



TOWN OF
VICTORIA PARK



Urban Forest Strategy Implementation
Working Group
Notes – 15 March 2021



WE'RE OPEN
VIC PARK

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1 Opening

Meeting opened at 7:40am

Acknowledgement of country

Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaadijin, moort, wer boodja ye-ye.

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

The UFSIWG vote on a Presiding Member and Deputy Presiding Member.

Outcome

The UFSIWG endorse Heather Johnstone as Presiding Member and Rowena Skinner as Deputy Presiding Member via a unanimous vote.

2 Attendance

UFS Implementation Group Members

Ben Whitehouse
Heather Johnstone
Rowena Skinner
Emma Monk
Ngaire Howard
Nadia D'Hart

Councillors

Cr Luana Lisandro
Cr Ronnhda Potter
Cr Vicki Potter

ToVP Representatives

Natalie Martin-Goode (Chief Community Planner)
David Doy (Manager Place Planning)
Pierre Quesnel (Senior Place Leader, Urban Forest)
Aleisha Hunter (Community Development Officer, Special Projects)
Gregor Wilson (Manager Infrastructure Operations)
Penny Fletcher (Parks Technical Officer)
Paul Williams (Parks Project Officer)

Meeting secretary

Christy Neems (Executive Assistant, Chief Community Planner)

Presenters

Observers

Apologies

Cr Vicki Potter
Cr Ronnhda Potter

3 Presentations

Nil

4 Items for discussion

4.1.1 Urban Forest Project Proposal - ToVP Administration Building

Reporting officer	Pierre Quesnel
Attachments	1. Urban forest project proposal - To VP Administration Building [4.1.1.1 - 4 pages]

Purpose of the item

UFS Implementation project proposals are received from the community and Town staff via online form. The proposals are collated and presented to the UFS Implementation Working Group who will provide advice and recommendations to inform prioritisation and implementation of UFS implementation projects.

Outcome

Following open discussion about the proposal amongst the group and Town subject matter experts' recommendations, advice and additional opportunities and recorded in the meeting notes. This will assist Town staff in the prioritisation of projects. It will also assist in understanding the likely community impacts and sentiment which will influence the manner of project delivery.

Discussion points

The UFSIWG discuss the Urban Forest Project Proposal – ToVP Admin Building.

Outcome

Project costs

- Due to the location within hardstand this could be a comparatively costly planting exercise.
- It was identified that a further modifications to the pavement surfaces should be included in any potential project proposal. Of particular note was the fact that the only raised kerb in the area was around the tree pits preventing water entering the root zone.
- Exploration was proposed for potential combination of this project parking and pavement alterations.

Community support

- It was stated that the Town and the community have been recognised as leading the way in terms of its community led Urban Forest and the civic building should reflect this community pride.

Place impact

- Medium sized natives are proposed for the locations to provide canopy and improve the amenity of the entrance to the Town's main civic building.
- The trees chosen will make a positive statement

Next steps

The Officers agreed with comments that there is a current lack of detail in the proposal and it was agreed that a plan with greater detail including proposed species will be created and presented at the next working group meeting.

Further information

See attached – Urban Forest Project Proposal – ToVP Administration Building

Actions

- Pierre Quesnel and Penny Fletcher to liaise with engineering to enlarge tree wells and investigate a list of native trees that can be planted in the proposed planting locations.

5 General business

Significant Tree List:

- The UFSIWG are provided with background information on the history of the development of a significant tree register at the Town that was first adopted in 2001.
- Discussion was had as to the recommended path forward for updating the significant tree register and the available mechanisms to provide protection to the trees on this list.
- It has been proposed by Town officers that a significant tree study is required before any protection mechanisms be developed.
- It was agreed that an outline of a brief for this significant tree study would be presented at the next meeting.
- Advocacy and discussions with WALGA and other local governments are encouraged during this process to generate support for the initiative and understand the broader context in which it will be placed.

Actions

- Pierre to provide an update on the process for reclaiming cross overs for tree planting across the town

6 Actions from previous meetings

Action	Responsible Officer	Status / Comments	Closed Date
Pierre and Penny Fletcher to liaise with engineering to enlarge tree wells and investigate a list of native trees that can be planted in the proposed planting locations.	PQ and PF		
Pierre to provide an update on the process for reclaiming cross overs for tree planting across the town	PQ		
Pierre Quesnel and Penny Fletcher to draft guidelines for the Significant Tree Registry for group review.	PQ		
PQ to check budget and recommend timeframe for implementing the Star Street Median Trees Project	PQ		
Next stage of Rutland Avenue at UFS IWG meeting	PQ	Open – still in development by ops team	
PQ to distribute to UFS IWG members a high-level snapshot of planting season 2021 projects	PQ	Open	
Separate UFS IWG meeting scheduled in early 2021 for a workshop to review the Implementation Action Plan	PQ	Waiting for results of canopy analysis work from Arbor Carbon	
PQ to investigate volunteer grove as recognition of service and volunteering associated with the UFS.	PQ		Open
8 and 28 Mars Street sumps - Pierre to review work completed on infiltration cells, similar to those works completed by Town of Mosman Park and City of Mandurah.	PQ	NoM report investigating Atlantis cells and similar is due to council March 2021 – this will be sent and reviewed by the UFS IWG.	Open

7 Close

Meeting closed at 8:31am