



TOWN OF
VICTORIA PARK



Lathlain Park Advisory Group Notes – 7 December 2020



WE'RE OPEN
VIC PARK

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1 Opening

Acknowledgement of country

Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaaditjin, moort, wer boodja ye-ye.

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

Cr Brian Oliver opened the meeting at 6.01pm

2 Attendance

Jarrah Ward

Town Representative

Mayor

Perth Football Club

West Australian Football Commission

Lathlain/Carlisle representative

Cr Brian Oliver (*Presiding Member*)

Paul Kellick (*Deputy Presiding Member*)

Mayor Karen Vernon

Russ Clark

Josh Bowler

Timothy Botica

Chief Operations Officer

Strategic Projects Manager

Strategic Projects Manager

Meeting secretary

Mr Ben Killigrew

Mr Andrew Dawe

Mr Kevin Cunningham

Ms Alex Louise

Presenters

Observers

Apologies

3 Presentations

Nil

4 Items for discussion

4.1 Introduction - Strategic Projects Manager Andrew Dawe - Project Manager Lathlain Precinct Zone 1

Reporting officer	<i>Ben Killigrew/ Andrew Dawe</i>
Origin of request	<i>New Town appointment, allocated Strategic Project Manager for the Lathlain Precinct Zone 1 strategic project</i>
Attachments	Nil

Purpose of the item

As the Strategic Projects Manager appointed to this project, Andrew Dawe, will be the primary Town Officer for interaction with the Lathlain Park Advisory Group, for its advice in accordance with its Terms of Reference.

Outcome

That the members of the Lathlain Park Advisory Group are aware of Andrew's appointment and become familiar with him as the Project Manager.

Discussion points

COO and Project Executive Ben Killigrew will provide some background on the appointment and introduce Andrew Dawe as the new Project Manager for this project.

Andrew will briefly describe his background, experience, expertise and what he anticipates he will bring to the project.

Members of the Advisory Group will briefly introduce themselves to Andrew and be able to ask questions of him.

Strategic outcomes

Civic Leadership	
Strategic outcome	Intended public value outcome or impact
CL03 - Well thought out and managed projects that are delivered successfully.	Andrew Dawe is an experienced Project Manager with a relevant background and capability to manage this project.

Next steps

Town Officer Andrew Dawe will be dedicated to the delivery of this project and will be a participant in the Advisory Group meetings to receive and consider Advisory Group feedback and provide updates in the creation of the concept plan.

Further information

Nil

Outcome

Andrew Dawe the newly appointed Strategic Projects Manager for this project was introduced to the

group.

Actions

Nil

4.2 Project Funding - Nov 2020 OCM Item 17.5 ...Zone 1 Lathlain Park in Long Term Financial Plan

Reporting officer	Kevin Cunningham
Origin of request	Council resolution.
Attachments	1. item 17.5 Ordinary- Council- Meeting-minutes-17- November-2020 1 [4.2.1 - 4 pages]

Purpose of the item

For the Advisory Group to be aware of actions that Council has taken in identifying a funding commitment within the Town's Long Term Financial Plan toward the project.

Outcome

That the Advisory Group are aware that Council has determined that the Town recognise an indicative funding commitment of \$5m to the project as per the attached Council minutes from November OCM.

Discussion points

The November 2020 OCM item 17.5 is an attachment to his agenda item, so that queries or clarification can be made. The relevant passage being that within the Long-Term Financial Plan:

"An indicative amount of \$5 million, which is approximately one third of the estimated project cost of the redevelopment of Zone 1 Lathlain Park (Perth Football Club grandstand and community sport and recreation facility) as per the 2020 Business Case for this project."

Strategic outcomes

Civic Leadership	
Strategic outcome	Intended public value outcome or impact
CL06 - Finances are managed appropriately, sustainably and transparently for the benefit of the community.	

Next steps

This is provided to the Advisory Group for its information, and no further action is required of the Group in this regard.

Further information

Nil

Outcome

The Group were made aware that Council has determined that the Town recognise an indicative funding commitment of \$5m to the project as per the November Ordinary Council Meeting. The Town's Long Term Financial Planning (LTFP) was discussed.

Actions

Nil

4.3 Project Funding - Advocacy to State Government, Local Member Ben Wyatt, Minister Mick Murray

Reporting officer	<i>Ben Killigrew</i>
Origin of request	<i>Strategic project.</i>
Attachments	1. 2011202 LP Zone 1 advocacy two pager [4.3.1 - 2 pages]

Purpose of the item

To provide the Lathlain Park Advisory Group with an update on activities the Town Executive have taken in advocating for state government funding for the project.

Outcome

The ensure the Lathlain Park Advisory Group are made aware of activities the Town have taken to advocate for State Government funding.

Discussion points

Project Executive, Ben Killigrew, will update the Advisory group on the meetings that have taken place with State Government members and their staff, with respect to advocating for funding support for the project. In addition to the Project Business Case Update V5, an executive one-page summary has been prepared and shared. A copy is attached to this discussion item.

Strategic outcomes

Civic Leadership	
Strategic outcome	Intended public value outcome or impact
CL06 - Finances are managed appropriately, sustainably and transparently for the benefit of the community.	For the full project to proceed, in addition to the committed funds from the Federal Government and from the WCE Lease contribution, a third of the anticipated cost is needed to be funded by the State Government.

Next steps

This is provided for the information of the Advisory Group members only, and they need take no further action in its regard.

Further information

Advocacy "two-pager" information sheet attached.

Outcome

The Group were made aware of the activities the Town has taken to advocate for State Government funding.

Actions

4.4 Project Finance - Progress for the documentation of the Commonwealth CDG grant

Reporting officer	<i>Kevin Cunningham</i>
Origin of request	<i>Strategic project.</i>
Attachments	Nil

Purpose of the item

To inform the Lathlain Park Advisory Group of the status of the documentation for the Commonwealth CDG funding Grant.

Outcome

That the Lathlain Park Advisory group are aware of the current status of the Commonwealth CDG funding Grant.

Discussion points

The Town have had the draft funding deed reviewed by solicitors. The draft is considered by the Commonwealth to be boiler plate. They have requested additional information to be included in the schedule.

Strategic outcomes

Civic Leadership	
Strategic outcome	Intended public value outcome or impact
CL06 - Finances are managed appropriately, sustainably and transparently for the benefit of the community.	The project requires funding from external sources to be able to proceed.

Next steps

For information only.

Further information

nil

Outcome

The Advisory Group were made aware of the current status of the Commonwealth CDG funding Grant. The document still requires a quantity surveyor review.

Josh Bowler requested the ability to vet the document prior to submission.

Ben Killigrew requested that Josh Bowler share the current standard AFL Preferred Facility Guideline specifications.

Actions

Kevin Cunningham to provide the Commonwealth CDG funding Grant document to Josh Bowler prior to submission for vetting.

Josh Bowler to provide the current standard AFL Preferred Facility Guideline specifications to Andrew Dawe.

4.5 Engagement of design consultant team - procurement process

Reporting officer	<i>Kevin Cunningham</i>
Origin of request	<i>Strategic project.</i>
Attachments	Nil

Purpose of the item

To inform the group on the engagement of a consultant team as the next step in the preparation of the concept plan.

Outcome

For the Group to be informed on the process for the engagement of the consultant team.

Discussion points

The Request for Tender invitation methodology (lead consultant (Architect), with them being responsible for the required sub consultants (engineers)).

Anticipated total value of the consultancy engagement - for a project with total funding of \$15 million the consultant fees are anticipated to exceed \$1 million.

Engagement contract - for continuity of consultant services, the engagement will be for the whole of the project through to Practical Completion and defects period, but separable into milestone stages, the first being the concept plan.

Timing – the invitation for the Tender is intended to go out in the second half of January 2021, when consultants are back from their break, and to be open for 4 weeks. An evaluation will then follow, after which a report will go to OCM with a recommendation.

Strategic outcomes

Civic Leadership	
Strategic outcome	Intended public value outcome or impact
CL03 - Well thought out and managed projects that are delivered successfully.	The project is required to follow the procurement process for the Request for Tender, with the involvement of the Procurement Officer.

Next steps

The Group will be provided with further updates on progress.

Further information

Nil

Outcome

The Advisory Group were informed on the process for the engagement of the consultant team. It was noted that the engagement was not as progressed as desired and it was intended to go out to market

mid-January. It was noted that this may require an extension to the group timeline via a report to Council.

Actions

Nil

5 General business

Concerns regarding advocacy and funding

As the Western Australian Treasurer and Minister for Aboriginal Affairs, Ben Wyatt, has reaffirmed he will retire at the 2021 State election the Advisory Group discussed concerns with the timing of advocacy and funding. The Advisory Group decided that the best outcome would be to achieve a pre-election commitment from the incoming candidates. Mayor Vernon requested that Russ Clark and PFC attempt to make contact with the Premier. Russ Clark agreed to investigate.

Josh Bowler stated that the Football Commission will be asking for an election commitment in respect of Critical and Major projects. Andrew Dawe and Josh Bowler to liaise further.

Thank you

Kevin Cunningham expressed his thanks to the group. Ben Killigrew thanked Kevin Cunningham for his time and efforts on behalf of the group for all the past work on the Lathlain projects.

6 Actions from previous meetings

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
03/09/2020	LPRP Zone 1 Community and Sport Club Facility Project Advisory Group - 3 September 2020	3.1	Project Background and Scope	Report to be provided at later date	Rob Cruickshank has arranged for Planning Officer Michael Hancock to participate in the next Advisory Group Meeting and to provide advice in this regard.	Kevin Cunningham, Michael Hancock, Robert Cruickshank	10/09/2020 Kevin Cunningham Rob Cruickshank was advised by email of the need at the next Group meeting to inform them of the planning requirements, which will include addressing this specific query.	30/09/2020	05/10/2020
05/10/2020	LPRP Zone 1 Advisory Group Agenda 5 October 2020	3.1	Planning Processes Lathlain Park	Report to be provided at later date	Supply copy of presentation and management plan to members post-meeting.	Michael Hancock	8/12/2020 Alex Louise Forwarded to group on 6 October 2020	06/10/2020	08/12/2020

7 Close

There being no further business, Cr Brian Oliver closed the meeting at 6:38pm.

Next Meeting Date: Monday 1 February 2021 6:00pm