

Pop-up screen hire

Information

- Users must supply the Town of Victoria Park with a public liability insurance Certificate of Currency to the value of \$10,000,000.
- Users must supply the Town of Victoria Park with proof of film royalty fees payment for the commercially produced film being screened at the event. Obtaining copyright for screening may take up to three weeks: **roadshowppl.com.au**
- A casual APRA licence is required for any music played at the event: **apra.com.au**. This may take up to five weeks.
- Please alert the **Community Development Officer – Grants, Donations Administration** if the film you are screening has not been commercially produced.
- A non-refundable fee will be charged for using the screen.
- A minimum notice period of 15 working days is required to secure your cinema booking.
- Screen has front projection capabilities. Ambient light must be minimal. The system cannot operate during the daytime in an outdoor space.
- Screen can be used outdoors and indoors. We have a number of screen sizes at our disposal. Please discuss your needs with the **Community Development Officer – Grants, Donations Administration**.
- The system allows for the use of a microphone – a microphone has been included.
- The system is designed to play DVD movies. In many cases other formats can be utilized (Advertising/student films/home movies). Please discuss your requirements.
- The PA sound system is of a high quality and should provide ample sound to accommodate any size audience.
- In the event of inclement weather or high speed winds (up to but not exceeding 35km/h) the decision to install remains with the JAR Event Productions crew to ensure the safety of you and your guests. Options to rebook the system will be offered if the weather is judged too severe. A decision will be made by 12noon on the day of your hire.
- The screen will be provided and placed in the safest possible position. It is vital that the screens are placed across the wind and not facing it.
- Screens should be installed onto grassed areas and away from services and trees. It is also important to be clear of any reticulation and that the reticulation is turned off.
- You will be assigned an installation time on the week of your booking. It is important that these times remain firm and that everything is in place for easy installation (access gates unlocked etc).
- Only the qualified installation crew from JAR Event Productions are to operate the pop-up screen equipment.
- The screen is rated for quality screening purposes for a maximum audience of 500 people. Numbers larger than this at an event will impact viewing quality. A larger screen and projector to service larger crowds is available for hire from JAR Event Productions.
- The Town must be notified of numbers exceeding the recommended 500 viewers a minimum of one week prior to the proposed screening.
- Pop-up screen hire is for the use of not-for-profit organisations within the Town of Victoria Park. Partnership arrangements with other local government authorities, or private organisations may be entered into for collaborative events.

