



TOWN OF
VICTORIA PARK



Urban Forest Strategy Implementation
Working Group
Agenda – 18 January 2021



WE'RE OPEN
VIC PARK

Table of contents

1 Opening..... 3

2 Attendance 4

3 Presentations..... 5

 3.1 Terms of Reference UFS IWG 2021 5

4 Items for discussion 6

5 General business 6

6 Actions from previous meetings 6

7 Close..... 6

1 Opening

Acknowledgement of country

Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaaditjin, moort, wer boodja ye-ye.

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

2 Attendance

UFS Implementation Group Members

Ben Whitehouse
Heather Johnstone
Rowena Skinner
Emma Monk
Ngaire Howard
Nadia D'Hart

Councillors

Cr Luana Lisandro
Cr Ronnhda Potter
Cr Vicki Potter

ToVP Representatives

Natalie Martin-Goode (Chief Community Planner)
David Doy (Manager Place Planning)
Pierre Quesnel (Senior Place Leader, Urban Forest)
David Doy (Manager Place Planning)
Gregor Wilson (Manager Infrastructure Operations)
Penny Fletcher (Parks Technical Officer)

Meeting secretary

Christy Neems (Executive Assistant, Chief Community Planner)

Presenters

Nil

Observers

Nil

Apologies

Gregor Wilson

3 Presentations

3.1 Terms of Reference UFS IWG 2021

Time	30 minutes
Presenter	Pierre Quesnel
Attachments	1. Terms of Reference UFS Implementation Working Group [3.2.1 - 3 pages]

Purpose of the item

A Terms of Reference is to be collaboratively developed by the group and endorsed by council. This Terms of Reference will define the role of the Urban Forest Strategy Implementation Working Group (UFS IWG) and guide the way it functions.

The presentation will review the previous Terms of Reference for the UFS IWG that was utilised in 2020. During the review each section will be discussed and changes or additions agreed upon by the group.

Outcome

The intended outcome is a collaboratively derived Draft Terms of Reference to guide the group in its new format in 2021. Following the presentation, the changes agreed to will be drafted and circulated to group members for final review prior to seeking endorsement.

Strategic outcomes

Civic Leadership	
Strategic outcome	Intended public value outcome or impact
CL03 - Well thought out and managed projects that are delivered successfully.	The appropriate management of the Urban Forest Strategy Implementation Working Group will enhance the delivery of Urban Forest projects.
CL08 - Visionary civic leadership with sound and accountable governance that reflects objective decision-making.	The Terms of Reference will ensure accountability of the group and provide advice that is collaboratively derived to guide and increase the objectivity of decision making.

Environment	
Strategic outcome	Intended public value outcome or impact
EN07 - Increased vegetation and tree canopy.	The Urban Forest Strategy Implementation Working Group is focused on the increase in vegetation and tree canopy through Town. The appropriate functioning of the group will improve these outcomes.

4 Items for discussion

Nil

5 General business

- Planning for UFS Implementation Action Plan Review workshop

6 Actions from previous meetings

Action	Responsible Officer	Status / Comments	Closed Date
Next stage of Rutland Avenue at UFS IWG meeting	PQ	Open	
PQ to distribute to UFS IWG members a high-level snapshot of planting season 2021 projects	PQ	Open	
Separate UFS IWG meeting scheduled in early 2021 for a workshop to review the Implementation Action Plan	PQ	Open	
PQ to go through the tree selection list in the October UFS meeting	PQ	Tree selection lists sent to members	23/11/2020
PQ to investigate volunteer grove as recognition of service and volunteering associated with the UFS.	PQ		Open
PQ to provide an update on the WaterCorp partnership for the next meeting.	PQ/CM	Meeting with Caden, agree to pursue for 2021 planting season.	Open
8 and 28 Mars Street sumps - Pierre to review work completed on infiltration cells, similar to those works completed by Town of Mosman Park and City of Mandurah.	PQ	To be pursued following 2020 planting season. Following NoM report investigating Atlantis cells and similar is due to council March 2021	Open
PQ to contact Heather and Ben regarding IBC locations	PQ	Locations determined	23/11/2020
PQ to email Albany Hwy Planting site review to UFS IWG members	PQ	Completed and shortlist of sites determined	23/11/2020

7 Close