GST	<b>35.00</b>

## Schedule of Fees and Charges for 2018-2019

### Leisurelife (continued)

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Court Hire</b>				
Casual sports	Per hour, per person	5.00	GST	<b>5.00</b>
Badminton	Per hour, per court	27.00	GST	<b>24.00</b>
Court hire	Per hour, per court	54.00	GST	<b>50.00</b>
Half court hire	Per hour, per court	31.00	GST	<b>30.00</b>
Ball hire	Per ball	3.00	GST	<b>3.00</b>
Perth Basketball Association	3 courts, 8am to 4pm	37.00	GST	<b>38.00</b>
Basketball Membership (six months)	Per person	80.00	GST	<b>80.00</b>
<b>Court Hire for Schools and Not-For Profit Groups</b>				
Badminton	Per hour, per court	22.00	GST	<b>22.00</b>
Court hire	Per hour, per court	42.00	GST	<b>40.00</b>
Half court hire	Per hour, per court	42.00	GST	<b>20.00</b>
<b>Badminton</b>				
Social day session	Per session	7.00	GST	<b>6.00</b>
Social evening session	Per session	9.00	GST	<b>9.00</b>
Badminton pennants entry	Per person	13.00	GST	<b>13.00</b>
<b>Leisurelife Racquet Member</b>				
Badminton Court hire	Per hour, per court	18.00	GST	<b>18.00</b>
<b>School Holiday Program</b>				
Per child	Per day	68.00	-	<b>60.00 - 80.00</b>
Per child	Per week	340.00	-	<b>290 - 360</b>
Late fee	Per hour, per child	35.00	-	<b>35.00</b>
<b>Squash</b>				
<i>Individuals</i>				
Squash pennant entry	Per person	13.50	GST	<b>13.50</b>
Vic Park Squash Club junior rate	Per hour, under 19 years	9.50	GST	<b>9.50</b>

## Schedule of Fees and Charges for 2018-2019

### Leisurelife (continued)

<b>Particulars</b>	<b>Conditions</b>	<b>Previous Year \$</b>	<b>GST Applicable ?</b>	<b>2018-2019 \$</b>
<i>Vic Park Squash Club Bookings</i>				
Court hire weekday - Resident club	Per hour, per court	15.00	GST	<b>15.00</b>
Court hire weekend day - Resident club	Per hour, per court	12.00	GST	<b>12.00</b>
Court hire - Resident Club Jnr Coaching	Per hour, per court	12.00	GST	<b>12.00</b>
<i>Leisurelife Racquet Member</i>				
Court hire - Weekday	Per hour, per court	15.00	GST	<b>15.00</b>
Court hire - Weekend	Per hour, per court	12.00	GST	<b>12.00</b>
Junior court hire	Per hour, per court	0.00	GST	<b>9.00</b>
Annual Racquet membership	Per person	80.00	GST	<b>80.00</b>
Annual racquet membership concession	Per person	-	GST	<b>60.00</b>
Annual racquet membership Junior	Per person	-	GST	<b>40.00</b>
Racquet hire (member)	Per racquet, per booking	-	GST	<b>0.00</b>
Social badminton day session	Per person	-	GST	<b>5.00</b>
Social badminton evening session	Per person	-	GST	<b>8.00</b>
Social squash day session	Per person	-	GST	<b>5.00</b>
Badminton shuttlecock hire	Per person	-	GST	<b>2.00</b>
Squash ball hire	Per person	-	GST	<b>2.00</b>
Squash pennant entry	Per person	-	GST	<b>12.00</b>
Squash coaching fee	Per person, per session	-	GST	<b>10.00</b>
Administration fee	Per person	-	GST	<b>10.00</b>
<i>Squash non-member</i>				
Off peak, before 4pm - 30 minutes	Per court	15.00	GST	<b>15.00</b>
Off peak, before 4pm - 1 hour	Per court	25.00	GST	<b>25.00</b>
Peak, after 4pm - 30 minutes	Per court	18.00	GST	<b>20.00</b>
Peak, after 4pm - 1 hour	Per court	31.00	GST	<b>32.00</b>
Schools and not-for-profits - 1 hour	Per court	17.50	GST	<b>17.50</b>
Social day session	Per person	7.00	GST	<b>6.00</b>
Racquet / ball hire (badminton / squash)	Per person, per racquet and ball	-	GST	<b>10.00</b>



## Schedule of Fees and Charges for 2018-2019

### Leisurelife (continued)

Particulars	Conditions	Previous	GST	2018-2019
		Year	Applicable	
		\$	?	\$
<b>Birthday Parties</b>				
Parties - Up to 13 children	Per hour	180.00	GST	<b>180.00</b>
Parties - 14 to 24 children	Per hour	270.00	GST	<b>270.00</b>
Parties - 25 to 36 children	Per hour	400.00	GST	<b>400.00</b>
Extra child	Per child	10.00	GST	<b>10.00</b>
Extra leaders	Per leader, per hour	42.00	GST	<b>42.00</b>
Catering (minimum)	Per head	8.00	GST	<b>8.00</b>
Catering (maximum)	Per head	12.00	GST	<b>12.00</b>
Drink cooler		11.00	GST	<b>11.00</b>
Arts and craft material	Per child	3.00	GST	<b>3.00</b>
Party gift bags	Per child	3.00	GST	<b>3.00</b>

## Schedule of Fees and Charges for 2018-2019

### Healthy Community

Particulars	Conditions	Previous	GST	2018-2019
		Year	Applicable	
		\$	?	\$
<b>Programs and Sessions</b>				
One-off session - Resident	Per person	8.00	GST	<b>8.00</b>
One-off session - Non resident	Per person	10.00	GST	<b>10.00</b>
Term program - Resident	Per person (9 sessions + 1 Free)	-	GST	<b>81.00</b>
Term program - Non resident	Per person (9 sessions + 1 Free)	-	GST	<b>99.00</b>
Low resource program	Per person	16.00	GST	<b>16.00</b>
Medium resource program	Per person	22.00	GST	<b>22.00</b>
High resource program	Per person	36.00	GST	<b>36.00</b>
General session - Resident	Per person	9.00	GST	<b>9.00</b>
General session - Non resident	Per person	11.00	GST	<b>11.00</b>
Children's program	Per child	12.00	GST	<b>10.00</b>
Living longer, living stronger - Appraisal	Per person	55.00	GST	<b>55.00</b>
Living longer, living stronger - Session	Per person	8.00	GST	<b>8.00</b>
Living longer, living stronger - Multipass	11 sessions (10 + 1 free)	80.00	GST	<b>80.00</b>
<b>Equipment and Services</b>				
Blender Bike - Community Group	Per day	20.00	GST	<b>20.00</b>
Blender Bike - Corporate	Per day	40.00	GST	<b>80.00</b>
Blender Bike - Small Business	Per day	-	GST	<b>40.00</b>
Temp Bike Parking - Community Group	Per day per piece	15.00	GST	<b>15.00</b>
Temp Bike Parking - Corporate	Per day per piece	30.00	GST	<b>30.00</b>
Activity Boxes - Community Group	Per day per box	20.00	GST	<b>20.00</b>
Activity Boxes - Corporate	Per day per piece	30.00	GST	<b>30.00</b>
Bond for equipment hire	Per hire	200.00	-	<b>200.00</b>
Bond for Activity Boxes	Per hire	-	-	<b>100.00</b>
Bond for temp bike parking	Per hire	-	-	<b>100.00</b>

## Schedule of Fees and Charges for 2018-2019

### Victoria Park Library

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Photocopying, Printing and Faxing</b>				
Black and white - A4	Per page	0.20	GST	<b>0.20</b>
Black and white - A3	Per page	0.40	GST	<b>0.40</b>
Colour - A4	Per page	1.00	GST	<b>1.00</b>
Colour - A3	Per page	1.50	GST	<b>1.50</b>
Incoming or outgoing	Per facsimile	3.00	GST	<b>3.00</b>
<b>Other Items</b>				
Library bags	Per bag	1.00	GST	<b>1.00</b>
Replacement library cards	Per card	6.00	GST	<b>6.00</b>
Temporary membership	Per member	55.00	GST	<b>50.00</b>
Computer access - Non library member	Per 30 minutes	2.50	GST	<b>2.50</b>
Book sales - Written history (soft cover)	Per book	24.95	GST	<b>24.95</b>
Book sales - Written history (hard back)	Per book	44.95	GST	<b>44.95</b>
Lost or damaged library stock (minimum)	Per item	7.70	GST	<b>7.70</b>
Barcode replacement - Library stock	Per item	2.00	GST	<b>2.00</b>
Program or workshop attendance	Per participant	2.00 - 12.00	GST	<b>2.00 - 15.00</b>
External interlibrary loan	Per item	0.00	GST	<b>16.50</b>
<b>Local History</b>				
Photographs (minimum)	Size dependant, per item	5.50	GST	<b>5.50</b>
Photographs (maximum)	Size dependant, per item	75.00	GST	<b>75.00</b>
Time line	Per item	3.00	GST	<b>3.00</b>
Documents and maps (minimum)	Size dependant, per item	5.50	GST	<b>5.50</b>
Documents and maps (maximum)	Size dependant, per item	75.00	GST	<b>5.50</b>
Digitising items to electronic devices	Per item	7.70	GST	<b>7.70</b>
Booklet	Per item	3.00	GST	<b>3.00</b>
<b>Meeting Room Hire (Max 8 people)</b>				
Commercial Groups	Per hour	15.00	GST	<b>15.00</b>
Not for Profit Groups	Per hour	5.00	GST	<b>5.00</b>

## Schedule of Fees and Charges for 2018-2019

### Digital Hub

<b>Particulars</b>	<b>Conditions</b>	<b>Previous Year \$</b>	<b>GST Applicable ?</b>	<b>2018-2019 \$</b>
<b>Meeting Room Booking</b>				
Corporate room hire - Half a day	8:30am to 12:30pm	200.00	GST	<b>200.00</b>
Corporate room hire - Full day	8:30am to 4:30pm	350.00	GST	<b>350.00</b>
Corporate room hire - Evening	5:00pm to 8:00pm	300.00	GST	<b>300.00</b>
Community room hire - Half a day	8:30am to 12:30pm	100.00	GST	<b>100.00</b>
Community room hire - Full day	8:30am to 4:30pm	175.00	GST	<b>175.00</b>
Community room hire - Evening	5:00pm to 8:00pm	225.00	GST	<b>225.00</b>
Printing and scanning	Per page	0.20	GST	<b>0.20</b>
3D printing - Up to 4 cm square	First print hour	10.00	GST	<b>10.00</b>
3D printing - Subsequent hour/part thereof	Time over first hour	2.00	GST	<b>2.00</b>
<b>Training</b>				
Metropolitan area - Half day	8:30am to 12:30pm	300.00	GST	<b>300.00</b>
Metropolitan area - Full day	8:30am to 4:30pm	550.00	GST	<b>550.00</b>
Country area - Half day	8:30am to 12:30pm	Application	GST	<b>Application</b>
Country area - Full day	8:30am to 4:30pm	Application	GST	<b>Application</b>
Country area - Half day and iVan	8:30am to 12:30pm	Application	GST	<b>Application</b>
Country area - Full day and iVan	8:30am to 4:30pm	Application	GST	<b>Application</b>
<b>Consultancy</b>				
Metropolitan area - Full day	Condition	600.00	GST	<b>600.00</b>
Country area - Full day	Condition	Application	GST	<b>Application</b>

## Schedule of Fees and Charges for 2018-2019

### Environmental Health

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Offensive Trades (Fees) Reg. 1976</b>				
Laundries, dry-cleaning business	Per annum	147.00	-	<b>147.00</b>
Fish processing business	Per annum	298.00	-	<b>298.00</b>
Shellfish, crustacean processing business	Per annum	298.00	-	<b>298.00</b>
Other offensive trade not specified	Per annum	298.00	-	<b>298.00</b>
<b>Health (Public Buildings) Reg. 1992 Applications</b>				
Public building approval - High risk	Per application	871.00	-	<b>871.00</b>
Variation of approval - High risk	Per application	871.00	-	<b>871.00</b>
Public building approval - Medium risk	Per application	441.00	-	<b>441.00</b>
Variation of approval - Medium risk	Per application	441.00	-	<b>441.00</b>
Public building approval - Low risk	Per application	367.00	-	<b>367.00</b>
Variation of approval - Low risk	Per application	367.00	-	<b>367.00</b>
<b>Accommodation and Large Public Events</b>				
Lodging house registration	Per annum	232.00	-	<b>240.00</b>
Low risk public event - Application	Exemptions may apply	110.00	-	<b>114.00</b>
High risk public event - Application	Exemptions may apply	254.00	-	<b>263.00</b>
<b>Waste Water Disposal</b>				
Copy of on-site effluent disposal plan	Per request	59.00	-	<b>59.00</b>
<b>Diseases Control Applications</b>				
Hairdresser, skin penetration business	Per application	161.00	-	<b>167.00</b>

## Schedule of Fees and Charges for 2018-2019

### Environmental Health (continued)

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Food Safety</b>				
Food business inspection - After hours	Per request	264.00	GST	<b>273.00</b>
Food business inspection	Per request	132.00	GST	<b>137.00</b>
Food sampling	Per request	178.00	GST	<b>184.00</b>
Food business notification	Once off	80.00	GST	<b>83.00</b>
Spoilt food condemnation	Per hour	89.00	GST	<b>92.00</b>
Temporary food stall certificate - Annual	Not trade permission, prorata	281.00	GST	<b>291.00</b>
Temporary food stall certificate - Single	Not trade permission	80.00	GST	<b>83.00</b>
Temporary food stall certificate - Exempt	Conditions apply	0.00	GST	<b>0.00</b>
Construction of new food business	Per application	241.00	GST	<b>250.00</b>
Major refurbishment of food business	Per application	241.00	GST	<b>250.00</b>
High risk food business	Per annum, prorata	638.00	GST	<b>660.00</b>
High risk food business - Exempt	Conditions apply	0.00	GST	<b>0.00</b>
Medium risk food business	Per annum, prorata	482.00	GST	<b>499.00</b>
Medium risk food business - Exempt	Conditions apply	0.00	GST	<b>0.00</b>
Low risk food business	Per annum, prorata	282.00	GST	<b>292.00</b>
Low risk food business - Exempt	Conditions apply	0.00	GST	<b>0.00</b>
Family day-care	Per annum, prorata	60.00	GST	<b>62.00</b>
<b>Food businesses using commercial kitchen</b>				
Application for assessment - once off	Per application	-	GST	<b>83.00</b>
Application for renewal - six months	Per application	-	GST	<b>85.00</b>
Application - pop-up restaurant up to 3 days per week	Per application per six months	-	GST	<b>125.00</b>
Application - pop-up restaurant up to 7 days a week	Per application per six months	-	GST	<b>250.00</b>
<b>Mobile Food Trading</b>				
Mobile Food Trading permit - single use	Per application	-	GST	<b>100.00</b>
Mobile Food Trading permit - per week	Per application	-	GST	<b>250.00</b>
Mobile Food Trading permit - per month	Per application	-	GST	<b>400.00</b>
Mobile Food Trading permit - per annum	Pro rata - Per application	-	GST	<b>1,600.00</b>
<b>Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulation 1974</b>				
Approval of apparatus - Application	Per application	118.00	-	<b>118.00</b>
Issuing of permit to use and apparatus	Per application	118.00	-	<b>118.00</b>

## Schedule of Fees and Charges for 2018-2019

### Environmental Health (continued)

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Water Quality</b>				
Public aquatic facilities audit and monthly sampling				
One water body	Per annum	1,028.00	GST	<b>1,028.00</b>
One to three water bodies	Per annum	1,129.00	GST	<b>1,129.00</b>
More than three water bodies	Per annum	1,541.00	GST	<b>1,541.00</b>
Deep, shallow and spa	Per annum	1,541.00	GST	<b>1,541.00</b>
<b>Other fees</b>				
Water sampling - By request	Collection only, per request	169.00	GST	<b>175.00</b>
Water sampling - Analysis costs	Per sample	At Cost	GST	<b>At cost</b>
<b>Pollution Control</b>				
Contaminated site audit and report	Per application	441.00	GST	<b>441.00</b>
Approval for non-complying noise event	Per application	1,000.00	GST	<b>1,000.00</b>
Noise monitoring	Per hour	303.00	GST	<b>177.00</b>
Approval construction noise (Reg 13)	Per plan	221.00	GST	<b>221.00</b>
Approval for noise - waste collect (Reg 14)	Per application	0.00	GST	<b>500.00</b>
Approval for venue application (Reg 19B)	Per application	0.00	GST	<b>15,000.00</b>
<b>Miscellaneous</b>				
Officer attendance - Business hours	Per officer, per hour	88.00	GST	<b>91.00</b>
Officer attendance - After hours	Per officer, per hour	177.00	GST	<b>183.00</b>
Liquor Act certification (s.39)	Per application	126.00	GST	<b>130.00</b>
Gaming Act certification	Per application	126.00	GST	<b>130.00</b>
Extended trading permit (s.60)	Per application	126.00	GST	<b>130.00</b>
Non-compliance reinspection fee	Per reinspection, per hour	132.00	GST	<b>137.00</b>
Permit to keep bees or poultry	Per application	240.00	GST	<b>240.00</b>
Settlement inquiry	Per application	94.00	GST	<b>97.00</b>
Transfer of licence, permit, registrations	Exemptions may apply	86.00	GST	<b>89.00</b>
Late application fee	Per application	0.00	GST	<b>100.00</b>
Reinspection Fee	Per reinspection	150.00	GST	<b>155.00</b>

## Schedule of Fees and Charges for 2018-2019

### Ranger Services

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Animal Care Facility</b>				
Daily maintenance	Per animal, per day	25.00	GST	<b>25.00</b>
Seizure and impounding	Per seizure	100.00	-	<b>100.00</b>
After hours opening	Per callout	150.00	GST	<b>150.00</b>
Euthanasia - With or without collection	Per request	330.00	GST	<b>330.00</b>
Animal pound vet vouchers	Per animal	At cost	GST	<b>At cost</b>
<b>Impound Fees</b>				
Towing abandoned vehicle	Per vehicle	At cost	-	<b>At cost</b>
Abandoned vehicles	Per vehicle	131.00	-	<b>131.00</b>
Livestock and cattle	Per animal	120.00	-	<b>120.00</b>
Abandoned shopping trolley	Per trolley	50.00	-	<b>50.00</b>
Illegal signage	Per item	50.00	-	<b>50.00</b>
Other items (miscellaneous)	Per item	50.00	-	<b>50.00</b>
Health Care and Pensioner Card discount	First instance only	50%	-	<b>50%</b>
<b>Pound Fees</b>				
Abandoned vehicles	Per vehicle, per day	34.00	-	<b>34.00</b>
Livestock and cattle	Per animal, per day	31.00	-	<b>31.00</b>
Health Care and Pensioner Card discount	First instance only	50%	-	<b>50%</b>
<b>Other Fees</b>				
Officer attendance - Business hours	Per hour	105.00	GST	<b>105.00</b>
Officer attendance - After hours	Per hour	210.00	GST	<b>210.00</b>
Club room after hours attendance	Per attendance	315.00	GST	<b>315.00</b>
Temporary parking - Install and remove	Per event	At cost	GST	<b>At cost</b>
<b>Cat Licences</b>				
Registration - Part year (after 31 May)	Per cat	10.00	-	<b>10.00</b>
Registration - 1 year	Per cat	20.00	-	<b>20.00</b>
Registration - 3 year	Per cat	42.50	-	<b>42.50</b>
Registration - Lifetime	Per cat	100.00	-	<b>100.00</b>
Breeding Approval	Per breeding cat	100.00	-	<b>100.00</b>
Pensioner concession to above fees	Conditions apply	50%	-	<b>50%</b>



## Schedule of Fees and Charges for 2018-2019

### Ranger Services (continued)

<b>Particulars</b>	<b>Conditions</b>	<b>Previous Year \$</b>	<b>GST Applicable ?</b>	<b>2018-2019 \$</b>
<b>Dog Licences</b>				
Unsterilised registration - 1 year	Per dog	50.00	-	<b>50.00</b>
Unsterilised registration - 3 years	Per dog	120.00	-	<b>120.00</b>
Unsterilised registration - Lifetime	Per dog	250.00	-	<b>250.00</b>
Sterilised registration - 1 year	Per dog	20.00	-	<b>20.00</b>
Sterilised registration - 3 years	Per dog	42.50	-	<b>42.50</b>
Sterilised registration - Lifetime	Per dog	100.00	-	<b>100.00</b>
Pensioner concession to above fees	Conditions apply	50%	-	<b>50%</b>
Replacement dog tag	Per tag	2.00	GST	<b>2.00</b>
<b>Administration Fees</b>				
Dangerous dog signage	Per item	36.00	GST	<b>36.00</b>
Dangerous dog collar	Per item	52.00	GST	<b>52.00</b>
Declaration of dangerous dog	Per dog	294.00	-	<b>294.00</b>
Declared dangerous dog - Inspection	Per inspection	52.00	-	<b>52.00</b>
Declared dangerous dog - Investigation	Per investigation	52.00	-	<b>52.00</b>
Application to keep more than 2 dogs	Per application	294.00	-	<b>294.00</b>
Clean up bulk rubbish illegally dumped	Condition	At cost	GST	<b>At cost</b>
Fire break Installation to remove hazard	Condition	At cost	GST	<b>At cost</b>
Sale of abandoned vehicles	Condition	At auction	GST	<b>At auction</b>
Non compliance firebreak inspection	Per inspection	57.00	GST	<b>57.00</b>

## Schedule of Fees and Charges for 2018-2019

### Parking

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Parking Local Law</b>				
Parking Work Zones				
Work zone - Per 5m length	Per bay, per half day	5.00	GST	<b>5.00</b>
Work zone - Per 5m length	Per bay, per day	10.00	GST	<b>10.00</b>
Work zone - Per 5m length	Per bay, per month	200.00	GST	<b>200.00</b>
Work zone - Application	Per application	30.00	GST	<b>30.00</b>
Work zone - Application (Food Truck)	Per application	10.00	GST	<b>10.00</b>
<b>Parking Services</b>				
Private Parking Agreements				
Private parking agreement - Registration	Per registration	75.00	GST	<b>75.00</b>
Private parking agreement - Renewal	Per renewal	75.00	GST	<b>75.00</b>
Private parking infringement withdrawal	Per infringement	50.00	GST	<b>50.00</b>
Residential permits - Application	Per permit	25.00	GST	<b>25.00</b>
Residential permits - Annual renewal	Per permit	0.00	GST	<b>0.00</b>
Residential permits - Replacement	Per permit	25.00	GST	<b>25.00</b>
<b>King George Street Car Park</b>				
First 60 minutes	Restrictions apply	0.00	GST	<b>0.00</b>
Per hour, or part thereof	Restrictions apply	1.50	GST	<b>1.50</b>
8 hours	Restrictions apply	10.00	GST	<b>7.50</b>
<b>GO Edwards Reserve Car Park</b>				
First 60 minutes	Restrictions apply	0.00	GST	<b>0.00</b>
Per hour, or part thereof	Restrictions apply	1.00	GST	<b>1.00</b>
All Day	Restrictions apply	5.00	GST	<b>5.00</b>
<b>Hawthorne Place Car Park</b>				
First 60 minutes	Restrictions apply	0.00	GST	<b>0.00</b>
Per hour, or part thereof	Restrictions apply	1.00	GST	<b>1.00</b>
All day	Restrictions apply	5.00	GST	<b>5.00</b>
<b>Permanent Bay in Paid Car Park</b>				
Private parking bay	Per annum	2,000.00	GST	<b>2,000.00</b>

## Schedule of Fees and Charges for 2018-2019

### Parking (continued)

Particulars	Conditions	Previous	GST	2018-2019
		Year	Applicable	
		\$	?	\$
<b>Somerset Street Car Park</b>				
First 15 minutes	Restrictions apply	0.00	GST	<b>0.00</b>
Per hour, or part thereof	Restrictions apply	1.50	GST	<b>1.50</b>
8 hours	Restrictions apply	10.00	GST	<b>7.50</b>
<b>Oats Street Parking Management Area</b>				
Per hour, or part thereof	Restrictions apply	1.00	GST	<b>1.00</b>
All day fee	Restrictions apply	5.00	GST	<b>5.00</b>
<b>Raphael Park Parking Management Area</b>				
Per hour, or part thereof	Restrictions apply	1.00	GST	<b>1.00</b>
All day fee for applicable areas	Restrictions apply	5.00	GST	<b>5.00</b>
<b>On Street Parking (not separately identified)</b>				
First 15 minutes for applicable areas	Restrictions apply	0.00	GST	<b>0.00</b>
First 30 minutes for applicable areas	Restrictions apply	0.00	GST	<b>0.00</b>
Per hour, or part thereof	Restrictions apply	2.00	GST	<b>2.20</b>

## Schedule of Fees and Charges for 2018-2019

### Sportsgrounds and Reserves

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Active Reserves</b>				
<i>General</i>				
Disability access obstruction to location	Per hour to remedy	60.50	GST	<b>60.50</b>
<i>Sports Ground - Casual Use (Social Sports Events)</i>				
Commercial groups / events	Per day, per pitch	237.00	GST	<b>237.00</b>
Commercial groups / events	Per half day, per pitch	134.00	GST	<b>134.00</b>
Unincorporated community groups	Per day, per pitch	123.00	GST	<b>123.00</b>
Unincorporated community groups	Per half day, per pitch	61.50	GST	<b>61.50</b>
Individual	Per day, per pitch	123.00	GST	<b>123.00</b>
Individual	Per half day, per pitch	61.50	GST	<b>61.50</b>
<i>Edward Millen House and Sports Pavilion - Casual Use</i>				
Functions (Weddings, birthdays etc.)	Per hour	52.00	GST	<b>52.00</b>
Day rate (up to 6pm)	Per hour	26.00	GST	<b>26.00</b>
Day rate (after 6pm)	Per hour	42.00	GST	<b>42.00</b>
Community or Not for Profit (up to 6pm)	Per hour	21.00	GST	<b>21.00</b>
Community or Not for Profit (after 6pm)	Per hour	26.00	GST	<b>26.00</b>
Venue Supervisor	Per hour	0.00	GST	<b>37.12 - 59.40</b>
<i>McCallum Park Basketball Courts - Not For Hire By An Individual</i>				
Community Groups - Hourly	Per court	21.00	GST	<b>21.00</b>
Community Groups - Four hours	Per court	61.00	GST	<b>61.00</b>
Community Groups - Full day	Per court	125.00	GST	<b>125.00</b>
Commercial Organisations - Hourly	Per court	41.00	GST	<b>41.00</b>
Commercial Organisations - Four hours	Per court	131.00	GST	<b>131.00</b>
Commercial Organisations - Full day	Per court	242.00	GST	<b>242.00</b>
<i>McCallum Park Skate Bowl - Not For Hire By An Individual</i>				
Community Groups - Four hours	Per court	61.00	GST	<b>61.00</b>
Community Groups - Full day	Per court	125.00	GST	<b>125.00</b>
Commercial Organisations - Four hours	Per court	131.00	GST	<b>131.00</b>
Commercial Organisations - Full day	Per court	242.00	GST	<b>242.00</b>

## Schedule of Fees and Charges for 2018-2019

### Sportsgrounds and Reserves (continued)

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Active Reserves</b>				
<i>Seasonal Charges</i>				
Match play	Per player	31.30	GST	<b>31.30</b>
Training	Per player	16.15	GST	<b>16.15</b>
Club rooms	Per player	12.90	GST	<b>12.90</b>
Club rooms and toilets	Per player	7.60	GST	<b>7.60</b>
Alcohol consumption fee	Per player	6.45	GST	<b>6.45</b>
Flood lights - Raphael	Per pitch	15.40	GST	<b>15.40</b>
Flood lights - Parnham	Per pitch	12.80	GST	<b>12.80</b>
Flood lights - Higgins	Per pitch	12.80	GST	<b>12.80</b>
Flood lights - Carlisle	Per pitch	12.80	GST	<b>12.80</b>
Flood lights - Fraser	Per pitch	12.80	GST	<b>12.80</b>
Flood lights - Harold Rossiter Reserve	Per pitch	0.00	GST	<b>12.80</b>
Administration and maintenance fee		125.00	GST	<b>125.00</b>
Utilities	of metered use	At cost	GST	<b>At cost</b>
Bookings instalment fee	Per instalment	31.00	GST	<b>31.00</b>
Pre-season training	Per person, per session	3.60	GST	<b>3.60</b>
<i>Juniors and Schools Reserve Hire</i>				
Commercial junior sporting use	Per hour, \$1,500 pa cap	10.30	GST	<b>10.30</b>
Sports carnivals, fairs, fetes etc.	Per event, per day or part	364.00	GST	<b>364.00</b>
Non-local schools training and activity	Per hour	18.45	GST	<b>18.45</b>
<b>Passive Reserves</b>				
<i>General</i>				
GO Edwards Reserve - Gazebo		82.00	GST	<b>82.00</b>
<i>Casual Hire - Daily Fees per Site / Zone (Exclusive Use)</i>				
Incorporated not for profit / charity groups	Per zone, per day	72.00	GST	<b>72.00</b>
Incorporated not for profit / charity groups	Per zone, per half day	41.00	GST	<b>41.00</b>
Unincorporated community groups	Per zone, per day	133.50	GST	<b>133.50</b>
Unincorporated community groups	Per zone, per half day	72.00	GST	<b>72.00</b>
Individual	Per zone, per day	133.50	GST	<b>133.50</b>
Individual	Per zone, per half day	72.00	GST	<b>72.00</b>
Commercial group	Per zone, per day	332.50	GST	<b>332.50</b>
Commercial group	Per zone, per half day	174.50	GST	<b>174.50</b>

## Schedule of Fees and Charges for 2018-2019

### Sportsgrounds and Reserves (continued)

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>All Reserves</b>				
<i>Group Fitness and Personal Training (General Purpose, Not Event)</i>				
Weekly 5 to 10 people, non exclusive use	Per 6 months	364.00	GST	<b>364.00</b>
Weekly 11 to 40 people, non exclusive use	Per 6 months	608.00	GST	<b>608.00</b>
Weekly over 40 people, non exclusive use	Per 6 months	852.00	GST	<b>852.00</b>
Exclusive use	Per hour	37.00	GST	<b>37.00</b>
<i>General</i>				
Dog obedience, exclusive use	Per hour	7.70	GST	<b>7.70</b>
Dog trials and competition, exclusive use	Per hour	12.30	GST	<b>12.30</b>
Late booking fee - Event	Within 2 weeks	62.00	GST	<b>62.00</b>
Late booking fee - Special public event	Within 2 months	246.00	GST	<b>246.00</b>
Booking adjustment fee - Casual	Per adjustment	62.00	GST	<b>62.00</b>
Booking adjustment fee - Large event	Per adjustment	236.00	GST	<b>236.00</b>
Additional site meeting fee	Per meeting	101.00	GST	<b>101.00</b>
Utilities fee	Daily, per event	20.00	GST	<b>20.00</b>
<i>Events Management</i>				
Resident notification letter	Per 100 letters	185.00	GST	<b>185.00</b>
Liquor permit - Consumption and supply	Per permit	62.00	GST	<b>62.00</b>
Additional toilet cleaning	Monday - Friday, 6am to 6pm	99.00	GST	<b>99.00</b>
Additional toilet cleaning	Monday - Friday, 6pm to 6am	99.00	GST	<b>99.00</b>
Additional toilet cleaning	Saturday, all hours	121.00	GST	<b>121.00</b>
Additional toilet cleaning	Sunday, all hours	132.00	GST	<b>132.00</b>
Event bins (waste and recycle set)	Per set	49.00	GST	<b>49.00</b>
Event bins (waste only)	Per bin	37.00	GST	<b>37.00</b>
Road closure staff		Application	GST	<b>Application</b>
Reserve hire solely for parking	Not including special events	162.00	GST	<b>162.00</b>
Special Events (over 500 people)	Determined on application	Application	GST	<b>Application</b>
Community cinema hire	Per day	390.00	GST	<b>390.00</b>
Community cinema hire bond	Per hire	500.00	-	<b>500.00</b>

## Schedule of Fees and Charges for 2018-2019

### Sportsgrounds and Reserves (continued)

<b>Particulars</b>	<b>Conditions</b>	<b>Previous Year \$</b>	<b>GST Applicable ?</b>	<b>2018-2019 \$</b>
<b>All Reserves</b>				
<i>Bonds</i>				
Special event (minimum)	Per application	6,000.00	-	<b>6,000.00</b>
Heavy use (minimum)	Per application	6,000.00	-	<b>6,000.00</b>
Medium use (minimum)	Per application	3,000.00	-	<b>3,000.00</b>
Light use (minimum)	Per application	600.00	-	<b>600.00</b>
Casual booking hire (minimum)	Per application	200.00	-	<b>200.00</b>
Seasonal usage of clubrooms / pavilions		500.00	-	<b>500.00</b>
Key bond	Per key	100.00	-	<b>100.00</b>
Authorised use of sail track banner		500.00	-	<b>500.00</b>
<i>Casual use - Low risk Bond</i>				
Edward Millen House / Clubrooms	Per event	200.00	-	<b>200.00</b>
<i>Casual use - Medium risk Bond</i>				
Edward Millen House / Clubrooms	Per event	400.00	-	<b>400.00</b>
<i>Casual use - High risk Bond</i>				
Edward Millen House/Clubrooms	Per event	1,000.00	-	<b>1,000.00</b>
<i>Casual Hire</i>				
Individual	Allocated area, per hour	20.00	GST	<b>20.00</b>
<i>Food Truck</i>				
Annual permit	Per application	1,600.00	GST	<b>1,600.00</b>
Monthly permit	Per application	150.00	GST	<b>150.00</b>

## Schedule of Fees and Charges for 2018-2019

### Planning

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Fees for Development</b>				
Between \$0 to \$50,000 *	Includes \$0 developments	147.00	-	<b>147.00</b>
Between \$50,001 to \$500,000 *	% of development value	0.32%	-	<b>0.32%</b>
Between \$500,001 to \$2,500,000 *	\$1,700 + 0.257% > \$500,000	Calculation	-	<b>Calculation</b>
Between \$2,500,001 to \$5,000,000 *	\$7,161 + 0.206% > \$2.5m	Calculation	-	<b>Calculation</b>
Between \$5,000,001 to \$21,500,500 *	\$12,633 + 0.123% > \$5.0m	Calculation	-	<b>Calculation</b>
More than \$21,500,001 *		34,196.00	-	<b>34,196.00</b>
<b>Fees for Scheme Amendment, Structure Plan, Activity Centre Plan and Local Development Plan</b>				
Application fee - Amendments	Per application	Application	GST	<b>Application</b>
Application fee - Structure plan	Per application	Application	GST	<b>Application</b>
Application fee - Activity centre plan	Per application	Application	GST	<b>Application</b>
Application fee - Local development plan	Per application	Application	GST	<b>Application</b>
<b>Subdivision Clearance fees</b>				
< 5 lots *	Per lot	73.00	-	<b>73.00</b>
6 - 195 lots - 1st 5 lots *	Per lot	73.00	-	<b>73.00</b>
6 - 195 lots - Subsequent lots *	Per lot	35.00	-	<b>35.00</b>
> 195 lots *		7,393.00	-	<b>7,393.00</b>
<b>Form 24 Preliminary Strata Approval</b>				
Up to, and including, 5 lots	Base fee	656.00	-	<b>656.00</b>
Up to, and including, 5 lots	Per lot	65.00	-	<b>65.00</b>
6 lots, up to 100 lots	Base fee	981.00	-	<b>981.00</b>
6 lots, up to 100 lots	Per lot	43.50	-	<b>43.50</b>
100 or more lots		5,113.50	-	<b>5,113.50</b>



## Schedule of Fees and Charges for 2018-2019

### Planning (continued)

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Development Assessment Panel (DAP) Application Fees</b>				
From \$2.0m to \$7.0m estimated cost	Per application	4,548.00	-	<b>5,603.00</b>
From \$7.0m to \$10.0m estimated cost	Per application	7,021.00	-	<b>8,650.00</b>
From \$10.0m to \$12.5m estimated cost	Per application	7,639.00	-	<b>9,411.00</b>
From \$12.5m to \$15.0m estimated cost	Per application	7,857.00	-	<b>9,680.00</b>
From \$15.0m to \$17.5m estimated cost	Per application	8,075.00	-	<b>9,948.00</b>
From \$17.5m to \$20.0m estimated cost	Per application	8,294.00	-	<b>10,218.00</b>
\$20m or more estimated cost	Per application	8,511.00	-	<b>10,486.00</b>
Application under regulation 17	Per application	196.00	-	<b>241.00</b>
<b>Other Fees For Development</b>				
Administration fee	Per application	At cost	GST	<b>At cost</b>
Change of use *	Per application	295.00	-	<b>295.00</b>
Change of use - Commenced penalty	Per application	500.00	-	<b>500.00</b>
Home occupation - Initial *	Per application	222.00	-	<b>222.00</b>
Home occupation - Commenced penalty	Per application	400.00	-	<b>400.00</b>
Demolition application *	Per application	147.00	-	<b>147.00</b>
Application for time extension	Minimum, per application	295.00	-	<b>147.00</b>
Signs where planning approval required *	Per application	147.00	-	<b>147.00</b>
Minor amendment - development approval	Per application	140.00	-	<b>147.00</b>
Major amendment - development approval	Per application	295.00	-	<b>295.00</b>
<b>Other Fees and Charges</b>				
Liquor licensing section 40 certificate	Per application	73.00	-	<b>73.00</b>
Written zoning query / planning advice	Per application	73.00	-	<b>73.00</b>
Planning approval clearance letter	Minimum, per application	100.00	-	<b>100.00</b>
Planning approval clearance letter	% of fee, per application	10%	-	<b>10%</b>
Cash-in-lieu payment for parking bays	Per bay	40,000.00	GST	<b>40,000.00</b>
Archival searches	Per application	75.00	-	<b>75.00</b>
Archival searches - Urgent (<48 hours)	Per application	200.00	-	<b>200.00</b>
Scheme policy manual or scheme text	Per application	25.00	GST	<b>25.00</b>
Scheme maps	Per map	4.50	GST	<b>4.50</b>

## Schedule of Fees and Charges for 2018-2019

### Building

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Application for building permits and demolition permits</b>				
<i>Certified Applications for a Building Permit</i>				
Class 1 or Class 10 - Minimum	Per application	97.70	-	<b>97.70</b>
Class 1 or Class 10 - % of estimation	Per application	0.19%	-	<b>0.19%</b>
Class 2 to 9 - Minimum	Per application	97.70	-	<b>97.70</b>
Class 2 to 9 - % of estimation	Per application	0.09%	-	<b>0.09%</b>
<i>Uncertified Applications for a Building Permit</i>				
Class 1 or Class 10 - Minimum	Per application	97.70	-	<b>97.70</b>
Class 1 or Class 10 - % of estimation	Per application	0.32%	-	<b>0.32%</b>
<i>Other Building and Demolition Permit Fees</i>				
Amended plan relating to any permit	Per application	97.70	-	<b>97.70</b>
Time extension to permit	Per application	97.70	-	<b>97.70</b>
Demolition permit - Class 1, Class 10	Per storey, per property	97.70	-	<b>97.70</b>
Demolition permit - Class 2 - 9	Per storey, per property	97.70	-	<b>97.70</b>
<i>Construction Training Fund Levy</i>				
Over \$20,000 - % of estimation	Per application	0.20%	-	<b>0.20%</b>
<i>Building Services Levy - Building Permits</i>				
Up to \$45,000	Per application	61.65	-	<b>61.65</b>
Over \$45,000 - % of estimation	Per application	0.137%	-	<b>0.137%</b>
<i>Building Services Levy - Demolition Permits</i>				
Up to \$45,000 - % of estimation	Per application	61.65	-	<b>61.65</b>
Over \$45,000 - % of estimation	Per application	0.137%	-	<b>0.137%</b>

## Schedule of Fees and Charges for 2018-2019

### Building (continued)

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Occupancy Permits and Building Approval Certificate Applications</b>				
Occupancy permit for a completed building	Per application	97.70	-	<b>97.70</b>
Temporary occupancy permit for an incomplete building	Per application	97.70	-	<b>97.70</b>
Occupancy permit for additional use of a building on a temporary basis	Per application	97.70	-	<b>97.70</b>
Replacement occupancy permit for permanent change of the building's use classification	Per application	97.70	-	<b>97.70</b>
Occupancy permit or building approval certificate for registration of a strata scheme, plan of re-subdivision - minimum	Per application	107.70	-	<b>107.70</b>
Occupancy permit or building approval certificate for registration of a strata scheme, plan of re-subdivision - per strata unit with a minimum fee	Per application, per unit	10.80	-	<b>10.80</b>
Occupancy permit for a building in respect of which unauthorised work has been done - minimum	Per application	97.70	-	<b>97.70</b>
Occupancy permit for a building in respect of which unauthorised work has been done - % of the estimated value of building work	Per application	0.18%	-	<b>0.18%</b>
Building approval certificate for a building in respect of which unauthorised work has been done - minimum	Per application	97.70	-	<b>97.70</b>
Building approval certificate for a building in respect of which unauthorised work has been done - % of estimated value	Per application	0.38%	-	<b>0.38%</b>
Replace an occupancy permit for an existing building	Per application	97.70	-	<b>97.70</b>
Building approval certificate for an existing building where unauthorised work has not been done	Per application	97.70	-	<b>97.70</b>
Extend the time during which an occupancy permit or building approval certificate has effect	Per application	97.70	-	<b>97.70</b>

## Schedule of Fees and Charges for 2018-2019

### Building (continued)

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Occupancy Permits and Building Approval Certificate Applications (continued)</b>				
<i>Construction Training Fund Levy</i>				
Over \$20,000 - % of estimation	Per application	0.20%	-	<b>0.20%</b>
<i>Building Services Levy - Occupancy Permits or Building Approval Certificate (Unauthorised Works)</i>				
Up to \$45,000	Per application	123.30	-	<b>123.30</b>
Over \$45,000 - % of estimation	Per application	0.274%	-	<b>0.274%</b>
<i>Building Services Levy - Occupancy Permits or Building Approval Certificate (No Unauthorised Works)</i>				
Levy payment	Per application	61.65	-	<b>61.65</b>
<b>Certificate of Design Compliance</b>				
<i>For Class 2 to 9 Certified Application for a Building Permit</i>				
For construction works up to \$150,000	Per application	290.00	GST	<b>290.00</b>
For construction works between \$150,001 to \$500,000				
- Base fee	Per application	290.00	GST	<b>290.00</b>
For construction works between \$150,001 to \$500,000				
- % for every \$1 in excess of \$150,000 (additional to base)	Per application	0.15%	GST	<b>0.15%</b>
For construction works between \$500,001 to \$1,000,000				
- Base fee	Per application	820.00	GST	<b>820.00</b>
For construction works between \$500,001 to \$1,000,000				
- % for every \$1 in excess of \$500,000 (additional base)	Per application	0.12%	GST	<b>0.12%</b>
\$1,000,001 and above - Base fee	Per application	1,450.00	GST	<b>1,450.00</b>
\$1,000,001 and above - % for every \$1 in excess of \$1,000,000 (additional to base)	Per application	0.10%	GST	<b>0.10%</b>
<i>For Class 1 and 10 Certified Application for a Building Permit</i>				
Certificate of Design Compliance	Minimum, per permit	120.00	GST	<b>120.00</b>
Certificate of Design Compliance	% of estimation, per permit	0.13%	GST	<b>0.13%</b>

## Schedule of Fees and Charges for 2018-2019

### Building (continued)

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Certificate of Building Compliance or Construction Compliance</b>				
Certificate of Building Compliance or Certificate of Construction Compliance - minimum (1 on-site inspection included)		250.00	GST	<b>250.00</b>
Certificate of Building Compliance or Certificate of Construction Compliance - additional inspections		130.00	GST	<b>130.00</b>
<b>Other Fees and Charges</b>				
Swimming pool inspections (maximum)	Condition	57.45	GST	<b>57.45</b>
All sign licence applications	Condition	75.00	-	<b>75.00</b>
All sign licence applications	Condition	300.00	-	<b>300.00</b>
Inspection fee	Condition	90.00	GST	<b>90.00</b>
Inspection fee	Condition	30.00	GST	<b>30.00</b>
Canvas awnings	Condition	14.00	GST	<b>14.00</b>
Canvas awnings	Condition	71.00	GST	<b>71.00</b>
Monthly building licence statistics report	Condition	70.00	GST	<b>70.00</b>
Copy of permit or certificates	Condition	50.00	-	<b>50.00</b>
Approval of battery powered smoke alarm	Condition	176.30	-	<b>179.40</b>

## Schedule of Fees and Charges for 2018-2019

### Engineering

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>General</b>				
Directional signage erection	Per sign	246.00	GST	<b>247.50</b>
Banner masts and flag poles erection	Per mast / pole	1,150.00	GST	<b>1,150.00</b>
Vehicular access from a right-of-way	Per square metre	240.00	GST	<b>240.00</b>
Hoarding application	Per square metre, per month	1.20	GST	<b>1.20</b>
Materials on street - Licence	Per square metre, per month	1.20	GST	<b>1.20</b>
Sump fence contribution (Super six or colourbond)	Subject to approval	50% of cost	GST	<b>50% of cost</b>
Removal / replacement of street tree	Per tree	At cost	GST	<b>At cost</b>
Tree removal administration cost	Per request	100.00	GST	<b>100.00</b>
Flower and fruit stand	Per annum	850.00	-	<b>850.00</b>
Verge reinstatement bond	Per square meter	-	-	<b>65.00</b>
<b>Activities on Thoroughfares Permits</b>				
Sign in a public place - Application	Per sign	30.00	GST	<b>40.00</b>
Sign in a public place - Renewal	Per sign	30.00	GST	<b>40.00</b>
Activity requiring permit (s2.2)	Per application	30.00	-	<b>40.00</b>
Free trade area demarcation fee	Per boundary marker	47.00	GST	<b>50.00</b>

## Schedule of Fees and Charges for 2018-2019

### Waste Management

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Rubbish Service Charges per Service per Annum (240L Bins General Waste)</b>				
Weekly service - Non-rated / Exempt	Prorata, 6 months minimum	565.00	-	<b>570.00</b>
Additional weekly service - Rated	Prorata, 6 months minimum	565.00	-	<b>570.00</b>
<b>Recycling Service Charges per Service per Annum (240L Bins Recycling)</b>				
Fortnightly service - Non-rated / Exempt	Prorata, 6 months minimum	61.00	-	<b>65.00</b>
<i>Additional:</i>				
Fortnightly service - Rated (residential)	Prorata, 6 months minimum	61.00	-	<b>65.00</b>
Weekly service - Rated (non-residential)	Prorata, 6 months minimum	122.00	-	<b>130.00</b>
<b>Recycling Service Charges per Service per Annum (360L Bins Recycling)</b>				
1st upgrade from 240L (residential)	Prorata, 6 months minimum	0.00	-	<b>0.00</b>
1st upgrade from 240L (non-residential)	Prorata, 6 months minimum	61.00	-	<b>65.00</b>
Fortnightly service - Non-rated / Exempt	Prorata, 6 months minimum	61.00	-	<b>65.00</b>
<b>Additional:</b>				
Fortnightly service - Rated (residential)	Prorata, 6 months minimum	61.00	-	<b>65.00</b>
Weekly service - Rated (non-residential)	Prorata, 6 months minimum	122.00	-	<b>130.00</b>

## Schedule of Fees and Charges for 2018-2019

### Administration

Particulars	Conditions	Previous Year \$	GST Applicable ?	2018-2019 \$
<b>Meeting Minutes</b>				
Removable media - Complete minutes	Microsoft Word	16.00	GST	<b>16.00</b>
<b>Plan Printing and / or Scanning</b>				
A0 size	Per page	8.50	GST	<b>8.50</b>
A1 size	Per page	7.50	GST	<b>7.50</b>
A2 size	Per page	6.50	GST	<b>6.50</b>
A3 size	Per page	0.40	GST	<b>0.40</b>
A4 size	Per page	0.20	GST	<b>0.20</b>
<b>General Copying and / or Printing</b>				
A3 size - Less than 10 pages	Per page	0.00	GST	<b>0.00</b>
A3 size - 10 or more pages	Per page	0.40	GST	<b>0.40</b>
A4 size - Less than 10 pages	Per page	0.00	GST	<b>0.00</b>
A4 size - 10 or more pages	Per page	0.20	GST	<b>0.20</b>
<b>Freedom of Information</b>				
Application	Non-personal information	30.00	-	<b>30.00</b>
Research and collation	Per hour	30.00	-	<b>30.00</b>
Supervised access	Per hour	30.00	-	<b>30.00</b>
Photocopying	Per page	0.20	-	<b>0.20</b>
Postage	Within acceptable reason	Cost	-	<b>Cost</b>
Special access arrangements	Within acceptable reason	Cost	-	<b>Cost</b>
Discounted access	Conditions apply	25% off	-	<b>25% off</b>
<b>Miscellaneous</b>				
Street listing and / or ownership roll	Removable media	190.00	GST	<b>190.00</b>
Election nomination deposit	Per page	80.00	-	<b>80.00</b>
Policy manual	Per page	65.00	GST	<b>65.00</b>
Settlement agency search	Orders, requisitions, rates	105.00	-	<b>108.00</b>
Settlement agency search	Orders, requisitions only	92.00	-	<b>93.00</b>
Settlement agency search	Rates only	15.00	-	<b>17.00</b>



## Schedule of Fees and Charges for 2018-2019

### Rate Services

Particulars	Conditions	Previous	GST	2018-2019
		Year	Applicable	
		\$	?	\$
<b>Administrative fees</b>				
Instalment Fee - 2nd, 3rd and 4th	Per instalment	13.00	-	<b>14.00</b>
Administration fee	Per instance	41.00	-	<b>41.00</b>
Dishonour fee	Per instance	16.00	-	<b>16.00</b>
Legal documentation preparation	Per application	75.00	-	<b>75.00</b>
Instalment interest rate	Per annum	5.5%	-	<b>5.5%</b>
Late payment penalty interest	Per annum	11%	-	<b>11%</b>



## Council Resolution

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Council Resolution adopted on 10 July 2018

That Council, by an absolute majority:

### 1. Municipal fund budget for 2018-2019

Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* (as amended), and Part 3 of the *Local Government (Financial Management) Regulations 1996*, adopts the Municipal Fund Budget, as included in the Appendices, for the Town of Victoria Park for the 2018-2019 financial year, which includes the following:

- 1.1 Statement of Comprehensive Income by Nature and Type showing a net result for that year of \$2,942,000;
- 1.2 Statement of Comprehensive Income by Program showing a net result for that year of \$2,942,000;
- 1.3 Rate Setting Statement showing an amount required to be raised from rates of \$45,789,500;
- 1.4 Notes to, and forming part of, the budget;
- 1.5 Budget program schedules; and
- 1.6 Transfers to/from Reserve Accounts as detailed.

### 2. Differential rates, minimum payments and instalment payment arrangements

2.1 For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part 1 above, and pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, imposes the following differential rates and minimum payments on Gross Rental Values.

Residential – GRV

- Encompassing properties used primarily as a place of residence; and  
At 8.40 cents in the dollar with a minimum payment of \$1,233.

Non-Residential - GRV

- Encompassing properties not used primarily as a place of residence; and  
At 9.40 cents in the dollar with a minimum payment of \$1,282.

2.2 Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, nominates the following due dates for rate payment in full and by instalments:

- 2.2.1 Full payment and 1st instalment due date 29 August 2018;
- 2.2.2 Second quarterly instalment due date 31 October 2018;
- 2.2.3 Third quarterly instalment due date 9 January 2019; and
- 2.2.4 Fourth quarterly instalment due date 13 March 2019.

2.3 Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$14 for each instalment after the initial instalment is paid (a total of \$42).

2.4 Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.

2.5 Pursuant to Section 6.51(1) and subject to Section 6.51(4) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.

### 3. Fees and charges

Pursuant to Section 6.16 of the *Local Government Act 1995*, Section 245A (8) of the *Local Government (Miscellaneous Provisions) Act 1960*, Section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, and Regulation 53(2) of the *Building Regulations 2012* adopts the Fees and Charges included in the Annual Budget 2018-2019 as attached to, and forming part of, this report.

Council Resolution adopted on 10 July 2018 (continued)

#### **4. Elected Members' fees and allowances**

4.1 Pursuant to Section 5.98 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Administration) Regulations 1996*, adopt the following annual fees for payment of Elected Members in lieu of individual meeting attendance fees:

4.1.1 Mayor \$30,841

4.1.2 Councillors \$23,000

4.2 Pursuant to Section 5.99A of the *Local Government Act 1995* and Regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, adopts the Information and Communication Technology allowance of \$3,500 for Elected Members.

4.3 Pursuant to Section 5.98(5) of the *Local Government Act 1995* and Regulation 33 of the *Local Government (Administration) Regulations 1996*, adopts the annual local government allowance of \$62,727 to be paid to the Mayor in addition to the annual meeting allowance.

4.4 Pursuant to Section 5.98A of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Administration) Regulations 1996*, adopts the annual local government allowance of \$15,682 to be paid to the Deputy Mayor in addition to the annual meeting allowance.

#### **5. Material variance reporting for 2018-2019**

Pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and Australian Accounting Standard AASB 1031 Materiality, adopts the level to be used in Statements of Financial Activity in 2018-2019 for reporting material variances of any individual business unit / service area shall be an amount of (+) or (-) \$25,000.