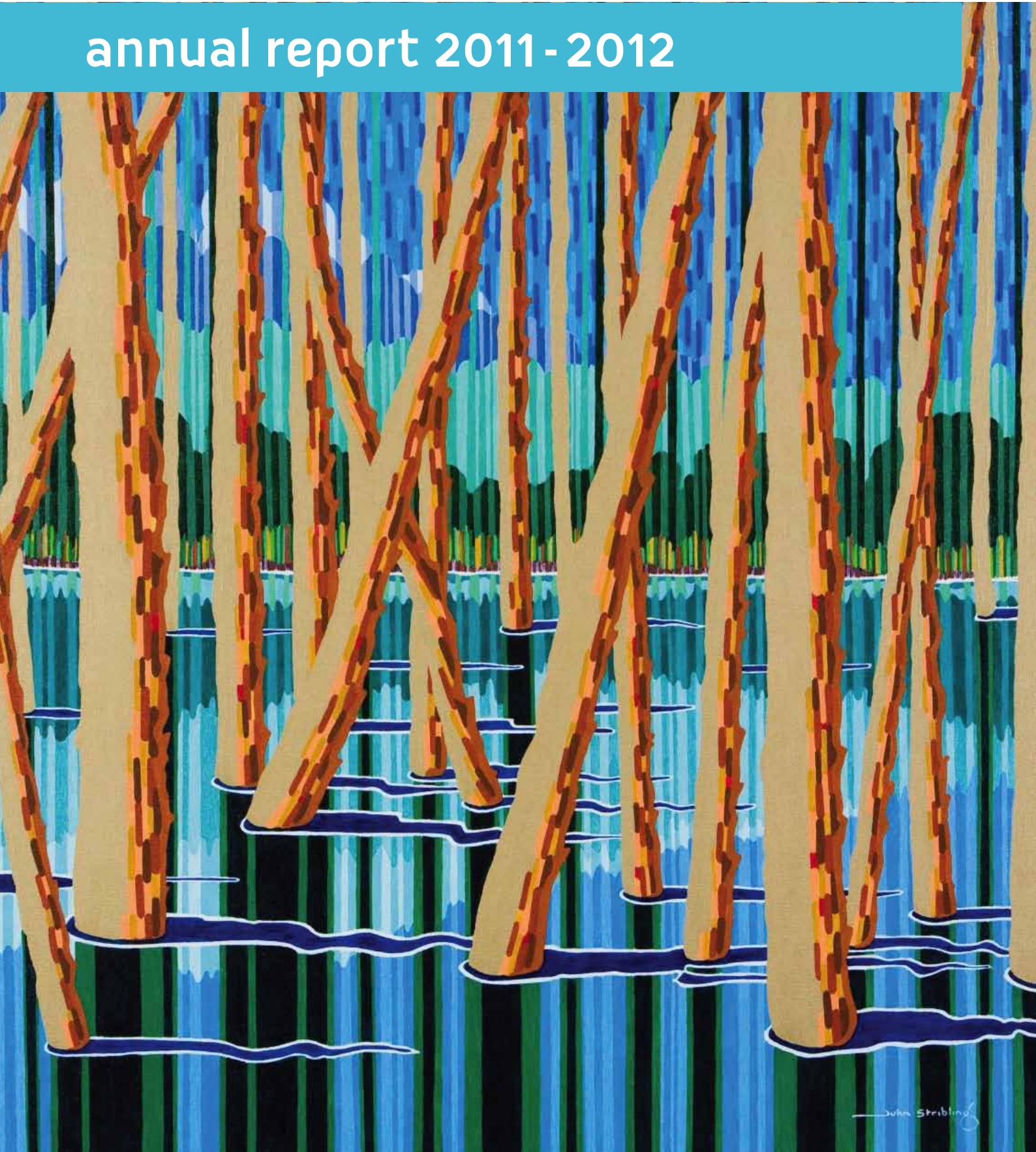




TOWN OF
VICTORIA PARK

annual report 2011-2012



John Strubling



www.life@town.com.au, by Luda Korczynskij

Front cover image: *Wetlands*, by John Stribling



Introduction

The Town of Victoria Park is a local government that strives to be different. We have a unique personality and a community-focused approach.

Along with our extremely diverse and multicultural community, we are famous for our food options which have been described as a culinary United Nations. The Town's vision and mission aim to develop a vibrant community with a lively atmosphere and entertainment options, while maintaining our friendly neighbourhoods.

The Town has an idyllic location on the Swan River, across from the Perth CBD, close to major transport options and the Domestic and International Airports as well as Perth's largest university.

Our future looks bright and cheerful, with a Council committed to delivering on its promises to residents.

Mayor's Message



Once again we have seen a year of development and exciting future prospects for the Town. Victoria Park is set to become one of Perth's most desirable residential, entertainment and cultural areas.

A string of announcements by State Government this year have ensured that the Town is well on its way to achieving our vision of a Vibrant Lifestyle with the Perth Stadium and light rail planning commencing.

While future developments in and around the Town will certainly benefit our economic environment, it is important to me that our community continues to grow stronger and closer. At the Town, we have a focus on creating a close-knit community of residents and visitors who are active and involved with their Council. Our events and programs are always well attended by the public and we receive regular feedback from our residents, which helps us to deliver a more personal service that is tailored to our community. The Town has explored social media this year and is finding it a great channel for our residents to connect with us in an informal way, to find information, lodge queries, give feedback and just have a chat! Our Customer Service team has redeveloped the Customer Service Charter with the objective of delivering a better, more effective and timely service to our residents.

Everything that Council tries to do is for the betterment of our community, to create healthy and happy neighbourhoods where people love to live, work and play. A lot of the achievements and projects undertaken this year reflect this commitment. I am proud to see the Town delivering on its vision, mission and values.

A handwritten signature in black ink that reads "T. Vaughan". The signature is written in a cursive, flowing style.

**His Worship, the Mayor
Trevor Vaughan**

CEO Foreword



The year has flown and I have enjoyed the journey down the path to making our community truly outstanding. This past year has seen a range of changes as well as development decisions that are sure to support the economic growth within the Town in the future.

You may have noticed that the Town has recently had a makeover and rolled out new corporate branding. Updating our visual identity is important to helping translate our goals and aspirations into a reality. Our branding summarises our vision of a Vibrant Lifestyle and supports our community focused philosophy.

The Town website has also been completely updated with new and improved features with the aim of being able to assist residents more efficiently. We have also become the first local government in Australia to have a mobile compatible website. The Town recognises that we are living in a digital age where people are constantly on the move and want quick and easy access to information and services and one of our goals is to be at the forefront of technology and digital enterprise. Victoria Park was selected as the first metropolitan area in WA to receive the National Broadband Network (NBN). We applied for and received funding from the Department of Broadband, Communications and Digital Economy to build a Digital Hub. The Hub will be a centre for learning, e-communications and technology, delivering customer service, training and online facilities to our residents, so they can enjoy the full benefits of the NBN. The decision made by Council to install free Wi-F- along the café strip will reinforce the importance of digital communication in the Town.

There are a number of exciting developments happening within the Town in the next 15 years as we work through our *Plan for the Future 2011 – 2026*. The State Government announcement of a decision to commence planning for a new light rail system to run through Victoria Park was welcomed. The second stage of the light rail system in Perth will run from Burswood through Victoria Park to Curtin University. The Town believes it will ease the stress of transport for university students as well as improve accessibility for Victoria Park residents and encourage visitors from both precincts to visit Victoria Park.

The new Perth Stadium, to be built on the Burswood Peninsula, will bring economic growth to the Town, with planners placing great importance on public accessibility to the stadium. The new and upgraded public transport services surrounding the Stadium will help to encourage patrons to explore the Albany Highway entertainment precinct. We are excited about these new developments and look forward to the traffic it will bring to the Town and our local businesses. Add to this the already planned Belmont Park redevelopment, Curtin University Town, Victoria Park Town Centre Project, and Burswood Station East and West Master Plan – the present and future development value adds up to over \$5 billion.

There is a lot planned for the Town of Victoria Park over the next few years and I look forward to watching our Town progress towards a community vibrant in culture, food and community spirit.

A handwritten signature in black ink, appearing to read 'Athanasios Kyron'. The signature is fluid and cursive, written over a white background.

Athanasios (Arthur) Kyron
Chief Executive Officer

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Edward Millen Home (exterior), by Kevin Robertson

Who are we?

- There are 32,433 people living in the Town.
- We cover 18km².
- There are 15,773 dwellings in the Town with 14,101 of these occupied.
- 25.7% of us speak a language other than English at home.
- Lone persons make up 31.4% of our households.
- 40.5% of the Town's residents were born overseas.
- Of the 19,656 people who work in the Town, 11.4% also live in the area.

Town Vision, Missions and Values

VISION:

- Victoria Park | Vibrant Lifestyle

MISSION

SUMMARISED THROUGH FOUR KEY COMPONENTS:

Creative:

- We will embrace creativity.
- Our Town will be unique, quirky and identifiable.
- We will be creative in all things, in the decisions we make and the solutions we find.

Attractive:

- We will attract people and businesses to our Town.
- Our Town will be the destination for lifestyle, work and recreation.

Friendly:

- We will be welcoming.
- We will listen.
- We will sparkle.
- We will make your day.

Environmentally Sustainable:

- We will be aware of the changing environment in which we operate, live, work and recreate.
- We will make decisions on the basis of sustainability principles by considering the environmental, economic and social impacts of those decisions.

VALUES

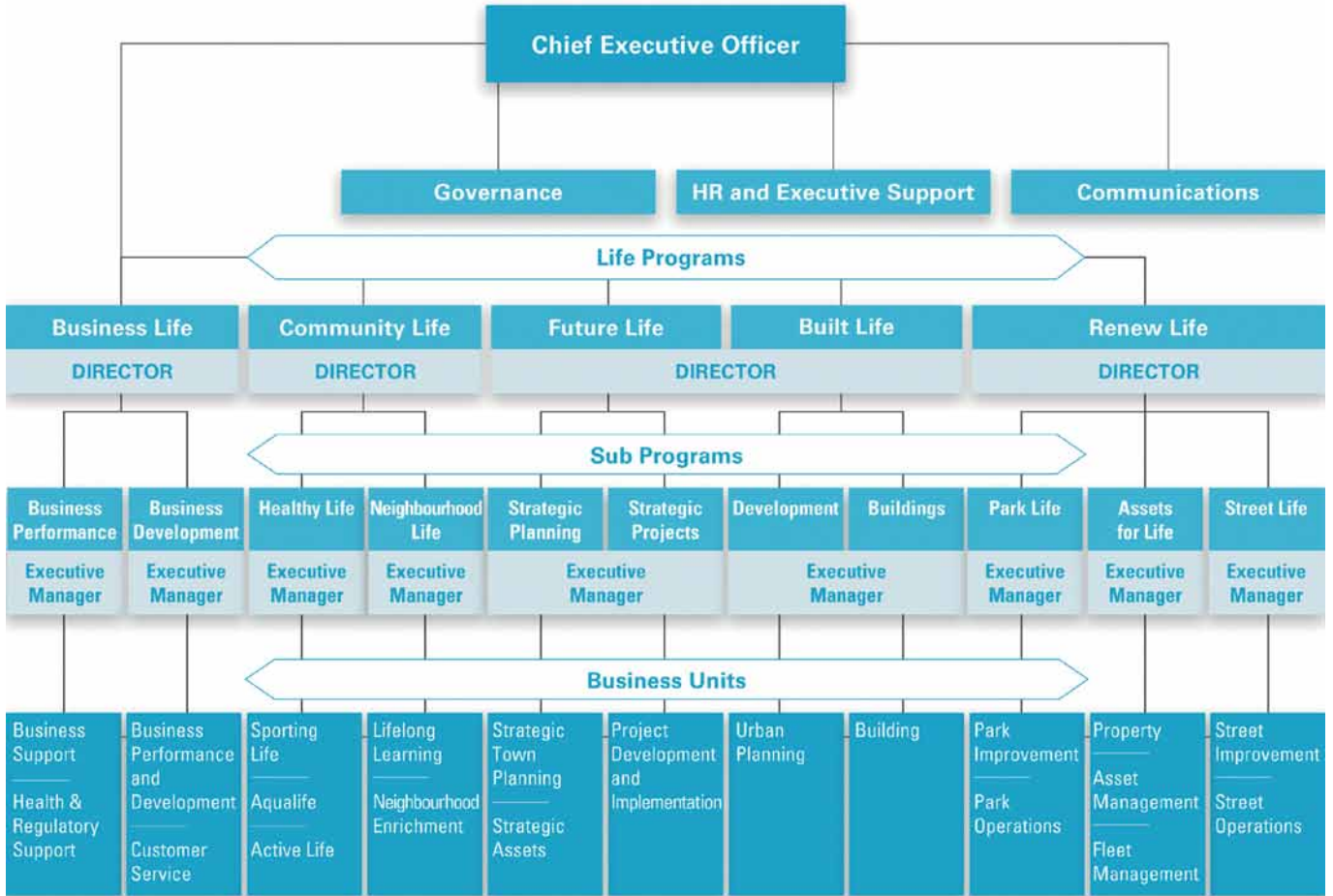
We will be:

- positive
- inspirational
- caring.

We aim to live these values.

Organisation Chart

To ensure alignment between programs and the organisational structure the Town has structured the organisation to link a director to each program area. The following chart reflects the structure the Town is working towards.



Your Councillors and Ward Map

BANKSIA WARD

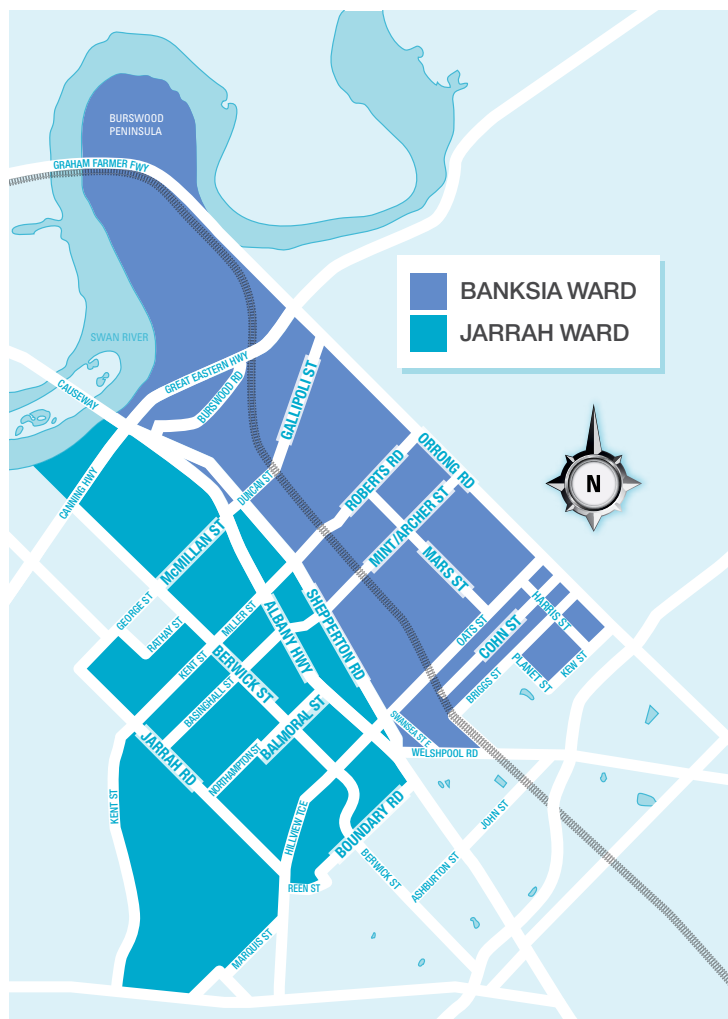


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Find the meaning of life at
www.victoriapark.wa.gov.au



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CEO OFFICE

COMMUNICATIONS

Corporate Website

In 2011/12, the Town developed a corporate website which was aligned with the corporate brand and integrated with social media programs YouTube, Twitter and Facebook.

Among its features is a module that enables residents to determine their rubbish collection dates based on their address; a Frequently Asked Questions section, which allows the customer service team to create responses to common questions; and an interactive mapping program that allows users to drill down to a specific address and discover the zoning and general information on that property.

Branding

New branding guidelines were developed in 2011/12 that created a stronger and consistent brand and set the tone for the Town. The new branding was rolled out in corporate signage, new banners along Albany Highway and new advertisements were launched in the Explore Perth publication.

GOVERNANCE

Business Continuity

A comprehensive Business Continuity Plan was developed to address various emergency situations and ensure the Town could continue to provide its normal business activities. In the event of a major catastrophe requiring the Administration building to be evacuated for an extended period of time, staff would be relocated to the Leisurelife Centre.

Compliance Audits

While the Local Government Act 1995 only requires annual compliance audits, the Town agreed to carry out in-house compliance audits quarterly to ensure regulatory requirements are met.

Delegations Register

A review of the Delegations Register resulted in a new, easy to use format being developed, which was presented to Council for endorsement.

HUMAN RESOURCES

A new program-based organisational structure was developed for the Town in 2011/12. The new structure provided improved accountability and management of projects within the Town's future plans. In addition to the new structure, a new business planning regime was developed and improved performance management procedures were implemented.

An integrated training and development strategy was also introduced to help staff improve their skills and meet their responsibilities under the new structure and planning procedures.

Throughout 2011/12 considerable attention was paid to improving the Town's approach and procedures for dealing with Occupational Safety and Health matters. OSH policies and procedures were updated and the training and development of all managers, supervisors and operational staff in OSH best practice commenced.

Corporate Coaching and Cultural Change

The ongoing integration of our new structure and our desired strategic outcomes required us to focus on our supporting management style and organisation culture. In response to this we put in place a structured approach to developing the appropriate skills and values of our Directors and Executive Managers. A consultant was engaged to put in place a program of training, development and coaching to assist us with this change.

The program consisted of three development strategies; these were the Cultural Transformation for the Executive Management Group, Cultural Transformation for the Tactical Management Team and the development of the Cultural Optimisation Team. This program has had a positive impact on the culture of the organisation, and continues to foster cooperation across programs in the achievement of our outcomes and strategic objectives.



Swimming Lessons @ Aqualife

COMMUNITY LIFE

The Community Life Program through social interaction, creativity, and vitality, aims to create a vibrant atmosphere where cultural diversity and harmony are celebrated. The program connects people to services, resources, information, facilities and experiences that enhance their physical and social wellbeing and provides opportunities for lifelong learning for all sectors of the community.

MULTI-PURPOSE SPORTS FACILITY

A concept design was prepared and costed for the development of a Multi-Purpose Sports Facility (MPSF) at the old Carlisle/Lathlain Bowling Club site and opportunities for the potential management and operation of the facility were identified.

A draft business case was also developed; however finalisation is pending further information regarding the progress of other major projects within the Town's *Plan for the Future 2011-2026*.

SPORTING LIFE

Health and Fitness

In 2011/12, the Town achieved a record 2,970 memberships at its health and fitness centres with a retention rate of 35%. In an independent survey, 87% of visitors stated that they would recommend the facilities.

Just 4 Kids Vacation Care

More than 2,500 children took part in the Town's vacation care programs, representing an overall increase of 56% on previous program participation rates. Child Care Licensing Spot Checks were successfully completed with positive feedback. Staff and program coordinators received recognition of support from WANSLEA Family Services.

AQUALIFE

The Town commenced a Water Efficiency Management Plan (WEMP) which will help conserve water over the next five years.

The first two school terms in 2011/12 registered record attendance numbers with swim school, with bookings maintaining a 90% plus occupancy rate. The women-only program in the enclosed hydro-pool continued to maintain its popularity.

An additional five schools booked in for their swimming carnivals in 2011/12, compared to the previous year.



Music by Moonlight 2012 © Matt Devlin 2012

NEIGHBOURHOOD ENRICHMENT

Safer Neighbourhoods

The Town continued with the implementation of the strategic initiatives contained within the *Community Safety and Crime Prevention Plan* such as the Street Meet 'n' Greet program and the hot spot initiatives. Community Safety Workshops that addressed antisocial behaviour in residential areas were delivered on a needs basis and the Town conducted community consultation surveys on support for the enhancement of public safety at Somerset Park and the installation of a new playground and barbecue infrastructure at Hawthorne Park.

Donations

The Town received a grant of \$35,000 to deliver the Department of Sport and Recreation Kidsport program.

Bookings (Parks and Reserves)

McCallum Park recorded a 50% increase in bookings with further increases highly probable in 2012/13.

Major Public Events

Approximately 26,000 people attended a range of major public events hosted by the Town including the Moreton Bay Fig Festival, Christmas Street Mall, Twilight Concert Series and Finale, Criterium Cycle Race and Music by Moonlight.

Volunteering

Around 105 volunteers from 31 community and sporting groups were recognised for their contribution to the Town at a Volunteer's Morning Tea. The Town also delivered a volunteer development workshop on how to strategically source grant funding.



Families and Youth

Response to community consultation showed support for the implementation of the Artz Games in the Park projects. The YMCA Summer Skate Series event was held at McCallum Park and portable skate ramps were rotated between three of the Town's reserve facilities, where they were reportedly well-utilised.

The Town also hosted three Lunch With the Girls events throughout the year. This program was delivered by the Beacon Foundation and provided inspiration to at risk young women to reach their full potential. It also included the opportunity for young women to engage with successful professional women mentors from a variety of backgrounds.

Arts and Culture

The Town delivered on its commitment to enhance the urban environment by installing 10 new public artworks. The public artworks, which were launched in June 2011, contribute toward the Town's vision of **Victoria Park: Vibrant Lifestyle** and have become a talking point in the community.

The Town received 180 entries in the 2011 Victoria Park Art Awards, which were held in partnership with the Victoria Park Centre for the Arts and The Park Centre, with seven prize categories sponsored by local businesses.

Community diversity was celebrated through a road show of Harmony Week events and the Town launched its inaugural *Visual Art Acquisitions* publication.

Sport and Recreation and Club Development

Throughout the year, the Town delivered three regional and local club development workshops; Marketing and Promoting Your Club, Seven Steps to High Performing Organisations and a workshop on the Community Sport and Recreation Facilities Fund. Club volunteers were celebrated with a Valued Veggies Sundowner and six people were inducted into the Town's Sporting Walk of Fame.

LIFELONG LEARNING

Envisionware PC Bookings

A new PC booking and printing system, which allows for booking and self-release printing by customers, was introduced on the Library's public access computers. This resulted in a more efficient and effective service to customers.

Loc@l

Eight local primary schools took part in the Loc@l program, which encourages Year One children to join the Library by raising the profile of the Library in the community and strengthening its relationship with local schools. Approximately 324 children were visited by staff, with 102 students signing up to the program and receiving a welcome pack. The Family Fun afternoon was attended by 65 children.

Better Beginnings

Six parent information sessions were held throughout the year covering a range of subjects including *Respectful and Assertive Communication* and *The Mighty Toddler*. Feedback regarding the information sessions was very positive.

Free e-audiobooks

As an extension to traditional services, the Library introduced an online subscription for e-audiobooks. The online service allows e-audiobooks to be downloaded to a Library member's home computer, iPhone or MP3 player, with Library members embracing the new format.

Introduction of e-books

To keep up to date with changing technology and meet the demand of its members, the Library introduced e-readers to stock. Interest in borrowing e-readers began immediately and use of the readers has remained popular.

I.T. Training with Volunteers

A number of volunteers provided I.T. training on a variety of topics including social media, internet searching, free email, iPhones and Microsoft products. An exciting element of the training program was the number of volunteers who offered training in languages other than English, including Urdu/Hindi, Russian, Persian and Italian.

Early Settlers' Event

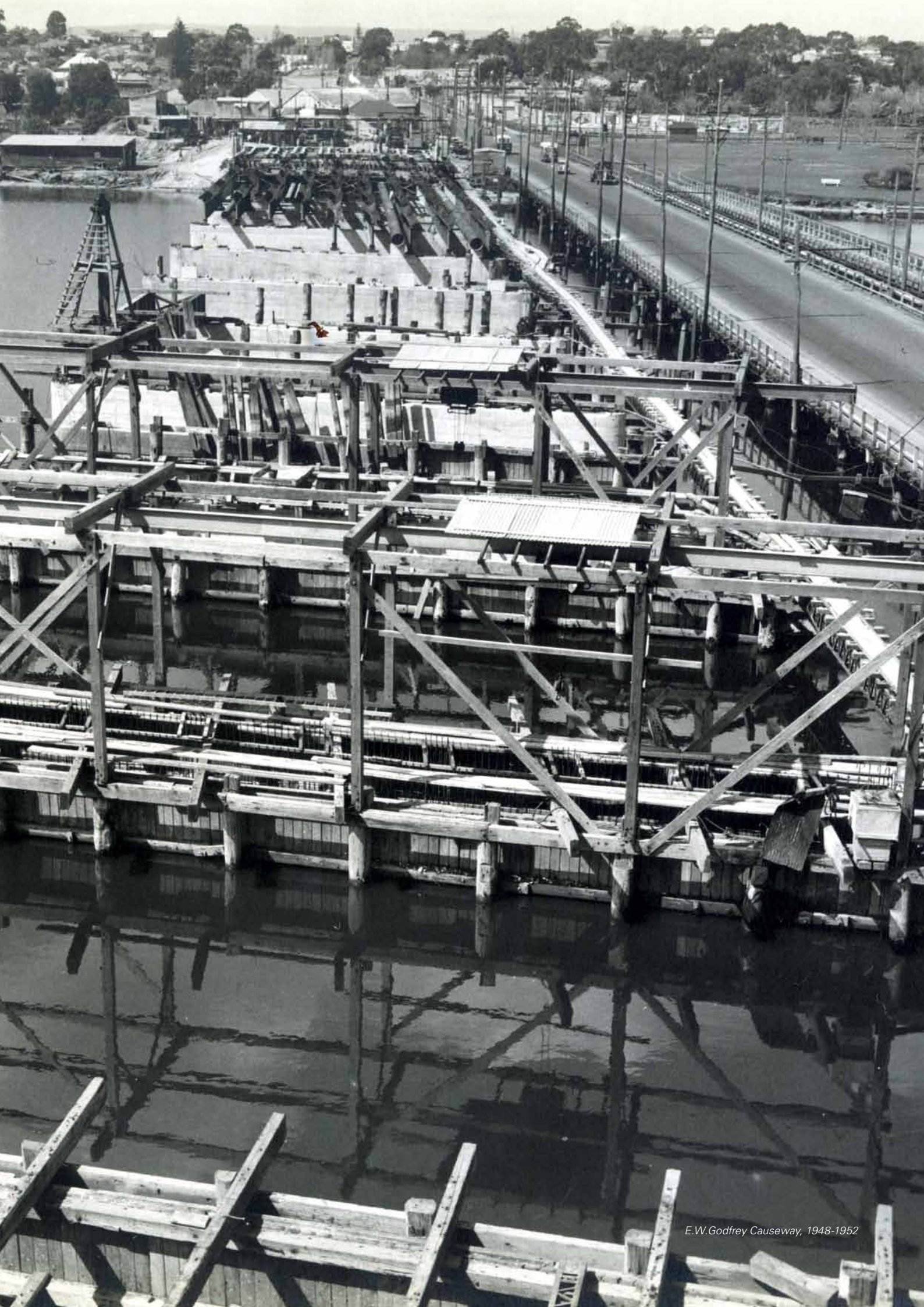
The Town held its Local History biennial Early Settlers' Celebration morning tea on Friday 9 September 2011. The Early Settlers' Celebration is held to honour residents who have lived in the Town for more than 50 years. Guests, including 110 early settlers enjoyed high tea and a PowerPoint presentation of photographs from the Local History Collection.

Living Memories Booklet

The Town compiled a *Living Memories* booklet containing excerpts from entries in previous Local History writing competitions. Stories were based on the writer's own memories and personal research.

Copy Cassettes to CD Local History

For preservation and improved access, the Town successfully transferred a selection of 100 oral histories from its Oral History Collection to CD. It is envisaged that excerpts from the CDs will be available from the Town's website in the future.



E.W. Godfrey Causeway, 1948-1952



BUILT LIFE

The Town strives for excellence by facilitating innovative design in the built environment and neighbourhood planning and endeavours to enhance our unique character by promoting high quality development and vibrant, liveable streetscapes.

URBAN PLANNING

Local Planning Policy Streetscape Review

The Town continued its review of the *Local Planning Policy – Streetscape*. The review will ensure the policy reflects the community's expectations for residential development within the Town, provide scope for more modern designs in appropriate locations and provide for sustainable design proposals. Community consultation was carried out and Council will consider the feedback prior to adopting the Policy.

Development along Albany Highway

Several mixed use residential and commercial developments were approved along Albany Highway, and were either commenced or completed in 2011/12. A number of car yards were removed and replaced with high quality residential and commercial developments. These developments are changing the face of Albany Highway, resulting in a more active and efficient use of land along this important activity corridor.

BUILDING

The Building Business Unit ensures buildings within the Town are safe, liveable, accessible and sustainable, and meet statutory requirements by assessing building permit applications; adhering to building compliance and regulations and enforcing swimming pool regulation. In April, a new *Building Act* was introduced, which significantly modified the building approval process across the State. While there was a notable downturn in building applications in April and May, numbers have since returned to their former level.

In 2011/2012, the Town issued 518 building permits/licences for a wide variety of buildings, including a major redevelopment of the Burswood Entertainment Complex and mixed-use, residential and commercial buildings.

Burswood Entertainment Complex

A number of building licences were issued for major projects at the Burswood Entertainment Complex including a major expansion of the gaming floor, upgrading and additional dining facilities and high end accommodation. The total value of these works is estimated at around \$160 million.



Road repair work

RENEW LIFE

Renew Life aims to provide leadership on environmental matters through effective waste management, as well as providing design and facility management services, managing the Town's assets and ensuring streetscapes and parks are well maintained and attractive for public use.

STREET LIFE

This year, Street Life secured more than \$800,000 of funding from external organisations including Federal and State agencies for engineering infrastructure works built during 2011/2012. A higher than normal investment was made to renew the Town's road assets.

The Street Life team was the recipient of a WALGA Road Safety Award for work on the Briggs Street/Star Street intersection upgrade project.

Roads

Road resurfacing of various street sections was undertaken including Albany Highway north of Kent Street and McMaster Street, which incorporated highly cost effective overland drainage and kerb upgrade works. Both projects are two thirds funded by the Metropolitan Regional Road Group (MRRG) program managed by Main Roads WA.

Upgrade works were done at various intersections including Manchester Street/Hordern Street and Teddington Street/Burswood Road which were both two thirds funded by the Blackspot program, managed by Main Roads WA.

The design of a principle shared path (PSP) along Rutland Avenue and construction of a cycle path on McCallum Park were 50% funded by the Department of Transport.

Safety

Street Life purchased a new Mobile Speed Monitoring Variable Message Sign (Speed Trailer) which was almost entirely funded by WA Local Government Association for use during road works and events.

Funding of \$100,000 from the Federal Government's *Safer Suburbs Program* allowed the Town to work with the Public Transport Authority to install security lighting and CCTV cameras around the Burswood Train Station.

Development

Collaboration with various developers and state agencies happened for the planning of several major transport and development projects including the future light rail, the future Burswood Peninsula major stadium, Belmont Racecourse re-development, Causeway Bus Interchange, Crown Perth multi-storey car park and Curtin University development.

Waste and Drainage

Baillie Avenue sump retaining wall works were done in collaboration with the developer of the adjacent building development site on Albany Highway.

Preparation began on the Strategic Waste Management Business Case Studies which is in line with the Town's *Strategic Waste Minimisation Plan*.

Transport

Street Life worked with the Public Transport Authority (PTA) to assist them in prioritising works to upgrade universal access at various bus stops in the Town. The PTA's funding contributed to the installation of five new bus shelters.

Preparation of an *Integrated Movement Network Strategy* has begun. This strategy will provide a framework for guiding transport initiatives in the Town for the future.

Signage

A *welcome* sign was installed on the Graham Farmer Freeway bridge for the start of the Commonwealth Heads of Government Meeting (CHOGM), greeting people entering the Town along Great Eastern Highway.

Coloured up-lights have been installed on the living Christmas Tree at Isaiah Corner Park (corner of Albany Highway and Kent Street).

PARK LIFE

Lathlain Park Precinct

In 2011/2012 the Town, together with the Department of Sport and Recreation (DSR) and West Australian Football Commission (WAFC), engaged Coffey Sport and Leisure to develop a business case for the *Lathlain Park Precinct Master Plan*.

The Business Case included:

- detailed assessment on the feasibility of the *Lathlain Park Precinct Master Plan*, including capital costs and a 10 year financial plan
- first concept designs of the proposed buildings and infrastructure for Lathlain Park and an updated concept plan
- detailed business plan and financials for the on-going operation of the facility
- initial assessment of funding, partnership, financing and ongoing revenue potential
- opportunities for staging the implementation of the *Lathlain Park Precinct Master Plan*.

The final business case will be endorsed by Council during 2012/13.

GO Edwards Park

This year, the Town developed the *GO Edwards Park Concept Plan* and *GO Edwards Park Water Quality Improvement Plan*. The *GO Edwards Park Concept Plan* was developed by AECOM Pty Ltd and considers:

- Landscape zones: character, active and passive areas.
- Circulation: paving and pathways.
- Landscape elements: furniture, buildings and infrastructure.
- Softscape: planting and habitat.

The intention is to obtain Council endorsement of the plan by the end of 2012.

George Street Reserve Revegetation Project

Council endorsed a concept plan to revegetate the George Street Reserve to natural bushland over an 11-year period. Major features of the concept plan include a Nyoongar food garden, demonstration landscapes representing the different Swan Coastal and Bassendean Sands soil types found in the area, native tree food source for the endangered Carnaby's Cockatoo, carbon offsetting for the Town vehicle fleet and a limestone pathway network linking the adjacent Kensington Bushland and Harold Rossiter Reserve.

Other minor parks projects completed over 2011/2012 include:

- renewal and upgrade of irrigation infrastructure at Fletcher Park (\$146,000)
- connection of Charles Patterson Park into GO Edwards Park irrigation infrastructure (\$19,000)
- shade sails installed at Alday Street Reserve and Hawthorne Reserve (\$30,000)
- upgrade of playground equipment at Hawthorne Reserve (\$48,000)
- renewal of bollards at Charles Patterson Park (\$34,000)
- LED lighting installed at GO Edwards Park (\$30,000)
- detailed site investigation of Kent Street sandpit contaminated site (\$65,000).

ASSETS

Strategic Asset Review (SAR)

The Town completed a review of the 419 properties it holds in freehold ownership. A number of the properties were identified as having development potential and/or an ability to increase dividends to the community.

Outcomes of the SAR include:

- the gathering and update of a database of all occupancy agreements held with the Town over its land and property
- development of a policy to ensure a community dividend is provided by the Town's relevant properties
- a Town Planning Scheme re-zoning of parcels of land to allow the Town to maximise the community dividend and best use of land and property
- identification of properties which have development potential, which will now be the subject of an external consultancy engagement in 2012/2013 to maximise the return on the Town's assets
- identification of properties deemed to be surplus to requirements.

Works Depot Refurbishment

The Town commenced the long awaited works depot refurbishment project in 2011/2012. This million dollar project is on budget and aiming for completion in November 2012.

The project aims to:

- renew and upgrade the building
- improve the physical workplace for members of the Town's operational staff
- improve the functionality of the building for meetings, training and the day-to-day running of Council operations
- improve the building's performance regarding amenity, energy efficiency, *Building Code of Australia* (as amended) compliance and remove specific asset management matters.

Digital Hub

The Town has received grants from the Federal Government's Department for Broadband Communications and the Digital Economy to assist in the development of a Digital Hub.

Originally planned as a refurbishment of the former TAB building to enable a commercial tenancy, the Town has commenced construction of the Digital Hub at 1 Harper Street. The Hub will provide an internet training facility for the public.

The building project includes provision of universal access (parking, ramp entry and accessible sanitary facilities), renewal of mechanical and electrical services, internal modifications and internal fit-out.

Other minor assets projects completed over 2011/2012 include:

- re-roofing of 14 Kent Street (\$13,000)
- continuation of refurbishment works at Edward Millen site (\$75,000)
- painting of the Town's Administration Centre (\$43,000)
- upgrade of toilet block at John Macmillan Park (\$18,000).



Monadelphous Building, Albany Highway © Matt Devlin 2011

BUSINESS LIFE

Business Life provides organisational support to ensure that the Town can accommodate growth to achieve its future goals. The program area focusses on economic development and sustainability to ensure optimum organisational performance. Services provided to the Town include the areas of finance, health and regulatory services and business performance and development.

CUSTOMER SERVICE

This year the Customer Services Team commenced a number of significant projects. Two major projects include a remodel of the reception area, as well as the redevelopment of the Customer Service Charter. Both projects are linked in a significant way. Resources have been applied to these projects to ensure that they are completed on time and with minimal disruption to service delivery. The completion of these two projects will help to greatly improve the efficiency of service provided to all the Town's clients. Possible opportunities to expand services to out-centres and other locations will be created.

ECONOMIC DEVELOPMENT

The major focus of the Economic Development team has been to improve the Town's communication with the local business community and gain a better understanding of the issues that are important to them. This was achieved by regular personal visits to each of the business districts in the Town including Albany Highway, East Victoria Park, Burswood, Lathlain and Carlisle.

Stakeholder relations were also improved resulting in regular communication with:

- local Chambers of Commerce
- neighbouring Council's Economic Development Officers (City of Perth, City of South Perth, City of Belmont and City of Canning)
- larger business entities in the Town such as Burswood Entertainment Complex, Monadelphous, Curtin University, Technology Park and Belmont Park Racecourse.

Significant effort has been spent liaising with the NBN Co. and the Department of Broadband, Communications and the Digital Economy so that the Town is ready for the National Broadband Network rollout in the near future.

FINANCE

There has been considerable work done on improving the standard of reports presented to the Elected Members and senior staff.

The Rates team have been actively focused on the collection of rates. This has resulted in over 98% collection of outstanding rates for the year.

The process for purchasing was reviewed with a complete overhaul of the process occurring. This included a rewrite of the Town's *Purchasing Manual* and implementation of industry standards as developed by the WA Local Government Association. Training of staff members was also conducted to ensure consistency of application across the organisation.

INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT)

Throughout the year, the ICT Service team has successfully completed a number of projects including:

- the provision of secure Remote Access
- upgrading of communications to all remote locations (Depot, Leisurelife, Aqualife and Library)
- migration to Cloud-based email filtering
- relocation of the Library server
- temporary relocation of Depot staff members and all technology instruments.

REGULATORY SERVICES

The Regulatory Services team (made up of Rangers, Parking and Environmental Health) has had a heavy focus on improving the delivery of services within our current resources.

The Parking and Rangers business units were relocated to the Depot which helped with office space constraints and also allowed for improved response times to issues. A Parking Management Committee was formed to look closely at parking matters within the Town. It is expected that this committee may introduce paid parking in an effort to reduce a number of parking issues the Town currently faces.

The Health business unit conducted a review of immunisation services resulting in the closure of the Town's immunisation clinic. The reasons for this were recognition of a sufficient number of service providers located within the area to perform immunisations. A cost analysis demonstrated that the Town could not provide the service at better value than the private providers.

The Regulatory Services team have also conducted trials of new mobile computer technology to help the team reach their work requirements more efficiently.

REVENUE DEVELOPMENT

Efforts to diversify the Town's revenue sources continued with a particular focus on the creation of an *Engagement Strategy* and a redrafting of the Town's *Sponsorship Policy*.

The Revenue Development team also handled a number of training and mentoring sessions for both the community and Town staff members. Two of these included Sourcing External Funding Partnerships and Club Strategic Management. Both sessions were well attended and received.

A corporate networking database is being built to focus on the relationships the Town has with key stakeholders throughout the area, industry and other networks.



Artist's impression Belmont Park Redevelopment Plan

FUTURE LIFE

The Strategic Planning Business Unit provides an integrated and comprehensive direction for the future development of the Town.

TOWN PLANNING SCHEME REVIEW AND LOCAL PLANNING STRATEGY

In 2010/11, the Town consolidated Council's strategic vision for the future development in a *Draft Local Planning Strategy*. That vision was then incorporated into a statutory framework as the *Draft Local Planning Scheme No. 2* and both documents were submitted to the Western Australian Planning Commission for consent to advertise for community consultation.

ACTIVITY CENTRES STRATEGY

Consultants were engaged to review the *Local Commercial Centres Strategy 2003* and prepare an Activity Centres Strategy for the Town based on the principles and guidelines of *State Planning Policy 4.2 – Activity Centres for Perth and Peel*.

This strategy will consider the amount of retail floor space required for each activity centre within the Town, including the Town Centre. The strategy will be finalised when the Department of Planning releases new population projections.

BELMONT PARK REDEVELOPMENT

The undeveloped land around Belmont Park Racecourse, owned by Golden Group Pty Ltd, is to become a high density mixed use development. In April, Council adopted the Belmont Park *Local Structure Plan and Town Planning Scheme Amendment*, which was then advertised to the community, surrounding municipalities and relevant government agencies. *The Structure Plan and TPS Amendment* will be considered by Council for final approval in 2012 and then forwarded to the Western Australian Planning Commission for its approval.

The proposed development incorporates up to 4,500 dwellings, 31,000sqm of retail floor space and 60,000sqm of office floor space, with a marina, hotel and significant regeneration of the foreshore reserve. The existing racecourse will be retained and its grandstand and facilities will be renovated with a community centre for the residents forming part of the new development.



Burswood Park

Plan for the Future 2011 - 2026 Update

COMMUNITY LIFE – PROJECTS

HEALTHY LIFE

Develop and Implement a Healthy Life Plan for the Town of Victoria Park.

Elements include an overarching Wellness Program; community-based sports development; active and passive recreation activities; and a review of the existing *Sport and Recreation Plan*. The Plan will encourage healthier lifestyle choices and increase participation rates in local sport and recreation through service provision and supporting clubs and community groups. The Plan is due to be finalised in June 2013.

Develop a Sport and Recreation Facilities Strategy focusing on future development and business improvement.

This Plan takes an integrated approach to planning and developing sport and recreation facilities. It assesses the future impacts of demographic changes in Victoria Park and future developments, including facility development, and responds to those anticipated changes as well as other projects within the Town that may impact leisure facilities such as the development of the Town Centre, Edward Millen site, *Lathlain Master Precinct Plan* and the Multi-Purpose Sports Facility.

The strategy is due to be presented to Council for consideration at the March 2013 Ordinary Council Meeting.

Develop a Multi-Purpose Sports Facility.

The relocation of the Victoria Park Carlisle Bowling Club and the creation of a Multi-Purpose Sports Facility to accommodate various users is integral to the development of the Town Centre. Council will prepare a plan for the construction of the facility to identify and remove any impediments to the redevelopment of the Town Centre.

The Multi-Purpose Sports Facility business case is due to be presented to Council in March 2013.

NEIGHBOURHOOD LIFE

Develop and implement a *Neighbourhood Life Plan*.

The *Neighbourhood Life Plan* aims to develop objectives that help to guide all sections of the community in working together to achieve aspirations. Consideration is to be given to existing plans – e.g. *Community Safety Plan*; *Disability Access and Inclusion Plan* – to include opportunities for the community to interact with each other, e.g. *Own Your Neighbourhood* program will include *Street Meet and Greet* and *Storytime at the Playground*.

Target audiences to be considered:

- Residents
- Seniors
- Youth
- Culturally and Linguistically Diverse (CALD) and new migrants
- Aboriginal and Torres Strait Islander people
- Volunteering
- Events

The Plan is due to be finalised by June 2013.

Encourage and promote artistic expression throughout the Town of Victoria Park.

Install artworks in the community in accordance with *Town of Victoria Park Public Art Master Plan*. Artistic expression within the Town, by means of the installation of art in public places, creates pride of place and affirms cultural identity in the area.

In 2011/12 ten public artworks were commissioned. The *Public Art Master Plan* is currently being reviewed, taking in to account the experiences of 2011/12.

The Town of Victoria Park is to become a *living canvas* through the creation of opportunities for diverse creative endeavours and expressions of art, e.g. fine arts, music, visual arts, literary arts, performing arts.

A small scale *living canvas* project is planned for March 2013. The experiences of this project will inform the development of a larger program.

Develop an Interactive History Centre and Civic Centre within the Town.

Elements of the Town Centre that include the development of an Interactive History Centre, Library redevelopment and other civic uses will be developed. Consideration to be given to the *Sport and Recreation Facilities Strategy* and other developments within the Town.

Continue to implement and review the *Community Safety Plan* initiatives.

The Town has developed a comprehensive *Community Safety Plan*. The *2012 Community Feedback Survey* indicated that a sampled population saw the Town, on the whole, as a safe place. Overall, 70% of respondents feel safe living in the Town of Victoria Park (16% very safe, 54% fairly safe). To build on the positive momentum of Town safety, we will continue to implement the *Community Safety Plan* initiatives.

Community Safety Plan initiatives are implemented and monitored by the Town's Community Safety Working Group.

The current *Community Safety and Crime Prevention Plan 2008-2012* is currently being reviewed. Community engagement has occurred. This, together with the review of the existing Plan, will inform the development of a new *Safer Neighbourhoods Plan*, which the Community Safety Working Group intends to present to Council for consideration in March 2013.

ENHANCED ACCESS AND INCLUSION

The Town will review existing services to enhance access and implement initiatives from the *Disability and Access Inclusion Plan*.

The Town's *Disability Access and Inclusion Plan 2008-2013* was reviewed in 2012 to ensure alignment with the Town's *Plan for the Future 2011-2026*. The review resulted in a revised plan – the *Disability Access and Inclusion Plan 2012-2017* – which the Town's Disability Access Working Group presented to Council in August 2012. Council unanimously endorsed the new Plan.



Burswood Park

BUILT LIFE – PROJECTS

URBAN PLANNING

Review the development function of Council, its processes, policies and Local Laws.

The efficient and effective operation of our processes is essential in order to ensure services meet or exceed expectations. The Council will be reviewing its processes through the application of the *Business Excellence Framework*.

Prepare a development application self-assessment checklist.

The best way to ensure that developers and owners of property achieve their goals to build in the Town is to enable them to efficiently negotiate the application process. To enable this we have, as a part of our review of the development application system, introduced a self-assessment checklist for applicants.

Establish a Town exhibition area project to showcase preferred housing designs for the Town.

With the impending development of the Burswood Peninsula and, in particular, Belmont Park Racecourse, there is a great opportunity to make this an exhibition site of state-of-the-art sustainable design.

In addition, the preparation of a virtual exhibition area will identify how new environmentally sustainable buildings can be integrated into existing streetscapes in the established areas of the Town.

BUILDING

Review building services function of Council, its processes, policies and Local Laws.

Efficient and effective operation of our processes is essential in order to ensure services meet or exceed expectations. The Council continues to review its processes through the application of the *Business Excellence Framework*.

Prepare a building application self-assessment checklist.

The best way to ensure that developers and owners of property achieve their goals to build in the Town is to enable them to efficiently negotiate the application process. To enable this we have, as a part of our review of the development application system, introduced a self-assessment checklist for applicants.

Work with other program areas to enhance access in the Town.

We want to make the Town one of the most accessible areas in WA. To this end we will coordinate efforts across the organisation to enhance universal access to homes, parks, streets, businesses and facilities.

RENEW LIFE – PROJECTS

PARK LIFE

Develop a Town Greening Plan.

The Town is to develop a comprehensive plan and strategy to *green* the town. The Plan will explore sustainable street tree and parks management and improvement strategies to enable the development of the Plan. This project has commenced and is anticipated to be completed in the 2013/14 financial year.

Our street trees play a major role in keeping our streetscapes looking green and staying cool whilst encouraging people to enjoy the amenity of the neighbourhood. Trees assist in enticing residents into the street to engage and interact, building a strong sense of neighbourhood. The *Street Tree Master Plan* will form part of the *Greening Plan*.

Parks are a great place for people to gather and recreate. They are an asset that needs to be continually improved. We need to encourage people to use the parks to improve levels of activity thus having a positive effect on health generally.

Complete the Lathlain Precinct Master Plan.

Lathlain Park Master Plan was completed and subsequently the business case, financial implications and funding sources are being developed. Detailed design and constructions documentation is being developed to ensure the project is shelf-ready.

Review and complete the McCallum Park Master Plan projects.

The *McCallum Park Master Plan* is now complete. The implementation of the plan is the next stage. The McCallum Park project will be a major *Swan River Activation Strategy* in Victoria Park.

Develop a GO Edwards Concept Plan.

GO Edwards Concept Plan looks to improve the quality and usability of this recreation area as well as improve the environmental and biodiversity of the parkland. The Plan is now complete and the next stage looks at the financial and budgeting impact of the project.

Develop a Foreshore Access/Management Plan.

The Town's connection to the river by land places a special need on management of water quality, vegetation, fauna and physical access to the foreshore. The Town does not have access to all parts of the foreshore due to private or government ownership and jurisdiction, but it is critical that access is not only maintained but enhanced. To ensure consistency in management and equitable access for the community, the Town endeavours to take a leadership role in the development of this Plan. This project has commenced and is anticipated to be completed in the 2013/14 financial year.

Develop an Environmental Plan.

A comprehensive *Environmental Plan* is being developed that will focus on the few high-leverage initiatives which address our environmental obligations. This Plan will implement strategies which focus on the river foreshore (in conjunction with the *Foreshore and Access Management Plan*), land uses adjoining sensitive areas, bushland sites (inclusive of Kensington, Hillview and renewal of the Kent Street sand-pit), and areas for remediation as well as educating the community to understand its role in protecting the environment.

The *Environmental Plan* will have four key focus areas which are Natural Area Management and Enhancement, Water, Biodiversity, Energy Efficiency and Waste Management.

The Plan is anticipated to be complete in the 2013/14 financial year.

STREET LIFE

Develop a *Streetscape Beautification and Traffic Management Plan* and undertake entry-point projects to reinforce the Town's identity.

The presentation of our streets and the effective management of traffic flow makes our neighbourhoods attractive, improves the value of investment in the community and fosters a sense of pride in our Town. This Project will commence in the 2013/14 financial year.

Complete the *Integrated Movement Network Strategy*, formerly the *integrated Transport Management Plan and Parking Strategy*.

The effective and efficient flow of traffic around the Town and the optimum availability of parking has a major role to play in how enjoyable life experiences are in the community. By virtue of our location, we have a large amount of traffic to contend with that travels through to other destinations and we also, by virtue of our retail, recreation and event choices, attract a number of vehicles to the Town.

The Town will develop a comprehensive strategy to address traffic and parking needs, both for the present and future. The transport strategy will also deliver a multi-modal approach to encourage a shift away from the usage of motor vehicles to other modes of transport in the Town.

The strategy is due for adoption by Council mid-2013. Once adopted the financial and budget implications will be linked to the Town's forward-looking *Financial Plan*.

Complete the *Storm Water Management Strategy*.

The management of storm water has the benefit of preventing the spread of pollutants into the Swan River as well as protecting the assets owned by people who reside in the Town. The *Storm Water Management Strategy* will produce a comprehensive approach to managing and, where possible, harvesting water for future use.

The *Storm Water Management Strategy* is complete and has allocated funds to progress changes to the storm water system.

Prepare the *Town of Victoria Park Light Rail Plan*.

Light rail is one of the modes of transport we envisage for the Town that will link us, in a sustainable way, to other locales in the Perth metropolitan area. The *Light Rail Plan* will link the Town to Curtin University in the south and to the University of WA in the west, and link the centre of the Town with businesses along the rail route.

The Town has successfully lobbied Government to include the planning of light rail in the Town and this planning process has commenced. The Plan includes routes from the Causeway to Curtin University and onto the Burswood Peninsula.

Develop business cases for waste management.

As the Town grows and waste management becomes more costly, there is a need to explore the potential for business to manage waste within the Town in a manner which would minimise the continued impact on the local community.

The business cases have been completed and now look to be implemented during the 2013/2014 financial year.

ASSETS FOR LIFE

Prepare an *Asset Management Plan* for key assets.

The Town has many assets that can maximise returns for the Town, or be used to leverage other Town developments. We do not presently have a comprehensive *Asset Management Plan*. The development of the Plan will enable us to measure what we have and the possible returns from better utilising these assets in the future.

The Plan is complete and will form the basis for the Town to assess and optimise assets which will contribute to the Town's sustainability.

Review the Renew Life functions, systems, policies and Local Laws.

Through the adoption and application of the *Business Excellence Framework* we will undertake a program of review of the services and systems of the organisation. The program will aim to achieve a better return for the community spend.

Both the waste management process and fleet optimisation have been reviewed.

Prepare a Building Management System.

The built assets of the Town are to be maintained to the best standards possible. The preparation of a *Built Assets Management System* will ensure that there is a systematic way of managing these assets. The system will involve a review of Town leases.

This system is currently being reviewed.

Optimise fleet management.

The Town's fleet is extensive. We will develop a *Fleet Management Plan* to optimise the fleet. A review has been completed. The review process will continue as the Town's fleet environment and market conditions change.

Develop a 10-year *Works Program* and *Financial Reporting System* for all key assets.

The Town will develop a *Works Program* for key assets that will outline our obligations for managing those assets. This will involve maintenance as well as an *Assets Renewal Plan*.

The Town is progressing this program which is due to be completed during the early part of 2013.

Commence infrastructure implementation for the Causeway Precinct.

The Causeway Precinct is experiencing significant demand for development. The infrastructure in the area should be exemplary of what we seek for the Town. To this end we will develop an *Infrastructure Standards Framework* that defines our expectations for anticipated development in the area.

The *GO Edwards Concept Plan* and the intersection treatment at Teddington Road and Burswood Road, comprising part of the changes in this area, have been completed.

BUSINESS LIFE – PROJECTS

BUSINESS EFFECTIVENESS

Review all business performance services and systems.

Through the adoption and application of the *Business Excellence Framework*, the Town will undertake a program of review of the services and systems of the organisation. The program will aim to achieve a better return for community spending. It is envisaged that areas throughout the organisation will be identified to participate in an initial business performance methodology review. This will occur within the next 12 months.

Develop a *Revenue Diversification Plan*.

The entire burden for maintaining the infrastructure of Council should not fall on the shoulders of present day community members. Council must diversify its revenue sources if it is to remain financially sustainable. A concerted effort has been made to identify alternate sources of revenue for the Town over the previous 12 months, including the development of a *Revenue Diversification Plan*. Throughout the coming 12 months this Plan will be the leverage tool to identify and procure further funds for the benefit of the community, thus reducing the reliance on rate revenue.

Tamala Park Development Investment Plan.

The development of Tamala Park presents an excellent opportunity for maximising the return for future generations in the Town from sales of land acquired in relation to the waste-disposal site associated with Mindarie Regional Council, of which the Town is a joint-venture participant. The development and sale of residential units will generate substantial funds that will be re-invested into current infrastructure and further wealth creation for the Town. The commencement of the revenue stream from land sales is expected to occur late in the 2013 financial year. At this stage the total estimated flow of revenue to the Town, by way of profit, is \$30 million, to be delivered over the next 10 years.

ECONOMIC VITALITY

Prepare a Town-wide *Economic Development Strategy*.

The economic vitality of the Town has benefits for the entire community. A key focus in the coming 12 months will be on the development of an *Economic Development Strategy* that is both relevant and affordable. The strategy will encourage a diverse business mix in the main business areas of the Town, encouraging creativity and attractiveness within a friendly and sustainable environment.

Implement the Town of Victoria Park *Business Access Project – ‘You’re Welcome’*

The Town will be implementing many of the initiatives of the *Disability Services Strategic Plan, ‘Count Me In’* in the near future. One of the initiatives is *‘You’re Welcome’* – a strategy assisting people with disabilities to obtain accurate access information to businesses and facilities within the Town. A data collection period will be closely followed by the publication of information on the Access WA website and other relevant mediums.

Develop marketing initiatives to attract tourists.

There are tourism aspects of the Town that have yet to be fully promoted. The educational, recreational, sporting, event, culinary, shopping and various cultural features of the Town warrant continuous promotion. The Town will continue to promote the area with a dynamic and on-going approach, through the use of vibrant and meaningful media campaigns.

FUTURE LIFE – PROJECTS

STRATEGIC PLANNING

Complete the *Local Planning Strategy (LPS)* and *Town Planning Scheme (TPS)* projects.

The LPS and TPS are essential documents that will guide our response and strategic approach to demographic and development pressures on the Town. We are a location in great demand. This is especially the case with the State Government's release of the *Directions 2031 Plan for WA*. The Town needs to align the LPS to the Plan.

Detailed structure planning, including design guidelines as required, for *special areas*:

- Peninsula South
- Albany Highway
- Town Centre
- Railway mixed-use

The *Burswood Station East Master Plan*, within the Peninsula South area, is substantially complete as is the *Structure Plan for Belmont Park Redevelopment*. The *Burswood Peninsula Structure Plan* and *Burswood Station East Master Plan* are currently being progressed, by the Department of Planning with Council involvement and influence, to draft status by December 2012.

Preparation of a virtual 3D model of the ultimate build-out of the special areas of the Town, including indicative artist impressions.

This vision will be a single coherent and visual representation of how we want the Town to look in the future. It will be a finished image we can be proud of and will act as a template for all urban design decisions. This is proposed to be completed by the end of the 2012/13 financial year.

Develop and implement a *Sustainability Framework for the Town*.

Sustainability – defined as 'Meeting the needs of current generations without compromising the ability of future generations to meet their own needs' (Brundtland 1987) – is a significant and growing issue and an opportunity for Local Government. The Town's commitment to the development and implementation of a *Sustainability Framework* consolidates its position of securing greater sustainability into the future.

The *Sustainability Framework* is part of an adaptive process and is deliberately flexible to accommodate new opportunities for future sustainability initiatives. The framework makes sustainability part of everything we do. It is not an *add-on* and should be viewed as an integral part of business that is managed in a similar way to occupational health and safety or risk.

Sustainability involves the consideration of environmental, social, cultural and economic impacts of decision-making. Sustainability needs to be included in branding, networking and education and to be merged with integrated strategic initiatives.

The development and implementation of a *Sustainability Framework* is essential. The finalisation of this project will commence in January 2013 and is proposed to be completed by the end of the 2012/13 financial year.

Complete the *Town Centre redevelopment to construction stage*.

The Town owns a large quantity of land bordered by Albany Highway, Sussex, Kent and Gloucester Streets. The development of the shopping precinct presents a great opportunity for the Town to maximise community benefits of the development by seeking to complement the proposed shopping precinct redevelopment through the establishment of a community-focused hub for residences in the locality so as to make the area more people-friendly and active.

Develop and implement the *Albany Highway Main Street Plan*.

The main street of Victoria Park is Albany Highway. The Town will continue to improve the main street initiatives already implemented for part of Albany Highway. The Town also seeks to make laneways adjacent to Albany Highway more attractive to enhance their appeal to local businesses and offer further opportunities for community activity.



McCallum Park

STRATEGIC ASSET

Review Town land assets and prepare a guide to optimise their use, taking into account strategic project delivery.

The Future Life Program area will develop a *Land Asset Optimisation Strategy* to realise the best use of the Council's many land assets. This is due to be completed by the Town's consultants in the second half of the 2012/13 financial year.

STRATEGIC PROJECTS

Develop stakeholder partnerships to win support for implementing the Town's vision:

- Project management and participation in projects
- Partnerships with state government and private sector

The Town has been developing plans for the future that have yet to be fully implemented or, in some cases, initiated. We will continue to seek support from various sectors for the implementation of the plans so that the progressive work of Town can be realised.

Implementation of strategic projects identified by the Town as its priorities including:

- Burswood Station East Master Plan
- Town Centre Project
- Edward Millen Home Project
- Other strategic projects as approved by Council.

COMPETITION PRINCIPLES AGREEMENT – NATIONAL COMPETITION POLICY

The *Competition Principles Agreement* (CPA) is a contractual agreement between the Federal Government and all State and Territory Governments, with local government committing to the CPA through the State Governments' involvement. The CPA ensures all public enterprises operate in a transparent manner and in the best public interest. To comply with the CPA, local governments are required to include certain particulars in relation to CPA in their annual reports. The Town supports the concept of the CPA and therefore the following particulars are reported.

COMPETITIVE NEUTRALITY

This principle ensures government business operations do not have any advantage or disadvantage over the private sector. In 2011/12, none of the Town's activities were classified as a Public Trading Enterprise or a Public Financial Enterprise by the Australian Bureau of Statistics and the Town received no allegations of non-compliance with the principles of Competitive Neutrality.

STRUCTURAL REFORM OF PUBLIC MONOPOLIES

There is no reporting requirement as the Town does not operate any Public Monopolies within the CPA definition. The Town did not privatise any activities during 2011/12.

LOCAL LAWS

During 2011/12 the Town reviewed its *Standing Orders Local Law 2000*. This Local Law was repealed and a new *Town of Victoria Park Standing Orders Local Law 2011* was promulgated. There is no obligatory requirement to undertake a National Competition Policy Public Benefit Test on local government standing orders local laws.

LOCAL GOVERNMENT (RULES OF CONDUCT) REGULATIONS 2007

These regulations require the reporting of various offences by Council Members, as prescribed by the Regulations. Council Members must comply with their obligations under the *Local Government Act 1995* and subsidiary legislation. Complaints about the conduct of Council Members are made to the Complaints Officer who, in accordance with Section 5.120, must be a designated senior employee to investigate the complaint. The Town's Complaints Officer is the Chief Executive Officer. It is pleasing to report that in 2011/12 the Town received no complaints concerning Council Members and, therefore, no reports were necessary.

PUBLIC INTEREST DISCLOSURE

In accordance with the requirements of the *Public Interest Disclosure Act 2003* (the Act), the Town established procedures to facilitate making disclosures under the Act. These procedures outlined the process to protect disclosures generally, to protect people making protected disclosures from reprisals, and to provide guidance on investigations. In the 2011/12, no disclosures were made to the Town relating to improper conduct.

COMPLIANCE AUDIT RETURN

The Department of Local Government requires all local governments to carry out an annual compliance audit for the period 1 January to 31 December. The *2011 Compliance Audit Return* was presented to Council in March. The audit found that the Town complied with all relevant legislation. A certified copy of the Return was submitted to the Director General of the Department of Local Government on 15 March 2012.

In addition to its statutory obligation, the Town introduced its own quarterly in-house Compliance Audits which commenced in January to ensure all regulatory requirements pursuant to the *Local Government Act 1995* (the Act) were complied with. The Act prescribes that only an *Annual Compliance Audit* be undertaken.

REGISTER OF FINANCIAL INTERESTS FOR COUNCIL MEMBERS AND SENIOR EMPLOYEES

The reporting of the financial interests of Council Members and Senior Employees were compiled under the *Local Government Act 1995*. This register was implemented on 1 July 1997. It is held in the Chief Executive's office and is available for public viewing.

ACCESS AND INCLUSION

The Town continued its commitment to implement the *Disability Access and Inclusion Plan 2008-2013* (DAIP). Major achievements over the year included:

- effective response to the community request to provide an adult change table for the Aqualife Centre
- review and update of tender procedures to ensure agents and contractors are aware of their obligations to provide services to the public consistent with the DAIP
- renewal of the Town's website for compliancy with W3C
- community consultation undertaken via forums, surveys, displays and Councillor meet and greet sessions at local shopping centres to support the redevelopment of the Town's *Disability Access and Inclusion Plan, 2012-2017*
- re-establishment of the Disability Access Working Group to support the strategic implementation of the *Disability Access and Inclusion Plan, 2012-2017*
- development of a new Accessible Car Parking Facilities publication
- support and sponsorship of Cerebral Palsy Wheelie Big Day Out in March 2012.

EMPLOYEE REMUNERATION

Set out below, in bands of \$10,000, are the number of employees at the Town entitled to an annual salary of \$100,000 or more as at 30 June of each year.

Salary Band \$	2012	2011
100,000 - 109,999	7	0
110,000 - 119,999	1	0
120,000 - 129,999	0	0
130,000 - 139,999	0	4
140,000 - 149,999	0	0
150,000 - 159,999	3	0
160,000 - 169,999	1	0
170,000 - 179,999	0	1
180,000 - 189,999	1	0
190,000 - 199,999	0	0
Total	13	5

INFORMATION SERVICES RECORDS

The Town of Victoria Park is committed to the reliable and systematic management of government records in accordance with legislative requirements and best practice standards. The Town's Record Keeping Plan (as required by the State Records Act 2000) was initially approved in by the State Records Commission in 2004 and subsequently reviewed in 2009.

The Town introduced an electronic Document Records Management System (eDRMS) into the organisation in 1994. The current record keeping system, while offering centralisation of all corporate information and simultaneous access for all users, is limited in its application. System enhancements are no longer available so the Town will be implementing a web interface eDRMS in 2012-2013. The metadata conversion project which will enable the smooth transition of the Town's documents/files has commenced. The new eDRMS will be integrated with other systems within the Town to ensure total information management, including the financial, property and mapping systems.

The Town operates an ongoing Record Keeping Training Program to ensure staff are aware of their record keeping roles and responsibilities. Training is compulsory for all new staff who will create, collect or use records during their employment. The Record Keeping Training Program addresses the use of the eDRMS, record keeping responsibilities, legislative framework, operational procedures and retention and disposal requirements. A total of 50 staff participated in the Record Keeping Training Program during 2011-2012.

Measurement of corporate record keeping performance indicators during this period are compared to last year's figures in the table below.

PERFORMANCE INDICATOR

	10/11	11/12	Trend
Number of new files created	752	1360	↑ 80%
Number of documents registered	39570	37945	↓ 4%
Number of files retrieved	1254	1387	↑ 11%
Number of Freedom of Information Applications received	2	9	↑ 350%
Response time of Freedom of Information applications (average number of days)	4	40	↓ 900%

In March 2007, a building licence automation project commenced whereby all envelopes which have passed the three-year inactive storage stage are transferred to an off-site storage facility. The Town has approximately 39,228 envelopes stored off-site and 3,108 stored on-site.

**Town of Victoria Park
Financial Report
For the year ended 30 June 2012**

**Local Government Act 1995
Local Government (Financial Management) Regulations 1995**

Statement by the Chief Executive Officer

The attached Financial Report of the Town of Victoria Park, being the Annual Financial Report and Supporting Notes and other information for the financial year ended 30 June 2012 are, in my opinion, properly drawn up to present fairly the financial position of the Town of Victoria Park at 30 June 2012 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and Regulations under the Act.

Signed on the 19th November 2012



Athansios (Arthur) Kyron

Chief Executive Officer

Town of Victoria Park
Statement of Comprehensive Income - By Nature and Type
For the year ended 30 June 2012

	Note	2012 Actual \$	2012 Budget \$	2011 Actual \$
Revenue				
Rates	23	26,176,019	26,045,372	24,157,173
Grants and Contributions - Operating	29	1,658,401	1,220,834	1,588,925
Fees and Charges	28	7,618,672	7,894,976	7,416,836
Service Charges	25	1,800,140	4,839,609	0
Interest Earnings	2	1,500,115	1,189,000	1,243,475
Other Revenue		433,542	8,000	9,089
		39,186,889	41,197,791	34,415,498
Expenses				
Employee Costs		(14,882,389)	(15,889,907)	(13,601,772)
Materials and Contracts		(15,788,886)	(18,988,372)	(11,724,546)
Utility Charges		(1,567,617)	(1,626,346)	(1,425,519)
Depreciation	2	(4,296,946)	(4,266,932)	(3,972,430)
Interest Expense	2	(688,736)	(649,691)	(637,613)
Insurance		(390,718)	(414,506)	(384,591)
Other Expense		(190,877)	(385,135)	(308,825)
		(37,806,171)	(42,220,889)	(32,055,296)
		1,380,718	(1,023,098)	2,360,202
Grants and Contributions for Assets				
Grants and Contributions - Non-Operating	29	992,056	1,056,219	591,101
		992,056	1,056,219	591,101
Profit and Loss from Asset Disposal				
Profit on Asset Disposal	20	49,682	17,585	12,705
Loss on Asset Disposal	20	(47,311)	(398,220)	(187,905)
		2,371	(380,635)	(175,200)
Changes in Equity				
Joint Ventures	17	(156,334)	0	(91,854)
		(156,334)	0	(91,854)
Net Result				
		2,218,811	(347,514)	2,684,249
Other Comprehensive Income				
Non-Current Assets Revaluation Changes	13	0	0	0
		0	0	0
Total Comprehensive Income				
		2,218,811	(347,514)	2,684,249

This statement is to be read in conjunction with the accompanying notes.

Town of Victoria Park
Statement of Comprehensive Income - By Program
For the year ended 30 June 2012

	Note	2012 Actual \$	2012 Budget \$	2011 Actual \$
Revenue	2			
General Purpose Funding		29,014,926	28,057,272	26,502,547
Governance		0	0	7,356
Law, Order and Public Safety		654,516	93,377	108,879
Health		220,691	223,286	192,359
Education and Welfare		304,672	1,001	0
Community Amenities		846,891	979,417	938,729
Recreation and Culture		5,379,496	5,559,497	4,999,826
Transport		246,691	796,348	667,514
Economic Services		2,238,299	5,246,109	667,986
Other Property and Services		280,706	241,484	330,302
		39,186,889	41,197,791	34,415,498
Expenses excluding Finance Costs	2			
General Purpose Funding		(496,037)	(634,153)	(692,486)
Governance		(278,457)	(1,931,791)	(2,104,309)
Law, Order and Public Safety		(1,575,371)	(813,045)	(800,002)
Health		(1,035,417)	(649,389)	(646,936)
Education and Welfare		(904,884)	(414,076)	(352,078)
Community Amenities		(6,016,886)	(7,014,179)	(5,421,816)
Recreation and Culture		(14,529,773)	(13,258,779)	(11,036,566)
Transport		(7,241,054)	(8,058,266)	(7,260,609)
Economic Services		(4,526,822)	(7,635,592)	(751,172)
Other Property and Services		(512,734)	(1,212,063)	(2,351,709)
		(37,117,434)	(41,621,333)	(31,417,683)
Finance Costs	2			
Recreation and Culture		(404,531)	(344,451)	(372,510)
Other Property and Services		(284,205)	(255,105)	(265,103)
		(688,736)	(599,556)	(637,613)
Grants and Contributions for Assets				
General Purpose Funding		0	175,000	174,254
Recreation and Culture		0	0	160,387
Transport		972,056	881,219	256,460
Other Property and Services		20,000	0	0
		992,056	1,056,219	591,101

Town of Victoria Park
Statement of Comprehensive Income - By Program (continued)
For the year ended 30 June 2012

	Note	2012 Actual \$	2012 Budget \$	2011 Actual \$
Profit and Loss from Asset Disposal				
Governance		0	(19,191)	0
Law, Order and Public Safety		2,397	(34,006)	0
Health		10,246	(24,338)	(7,395)
Community Amenities		(11,280)	(45,827)	(16,008)
Recreation and Culture		0	(10,610)	(17,630)
Transport		(25,872)	0	1,136
Economic Services		10,369	(23,635)	(9,081)
Other Property and Services		16,511	(223,028)	(126,222)
		2,371	(380,635)	(175,200)
Changes in Equity				
Community Amenities		(156,334)	0	(91,854)
		(156,334)	0	(91,854)
Net Result				
		2,218,811	(347,514)	2,684,249
Other Comprehensive Income				
Non-Current Assets Revaluation Changes		0	0	0
		0	0	0
Total Comprehensive Income				
		2,218,811	(347,514)	2,684,249

This statement is to be read in conjunction with the accompanying notes.

Town of Victoria Park
Statement of Financial Position
As at 30 June 2012

	Note	2012 Actual \$	2011 Actual \$
Current Assets			
Cash and Cash Equivalents	3	18,922,481	15,308,484
Trade and Other Receivables	5	1,241,614	1,218,614
Inventories	6	17,997	48,948
		20,182,093	16,576,046
Non-Current Assets			
Other Receivables	5	1,522,834	181,524
Property, Plant and Equipment	7	52,835,431	52,601,300
Infrastructure	8	67,727,259	65,929,219
Other Financial Assets	17	3,532,538	3,688,871
		125,618,062	122,400,914
Total Assets		145,800,155	138,976,960
Current Liabilities			
Trade and Other Payables	9	5,204,497	3,840,476
Current Portion of Long Term Borrowings	10	1,150,972	745,900
Provisions	11	1,850,986	1,798,132
		8,206,454	6,384,508
Non-Current Liabilities			
Long Term Borrowings	10	11,460,840	9,168,786
Provisions	11	622,233	131,848
		12,083,073	9,300,634
Total Liabilities		20,289,527	15,685,142
Net Assets		125,510,628	123,291,818
Equity			
Retained Surplus		100,703,050	98,310,013
Reserves - Cash Backed	12	5,676,704	5,850,931
Reserves - Asset Revaluation	13	19,130,874	19,130,874
		125,510,628	123,291,818

This statement is to be read in conjunction with the accompanying notes.

**Town of Victoria Park
Statement of Changes in Equity
For the year ended 30 June 2012**

	Retained Surplus	Reserves Cash and Investment Backed	Asset Revaluation Reserves	Total Equity
	\$	\$	\$	\$
Prior Year Balances				
Balance as at 1 July 2010	95,735,093	5,741,601	19,130,874	120,607,568
Net Result	2,684,249	0	0	2,684,249
Transfer From / (To) Reserves	(109,330)	109,330	0	0
Balance as at 30 June 2011	98,310,012	5,850,931	19,130,874	123,291,817
Current Year Balances				
Balance as at 30 June 2011	98,310,012	5,850,931	19,130,874	123,291,817
Net Result	2,218,811	0	0	2,218,811
Transfer From / (To) Reserves	174,227	(174,227)	0	0
Balance as at 30 June 2012	100,703,051	5,676,704	19,130,874	125,510,628

This statement is to be read in conjunction with the accompanying notes.

Town of Victoria Park
Statement of Cash Flows
For the year ended 30 June 2012

	Note	2012 Actual \$	2012 Budget \$	2011 Actual \$
Cash Flows from Operating Activities				
Receipts				
Rates		26,176,019	25,988,570	24,050,049
Grants and Contributions - Operating		1,658,401	1,220,834	515,531
Fees and Charges		7,595,672	7,752,468	7,231,666
Service Charges		458,829	4,839,609	0
Interest Earnings		1,500,115	1,186,318	1,275,911
Other Revenue		433,542	8,000	9,228
		37,822,578	40,995,799	33,082,385
Payments				
Employee Costs		(14,339,151)	(15,713,581)	(13,279,140)
Materials and Contracts		(12,480,017)	(17,820,787)	(9,502,459)
Utility Charges		(1,567,617)	(1,626,346)	(1,034,219)
Interest Expense		(688,736)	(649,691)	(637,613)
Insurance		(390,718)	(414,506)	(384,591)
Goods and Services Tax		(1,913,897)	(10,582)	(115,591)
Other Expense		(347,210)	(385,135)	(744,058)
		(31,727,347)	(36,620,628)	(25,697,671)
Net Cash Provided by Operating Activities	14	6,095,231	4,375,171	7,384,714
Cash Flows from Investing Activities				
Equity Movements in Joint Ventures		156,333	(25,162)	(16,645)
Property, Plant and Equipment Payments		(2,334,368)	(6,184,631)	(2,001,759)
Infrastructure Payments		(4,183,035)	(6,220,377)	(2,493,737)
Grants and Contributions - Non-Operating		992,056	1,056,219	1,655,876
Sale of Assets Proceeds		190,657	2,808,073	397,191
		(5,178,358)	(8,565,878)	(2,459,074)
Net Cash Provided by Investing Activities		(5,178,358)	(8,565,878)	(2,459,074)
Cash Flows from Financing Activities				
Debenture Repayments		(744,792)	(778,163)	(730,859)
New Debenture Proceeds		3,525,000	2,970,000	0
Reduction in Loan Liability		(83,082)	0	0
		2,697,126	2,191,837	(730,859)
Net Cash Provided by Financing Activities		2,697,126	2,191,837	(730,859)
Net Increase / (Decrease) in Cash Held		3,613,999	(1,998,870)	4,194,781
Cash at Beginning of Year		15,308,483	13,330,820	11,113,703
Cash and Cash Equivalents at End of Year	14	18,922,482	11,331,950	15,308,484

This statement is to be read in conjunction with the accompanying notes.

**Town of Victoria Park
Rate Setting Statement
For the year ended 30 June 2012**

	Note	2012 Actual \$	2012 Budget \$	2011 Actual \$
Revenue				
General Purpose Funding		2,838,907	1,907,900	2,345,372
Governance		0	0	7,355
Law, Order and Public Safety		656,914	93,377	108,879
Health		230,937	223,286	184,965
Education and Welfare		304,672	1,001	0
Community Amenities		846,891	979,417	1,513,822
Recreation and Culture		5,379,496	5,559,497	4,982,196
Transport		1,218,746	1,677,567	668,650
Economic Services		2,248,668	5,246,109	658,906
Other Property and Services		327,376	241,484	204,080
		14,052,608	15,929,638	10,674,225
Expenses				
General Purpose Funding		(496,037)	(634,153)	(692,486)
Governance		(278,457)	(1,950,982)	(2,104,309)
Law, Order and Public Safety		(1,575,371)	(847,051)	(800,002)
Health		(1,035,417)	(673,727)	(646,936)
Education and Welfare		(904,884)	(414,076)	(352,078)
Community Amenities		(6,184,499)	(7,060,006)	(5,513,671)
Recreation and Culture		(14,934,304)	(13,613,840)	(11,409,076)
Transport		(7,266,926)	(8,058,266)	(7,260,609)
Economic Services		(4,526,822)	(7,659,227)	(751,172)
Other Property and Services		(807,098)	(1,690,196)	(2,616,811)
		(38,009,815)	(42,601,524)	(32,147,150)
Net Result Excluding Rates		(23,957,208)	(26,671,886)	(21,472,925)
Adjustment for Cash Budget Requirements				
Non-Cash Items				
(Profit) / Loss on Asset Disposals	20	(2,371)	380,635	175,199
Depreciation on Assets	2	4,296,946	4,266,932	3,972,430
Movement In Joint Venture Equity		(156,333)	0	75,209
Movement in Non-Current Items		(621,341)	(25,162)	14,541
		3,516,901	4,622,405	4,237,379

Town of Victoria Park
Rate Setting Statement (continued)
For the year ended 30 June 2012

	Note	2012 Actual \$	2012 Budget \$	2011 Actual \$
Adjustment for Cash Budget Requirements				
Capital Expense and Revenue				
Purchase Buildings		(295,887)	(3,530,313)	(837,661)
Purchase Furniture and Equipment		(940,110)	(1,253,888)	(492,392)
Purchase Plant and Machinery		(1,098,371)	(1,400,430)	(671,706)
Purchase Infrastructure - Roads		(2,614,306)	(3,364,001)	(1,282,109)
Purchase Infrastructure - Drainage		(22,454)	(347,607)	(145,550)
Purchase Infrastructure - Pathways		(172,495)	(455,314)	(140,169)
Purchase Infrastructure - Parks / Reserves		(1,055,998)	(1,330,748)	(838,478)
Purchase Infrastructure - Other		(317,782)	(722,707)	(87,429)
Proceeds from Disposal of Assets	20	190,657	4,891,073	381,629
Debenture Repayments	22	(744,792)	(778,163)	(730,859)
New Debenture Proceeds	22	3,525,000	2,970,000	0
Transfers to Reserves	12	(740,254)	(592,135)	(730,090)
Transfers from Reserves	12	914,481	3,797,068	620,760
		(3,372,311)	(2,117,165)	(4,954,054)
Add Surplus / (Deficit) July 1 B/Fwd	23	5,086,504	2,310,726	3,118,931
Less Surplus / (Deficit) June 30 C/Fwd	23	7,449,905	4,468,452	5,086,504
Amount Required to be Raised from Rates	23	(26,176,019)	(26,324,372)	(24,157,173)

This statement is to be read in conjunction with the accompanying notes.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

1 Significant Accounting Policies

The significant accounting policies that have been adopted in the preparation of this financial report are:

(a) Basis of Preparation

The financial report is a general purpose financial statement that has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 18 to these financial statements. The town has determined that there is no fiduciary relationship with regards to performance bonds and deposits as the Town is not acting in the interest of, or on behalf of, the third party but is discharging its statutory role as a municipal authority. The Town therefore believes that the funds can legitimately be held in the Municipal Fund.

(c) Goods and Services Tax

Revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the statement of financial position are stated inclusive of applicable GST. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a Gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the ATO are presented as operating cash flows.

(d) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits held at call with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

1 Significant Accounting Policies

(e) Trade and Other Receivables

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(f) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Revenue arising from the sale of property is recognised in the statement of comprehensive income as at the time of signing an unconditional contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Town of Victoria Park's intentions to release for sale.

(g) Fixed Assets

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Subsequent costs are included in the asset carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Town and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the statement of comprehensive income in the period in which they are incurred.

Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity; all other decreases are recognised in profit or loss.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

1 Significant Accounting Policies

(g) Fixed Assets (continued)

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, the Town of Victoria Park elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16 (a) (i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a) (i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land holdings under roads acquired on or after 1 July 2008 are not included as an asset of the Town.

Depreciation of Non-Current Assets

All non-current assets having a limited useful life (excluding freehold land) are systematically depreciated over their useful lives in a manner that reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use. Depreciation is recognised on a straight-line basis, using rates that are reviewed each reporting period. Major depreciation periods are:

Buildings	40 years
Furniture and Equipment	5 – 10 years
Plant and Machinery	2 – 10 years
Sealed roads and streets - Clearing and Earthworks	Not depreciated
- Construction and Road Base	5 – 80 years
- Original Surface / Major Resurface	5 – 80 years
Drainage	5 – 80 years
Pathways	5 – 80 years
Parks and Reserves	5 – 80 years

The asset residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period. An asset carrying amount is written down immediately to its recoverable amount if the carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

Capitalisation Threshold

Expenditure on items of equipment under \$2,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

1 Significant Accounting Policies

(h) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the Town becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Town commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit of loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or cost.

Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Quoted prices in an active market are used to determine fair value (where available). In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments;
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method; and
- (d) less any reduction for impairment.

The effective interest method used is to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Town's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Held-to-maturity investments are included in current assets, where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

1 Significant Accounting Policies

(h) Financial Instruments (continued)

Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other financial assets are classified as non-current.

Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Impairment

At the end of each reporting period, the Town assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in profit or loss. Any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the Town no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(i) Impairment

In accordance with Australian Accounting Standards the Town's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset fair value less costs to sell and value in use, to the asset carrying amount.

Any excess of the asset carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard. For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

(j) Trade and Other Payables

Trade payables and other payables represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

1 Significant Accounting Policies

(k) Employee Benefits

Provision is made for the Town's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy vesting requirements. Those cash flows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows.

(l) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(m) Provisions

Provisions are recognised when:

- a) The Town has a present legal or constructive obligation as a result of past events;
- b) for which it is probable that an outflow of economic benefits will result; and
- c) that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(n) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Town are classified as finance leases. Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred. Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

(o) Joint Venture

The Town's interest in joint ventures has been recognised in the financial statements by including its share of any assets, liabilities, revenues and expenses of the joint venture within the appropriate line items of the financial statement. Information about the joint venture is set out in Note 17. The Town's interests in joint venture entities are recorded using the equity method of accounting in the financial report. Where the Town contributes assets to the joint venture or if the Town purchases assets from the joint venture, only the portion of the gain or loss that is not attributable to the Town's share of the joint venture shall be recognised. The Town recognises the full amount of any loss when the contribution results in a reduction in the net realisable value of current assets or an impairment loss.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

1 Significant Accounting Policies

(p) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 2(c). That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operations for the current reporting period.

(q) Superannuation

The Town contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Town contributes are defined contribution plans.

(r) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Town's operational cycle. In the case of liabilities, where the Town does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on the Town's intentions to release for sale.

(s) Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar and, as such, rounding errors may occur.

(t) Comparative Figures

Comparative figures have been adjusted to conform to changes in presentation for the current financial year, where required. When the Town applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statement, a statement of financial position as at the beginning of the earliest period will be disclosed.

(u) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

1 Significant Accounting Policies

(v) New Accounting Standards and Interpretations for Application in Future Periods

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective have not been adopted by the Town for the annual reporting period ending 30 June 2012.

The Town's assessment of these new / amended standards and interpretations are set out below.

AASB 9 – Financial Instruments

Issued December 2009
Applicable 1 January 2013
Impact Nil – The objective of this Standard is to improve and simplify the approach for classification and measurement of financial assets compared with the requirements of AASB 139. Given the nature of the financial assets of the Town, it is not anticipated the standard will have any material effect.

AASB 1053 – Application of Tiers of Australian Accounting Standards

Issued June 2010
Applicable 1 July 2013
Impact Nil – Due to its nature and statutory requirements the Town will be deemed a Tier 1 entity and will continue to prepare general purpose financial statements.

AASB 2009 – 11 Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 and 1038 and Interpretations 10 and 12]

Issued December 2009
Applicable 1 January 2013
Impact Nil – The revisions embodied in this standard give effect to the consequential changes arising from the issuance of AASB 9, which is not anticipated to have any material effect on the Town.

AASB 2010 – 2 Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements [AASB 1, 2, 3, 5, 7, 8, 101, 102, 107, 108, 110, 111, 112, 116, 117, 119, 121, 123, 124, 127, 128, 131, 133, 134, 136, 137, 138, 140, 141, 1050 and 1052 and Interpretations 2, 4, 5, 15, 17, 127, 129 and 1052]

Issued June 2010
Applicable 1 July 2013
Impact Nil – None of these amendments will have any effect on the financial report as the standard does not apply in the case of general purpose financial statements.

AASB 2010 – 7 Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 and 1038 and Interpretations 2, 5, 10, 12, 19 and 127]

Issued December 2010
Applicable 1 January 2013
Impact Nil – The revisions embodied in this standard give effect to the consequential changes arising from the issuance of AASB 9, which is not anticipated to have any material effect on the Town.

AASB 2010 – 8 Amendments to Australian Accounting Standards – Deferred Tax: Recovery of Underlying Assets [AASB 112]

Issued December 2010
Applicable 1 January 2012
Impact Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Town.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

1 Significant Accounting Policies

(v) New Accounting Standards and Interpretations for Application in Future Periods (continued)

AASB 2010 – 10 Further Amendments to Australian Accounting Standards – Removal of Fixed Dates for First-time Adopters [AASB 2009-11 and AASB 2010-7]

<i>Issued</i>	December 2010
<i>Applicable</i>	1 January 2013
<i>Impact</i>	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Town.

AASB 2011 – 2 Amendments to Australian Accounting Standards – Arising from the Trans – Tasman Consequence Project – Reduced Disclosure Requirements [AASB 101 and AASB 1054]

<i>Issued</i>	May 2011
<i>Applicable</i>	1 July 2013
<i>Impact</i>	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Town.

AASB 2011 – 3 Amendments to Australian Accounting Standards – Orderly Adoption of Changes to ABS GFS manual and related Amendments [AASB 1049]

<i>Issued</i>	May 2011
<i>Applicable</i>	1 July 2012
<i>Impact</i>	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Town.

AASB 2011 – 6 Amendments to Australian Accounting Standards – Extending Relief from Consolidation, the Equity Method and Proportionate Consolidation – Reduced Disclosure Requirements [AASB 127, 128 and 131]

<i>Issued</i>	July 2011
<i>Applicable</i>	1 July 2013
<i>Impact</i>	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Town.

AASB 10 – Consolidated Financial Statements / AASB 11 – Joint Arrangements / AASB 12 – Disclosure of Interests in Other Entities / AASB 127 – Separate Financial Statements / AASB 128 – Investments in Associates and Joint Ventures / AASB 2011 – 7 Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangement Standards [AASB 1, 2, 3, 5, 7, 9, 2009-11, 101, 107, 112, 118, 121, 124, 132, 133, 131, 138, 139, 1023 and 1038 and Interpretations 5, 9, 16 and 17]

<i>Issued</i>	August 2011
<i>Applicable</i>	1 January 2013
<i>Impact</i>	Nil – None of these except for AASB 128, are expected to have significant application to the operations of the Town. With respect to AASB 128, where the Town has an interest in Joint Ventures, the requirements of AASB 128 supersede those of the current Joint Venture Standard AASB 131. The new standard more clearly defines the accounting treatment and disclosure in relation to it. This is not expected to have a significant impact on the Town.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

1 Significant Accounting Policies

(v) New Accounting Standards and Interpretations for Application in Future Periods (continued)

AASB 13 – Fair Value Measurement / AASB 2011 – 8 Amendments to Australian Accounting Standards arising from AASB 13 [AASB 1, 2, 3, 4, 5, 7, 9, 2009-11, 2010-7, 101, 102, 108, 110, 116, 117, 118, 119, 120, 121, 128, 131, 132, 133, 134, 136, 138, 139, 140, 141, 1004, 1023 and 1038 and Interpretations 2, 4, 12, 13, 14, 17, 19, 131 and 132]

<i>Issued</i>	September 2011
<i>Applicable</i>	1 January 2013
<i>Impact</i>	AASB 13 defines fair value, establishes a framework for measuring fair value and requires disclosures about fair value measurements. AASB 13 requires: <ul style="list-style-type: none">- Inputs to all fair value measurements to be categorised in accordance with a fair value hierarchy; and- Enhanced disclosures regarding all assets and liabilities (including, but not limited to financial assets and financial liabilities) measured at fair value. AASB 13 will have particular relevance to the process of the Town adopting fair value methodology in relation to its fixed assets as mandated from 1 July 2012. Apart from the changes in value in relation to assets to be revalued (which are mandated by legislation and not changes to the standard) it is not expected to significantly impact the Town as the framework embodied in AASB 13 does not differ significantly from that which is present in existing standards. The amendments to the legislation require the phasing in of fair value in relation to fixed assets over the three years from 1 July 2012. It is not possible to estimate the likely amount of any revaluations.

AASB 2011 - 9 Amendments to Australian Accounting Standards – Presentation of Items of Other Comprehensive Income [AASB 1, 5, 7, 101, 112, 120, 121, 132, 133, 134, 1039 and 1049]

<i>Issued</i>	September 2011
<i>Applicable</i>	1 July 2013
<i>Impact</i>	The main change embodied in this standard is the requirement to group items presented in other comprehensive income on the basis of whether they are potentially classifiable to profit or loss subsequently. It effects presentation only and is not expected to significantly impact the Town.

AASB 119 – Employee Benefits / AASB 2010 – 10 Amendments to Australian Accounting Standards arising from AASB 119 [AASB 1, 8, 101, 124, 134, 1049 and 2011 – 8 and Interpretation 14]

<i>Issued</i>	September 2011
<i>Applicable</i>	1 January 2013
<i>Impact</i>	The changes in relation to defined benefit plans contained in this standard are not expected to significantly impact the Town nor are the changes to AASBs in relation to termination benefits.

AASB 2011-11 Amendments to AASB 119 (September 2011) arising from Reduced Disclosure Requirements

<i>Issued</i>	September 2011
<i>Applicable</i>	1 July 2013
<i>Impact</i>	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Town.

AASB 2011 – 12 Amendments to Australian Accounting Standards arising from Interpretation 20 [AASB 1]

<i>Issued</i>	November 2011
<i>Applicable</i>	1 January 2013
<i>Impact</i>	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Town.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

1 Significant Accounting Policies

(w) Adoption of New and Revised Accounting Standards

During the current year, the Town adopted all of the new and revised Australian Accounting Standards and Interpretations that became mandatory and that were applicable to its operations.

These new and revised standards were:

AASB 124	Related Party Disclosures
AASB 1054	Australian Additional Disclosures
AASB 2009 – 12	Amendments to Australian Accounting Standards
AASB 2010 – 4	Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project
AASB 2010 – 5	Amendments to Australian Accounting Standards
AASB 2010 – 6	Amendments to Australian Accounting Standards
AASB 2010 – 9	Amendments to Australian Accounting Standards – Severe Hyperinflation and Removal of Fixed dates for First-time Adopters
AASB 2010 – 14	Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project
AASB 2011 – 1	Further Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project

The standards adopted had a minimal effect on the accounting and reporting practices of the Town as they were either not applicable, largely editorial in nature, were revisions to help ensure consistency with presentation, recognition and measurement criteria of IFRSs or related to topics not relevant to operations.

(x) Events after the Reporting Period

The Australian Government passed the Clean Energy Act 2011 on 8 November 2011 introducing a carbon pricing mechanism from 1 July 2012. The Town does not have a direct carbon price liability as it does not fall within the group of major polluters identified by the Australian Federal Government. It will be impacted by the indirect flow-through of the carbon price via increased costs on its operations, largely from cost increases in electricity, materials and waste disposal in landfills.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

2 Revenue and Expenses

(a) Statement of Objective

The Town's operations, as disclosed in this document, encompass the following service activities –

General Purpose Funding

This activity includes rates, statutory grants and interest on investments and is the main area for revenue collection to allow for the provision of other services.

Governance

This includes the administration and operation of facilities and services to the elected members of Council. It also includes civic receptions, citizenship ceremonies, and the research, development and preparation of policy documentation.

Law, Order and Public Safety

This area includes the administration and operation of Ranger services and animal control services.

Health

This activity includes services such as health inspections, pest control, and noise control.

Education and Welfare

This area includes the senior citizens' centres, disability services and other community development activities such as seniors, youth, volunteers and indigenous support.

Community Amenities

This includes town planning and regional development services, protection of the environment, refuse collection and disposal, provision of public toilets, bus shelters and street furniture.

Recreation and Culture

This includes the provision of public buildings, libraries, aquatic facilities, community events, cultural activities, indoor and outdoor sporting complexes, parks and gardens and playgrounds.

Transport

This area includes the maintenance and construction of roads, drains, pathways, crossovers and traffic calming devices, plus street lighting and cleaning, road signs and parking areas.

Economic Services

This includes building control, private swimming pool inspections, tourism and economic development.

Other Property and Services

This area includes public works overheads and the purchase and maintenance of engineering plant and equipment.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	Note	2012 Actual \$	2012 Budget \$	2011 Actual \$
2 Revenues and Expenses				
(b) Net Result				
The Net Result includes -				
<u>Charging as an Expense</u>				
Auditor's Remuneration				
Audit and Other Services		17,000	19,000	9,398
		17,000	19,000	9,398
Bad and Doubtful Debts				
Write Off - Finance		876	0	3,298
Write Off - Regulatory Services		168,333	250	32,048
Write Off - Street Operations		411	32,957	526
		169,620	33,207	35,871
Depreciation				
Buildings		982,683	1,008,992	958,532
Furniture and Equipment		554,661	406,492	335,485
Plant and Machinery		374,607	356,335	344,036
Roads		998,426	1,044,110	988,040
Drainage		193,219	202,356	193,218
Pathways		410,513	424,668	406,686
Parks / Reserves		567,930	594,720	549,073
Other Infrastructure		214,907	229,259	197,360
		4,296,946	4,266,932	3,972,430
Interest Expense				
Debentures	22	688,736	649,691	637,613
		688,736	649,691	637,613
<u>Crediting as Revenue</u>				
Interest Earnings				
Investments - Reserve Funds		356,173	280,000	252,713
Investments - Other Funds		870,741	684,000	645,626
Other Interest Revenue	27	273,202	225,000	345,136
		1,500,115	1,189,000	1,243,475

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	2012	2011
	Actual	Actual
	\$	\$
2 Revenues and Expenses		
(c) Conditions over Contributions		
Contributions recognised as revenues in a previous reporting period that were not expended at the close of that period (in the manner required as per the terms of the contribution)		
Recreation and Culture		
Regional and Local Community Infrastructure Program (RCLIP)	0	43,362
	0	43,362
New grants recognised as revenues during the reporting period that had not yet been fully expended at period end (in the manner required as per the terms of the conditions)		
Education and Welfare		
Digital Local Government Initiative (NBN)	243,750	0
Digital Enterprise Initiative (NBN)	124,145	0
Digital Hub Initiative (NBN)	209,751	0
	577,646	0
Grants recognised as revenues in a previous reporting period that were expended in the current reporting period (in the manner required as per the terms of the contribution)		
Recreation and Culture		
Regional and Local Community Infrastructure Program (RCLIP)	0	43,362
	0	43,362
Closing Balance of Unspent Contributions	577,646	0

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	2012	2011
	Actual	Actual
	\$	\$
3 Cash and Cash Equivalents		
Unrestricted	12,070,382	9,081,940
Restricted	6,852,098	6,226,543
	18,922,481	15,308,483
<p>The following funds have restrictions on them imposed by regulations or other externally imposed requirements -</p>		
Reserves		
Alternative Transport Modes	0	0
Building Improvement	57,436	53,999
Community Art	405,669	720,613
Drainage Improvement	10,944	10,349
Edward Millen Reserve	970,154	1,074,602
Harold Hawthorne - Carlisle Memorial	4,352	4,108
Hubert Street Car Park Improvement	137,354	129,573
Information Technology	73,982	21,588
Infrastructure Improvement	33,976	32,141
Land Acquisition - Road Widening	146,419	138,125
Lathlain Park Study	86,889	82,681
Leisure Facilities	202,818	316,158
Lt Col Christian Garden Competition	27,026	25,495
Mayor Emergency Relief	1,652	1,574
Peninsula Infrastructure	12,527	7,578
Plant and Machinery	40,211	37,933
Public Open Space Development	191,471	179,361
Right-Of-Way Construction	26,708	6,328
Underground Power	3,056,531	2,828,964
Waste Management	0	0
Westminster Parking	190,585	179,763
	5,676,704	5,850,933
Restricted Funds		
Unspent Contributions	577,646	0
Bonds and Deposits	597,748	375,610
	1,175,394	375,610
Total Reserves and Restricted Cash and Cash Equivalents	6,852,098	6,226,543

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	2012	2011
	Actual	Actual
	\$	\$
4 Investments		
No financial assets were held in the form of investments at 30 June for each of the reporting periods.		
5 Trade and Other Receivables		
Current		
Accrued Revenue	0	30,565
Current Rates Debtors	327,937	246,340
Current ESL Debtors	97,040	0
Infringements	424,302	516,478
Sundry Debtors	341,331	382,683
Current Underground Power	32,822	0
Unclaimed Pensioner Rates Rebate	3,118	42,548
Unclaimed ESL Rates Rebate	15,065	0
	1,241,614	1,218,614
Non-Current		
Non-Current Rates Debtors	182,116	179,515
Non-Current ESL Debtors	19,427	0
Non-Current Underground Power	1,321,292	2,009
	1,522,834	181,524
6 Inventories		
Current		
Depot	0	25,067
Leisurelife	8,585	2,093
Aqualife	9,412	21,788
	17,997	48,948

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	2012 Actual \$	2011 Actual \$
7 Property, Plant and Equipment		
Land		
At Cost - Land	16,512,496	16,512,496
	16,512,496	16,512,496
Buildings		
At Cost - Buildings	41,076,847	40,780,960
Less Accumulated Depreciation	(10,111,130)	(9,128,447)
	30,965,716	31,652,513
Plant and Machinery		
At Cost	6,642,543	5,933,164
Less Accumulated Depreciation	(2,768,076)	(2,414,121)
	3,874,467	3,519,043
Furniture and Equipment		
At Cost	6,428,212	5,488,102
Less Accumulated Depreciation	(4,945,460)	(4,570,854)
	1,482,752	917,248
Total Property, Plant and Equipment	52,835,431	52,601,300

Movements in Carrying Amounts

	Land \$	Buildings \$	Plant and Machinery \$	Furniture and Equipment \$	Total \$
Beginning Balance	16,512,496	31,652,513	3,519,043	917,248	52,601,300
Additions	0	295,887	1,098,371	940,110	2,334,368
Disposals (Net Movement)	0	0	(188,286)	0	(188,286)
Depreciation Expense	0	(982,683)	(554,661)	(374,607)	(1,911,951)
Sub Total	16,512,496	30,965,717	3,874,467	1,482,752	52,835,431

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	2012	2011
	Actual	Actual
	\$	\$
8 Infrastructure		
Roads		
At Cost	68,267,985	65,653,678
Less Accumulated Depreciation	(28,589,525)	(27,591,099)
	39,678,459	38,062,579
Pathways		
At Cost	14,334,638	14,162,144
Less Accumulated Depreciation	(7,605,923)	(7,195,410)
	6,728,715	6,966,734
Drainage		
At Cost	11,846,716	11,824,262
Less Accumulated Depreciation	(7,166,273)	(6,973,054)
	4,680,444	4,851,208
Parks / Reserves		
At Cost	17,794,146	16,738,149
Less Accumulated Depreciation	(5,954,718)	(5,386,787)
	11,839,429	11,351,362
Other Infrastructure		
At Cost	7,181,689	6,863,906
Less Accumulated Depreciation	(2,381,477)	(2,166,570)
	4,800,212	4,697,336
Total Infrastructure	67,727,259	65,929,219

Movements in Carrying Amounts

	Roads	Pathways	Drainage	Parks / Reserves	Other Infrastructure	Total
Particulars	\$	\$	\$	\$	\$	\$
Beginning Balance	38,062,579	6,966,734	4,851,208	11,351,362	4,697,336	65,929,219
Additions	2,614,306	172,495	22,454	1,055,998	317,782	4,183,035
Depreciation Expense	(998,426)	(410,513)	(193,219)	(567,930)	(214,907)	(2,384,996)
Sub Total	39,678,459	6,728,716	4,680,443	11,839,430	4,800,211	67,727,259

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	2012	2011
	Actual	Actual
	\$	\$
9 Trade and Other Payables		
Current		
Payroll	186,749	0
Revenue Liability	904,809	384,052
ESL Liability	107,428	0
Trade Creditors	3,076,668	3,080,813
Payables	231,929	0
Accrued Expense	99,165	0
Deposits and Bonds	597,748	375,611
	5,204,497	3,840,476

10 Long-Term Borrowings

Current		
Debentures	1,150,972	745,900
	1,150,972	745,900
Non-Current		
Debentures	11,460,840	9,168,786
	11,460,840	9,168,786
Total	12,611,812	9,914,686

Additional detail on borrowings is provided at Note 22.

11 Provisions

Current		
Annual Leave Provision	1,024,942	1,043,717
Sick Leave Provision	39,436	0
Long Service Leave Provision	786,608	754,416
	1,850,986	1,798,133
Non-Current		
Sick Leave Provision	187,978	0
Long Service Leave Provision	434,254	131,848
	622,233	131,848

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

2012	2012	2011
Actual	Budget	Actual
\$	\$	\$

12 Reserves - Cash Backed

In relation to each Reserve account, the purposes for which funds are set aside, and supported by money held in institutions, are -

Alternative Transport Modes

To be used to assist fund projects that are associated with alternative modes of transport.

Opening Balance	0	0	0
Transfer to Reserve - Municipal Funds	93,483	93,483	0
Transfer to Reserve - Interest Earnings	0	0	0
Transfer from Reserve	(93,483)	(93,483)	0
	0	0	0

Building Improvement

To provide funds to assist with acquisition, construction, upgrading or replacement of buildings in the Town.

Opening Balance	53,999	53,539	51,202
Transfer to Reserve - Municipal Funds	0	0	0
Transfer to Reserve - Interest Earnings	3,437	3,222	2,797
Transfer from Reserve	0	0	0
	57,436	56,761	53,999

Community Art

To provide funds to assist with the purchase and placement of art for the Council and Community.

Opening Balance	720,613	817,219	718,797
Transfer to Reserve - Municipal Funds	27,649	27,649	60,765
Transfer to Reserve - Interest Earnings	49,309	0	19,398
Transfer from Reserve	(391,901)	(391,901)	(78,347)
	405,669	452,967	720,613

Drainage Improvement

To provide funds to assist with the provision, upgrade, replacement or general improvement of drainage in the Town.

Opening Balance	10,349	39,876	38,160
Transfer to Reserve - Municipal Funds	0	0	0
Transfer to Reserve - Interest Earnings	596	505	2,189
Transfer from Reserve	0	0	(30,000)
	10,944	40,381	10,349

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

2012 Actual \$	2012 Budget \$	2011 Actual \$
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12 Reserves - Cash Backed

Edward Millen Reserve

To be used to assist in improving and / or maintaining the Edward Millen site, including the associated grounds.

Opening Balance	1,074,602	1,206,777	1,090,283
Transfer to Reserve - Municipal Funds	49,273	49,273	60,765
Transfer to Reserve - Interest Earnings	63,963	63,528	42,301
Transfer from Reserve	(217,684)	(217,684)	(118,747)
	970,154	1,101,894	1,074,602

Harold Hawthorne - Carlisle Memorial

To assist in the replacement of major appliances / equipment and any structural repairs to these Council-responsibility facilities.

Opening Balance	4,108	51,476	49,221
Transfer to Reserve - Municipal Funds	0	0	0
Transfer to Reserve - Interest Earnings	244	61	2,887
Transfer from Reserve	0	0	(48,000)
	4,352	51,537	4,108

Hubert Street Car Park Improvement

To be used to assist in the upgrading of the Hubert Street Car Park facility.

Opening Balance	129,573	128,002	122,394
Transfer to Reserve - Municipal Funds	0	0	0
Transfer to Reserve - Interest Earnings	7,781	7,712	7,179
Transfer from Reserve	0	0	0
	137,354	135,714	129,573

Information Technology

To be used to assist in the purchase, upgrade or replacement of computer software or hardware.

Opening Balance	21,588	144,150	52,413
Transfer to Reserve - Municipal Funds	86,161	86,161	86,305
Transfer to Reserve - Interest Earnings	1,233	6,044	6,674
Transfer from Reserve	(35,000)	(35,000)	(123,804)
	73,982	201,355	21,588

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	2012 Actual \$	2012 Budget \$	2011 Actual \$
12 Reserves - Cash Backed			
Infrastructure Improvement			
<i>To assist in the provision, upgrade, replacement or overall improvement of infrastructure within Town road reserves.</i>			
Opening Balance	32,141	32,388	0
Transfer to Reserve - Municipal Funds	0	0	32,141
Transfer to Reserve - Interest Earnings	1,835	400	0
Transfer from Reserve	0	0	0
	33,976	32,788	32,141
Land Acquisition - Road Widening			
<i>To be used to assist in the purchase of property and / or land required for the extension or widening of road reserves.</i>			
Opening Balance	138,125	136,450	130,472
Transfer to Reserve - Municipal Funds	0	0	0
Transfer to Reserve - Interest Earnings	8,294	6,269	7,653
Transfer from Reserve	0	0	0
	146,419	142,719	138,125
Lathlain Park Study			
<i>To be used to assist in the future investigation of alternative uses for Lathlain Park.</i>			
Opening Balance	82,681	81,905	33,794
Transfer to Reserve - Municipal Funds	45,000	45,000	45,000
Transfer to Reserve - Interest Earnings	4,208	4,933	3,887
Transfer from Reserve	(45,000)	(45,000)	0
	86,889	86,838	82,681
Leisure Facilities			
<i>To be used to assist in the upgrade and development of the Aqualife and Leisurelife Centres, including major plant replacement.</i>			
Opening Balance	316,158	381,980	363,903
Transfer to Reserve - Municipal Funds	0	0	0
Transfer to Reserve - Interest Earnings	18,073	10,430	17,255
Transfer from Reserve	(131,413)	(150,000)	(65,000)
	202,818	242,410	316,158

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	2012 Actual \$	2012 Budget \$	2011 Actual \$
12 Reserves - Cash Backed			
Lt Col Christian Garden Competition			
<i>To be used to provide funds to assist in conducting future Spring Garden Competitions.</i>			
Opening Balance	25,495	25,185	24,081
Transfer to Reserve - Municipal Funds	0	0	0
Transfer to Reserve - Interest Earnings	1,531	1,517	1,414
Transfer from Reserve	0	0	0
	27,026	26,702	25,495
Mayor Emergency Relief			
<i>To be used to provide financial assistance to areas within Western Australia that have been subjected to natural disaster.</i>			
Opening Balance	1,574	1,553	0
Transfer to Reserve - Municipal Funds	0	0	1,500
Transfer to Reserve - Interest Earnings	78	90	74
Transfer from Reserve	0	0	0
	1,652	1,643	1,574
Peninsula Infrastructure			
<i>To assist in the replacement of infrastructure and ongoing maintenance to public areas within the Burswood Peninsula area.</i>			
Opening Balance	7,578	7,481	0
Transfer to Reserve - Municipal Funds	4,567	4,567	7,224
Transfer to Reserve - Interest Earnings	382	2,257	354
Transfer from Reserve	0	0	0
	12,527	14,305	7,578
Plant and Machinery			
<i>To be used to assist in the acquisition and replacement of the Town's plant and machinery.</i>			
Opening Balance	37,933	37,473	35,831
Transfer to Reserve - Municipal Funds	0	0	0
Transfer to Reserve - Interest Earnings	2,278	2,258	2,102
Transfer from Reserve	0	0	0
	40,211	39,731	37,933

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	2012 Actual \$	2012 Budget \$	2011 Actual \$
12 Reserves - Cash Backed			
Public Open Space Development			
<i>To assist in the acquisition and development of land for additional open space, as well as the development of existing open space.</i>			
Opening Balance	179,361	228,142	218,263
Transfer to Reserve - Municipal Funds	0	0	0
Transfer to Reserve - Interest Earnings	12,110	8,168	11,098
Transfer from Reserve	0	0	(50,000)
	191,471	236,310	179,361
Right-Of-Way Construction			
<i>To assist in the provision and construction of sealed right-of-ways throughout the Town.</i>			
Opening Balance	6,328	6,251	5,977
Transfer to Reserve - Municipal Funds	20,000	20,000	0
Transfer to Reserve - Interest Earnings	380	376	351
Transfer from Reserve	0	0	0
	26,708	26,627	6,328
Underground Power			
<i>To assist in the funding of projects associated with the installation of underground power and associated landscaping.</i>			
Opening Balance	2,828,964	2,794,000	2,530,144
Transfer to Reserve - Municipal Funds	57,948	57,948	151,498
Transfer to Reserve - Interest Earnings	169,619	79,584	147,322
Transfer from Reserve	0	(2,864,000)	0
	3,056,531	67,532	2,828,964
Waste Management			
<i>To assist in the funding of waste management and waste minimisation initiatives.</i>			
Opening Balance	0	0	106,864
Transfer to Reserve - Municipal Funds	0	0	0
Transfer to Reserve - Interest Earnings	0	0	0
Transfer from Reserve	0	0	(106,864)
	0	0	0

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	2012 Actual \$	2012 Budget \$	2011 Actual \$
12 Reserves - Cash Backed			
Westminster Parking			
<i>To be used to assist in the conversion of the sump in Westminster Street near Albany Highway into parking.</i>			
Opening Balance	179,763	177,583	169,802
Transfer to Reserve - Municipal Funds	0	0	0
Transfer to Reserve - Interest Earnings	10,822	10,700	9,961
Transfer from Reserve	0	0	0
	190,585	188,283	179,763
Total Reserves			
Opening Balance	5,850,932	6,351,430	5,741,600
Transfer to Reserve - Municipal Funds	384,081	384,081	445,198
Transfer to Reserve - Interest Earnings	356,173	208,054	284,896
Transfer from Reserve	(914,481)	(3,797,068)	(620,762)
Closing Balance	5,676,704	3,146,497	5,850,932
13 Reserves - Asset Revaluation			
Opening Balance	19,130,874	19,130,874	19,130,874
Revaluation Increment	0	0	0
Revaluation Decrement	0	0	0
Closing Balance	19,130,874	19,130,874	19,130,874

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

2012	2011
Actual	Actual
\$	\$

14 Notes to the Statement of Cash Flows

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows -

Cash and Cash Equivalents	18,922,481	15,308,484
	18,922,481	15,308,484

(b) Reconciliation of Net Cash Provided by Operating Activities to Net Result

Net Result	2,218,810	2,684,249
Depreciation	4,296,946	3,972,430
(Profit) / Loss on Sale of Asset	(2,371)	175,199
(Increase) / Decrease in Receivables	(1,364,311)	(155,447)
(Increase) / Decrease in Inventories	30,951	6,857
Increase / (Decrease) in Payables	1,364,021	1,112,071
Increase / (Decrease) in Employee Provisions	543,239	180,456
Grants and Contributions for Asset Development	(992,056)	(591,101)
Net Cash from Operating Activities	6,095,229	7,384,714

c Undrawn Borrowing Facilities

Credit Standby Arrangements

Bank Overdraft Limit	200,000	200,000
Bank Overdraft at Balance Date	0	0
Credit Card Limit	20,000	20,000
Credit Card at Balance Date	0	(9,484)
Total Amount of Credit Unused	220,000	210,516

Loan Facilities

Loan Facilities - Current	1,150,972	745,900
Loan Facilities - Non-Current	11,460,840	9,168,786
Total Facilities in Use at Balance Date	12,611,812	9,914,686
Unused Loan Facilities at Balance Date	0	0

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

15 Contingent Liabilities

On 15 August 2006, the Town of Victoria Park agreed to sign a Deed of Guarantee to satisfy the financial security requirements relating to the tender that was under review by the Mindarie Regional Council for the construction of a Resource Recovery Facility at Neerabup. The Town's maximum exposure under the Deed of Guarantee is \$7.33 million. The Deed of Guarantee will only crystallise if -

- a. Mindarie Regional Council is unable to meet payments that creates a default under the Resource Recovery Facility Agreement (RRFA)
- b. There is a *Force Majeure* event.

Force Majeure events will be limited due to insurance and can be narrowed down to the following -

- a. War risks, confiscations, nationalisation
- b. Nuclear attack, radiation, contamination by radio activity from nuclear waste etc.
- c. Sea damage, tidal wave or high water or storm surge
- d. Spontaneous combustion, fermentation or any process involving application of heat

16 Leasing Commitments

The Town had no leasing commitments at 30 June for the periods being reported.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

17 Joint Ventures

Mindarie Regional Council

The Mindarie Regional Council was formally constituted in December 1987. The Town of Victoria Park, along with the Municipalities of Joondalup, Wanneroo, Stirling, Perth, Cambridge and Vincent, form the membership of the Mindarie Regional Council. The primary function of the Regional Council is for the orderly and efficient treatment and / or disposal of waste. The Town of Victoria Park has a one-twelfth (1/12) equity in the assets and liabilities of the refuse disposal facility as per the constitution amendment (25 November 1996). The values as shown below were, at the time of preparation of these financial statements, unaudited.

	2012	2011
	\$	\$
Current Assets	1,445,488	1,396,061
Non-Current Assets	3,347,741	3,425,746
Total Assets	4,793,229	4,821,807
Current Liabilities	583,611	800,021
Non-Current Liabilities	1,936,166	1,728,888
Total Liabilities	2,519,777	2,528,909
Net Assets	2,273,452	2,292,898

Tamala Park Regional Council

The Tamala Park Regional Council was formally constituted in February 2006. The Town of Victoria Park, along with the Municipalities of Joondalup, Wanneroo, Stirling, Perth, Cambridge and Vincent, form the membership of the Tamala Park Regional Council. The purpose of the Regional Council is to create an urban development of 165 hectares immediately north of the Mindarie Regional Council leased land. The Town of Victoria Park has a one-twelfth (1/12) equity in the assets and liabilities of the development. The values as shown below were, at the time of preparation of these financial statements, unaudited.

	2012	2011
	\$	\$
Current Assets	1,125,038	1,241,366
Non-Current Assets	175,605	167,797
Total Assets	1,300,643	1,409,163
Current Liabilities	40,735	12,102
Non-Current Liabilities	822	1,087
Total Liabilities	41,557	13,189
Net Assets	1,259,086	1,395,974
Movement in Joint Venture Equity (Increase / (Decrease))	(156,334)	75,209

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	2012	2011
	Actual	Actual
	\$	\$

18 Trust Funds

There were no funds held at balance date over which the Town had custody but no control.

19 Total Assets Classified by Function and Activity

General Purpose Funding	13,885,352	9,599,737
Governance	2,300	262,832
Law, Order and Public Safety	424,302	227,633
Health	168,936	1,187,678
Education and Welfare	31,690	2,499,696
Community Amenities	4,417,239	5,171,734
Recreation and Culture	44,814,917	37,832,686
Transport	56,433,817	67,225,888
Economic Services	99,416	166,294
Other Property and Services	25,522,186	14,802,782
	145,800,155	138,976,960

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

20 Disposal of Assets

The following assets were disposed of during the year -

	Net Book Value		Sale Price		Profit / (Loss)	
	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Land						
Land Sales Strategy	0	2,315,000	0	2,315,000	0	0
Tamala Park Subdivision	0	2,083,000	0	2,083,000	0	0
Plant and Machinery						
<u>Governance</u>						
Car - 1998	0	44,646	0	25,455	0	(19,191)
<u>Law, Order and Public Safety</u>						
Van - 3520	10,848	49,461	13,246	15,455	2,398	(34,006)
<u>Health</u>						
Car - 2000	0	42,520	0	18,182	0	(24,338)
<u>Other Property and Services</u>						
Car - 1991	0	26,060	10,246	13,182	10,246	(12,878)
Car - 1994	17,368	40,000	22,384	20,000	5,016	(20,000)
Car - 1995	18,928	43,636	25,701	23,636	6,773	(20,000)
Access Lift - 2117	1,966	17,388	3,336	0	1,370	(17,388)
Car - 2007	0	34,256	0	13,182	0	(21,074)
Car - 1996	0	28,000	0	20,000	0	(8,000)
Car - 2005	0	27,727	0	22,727	0	(5,000)
Car - 1992	0	20,000	0	18,000	0	(2,000)
Car - 2010	0	28,640	0	16,363	0	(12,277)
<u>Community Amenities</u>						
Car - 1987	24,526	8,000	13,246	0	(11,280)	(8,000)
Car - 1997	10,097	21,727	14,168	12,727	4,071	(9,000)
Sweeper - 1942	32,074	7,000	6,202	0	(25,872)	(7,000)
Car - 2004	0	25,455	0	15,455	0	(10,000)
Car - 2009	0	26,362	0	12,727	0	(13,635)
<u>Economic Services</u>						
Car - 1979	11,039	32,898	17,337	21,818	6,298	(11,080)
<u>Transport</u>						
Car - 2006	28,860	26,364	18,701	16,364	(10,159)	(10,000)
Car - 2002	0	17,376	0	18,182	0	806

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

20 Disposal of Assets

	Net Book Value		Sale Price		Profit / (Loss)	
	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$
Plant and Machinery						
<u>Recreation and Culture</u>						
Van - 3516	16,290	22,610	22,566	12,000	6,276	(10,610)
Van - 3517	16,290	32,000	22,143	12,000	5,853	(20,000)
Small Plant - Various	0	11,348	1,381	6,527	1,381	(4,821)
Car - 2003	0	51,282	0	25,455	0	(25,827)
Crewcab - 1959	0	15,039	0	18,182	0	3,143
Truck - 1957	0	28,636	0	13,636	0	(15,000)
Car - 2001	0	33,818	0	21,818	0	(12,000)
Van - 3521	0	31,455	0	15,455	0	(16,000)
Car - 3514	0	24,714	0	14,545	0	(10,169)
Tractor - 1966	0	0	0	13,636	0	13,636
Loader - xxxx	0	55,290	0	36,364	0	(18,926)
	188,286	5,271,708	190,657	4,891,073	2,371	(380,635)

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

2012 2011 2010 2009

21 Financial Ratios

Current Ratio	1.75	1.72	2.01	1.69
Untied Cash to Trade Creditors Ratio	3.92	5.16	12.01	3.64
Debt Ratio	0.14	0.11	0.11	0.11
Debt Service Ratio	0.04	0.04	0.04	0.05
Gross Debt to Revenue Ratio	0.32	0.28	0.35	0.34
Gross Debt to Realisable Assets Ratio	0.16	0.14	0.16	0.16
Rates Coverage Ratio	0.66	0.70	0.70	0.69
Outstanding Rates Ratio (excludes Deferments)	0.01	0.01	0.01	0.01

The above ratios are calculated as follows -

	Current Assets Minus Restricted Assets
Current Ratio	----- Current Liabilities Minus Liabilities From Restricted Assets
	Untied Cash
Untied Cash to Trade Creditors Ratio	----- Unpaid Trade Creditors
	Total Liabilities
Debt Ratio	----- Total Assets
	Debt Service Cost
Debt Service Ratio	----- Available Operating Revenue
	Gross Debt
Gross Debt to Revenue Ratio	----- Total Revenue
	Gross Debt
Gross Debt to Realisable Assets Ratio	----- Economically Realisable Assets
	Net Rate Revenue
Rates Coverage Ratio	----- Operating Revenue
	Rates Outstanding
Outstanding Rates Ratio	----- Rates Collectable

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

22 Information on Borrowings

	Principal 1 July \$	New Loans \$	Principal Repayment \$	Principal 30 June \$	Interest Expense \$
(a) Debentures (Budget)					
Recreation and Culture					
04 Aqualife Centre	2,795,080	0	245,053	2,550,027	156,264
07 Aqualife Centre II	3,094,564	0	228,920	2,865,644	188,187
11 Fletcher Park	0	555,000	23,770	531,230	34,858
Economic Services					
13 Underground Power	0	2,500,000	0	2,500,000	0
Other Property and Services					
02 Depot Land	861,700	0	72,600	789,100	52,704
03 Administration Centre	1,161,419	0	100,663	1,060,756	67,151
09 14 Kent Street	789,963	0	42,081	747,882	58,968
10 1 Harper Street	1,210,849	0	55,473	1,155,376	76,283
12 Depot Upgrade	0	470,000	9,603	460,397	15,276
	9,913,575	3,525,000	778,163	12,660,412	649,691
	Principal 1 July \$	New Loans \$	Principal Repayment \$	Principal 30 June \$	Interest Expense \$
(b) Debentures (Actual)					
Recreation and Culture					
04 Aqualife Centre	2,784,695	0	245,053	2,539,641	162,547
07 Aqualife Centre II	3,058,156	0	228,920	2,829,235	216,914
11 Fletcher Park	0	555,000	0	555,000	4,251
Economic Services					
13 Underground Power	0	2,500,000	0	2,500,000	17,219
Other Property and Services					
02 Depot Land	847,095	0	72,600	774,495	64,199
03 Administration Centre	1,154,163	0	100,663	1,053,500	72,220
09 14 Kent Street	784,171	0	42,081	742,089	59,497
10 1 Harper Street	1,203,324	0	55,473	1,147,850	88,290
12 Depot Upgrade	0	470,000	0	470,000	3,600
	9,831,603	3,525,000	744,792	12,611,812	688,736

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

22 Information on Borrowings

(c) New Debentures

	Amount Borrowed		Amount Used		Balance
	Actual	Budget	Actual	Budget	Unspent
	\$	\$	\$	\$	\$
Recreation and Culture					
11 Fletcher Park	555,000	0	555,000	0	0
Economic Services					
13 Underground Power	2,500,000	2,500,000	2,500,000	2,500,000	0
Other Property and Services					
12 Depot Upgrade	470,000	470,000	470,000	470,000	0
	3,525,000	2,970,000	3,525,000	2,970,000	0

	Institution	Type	Term (Years)	Total Costs	Interest Rate
Recreation and Culture					
11 Fletcher Park	WATC	Debenture	15	237,888	4.86%
Economic Services					
13 Underground Power	WATC	Debenture	7	438,658	4.37%
Other Property and Services					
12 Depot Upgrade	WATC	Debenture	15	201,454	4.86%
				878,000	

(d) Unspent Debentures

There were no unspent debentures at 30 June.

(e) Overdraft

The Town has an overdraft facility of \$200,000 to assist with short-term liquidity.

The Town did not need to utilise these facilities and the balance of the bank overdraft at 30 June was \$nil.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

23 Rating Information

	Property Numbers #	Rateable Value \$	Rate Revenue \$	Interim and Back Rates \$	Total Revenue \$
(a) Rating (Budget)					
Rate in \$ - 6.73 cents					
Minimum Charge - \$800					
General Rate					
Gross Rental Value	13,257	354,647,440	23,867,772	0	23,867,772
Minimum Charge					
Gross Rental Value	2,722	27,624,179	2,177,600	0	2,177,600
Total	15,979	382,271,619	26,045,372	0	26,045,372
Rate Equivalent Payments and Adjustments					0
Specified Area Rates					0
Total					26,045,372

	Property Numbers #	Rateable Value \$	Rate Revenue \$	Interim and Back Rates \$	Total Revenue \$
(b) Rating (Actual)					
Rate in \$ - 6.73 cents					
Minimum Charge - \$800					
General Rate					
Gross Rental Value	13,255	354,321,030	23,845,806	166,708	24,012,514
Minimum Charge					
Gross Rental Value	2,719	27,594,029	2,175,200	(11,695)	2,163,505
Total	15,974	381,915,059	26,021,006	155,013	26,176,019
Rate Equivalent Payments and Adjustments					0
Specified Area Rates					0
Total					26,176,019

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

2012 30 June 2012 \$	2012 1 July 2011 \$	2011 30 June 2011 \$
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23 Rating Information

(c) Information on Surplus / (Deficit) Brought Forward

Surplus / (Deficit)

Comprises -

Cash - Unrestricted	12,070,382	9,081,940	9,081,940
Receivables and Accruals - Current	1,241,614	1,218,614	1,218,614
Inventories - Current	17,997	48,948	48,948

Less -

Payables - Current	(5,204,497)	(3,840,476)	(3,840,476)
Provisions - Current	(1,850,986)	(1,798,133)	(1,798,133)

Adjustments

Unspent Grants Payable - Cash Backed	577,646	0	0
Deposits and Bonds Payable - Cash Backed	597,748	375,611	375,611

Surplus / (Deficit)

7,449,905	5,086,504	5,086,504
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24 Specified Area Rates

The Town did not raise any Specified Area Rates during the 2011-2012 financial year.

25 Service Charges

	Charge Amount \$	Revenue Raised \$	Budget Revenue \$	Applied to Service Costs \$	Budget to Costs \$
Underground Power	Schedule	1,800,140	4,839,609	1,800,140	4,839,609

The area for which the above Underground Power Service Charge is to be levied includes the suburb of Lathlain, plus the "Goodwood" precinct area of Burswood, bounded by Goodwood Parade, Great Eastern Highway and Graham Farmer Freeway. Western Power is the primary agent associated with the works and they have indicated that they will be contracting the works out to a suitable contractor. The Service Charge is to fund 75% of the associated works. The remaining 25% is to be funded by Council.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

26 Rates Related Discounts, Incentives, Concessions and Write-Offs

The Town did not provide any discounts, waivers or concessions with regards to the payment of rates.

Three payment incentives were offered -

1 - Life in Style Package (\$1,000 cash from the Town of Victoria Park, one night accommodation for two, including breakfast and \$150 dinner for Sirocco from Holiday Inn Burswood, and \$250 shopping voucher from The Park Centre)

2 - Healthy Life Package (\$1,000 cash from the Town of Victoria Park, 6 month Maxilife membership from Aqualife and Leisurelife, \$250 shopping voucher from The Park Centre and a double pass to the WA Symphony Orchestra from WASO)

3 - Relaxing Life Package (\$1,000 cash from the Town of Victoria Park, a \$500 Commonwealth Bank account, and one week accommodation in a fully serviced apartment at Riverview on Mount Street)

The writing-off of any rates and rates related fees and charges totalled \$680.41.

27 Rates Related Interest and Charges

	Interest Rate %	Actual Revenue \$	Budgeted Revenue \$
Pensioner Deferred Rates Interest (as set by State Government)	4.0	9,633	9,000
Instalment Interest	5.5	194,770	160,000
Late Payment Interest	11	68,799	56,000
Waste Debts Interest (Rates)	11	0	100
Charges on instalment plans and arrangements		63,555	63,000
		336,757	288,100

Ratepayers had the option of paying rates in four equal instalments. These were due -

- 1 26 August 2011
- 2 28 October 2011
- 3 6 January 2012
- 4 9 March 2012

Administration charges and interest applied for the final three instalments (\$4 per instalment).

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	2012	2011
	Actual	Actual
	\$	\$
28 Fees and Charges		
General Purpose Funding	64,328	101,252
Law, Order and Public Safety	543,485	102,548
Health	214,144	184,587
Education and Welfare	172,562	0
Community Amenities	819,136	916,253
Recreation and Culture	5,272,003	4,785,243
Transport	164,881	512,093
Economic Services	343,813	657,297
Other Property and Services	24,320	157,564
	7,618,672	7,416,837
29 Grant Revenue		
By Nature or Type		
Grants and Contributions - Operating	1,658,401	1,588,925
Grants and Contributions - Non-Operating	992,056	591,101
	2,650,457	2,180,026
By Nature or Type		
General Purpose Funding	1,371,449	1,174,904
Governance	0	7,356
Law, Order and Public Safety	88,123	6,331
Health	2,334	7,772
Education and Welfare	38,500	0
Community Amenities	0	22,612
Recreation and Culture	91,971	374,969
Transport	1,038,080	411,882
Economic Services	0	5,718
Other Property and Services	20,000	168,482
	2,650,457	2,180,026
30 Employee Numbers		
Number of Full-Time Equivalent Employees at Balance Date	152	168

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

	2012 Actual \$	2012 Budget \$	2011 Actual \$
31 Elected Members' Fees and Allowances			
Mayoral Allowance	60,000	60,000	60,000
Deputy Mayoral Allowance	15,000	15,000	15,000
Members Meeting Fees	70,000	70,000	70,000
Telecommunications Allowance	22,780	21,600	21,989
Information Technology Allowance	9,392	9,000	15,435
Members Expenses	4,380	5,300	5,130
Members Travel	4,904	9,911	7,258
	186,456	190,811	194,812

32 Post Balance Date Events

There were no Post Balance Date Events incurred by the Town.

33 Major Land Transactions

There were no Major Land Transactions incurred by the Town.

34 Financial Risk Management

The Town's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk, and interest rate risk. The Town's overall risk management focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Town.

The Town does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk. Financial risk management is carried out by the Town under policies approved by Council. Council held the following financial instruments at balance date -

	Carrying Value		Fair Value	
	2012 \$	2011 \$	2012 \$	2011 \$
Financial Assets				
Cash and cash equivalents	18,922,481	15,308,484	18,922,481	15,308,484
Receivables	2,764,449	1,400,138	2,764,449	1,400,138
Financial Liabilities				
Payables	5,204,497	3,840,476	5,204,497	3,840,476
Borrowings	12,611,812	9,914,686	10,719,476	7,797,239

Town of Victoria Park
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For the year ended 30 June 2012

34 Financial Risk Management

Fair value is determined as follows -

Cash and cash equivalents, Receivables, Payables - estimated to the carrying value, which approximates net market value.

Borrowings - estimated future cash flows discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles.

(a) Cash and cash equivalents and Financial Assets at Fair Value

The Town's objective is to maximise return on cash and cash investments whilst maintaining an adequate level of liquidity and preserving capital. The Town maintains an investment policy and the policy is subject to regular review. An investment report is provided monthly setting out the make-up and performance of the portfolio.

The major risk associated with any investment is price risk - the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments of their issuers or factors affecting similar instruments traded in a market.

Cash and investments are also subject to interest rate risk - the risk that movements in interest rates could affect returns.

Another risk associated with cash and investments is credit risk - the risk that a contracting entity will not complete the obligations under the financial instrument resulting in a financial loss to the Town.

The Town manages these risks by diversifying the portfolio and only purchasing investments with high credit ratings or capital guarantees.

	2012	2011
	\$	\$
Impact of a 1% movement in interest rates on cash and investments		
- Equity	189,225	153,085
- Statement of Comprehensive Income	189,225	153,085

The above are sensitivity percentages based on expectation of possible future market movements.

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

34 Financial Risk Management

(b) Receivables

Council's major receivables comprise rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk - the risk that the debts may not be repaid. This risk is managed by monitoring outstanding debt and employing debt recovery policies. Credit risk on rates and annual charges is minimised by the ability to recover these debts as a secured charge over the land - that is, the land can be sold to recover the debt. Interest can also be charged on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported monthly and monitored for acceptable collection performance. Suitable provision is made for doubtful receivables, as required, and credit checks are carried out on most non-rate debtors. There are no material receivables that have been subject to a re-negotiation of repayment terms. The Town's profile of credit risk at balance date was -

	2012	2011
Percentage of Rates and Annual Charges		
- Current (Due within 12 months)	64%	58%
- Overdue	36%	42%
Percentage of Other Receivables		
- Current (Due within 30 days)	42%	21%
- Overdue	58%	79%

(c) Payables and Borrowings

Payables and borrowings are both subject to liquidity risk - that is, the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. This risk is managed by monitoring cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

The contractual undiscounted cash flows of Payables and Borrowings are set out in the Liquidity Sensitivity Table as shown below -

	Due Within 1 Year \$	Due Between 1 and 5 Years \$	Due After 5 Years \$	Total Contractual Cash Flows \$	Total Carrying Values \$
2012					
Payables	5,204,497	0	0	5,204,497	5,204,497
Borrowings	1,859,606	7,439,145	7,468,856	16,767,607	12,611,812
	7,064,103	7,439,145	7,468,856	21,972,104	17,816,309
2011					
Payables	3,839,095	0	0	3,839,095	3,839,095
Borrowings	1,427,429	5,376,668	6,756,968	13,561,065	9,914,686
	5,266,524	5,376,668	6,756,968	17,400,160	13,753,781

Town of Victoria Park
Notes to, and forming part of, the Financial Report
For the year ended 30 June 2012

34 Financial Risk Management

(c) Payables and Borrowings (continued)

Borrowings are also subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. This is not a factor with the loan portfolio, as set out below, as all loans have a fixed interest rate for the duration of the loan. The following table sets out the carrying amount, by maturity, of the financial instruments of the Town of Victoria Park -

	Less Than 1 Year	Between 1 and 5 Years	More Than 5 Years	Total	Weighted Average Effective Interest Rate
	\$	\$	\$	\$	%
Year Ended 30 June 2012					
Fixed Rate Debentures	1,150,972	5,290,937	6,169,903	12,611,812	5.68%
	Less Than 1 Year	Between 1 and 5 Years	More Than 5 Years	Total	Weighted Average Effective Interest Rate
	\$	\$	\$	\$	%
Year Ended 30 June 2011					
Fixed Rate Debentures	745,900	3,466,983	5,701,803	9,914,686	6.13%



Lizard and Eggs II - Bev Pickett

INDEPENDENT AUDITOR'S REPORT

TO: RATEPAYERS OF TOWN OF VICTORIA PARK

We have audited the financial report of the Town of Victoria Park, which comprises the Statement of Financial Position as at 30 June 2012 and the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year ended on that date and a summary of significant accounting policies and other explanatory notes.

Council's Responsibility for the Financial Report

Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended). This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. Our audit has been conducted in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with the relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion

In our opinion, the financial report of the Town of Victoria Park:


- (i) gives a true and fair view of the financial position of the Town of Victoria Park as at 30 June 2012 and of its financial performance for the year ended on that date; and
- (ii) complies with the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) and the Australian Accounting Standards (including the Australian Accounting Interpretations).

Statutory Compliance

We did not during the course of our audit become aware of any instances where the Council did not comply with the requirements of the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended).

Matters Relating to the Electronic Publication of the Audited Financial Report

This auditor's report relates to the financial report of Town of Victoria Park for the year ended 30 June 2012 included on the Town of Victoria Park's website. The Council is responsible for the integrity of the Town of Victoria Park's website. The auditor's report refers only to the subject matter described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these statements. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial report to confirm the information contained in this website version of the financial report.



MACRI PARTNERS
CERTIFIED PRACTISING ACCOUNTANTS
SUITE 2, 137 BURSWOOD ROAD
BURSWOOD WA 6100



A MACRI
PARTNER

PERTH
DATED THIS 20th DAY OF NOVEMBER 2012.





Stations of the Park, by Christina Noonan



TOWN OF
VICTORIA PARK

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This information is available in an alternative format to people with a disability on request to 9311 8132